SAN FRANCISCO PUBLIC LIBRARY
3 1223 06447 4753

5/S

San Francisco Public Library

Government Information Center
San Francisco Public Library
100 Larkin Street, 5th Floor
San Francisco, CA 94102

REFERENCE BOOK

Not to be taken from the Library

Digitized by the Internet Archive
in 2015

https://archive.org/details/minutesofregular2005sanf

DOCUMENTS DEPT.
DEC 30 2004
SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

6
/
/05

vin Newsom
ayor

arles A. Higueras, A.I.A.
esident

rol Steiman
ce President

len Marte Bautista
nnie K. Chin
even A. Coulter
borah Strobin
mmissioners

l Underwood
ing City Librarian

chael Housh
mmission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE:	Thursday, January 6, 2005
TIME:	4:00 PM
PLACE:	Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting of December 2, 2004.
Explanatory document: draft Minutes

3. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the special Commission meeting of December 6, 2004.
Explanatory document: draft Minutes

4. WI-FI UPDATE — DISCUSSION

Presentation of and discussion of an update on Wi-Fi services provided by the Library.

5. BOND PROGRAM MANAGER'S REPORT — DISCUSSION

This report will consist of *an informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: Western Addition Library Peer Review response.
This item was continued from the December 16, 2004 regular meeting to provide opportunity for public comment on and Commission discussion of the BLIP Manager's December 16th Report.

6. BLIP BUDGET & SCHEDULE REVIEW — ACTION

Presentation of, and discussion of, and possible action to approve revisions in the Branch Library Improvement Program (BLIP) Budget and schedule as a result of the addition of $9.7 million in Prop. 14 (State Library Bond) funds.

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

3 1223 06447 4753

7. CITY LIBRARIAN'S REPORT DISCUSSION

by Acting City Librarian Paul Underwood

(This item is to allow the Acting City Librarian to report on recent Library activities and make announcements)

The City Librarian will report on the following subjects: a brief response to issues concerning activities in the Koret Auditorium, and the computer use reservation system; the ALA (American Library Association) Mid-Winter Conference; and exhibitions and programs.

8. COMMISSION MEETINGS SCHEDULE ACTION

Presentation of, discussion of, and possible action to approve a schedule of dates for the regular Commission Meetings for 2005.

Explanatory document: draft 2005 meetings schedule

9. FRIENDS OF THE LIBRARY REPORT DISCUSSION

(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.)

10. LABOR UNION REPORT

(This item is to allow members of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

11. NEW BUSINESS

(This item is to allow Commissioners to introduce new agenda items for consideration.)

12. ADJOURNMENT (requires motion and public comment) ACTION

12/30/04 - M. Housh, Commission Secretary

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DRAFT
DOCUMENTS DEPT
JAN 28 2005
SAN FRANCISCO
PUBLIC LIBRARY

6
/05
aft

in Newsom
yor

rles A. Higueras, A.I.A.
ident

ol Steiman
President

en Marte Bautista
nie K. Chin
en A. Coulter
orah Strobin
nmissioners

l Underwood
ng City Librarian

hael Housh
nmission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, January 6, 2005.
The San Francisco Public Library Commission held a regular meeting on Thursday, January 6, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Steiman at 4:06pm.

The following members were present: Vice President Steiman, Commissioners Bautista, Chin, and Coulter. President Higueras arrival was expected to be delayed and Commissioner Strobin was reported excused.

Vice President Steiman announced that she proposed to reorder the taking of agenda items moving items #5 the BLIP Managers' report and Item #6 the BLIP Budget & Schedule Review to the end of the agenda.

AGENDA ITEM #1 PUBLIC COMMENT

The anonymous member of the public discussed this person's lawsuits against the Library contending that they were based on fairness. This person remarked that in their view the Library had taken positions in opposition to a previous lawsuit this person had brought against the Library that were in contradiction to positions taken against the current lawsuit. This individual commented that the Library was not exempt from the claims made in response to these lawsuits.

Mr. Peter Warfield commented that he had intended to compose "thank you notes" to the Commissioners but had been unable to find reasons for any beyond the two he had written. Mr. Warfield suggested that the purpose of the public process was to provide public input into the Commission's decision. Mr. Warfield discussed the (San Francisco City) Charter's requirement that the Commission submit the names of three candidates to the Mayor and that in his opinion a good candidate for City Librarian had not been included that could have been if the Commission had presented more candidates to the Mayor.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 2, 2004

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 2, 2004

An anonymous member of the public found the draft minutes unreadable and cited in errors and omissions its report of the West Portal Branch Update, and concerning Prop. A, suggesting that Mr. Warfield had been granted additional opportunity for public comment but this opportunity was denied to the anonymous member of the public.

Please note: These are draft minutes subject to change by the Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

Mr. Peter Warfield commented that in his public comment on the Prop. E Hours discussion was inaccurately reported and the Minutes omitted important discussions. Mr. Warfield then noted that the Commission President had challenged his comments on the Prop. E Hours discussion and offered Mr. Warfield opportunity to respond but turned down the anonymous member of public when they also requested additional opportunity to speak in response to the Commission President's comments. Mr. Warfield also noted that the minutes omitted report of his comments concerning the status of the Library's plans to implement RFID.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 2, 2004

The Commission Secretary reported that in response to a suggestion by Commissioner Coulter these draft Minutes had been prepared by another Library staff member and were drafted from several days of viewing videotapes of the December 2nd meeting. The Secretary noted that unfortunately this had resulted in any differences in predictable criticisms of these Minutes by two members of the public. Commissioner Chin reiterated her preference that the Minutes focus on the actions taken by the Commission rather than waste time reporting lengthy discussions.

MOTION: by Commissioner Chin, 2nd Commissioner Bautista for approval of the Minutes of the regular meeting of December 2, 2004.

Approved by the following vote:

ACTION: 4-0 AYE (Bautista, Chin, Coulter, and Steiman,)

AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 6, 2004

Public comment on AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 6, 2004

An anonymous member of the public suggested that they were being subjected to "passive/aggressive" behavior in response to criticisms of the minutes .This person then cited what they found to be mis-characterization of their comments concerning the City Charter requirement for the number of candidates for the position of City Librarian that the Commission submits to the Mayor, as well as their discussion of a Court finding related to the requirements for holding and noticing the location of public forums. This person also remarked that these minutes were unreadable and that the Commission did a poor job in recording its meeting Minutes.

Mr. Peter Warfield noted that as there had been only one item on the agenda he had no substantive comments. Mr. Warfield noted that Roberts Rules of Order recommend against dealing in personalities in reporting Minutes and said that his only concern in criticizing Commission Minutes was to improve them.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 6, 2004

MOTION: by Commissioner Chin, 2nd Commissioner Bautista for approval of the Minutes of the special meeting of December 6, 2004.

Approved by the following vote:

ACTION: 4-0 AYE (Bautista, Chin, Coulter, and Steiman)

The President called for a recess at 6:45pm.
The Public Library Commission returned to session at 6:56pm.

AGENDA ITEM #4 WI-FI UPDATE

Acting City Librarian Paul Underwood noted that this report was originally calendared for discussion at the Commission's November 18th meeting. Mr. Underwood then introduced Kathy Lawhun, Chief of the Main Library and Vivian Pisano Chief of Information Technology, who reported to the Commission concerning user response to pilot program and the ongoing expansion of Wi-Fi services available at the Main Library. The Chief of the Main Library called attention to supportive responses received from users surveyed, and then briefly discussed Mayor Newsom's initiative to expand Wi-Fi access citywide with pilot start-ups in the Civic Center and Union Square neighborhoods.

Public comment on AGENDA ITEM #4 WI-FI UPDATE

An anonymous member of the public asked why the staff report on this item could not have been made available in advance of the meeting. This person commented that the "jury was still out" on Wi-Fi and suggested that the staff report only reflected positive comment, noting while the report noted 54% of respondents to the survey indicated having trouble with the pilot installation it did not provide information about what that was. This person suggested that whether or not to continue with Wi-Fi should be based upon a rational assessment of its success.

Mr. Peter Warfield questioned why Wi-Fi was being discussed alone when it had been paired with discussion of RFID previously. Mr. Warfield also questioned the independence of the staff report and asked why it had not been available prior to the meeting. Mr. Warfield commented that the staff report did not appear to be balanced. Mr. Warfield suggested: that the report cited only positive responses; resulted from only 37 users over several months; and the report failed to address questions concerning the potential health risks posed. Mr. Warfield also commented that increased Wi-Fi access provided special services to those with laptop computers that other users did not receive.

Friends of the Library Board Member Stan Harris commented that his only concern with Wi-Fi would be that the Library was insufficiently aggressive in expanding availability of Wi-Fi access and lauded the encouraging response to the limited services currently available. Mr. Harris noted that Wi-Fi access greatly expanded the availability of online access for all users by freeing the wired terminals for those without access to portable devices. Mr. Harris observed that were a win-win for library users and that unlike some cellular devices there was no real health risk controversy about Wi-Fi.

Commission discussion of AGENDA ITEM #4 WI-FI UPDATE

Commissioner Coulter agreed public comments suggesting that expanding Wi-Fi resources was beneficial and requested that staff periodically report back to the Commission about the Library's progress in making Wi-Fi more available, including any negative comments. Commissioner Coulter suggested that important information could be gleaned from negative input as the system evolved. Commissioner Coulter congratulated staff for their hard work in expanding this public service. In response to a question by Commissioner Bautista, Ms. Pisano noted that there were no plans for additional surveys of Wi-Fi users and concerning the staff's efforts to publicize Wi-Fi availability. Vice President Steiman expressed happiness that these expanded public services could be provided with no trade-off or loss of scarce space in libraries. Responding to Commissioners comments, the Acting City Librarian reported that Wi-Fi access was included in the plans for the new branch libraries and library renovations, noting that in response to neighborhood demand each community was being informed during the slow process of working with Comcast to wire existing buildings. In response to Commission questions, the Chief of the Main Library reiterated that she had not received any negative feedback on the expanded Wi-Fi services since they had begun. Ms. Lawhun noted, as the users' surveys report, the only issues were a desire for expanded availability of Wi-Fi throughout the Main Library.

AGENDA ITEM #7 CITY LIBRARIAN'S REPORT

The Acting City Librarian presented a detailed response (copy attached) to questions regarding activities related to the Koret Auditorium and the Library's computer use reservation system. Mr. Underwood next discussed staff participation in the American Library Association (ALA) Mid-Winter Conference in Boston.

The Acting City Librarian finished his report with an update on January 2005 programs and exhibitions at the Library.

Public comment on AGENDA ITEM #7 CITY LIBRARIAN'S REPORT

An anonymous member of the public thanked the Acting City Librarian for responding to Mr. Folkedal's comments, and commented on aspects of Mr. Underwood's response to Mr. Folkedal's suggestions and comments.

Mr. Peter Warfield expressed appreciation for the response to Mr. Folkedal, requested a written copy, and suggested that a public access bulletin board could be useful in gathering comments and making information available. Mr. Warfield noted that he also had expressed concerns with the Library's computer use reservation system and noted that those with computers at home had an advantage in booking use of library computers.

Commission discussion of AGENDA ITEM #7 CITY LIBRARIAN'S REPORT

In answer to a comment by Vice President Steiman, it was reported that the Library's Access Services Department already provided dedicated computers and additional access to computers outside of the general computer use reservation system for disabled users. Vice President Steiman suggested that these services be publicized as widely as possible. Commissioner Coulter agreed that wider publicity of the availability of disabled access services would be beneficial and lauded the wide array of programs and exhibitions available at the libraries.

The Acting City Librarian pointed out that his detailed response to Mr. Folkedal's public comments was prepared in response to a request that he do so by Commissioner Coulter.

AGENDA ITEM #8 2005 COMMISSION MEETINGS SCHEDULE

The Commission Secretary presented a proposed schedule of Public Library Commission meetings for 2005 (copy attached). The Commission Secretary pointed out that the proposed schedule continued the Commission's recent practice of holding its regular meetings on the 1st and 3rd Thursdays of each month except during July and August. During these months the Commission Secretary proposed there be one scheduled regular meeting held on the 3rd Thursday of those months. The Commission Secretary noted that the proposed start time for all regular meetings continued to be 4pm and the usual location to be the Main Library's Koret Auditorium.

Public comment on AGENDA ITEM #8 2005 COMMISSION MEETINGS SCHEDULE

An anonymous member of the public commented that the proposed schedule was nice but limited, noting that there had previously been a larger number of Commission meetings. This person also expressed preference for a later start time for meetings, suggesting 5:30 or 6pm.

Mr. Peter Warfield found the proposal's meeting schedule's virtue in its simplicity, but also expressed preference for a later start time, suggesting that it made attendance at Commission meetings easier for students, workers, and Library staff members.

Commission discussion of AGENDA ITEM #8 2005 COMMISSION MEETINGS SCHEDULE

Vice President Steiman noted that the current start time allowed meetings to fully address Commission business and important issues without continuing late into the evening.

MOTION: by Commissioner Bautista, 2nd Commissioner Coulter for approval of the proposed schedule of regular Public Library Commission meeting for 2005.

Approved by the following vote:

ACTION: 4-0 AYE (Bautista, Chin, Coulter, and Steiman)

AGENDA ITEM #9 FRIENDS OF THE LIBRARY REPORT

Friends' Interim Executive Director Deborah Doyle reported that the new Executive Director Donna Bero would begin work on January 10, 2005 and called attention to new Board member, Mr. Harris. Ms. Doyle invited the Commissioners to attend an open House at the Friends' new offices at 391 Grove Street from 6-8pm on Tuesday, January 11th. Ms. Doyle then reminded the Commissioners of the Annual Library Laureates Dinner to be held this year on April 22nd. The Interim Executive Director of the Friends reported on the creation of a new partnership between the Friends of the San Francisco Public Library for four annual lectures with the Commonwealth Club and concerning recent Friends' Capital Campaign for the Branch Libraries neighborhood events.

Public comment on AGENDA ITEM #9 FRIENDS OF THE LIBRARY REPORT AGENDA ITEM

None offered.

Commission discussion of AGENDA ITEM #9 FRIENDS OF THE LIBRARY REPORT

Commissioner Bautista lauded Ms. Doyle for her dedication to public service, noting that she had sacrificed a year of library school in order to continue to serve the Friends. Acting City Librarian Paul Underwood joined the Commission in thanking Ms. Doyle and highlighted her many critically important contributions to the betterment of San Francisco's public libraries. Mr. Underwood in particular called attention to Ms. Doyle's leadership and hard work in supporting the Library's successful effort to obtain $9.7 million in Prop. 14 grants.

AGENDA ITEM #10 LABOR UNION REPORT

No report was presented.

Vice President Steiman called a brief recess at 5:25pm.
The Commission returned to session at 5:34pm.

AGENDA ITEM #5 BLIP MANAGER'S REPORT

(Continued from December 16th)

BLIP Manager Marilyn Thompson briefly recapped her regular reports, and the staff response to the Western Addition Branch Library Peer Review originally given in full at the Commission's Regular December 16, 2004 meeting.

Public comment on AGENDA ITEM #5 BLIP MANAGER'S REPORT

(Continued from December 16th)

An anonymous member of the public found Ms. Thompson's recap of her report helpful but suggested that public comment would preferably be concurrent with the report being discussed. This person also found the update on 190-9th Street informative, and called attention to the presence of labor pickets at the new Glen Park Building site expressing concern regarding the interior build-out of that new facility.

Commission discussion of AGENDA ITEM #5 BLIP MANAGER'S REPORT

(Continued from December 16th)

In response to a query by Commissioner Bautista regarding the Excelsior Branch, Ms. Thompson reported the remaining steps to the project's imminent completion. In answer to a question by Vice President Steiman regarding the new Glen Park Branch, Ms. Thompson provided a brief overview of the recent developments in this project. In response to a question by Commissioner Bautista regarding the status of 190-9th Street, Acting City Librarian Paul Underwood reported that move-in would not take place until the General Contractor had completely finished their work and was expected to occur in April.

President Higueras joined the meeting at 5:54pm and assumed the Chair at 6pm.

AGENDA ITEM #6 BLIP BUDGET & SCHEDULE REVIEW

Branch Library Improvement Program (BLIP) Manager Marilyn Thompson presented the Commissioners with an overview of options for ten groupings of Bond Program projects, and suggestions for revision of the Branch Library Improvement Program (BLIP) Budget and Schedule in light of the Library's obtaining $9.7 million in Prop 14 State Library Bond Act grants. Ms. Thompson requested that the Commissioners consider these choices and take action to set the course for the completion of the Bond Program. The BLIP Manager introduced Mr. Mike Lackey of Cummings LLC who gave a detailed informational presentation on the factors contributing to the recent construction cost "spike" and offered suggestions how the Library might mitigate their impact on its projects.

Public comment on AGENDA ITEM #6 BLIP BUDGET & SCHEDULE REVIEW

An anonymous member of the public agreed that the construction cost increases presentations depiction of a "perfect storm" matched existing conditions, noting that escalation in steel prices was even greater. This person expressed dismay that explanatory documents were not available prior to the day of the meeting and noted a lack of information about any details of Supervisor Dufty's proposal for the Eureka Valley Branch or about changes in the plans for Visitacion Valley Branch.

Mr. Peter Warfield criticized the lack of explanatory documents being provided in advance of the meeting and requested greater clarity about the sources for increased funding proposed for some projects. Mr. Warfield asked a information detailing the changes from previous revenue estimates, suggested there had not been enough time to consider these proposals, and questioned the need for the Commissioners to take action.

Commission discussion of AGENDA ITEM #6 BLIP BUDGET & SCHEDULE REVIEW

In response to questions by Commissioner Bautista and Vice President Steiman, Ms. Thompson further discussed proposals for the Ortega and Portola Branch Libraries. President Higueras noted that no one could have anticipated the dramatic increases in construction costs experienced in the past year. President Higueras noted that this situation required quick action and a creative dynamic response. The Commission President observed that maintaining confidence in staff's skill and ability to make recommendations to the Commission were the structure that the Commission had built in the its system for overseeing the Bond Program. President Higueras then suggested that Ms. Thompson go through and discuss each of the ten project proposals as they were grouped so that what was being recommended could be clearly understood. Ms. Thompson began with the proposals for the Richmond and Ingleside Branch Libraries and carefully walked the Commission through each of the proposals concluding with options for the Visitacion Valley Branch. After some discussion among the Commissioners' concerning the merits of the various options available, President Higueras suggested that as there was greater flexibility in the time available for considering options for the Eureka Valley-Harvey Milk Memorial Branch and the Visitation Valley Branch, that action on these two projects be considered separately at a later meeting.

MOTION: by Commissioner Bautista, 2nd Commissioner Steiman to approve the proposed changes in the Branch Library Improvement Program and Schedule as proposed excepting the Eureka Valley-Harvey Milk Memorial and Visitacion Valley to be considered separately at a later meeting.

Approved by the following vote:
5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

AGENDA ITEM #11NEW BUSINESS

Commissioner Bautista inquired concerning a new mural installed on Recreation and Park Department property at the front of the Ortega Branch Library and about the possibility that libraries be decorated during the December holiday season. Commissioner Coulter requested consideration of Commission resolutions honoring the outgoing leaders and board members of the Friends of the Library.

AGENDA ITEM #12 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Chin that the meeting be adjourned.

Approved by the following vote:
5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

There being no further business, the meeting was adjourned at 6:50 pm.

Michael Housh, Commission Secretary 1/19/05

Please note: These are draft minutes subject to change by the Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS to the January 6, 2005 Minutes:

Wireless Fidelity Access Report (Wi-Fi)
City Librarian's Report- January 6, 2005
Current Branch Library Improvement Program (BLIP) Budget & Schedule
BLIP Manager's proposed revisions to the Branch Library Improvement Program (BLIP) Budget & Schedule-January 6, 2005
2005 Public Library Commission meeting schedule

Appendix A

Library Commission meeting of January 6, 2005

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16..

These summary statements are provided by the speaker. Their contents are neither generated by nor subject to approval or verification of accuracy, by the San Francisco Public Library Commission.

The number of members of the public who spoke anonymously at this meeting. 1

San Francisco Public Library

January 6, 2005

To: Library Commissioners

From: Kathy Lawhun, Chief of Main Kathy Lawhun

Subject: Wireless Internet Access at the Main Library

Background:
On May 17, 2004, the Library activated three Wireless Fidelity (WiFi) access points for the public on the Fourth Floor of the Main Library. Signs were posted by the security gates at the Grove Street entrance and on the kiosks on the second and fourth floors announcing the new service. Instructions and trouble-shooting tips were posted on the SFPL Web site under "What's New". The same instructions and tips were given to all reference desks at the Main. A short questionnaire was developed by Karen Strauss, Fourth Floor Manager, for Fourth Floor staff to give to patrons who asked about the wireless service and/or were observed using laptops around the floor.

Findings in Brief:
In the period from May 17-September 20, thirty-five users weighed in on SFPL's WiFi service. The three questions that were asked were: How did you learn about the Library's free wireless network? For how long were you connected to the network? And What, if any, technical difficulties did you experience with the wireless network?
More than 26% of the respondents discovered WiFi by asking staff if the Library had such a service. Another 12% found it through building signage. Once the service was discovered, 46% of the respondents used the service for less than two hours, followed by 31% who used the service for two to four hours. Of those responding, 57% had no trouble connecting to or using the service, although 40% of all respondents reported weak signals and/or slow connections. Fourteen percent or 5 users found themselves unable to connect at all.
Here are 2 examples of comments received: It is a great service. I strongly urge the library to make this a permanent feature" and "Thanks for the WiFi access! Just makes me love SFPL that much more." Other comments received in the Chief of Main's office included "It would be nice to have a connection on the 3rd floor. Otherwise I have to take the books to the 4th floor" and "The signals just showed up on my laptop – I'm thrilled- Please expand to all floors."

San Francisco Public Library

January 6, 2005

To: Library Commissioners

From: Kathy Lawhun, Chief of Main Kathy Lawhun

Subject: Wireless Internet Access at the Main Library

Background:
On May 17, 2004, the Library activated three Wireless Fidelity (WiFi) access points for the public on the Fourth Floor of the Main Library. Signs were posted by the security gates at the Grove Street entrance and on the kiosks on the second and fourth floors announcing the new service. Instructions and trouble-shooting tips were posted on the SFPL Web site under "What's New". The same instructions and tips were given to all reference desks at the Main. A short questionnaire was developed by Karen Strauss, Fourth Floor Manager, for Fourth Floor staff to give to patrons who asked about the wireless service and/or were observed using laptops around the floor.

Findings in Brief:
In the period from May 17-September 20, thirty-five users weighed in on SFPL's WiFi service. The three questions that were asked were: How did you learn about the Library's free wireless network? For how long were you connected to the network? And What, if any, technical difficulties did you experience with the wireless network?
More than 26% of the respondents discovered WiFi by asking staff if the Library had such a service. Another 12% found it through building signage. Once the service was discovered, 46% of the respondents used the service for less than two hours, followed by 31% who used the service for two to four hours. Of those responding, 57% had no trouble connecting to or using the service, although 40% of all respondents reported weak signals and/or slow connections. Fourteen percent or 5 users found themselves unable to connect at all.
Here are 2 examples of comments received: It is a great service. I strongly urge the library to make this a permanent feature" and "Thanks for the WiFi access! Just makes me love SFPL that much more." Other comments received in the Chief of Main's office included "It would be nice to have a connection on the 3rd floor. Otherwise I have to take the books to the 4th floor" and "The signals just showed up on my laptop – I'm thrilled- Please expand to all floors."

City Librarian's Report: January 6, 2005

These are the four topics I will be responding to:

1. Camera perspectives in filming commission meetings
2. Use of flash cameras in Koret film programs
3. Change of release date for programs calendared in the Koret Auditorium
4. Suggestion to modify computer online reservation system

1. Camera perspectives in filming commission meetings

Response:
We do have a camera filming towards the stage, and incorporating a visual record of all the Commissioners, as well as having a camera that is filming speakers who approach the podium. (Mr. Folkedahl thought we were only filming towards the podium.)

2. Use of flash cameras in Koret film programs

Mr. Folkedahl stated that at a film program, some man came down the aisle in the Koret, taking flash pictures of the audience; then stood at the rear of the auditorium and was apparently taking pictures of the screen/movie.

Response:
News media and photographers authorized by the library and/or co-presenters of library programs are allowed to take photos and shoot film at library programs. However, it is library policy that adult members of the public must give their verbal consent for any photo to be taken featuring a specific individual; crowd shots are permissible if they do not focus on individuals. Children may not be photographed without written permission of parent or guardian.

We have been unable to determine who was at the film program taking photographs.

3. Change of release date for programs calendared in the Koret Auditorium

Mr. Folkedahl stated that the Koret calendar is released two days prior to the beginning of any given month; yet it takes a two month advance to submit a request for consideration and approval. His question was why can't we release the calendar 10 days in advance of any given month. Reason for his request is that programs scheduled in the first few days of any given month are not publicized enough in advance for people to attend.

Response:
The Library maintains an online calendar which is available to the public approximately one month or more in advance. For instance, the February calendars were posted the first week of January. Calendars for adult programs, events for children and teens, exhibitions and classes can be accessed from the Library's home page, www.sfpl.org, by clicking on the EVENTS, or EXHIBITIONS, depending upon the subject of interest to the library user.

4. Suggestion to modify computer online reservation system

Mr. Foldedahl's question related to allowing 1 or 2 times in the future, rather than 1 or 2 days in advance only.

Response:
It is technically feasible to modify the online computer reservation system to allow for extending the time period available for reservations. The present configuration allows for current day reservation plus two days forward. Any modifications would affect all 27 buildings. And Library staff also believes extending the time period would result in more abuse of the system by restricting access to the computers by persons who may wish to monopolize them on a regular basis. Currently, library users frequently are forgetting the day and time of their reservation and ask library staff to tell them when they have a computer reserved. We believe that by extending the time that reservations could be made, it will only exacerbate this problem. Additionally, there are 15 minute express internet computers available on multiple floors; as well as OPAC's available for research use throughout the building. These are outside the scope of the online computer reservation system.

Access Services offers computer availability for persons with disabilities that is outside the scope of the online computer reservation system. These computers are equipped with many features that provide ease of access for various disabilities. Interested persons should contact 557-4434 to learn more about this service and the criteria that needs to be met in order to use the equipment.

San Francisco Public Library

SAN FRANCISCO PUBLIC LIBRARY COMMISSION
DRAFT 2005 MEETING SCHEDULE

FIRST THURSDAY OF THE MONTH, 4:00PM

JANUARY 6, FEBRUARY 3, MARCH 3, APRIL 7, MAY 5, JUNE 2, SEPTEMBER 1, OCTOBER 6, NOVEMBER 3, and DECEMBER 1, 2005

THIRD THURSDAY OF THE MONTH 4:00PM

JANUARY 20, FEBRUARY 17, MARCH 17, APRIL 21, MAY 19, JUNE 16, JULY 21 , AUGUST 18, SEPTEMBER 15, OCTOBER 20, NOVEMBER 17, and DECEMBER 15, 2005.

M. Housh, Commission Secretary 1/6/05

San Francisco Public Library

Library Commission
January 6, 2005

BLIP Budget & Schedule Review

BLIP Budget & Schedule Review

- Richmond & Ingleside
  - Increase to match Grant Application
  - Increase to cover ineligible costs
  - Extend to correspond to actual schedule
- Portola
  - Increase to match Grant Application
  - Extend to correspond to actual schedule

BLIP Budget & Schedule Review

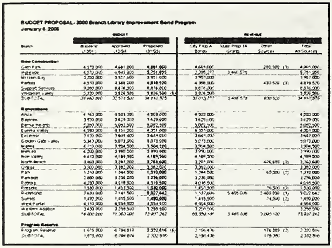
- Sunset, Park, Presidio
  - Increase to original Baseline Budget
  - Extend Sunset to allow for addtn'l estimate
  - Restore Park & Presidio Original Schedules
- Glen Park
  - Increase for escalation due to delays
  - Increase to fund raised flooring system

BLIP Budget & Schedule Review

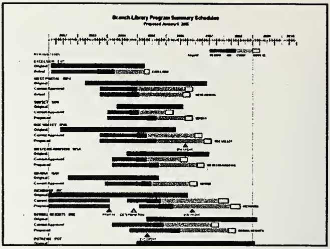
- North Beach
  - Increase for escalation due to delays
  - Extend to allow addtn'l time for consensus
- Noe Valley & Western Addition
  - Extend to allow for addtn'l estimate
- Bernal Heights
  - Extend to allow Preschool additional time

BLIP Budget & Schedule Review

- Eureka Valley
  - Extend to allow for Supv. Dufty's proposal
- Ortega
  - Update to begin renovation now
- Visitacion Valley
  - Developer or SB1161



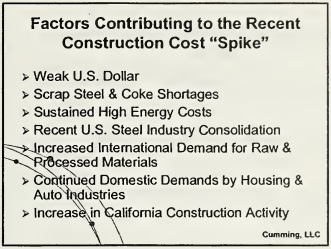
BUDGET PROPOSAL - 2000 Branch Library Improvement Bond Program



Branch Library Program Summary Schedules

BLIP Budget & Schedule Review

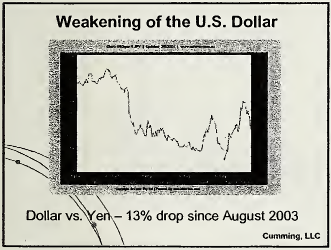
Current Construction Market Analysis



Factors Contributing to the Recent Construction Cost "Spike"

- Weak U.S. Dollar
- Scrap Steel & Coke Shortages
- Sustained High Energy Costs
- Recent U.S. Steel Industry Consolidation
- Increased International Demand for Raw & Processed Materials
- Continued Domestic Demands by Housing & Auto Industries
- Increase in California Construction Activity

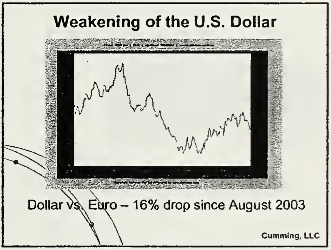
Cumming, LLC



Weakening of the U.S. Dollar

Dollar vs. Yen – 13% drop since August 2003

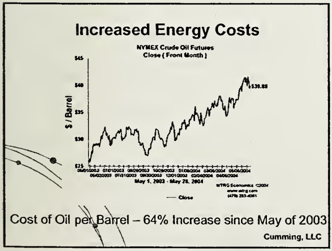
Cumming, LLC



Weakening of the U.S. Dollar

Dollar vs. Euro – 16% drop since August 2003

Cumming, LLC



Increased Energy Costs

Cost of Oil per Barrel – 64% Increase since May of 2003

Cumming, LLC

China's Impact on World Markets

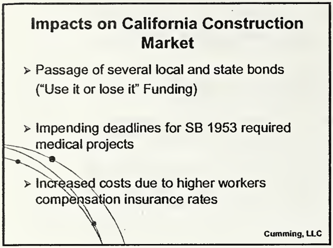
China Consumes:

- 50% of the world's cement
- 36% of the world's steel
- 30% of the world's coal

In order to facilitate a 10.5% first quarter increase in GDP China Has:

- Increased imports of foreign steel by 50%
- Increased imports of oil by 30%

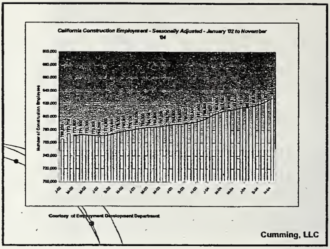
Cumming, LLC



Impacts on California Construction Market

- Passage of several local and state bonds ("Use it or lose it" Funding)
- Impending deadlines for SB 1953 required medical projects
- Increased costs due to higher workers compensation insurance rates

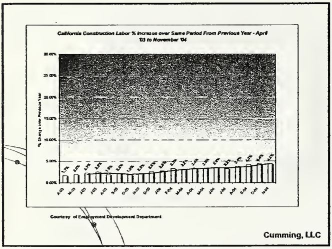
Cumming, LLC



California Construction Employment - Seasonally Adjusted - January '02 to November '04

Courtesy of Employment Development Department

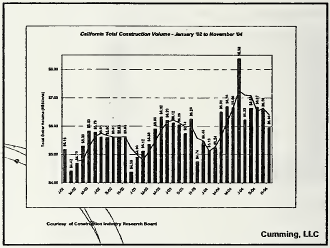
Cumming, LLC



California Construction Labor % Increase over Same Period From Previous Year - April '03 to November '04

Courtesy of Employment Development Department

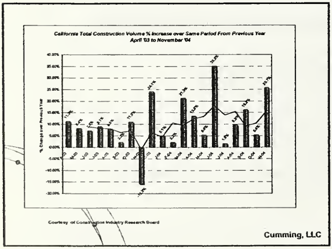
Cumming, LLC



California Total Construction Volume - January '02 to November '04

Courtesy of Construction Industry Research Board

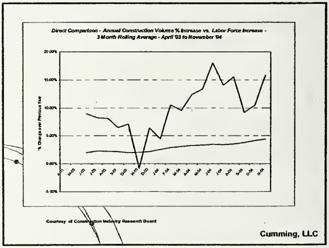
Cumming, LLC



California Total Construction Volume % Increase over Same Period From Previous Year April '03 to November '04

Courtesy of Construction Industry Research Board

Cumming, LLC



Direct Comparison - Annual Construction Volume % Increase vs. Labor Force Increase - 3 Month Rolling Average - April '03 to November '04

Courtesy of Construction Industry Research Board

Cumming, LLC

Labor and Construction Volume Impacts:

Annual % Increase for:	Construction Labor	Project Volume
2001	+6.56%	-2.6%
2002	-0.7%	+1.8%
2003	+2.03%	+7.8%
2004 – 11 Mos	**+4.40%**	**+13.0%**

Impact to Steel Material Prices

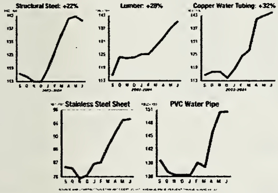
National impacts by May 2004, annual cost increases:

Structural Steel:	21.3% increase
Reinforcing Bar:	40.5% increase
Stainless Steel Sheet:	17.4% increase

Source ENR, 24 May 2004

Locally, price increases have been more extreme:

Structural Steel:	40-50% increase
Reinforcing Bar:	50% increase



Courtesy of ENR

In Terms to Local Unit Prices Installed:

Item	Bid Sept 2003	Bid Sept 2004
Structural Steel	$1,850 per ton	$2,650 per ton
Reinforcing Steel	$0.55 per lb	$1.10 per lb
Metal Studs-6", 18 gauge	$4.25 per sq ft	$5.90 per sq ft
Metal Ductwork, Galvanized	$6.25 per lb	$7.05 per lb

Total Trades Impacted

- Reinforcing Steel
- Hollow Metal Doors & Frames
- HVAC (Ductwork/sheet metal)
- Electrical (Conduit/Wire)
- Misc. Metals
- Metal Decking
- Drywall/Lath/Plaster
- Structural Steel
- Flashing & Sheet Metal
- Plumbing (Piping)
- Roll-Up Doors

Current Concerns? Cement...

- Northern CA imports 60% of cement from China, Malaysia and Australia
- US imports 23% of cement from Asia
- China consumes 50% of the world's cement
- Cement Imports from Malaysia have risen from $15/ton to $80/ton locally since March
- Shortages and rationing are already appearing in the Southeast and Midwest

BUDGET PROPOSAL- 2000 Branch Library Improvement Bond Program
January 6, 2005

					REVENUE		
Branch	Baseline (10/01)	Approved (12/04)	Proposed (01/05)	City Prop A Bonds	State Prop 14 Grants	Other Sources	Total All Sources
New Construction							
Glen Park	4,570,000	4,681,000	4,881,000	4,681,000		200,000 (3)	4,881,000
Ingleside	4,570,000	4,843,000	5,751,855	2,285,277	3,466,578		5,751,855
Mission Bay	3,350,000	3,957,000	3,957,000	3,957,000			3,957,000
Portola	4,570,000	4,388,000	4,818,520	4,388,000		430,520 (3)	4,818,520
Support Services	9,080,000	8,876,000	8,876,000	8,876,000			8,876,000
Visitacion Valley	5,320,000	5,826,500	5,826,500 (5)	5,826,500			5,826,500
SUBTOTAL	*31,460,000*	*32,571,500*	*34,110,875*	*30,013,777*	*3,466,578*	*630,520*	*34,110,875*
Renovations							
Anza	4,740,000	4,503,000	4,503,000	4,503,000			4,503,000
Bayview	3,820,000	3,629,000	3,629,000	3,629,000			3,629,000
Bernal Heights	5,350,000	5,082,500	5,082,500	5,082,500			5,082,500
Eureka Valley	4,580,000	4,351,000	4,351,000	4,351,000			4,351,000
Excelsior	3,820,000	3,649,000	3,649,000	3,649,000			3,649,000
Golden Gate Valley	5,340,000	5,073,000	5,073,000	5,073,000			5,073,000
Marina	4,110,000	3,904,500	3,904,500	3,904,500			3,904,500
Merced	4,200,000	3,990,000	3,990,000	3,990,000			3,990,000
Noe Valley	4,410,000	4,189,500	4,189,500	4,189,500			4,189,500
North Beach	3,460,000	3,287,000	3,763,600	3,287,000		476,600 (3)	3,763,600
Ortega	3,560,000	3,382,000	3,382,000	3,382,000			3,382,000
Park	1,310,000	1,244,500	1,310,000	1,244,500		65,500 (3)	1,310,000
Parkside	2,880,000	3,236,000	3,236,000	3,236,000			3,236,000
Potrero	4,230,000	4,018,500	4,018,500	4,018,500			4,018,500
Presidio	1,530,000	1,453,500	1,530,000	1,453,500		76,500 (3)	1,530,000
Richmond	7,630,000	7,141,500	9,022,642	1,137,606	5,485,036	2,400,000 (1)	9,022,642
Sunset	1,490,000	1,415,500	1,490,000	1,415,500		74,500 (3)	1,490,000
West Portal	4,110,000	4,554,500	4,554,500	4,554,500			4,554,500
Western Addition	3,430,000	3,258,500	3,258,500	3,258,500			3,258,500
SUBTOTAL	*74,000,000*	*71,363,000*	*73,937,242*	*65,359,106*	*5,485,036*	*3,093,100*	*73,937,242*
Program Reserve							
Program Reserve	1,675,000	6,794,819	2,332,816 (6)	2,156,436		176,380 (3)	2,332,816
SUBTOTAL	*1,675,000*	*6,794,819*	*2,332,816*	*2,156,436*	-	*176,380*	*2,332,816*
Program-Wide Services & Costs							
Library Costs	800,000	800,000	800,000	800,000			800,000
Program Consultants	750,000	750,000	750,000	750,000			750,000
Program Management	3,600,000	3,600,000	4,900,000	4,900,000			4,900,000
Real Estate Dept	120,000	235,281	235,281	235,281			235,281
Public Art Program	0	302,000	302,000	302,000			302,000
Bond Financing Costs	1,500,000	1,500,000	1,000,000	1,000,000			1,000,000
Bookmobiles & Moving	4,360,000	848,400	848,400	348,400		500,000 (4)	848,400
Furniture & Equipment	15,000,000	16,000,000	16,000,000	0	759,170	16,000,000 (2)	16,759,170
SUBTOTAL	*26,130,000*	*24,035,681*	*24,835,681*	*8,335,681*	*759,170*	*16,500,000*	*25,594,851*
TOTALS	**133,265,000**	**134,765,000**	**135,216,614**	**105,865,000**	**9,710,784**	**20,400,000**	**135,975,784**

(1) Earthquake Safety Program funds remaining for Branch Libraries $2.4 million

(2) Private donations from Friends & Foundation, includes fundraising expenses

(3) Estimated interest earned to date $1.5 million

(4) Library Preservation Fund appropriated FY 04/05 $500,000

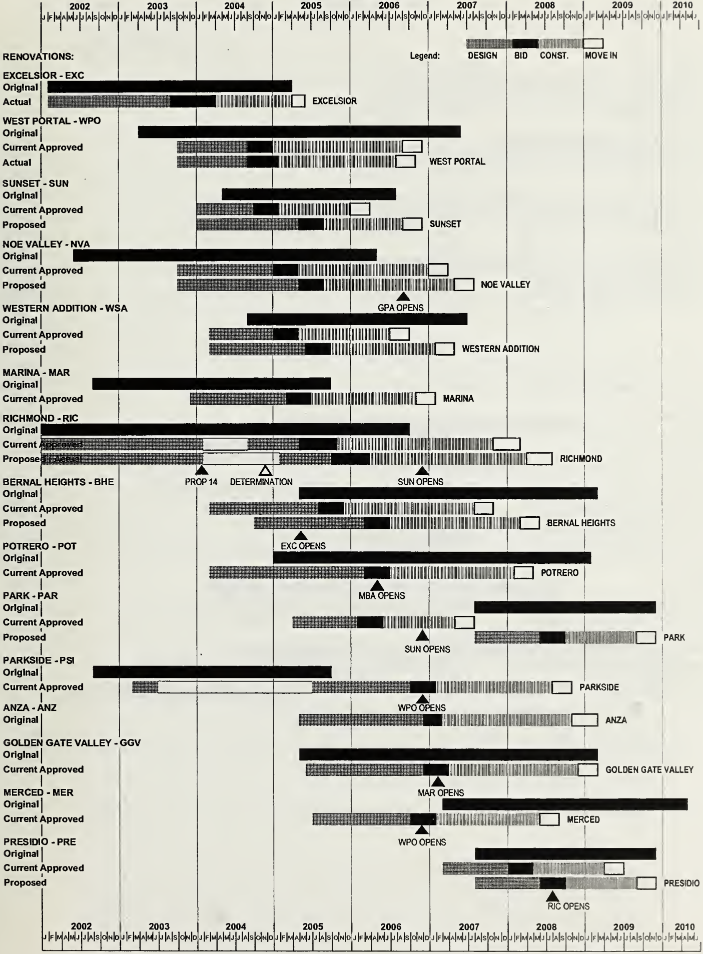
(5) Does not preclude other development options or SB 1161 grant application

(6) Future bond interest proceeds will increase this reserve

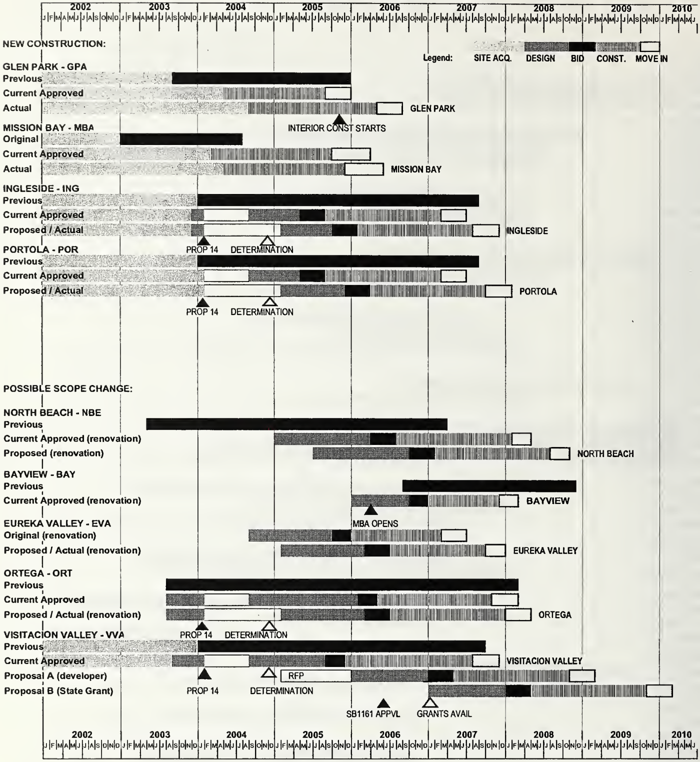
Branch Library Improvement Program

Summary Schedules

Proposed January 6, 2005



Branch Library Improvement Program
Summary Schedules
Proposed January 6, 2005



San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT.
FEB - 4 2005
SAN FRANCISCO
PUBLIC LIBRARY

5
oved
wsom
. Higueras, A.I.A.
iman
dent
rte Bautista
. Chin
Coulter
Strobin
oners
rwood
y Librarian
Housh
on Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, January 6, 2005.
(As approved February 3, 2005).

The San Francisco Public Library Commission held a regular meeting on Thursday, January 6, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by Vice President Steiman at 4:06pm.

The following members were present: Vice President Steiman, Commissioners Bautista, Chin, and Coulter. President Higueras arrival was expected to be delayed and Commissioner Strobin was reported excused.

Vice President Steiman announced that she proposed to reorder the taking of agenda items moving items #5 the BLIP Managers' report and Item #6 the BLIP Budget & Schedule Review to the end of the agenda.

AGENDA ITEM #1 PUBLIC COMMENT

The anonymous member of the public discussed this person's lawsuits against the Library contending that they were based on fairness. This person remarked that in their view the Library had taken positions in opposition to a previous lawsuit this person had brought against the Library that were in contradiction to positions taken against the current lawsuit. This individual commented that the Library was not exempt from the claims made in response to these lawsuits.

Mr. Peter Warfield commented that he had intended to compose "thank you notes" to the Commissioners but had been unable to find reasons for any beyond the two he had written. Mr. Warfield suggested that the purpose of the public process was to provide public input into the Commission's decision. Mr. Warfield discussed the (San Francisco City) Charter's requirement that the Commission submit the names of three candidates to the Mayor and that in his opinion a good candidate for City Librarian had not been included that could have been if the Commission had presented more candidates to the Mayor.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 2, 2004

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 2, 2004

An anonymous member of the public found the draft minutes unreadable and cited in errors and omissions its report of the West Portal Branch Update, and concerning Prop. A, suggesting that Mr. Warfield had been granted additional opportunity for public comment but this opportunity was denied to the anonymous member of the public.

Mr. Peter Warfield commented that in his public comment on the Prop. E Hours discussion was inaccurately reported and the Minutes omitted important discussions. Mr. Warfield then noted that the Commission President had challenged his comments on the Prop. E Hours discussion and offered Mr. Warfield opportunity to respond but turned down the anonymous member of public when they also requested additional opportunity to speak in response to the Commission President's comments. Mr. Warfield also noted that the minutes omitted report of his comments concerning the status of the Library's plans to implement RFID.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 2, 2004

The Commission Secretary reported that in response to a suggestion by Commissioner Coulter these draft Minutes had been prepared by another Library staff member and were drafted from several days of viewing videotapes of the December 2nd meeting. The Secretary noted that unfortunately this had resulted in any differences in predictable criticisms of these Minutes by two members of the public. Commissioner Chin reiterated her preference that the Minutes focus on the actions taken by the Commission rather than waste time reporting lengthy discussions.

MOTION: by Commissioner Chin, 2nd Commissioner Bautista for approval of the Minutes of the regular meeting of December 2, 2004.

Approved by the following vote:

ACTION: 4-0 AYE (Bautista, Chin, Coulter, and Steiman,)

AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 6, 2004

Public comment on AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 6, 2004

An anonymous member of the public suggested that they were being subjected to "passive/aggressive" behavior in response to criticisms of the minutes .This person then cited what they found to be mis-characterization of their comments concerning the City Charter requirement for the number of candidates for the position of City Librarian that the Commission submits to the Mayor, as well as their discussion of a Court finding related to the requirements for holding and noticing the location of public forums. This person also remarked that these minutes were unreadable and that the Commission did a poor job in recording its meeting Minutes.

Mr. Peter Warfield noted that as there had been only one item on the agenda he had no substantive comments. Mr. Warfield noted that Roberts Rules of Order recommend against dealing in personalities in reporting Minutes and said that his only concern in criticizing Commission Minutes was to improve them.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 6, 2004

MOTION: by Commissioner Chin, 2nd Commissioner Bautista for approval of the Minutes of the special meeting of December 6, 2004.

Approved by the following vote:

ACTION: 4-0 AYE (Bautista, Chin, Coulter, and Steiman)

The President called for a recess at 6:45pm.
The Public Library Commission returned to session at 6:56pm.

AGENDA ITEM #4 WI-FI UPDATE

Acting City Librarian Paul Underwood noted that this report was originally calendared for discussion at the Commission's November 18th meeting. Mr. Underwood then introduced Kathy Lawhun, Chief of the Main Library and Vivian Pisano Chief of Information Technology, who reported to the Commission concerning user response to pilot program and the ongoing expansion of Wi-Fi services available at the Main Library. The Chief of the Main Library called attention to supportive responses received from users surveyed, and then briefly discussed Mayor Newsom's initiative to expand Wi-Fi access citywide with pilot start-ups in the Civic Center and Union Square neighborhoods.

Public comment on AGENDA ITEM #4 WI-FI UPDATE

An anonymous member of the public asked why the staff report on this item could not have been made available in advance of the meeting. This person commented that the "jury was still out" on Wi-Fi and suggested that the staff report only reflected positive comment, noting while the report noted 54% of respondents to the survey indicated having trouble with the pilot installation it did not provide information about what that was. This person suggested that whether or not to continue with Wi-Fi should be based upon a rational assessment of its success.

Mr. Peter Warfield questioned why Wi-Fi was being discussed alone when it had been paired with discussion of RFID previously. Mr. Warfield also questioned the independence of the staff report and asked why it had not been available prior to the meeting. Mr. Warfield commented that the staff report did not appear to be balanced. Mr. Warfield suggested: that the report cited only positive responses; resulted from only 37 users over several months; and the report failed to address questions concerning the potential health risks posed. Mr. Warfield also commented that increased Wi-Fi access provided special services to those with laptop computers that other users did not receive.

Friends of the Library Board Member Steve Harris commented that his only concern with Wi-Fi would be that the Library was insufficiently aggressive in expanding availability of Wi-Fi access and lauded the encouraging response to the limited services currently available. Mr. Harris noted that Wi-Fi access greatly expanded the availability of online access for all users by freeing the wired terminals for those without access to portable devices. Mr. Harris observed that were a win-win for library users and that unlike some cellular devices there was no real health risk controversy about Wi-Fi.

Commission discussion of AGENDA ITEM #4 WI-FI UPDATE

Commissioner Coulter agreed public comments suggesting that expanding Wi-Fi resources was beneficial and requested that staff periodically report back to the Commission about the Library's progress in making Wi-Fi more available, including any negative comments. Commissioner Coulter suggested that important information could be gleaned from negative input as the system evolved. Commissioner Coulter congratulated staff for their hard work in expanding this public service. In response to a question by Commissioner Bautista, Ms. Pisano noted that there were no plans for additional surveys of Wi-Fi users and concerning the staff's efforts to publicize Wi-Fi availability. Vice President Steiman expressed happiness that these expanded public services could be provided with no trade-off or loss of scarce space in libraries. Responding to Commissioners comments, the Acting City Librarian reported that Wi-Fi access was included in the plans for the new branch libraries and library renovations, noting that in response to neighborhood demand each community was being informed during the slow process of working with Comcast to wire existing buildings. In response to Commission questions, the Chief of the Main Library reiterated that she had not received any negative feedback on the expanded Wi-Fi services since they had begun. Ms. Lawhun noted, as the users' surveys report, the only issues were a desire for expanded availability of Wi-Fi throughout the Main Library.

AGENDA ITEM #7 CITY LIBRARIAN'S REPORT

The Acting City Librarian presented a detailed response (copy attached) to questions regarding activities related to the Koret Auditorium and the Library's computer use reservation system. Mr. Underwood next discussed staff participation in the American Library Association (ALA) Mid-Winter Conference in Boston.

The Acting City Librarian finished his report with an update on January 2005 programs and exhibitions at the Library.

Public comment on AGENDA ITEM #7 CITY LIBRARIAN'S REPORT

An anonymous member of the public thanked the Acting City Librarian for responding to Mr. Folkedal's comments, and commented on aspects of Mr. Underwood's response to Mr. Folkedal's suggestions and comments.
Mr. Peter Warfield expressed appreciation for the response to Mr. Folkedal, requested a written copy, and suggested that a public access bulletin board could be useful in gathering comments and making information available. Mr. Warfield noted that he also had expressed concerns with the Library's computer use reservation system and noted that those with computers at home had an advantage in booking use of library computers.

Commission discussion of AGENDA ITEM #7 CITY LIBRARIAN'S REPORT

In answer to a comment by Vice President Steiman, it was reported that the Library's Access Services Department already provided dedicated computers and additional access to computers outside of the general computer use reservation system for disabled users. Vice President Steiman suggested that these services be publicized as widely as possible. Commissioner Coulter agreed that wider publicity of the availability of disabled access services would be beneficial and lauded the wide array of programs and exhibitions available at the libraries.
The Acting City Librarian pointed out that his detailed response to Mr. Folkedal's public comments was prepared in response to a request that he do so by Commissioner Coulter.

AGENDA ITEM #8 2005 COMMISSION MEETINGS SCHEDULE

The Commission Secretary presented a proposed schedule of Public Library Commission meetings for 2005 (copy attached). The Commission Secretary pointed out that the proposed schedule continued the Commission's recent practice of holding its regular meetings on the 1st and 3rd Thursdays of each month except during July and August. During these months the Commission Secretary proposed there be one scheduled regular meeting held on the 3rd Thursday of those months. The Commission Secretary noted that the proposed start time for all regular meetings continued to be 4pm and the usual location to be the Main Library's Koret Auditorium.

Public comment on AGENDA ITEM #8 2005 COMMISSION MEETINGS SCHEDULE

An anonymous member of the public commented that the proposed schedule was nice but limited, noting that there had previously been a larger number of Commission meetings. This person also expressed preference for a later start time for meetings, suggesting 5:30 or 6pm.

Mr. Peter Warfield found the proposal's meeting schedule's virtue in its simplicity, but also expressed preference for a later start time, suggesting that it made attendance at Commission meetings easier for students, workers, and Library staff members.

Commission discussion of AGENDA ITEM #8 2005 COMMISSION MEETINGS SCHEDULE

Vice President Steiman noted that the current start time allowed meetings to fully address Commission business and important issues without continuing late into the evening.

MOTION: by Commissioner Bautista, 2nd Commissioner Coulter for approval of the proposed schedule of regular Public Library Commission meeting for 2005.

Approved by the following vote:

ACTION: 4-0 AYE (Bautista, Chin, Coulter, and Steiman)

AGENDA ITEM #9 FRIENDS OF THE LIBRARY REPORT

Friends' Interim Executive Director Deborah Doyle reported that the new Executive Director Donna Bero would begin work on January 10, 2005 and called attention to new Board member, Mr. Harris. Ms. Doyle invited the Commissioners to attend an open House at the Friends' new offices at 391 Grove Street from 6-8pm on Tuesday, January 11th. Ms. Doyle then reminded the Commissioners of the Annual Library Laureates Dinner to be held this year on April 22nd. The Interim Executive Director of the Friends reported on the creation of a new partnership between the Friends of the San Francisco Public Library for four annual lectures with the Commonwealth Club and concerning recent Friends' Capital Campaign for the Branch Libraries neighborhood events.

Public comment on AGENDA ITEM #9 FRIENDS OF THE LIBRARY REPORT AGENDA ITEM

None offered.

Commission discussion of AGENDA ITEM #9 FRIENDS OF THE LIBRARY REPORT

Commissioner Bautista lauded Ms. Doyle for her dedication to public service, noting that she had sacrificed a year of library school in order to continue to serve the Friends. Acting City Librarian Paul Underwood joined the Commission in thanking Ms. Doyle and highlighted her many critically important contributions to the betterment of San Francisco's public libraries. Mr. Underwood in particular called attention to Ms. Doyle's leadership and hard work in supporting the Library's successful effort to obtain $9.7 million in Prop. 14 grants.

AGENDA ITEM #10 LABOR UNION REPORT

No report was presented.

Vice President Steiman called a brief recess at 5:25pm.
The Commission returned to session at 5:34pm.

AGENDA ITEM #5 BLIP MANAGER'S REPORT

(Continued from December 16th)

BLIP Manager Marilyn Thompson briefly recapped her regular reports, and the staff response to the Western Addition Branch Library Peer Review originally given in full at the Commission's Regular December 16, 2004 meeting.

Public comment on AGENDA ITEM #5 BLIP MANAGER'S REPORT

(Continued from December 16th)

An anonymous member of the public found Ms. Thompson's recap of her report helpful but suggested that public comment would preferably be concurrent with the report being discussed. This person also found the update on 190-9th Street informative, and called attention to the presence of labor pickets at the new Glen Park Building site expressing concern regarding the interior build-out of that new facility.

Commission discussion of AGENDA ITEM #5 BLIP MANAGER'S REPORT

(Continued from December 16th)

In response to a query by Commissioner Bautista regarding the Excelsior Branch, Ms. Thompson reported the remaining steps to the project's imminent completion. In answer to a question by Vice President Steiman regarding the new Glen Park Branch, Ms. Thompson provided a brief overview of the recent developments in this project. In response to a question by Commissioner Bautista regarding the status of 190-9th Street, Acting City Librarian Paul Underwood reported that move-in would not take place until the General Contractor had completely finished their work and was expected to occur in April.

President Higueras joined the meeting at 5:54pm and assumed the Chair at 6pm.

AGENDA ITEM #6 BLIP BUDGET & SCHEDULE REVIEW

Branch Library Improvement Program (BLIP) Manager Marilyn Thompson presented the Commissioners with an overview of options for ten groupings of Bond Program projects, and suggestions for revision of the Branch Library Improvement Program (BLIP) Budget and Schedule in light of the Library's obtaining $9.7 million in Prop 14 State Library Bond Act grants. Ms. Thompson requested that the Commissioners consider these choices and take action to set the course for the completion of the Bond Program. The BLIP Manager introduced Mr. Mike Lackey of Cummings LLC who gave a detailed informational presentation on the factors contributing to the recent construction cost "spike" and offered suggestions how the Library might mitigate their impact on its projects.

Public comment on AGENDA ITEM #6 BLIP BUDGET & SCHEDULE REVIEW

An anonymous member of the public agreed that the construction cost increases presentations depiction of a "perfect storm" matched existing conditions, noting that escalation in steel prices was even greater. This person expressed dismay that explanatory documents were not available prior to the day of the meeting and noted a lack of information about any details of Supervisor Dufty's proposal for the Eureka Valley Branch or about changes in the plans for Visitacion Valley Branch.

Mr. Peter Warfield criticized the lack of explanatory documents being provided in advance of the meeting and requested greater clarity about the sources for increased funding proposed for some projects. Mr. Warfield asked a information detailing the changes from previous revenue estimates, suggested there had not been enough time to consider these proposals, and questioned the need for the Commissioners to take action.

Commission discussion of AGENDA ITEM #6 BLIP BUDGET & SCHEDULE REVIEW

In response to questions by Commissioner Bautista and Vice President Steiman, Ms. Thompson further discussed proposals for the Ortega and Portola Branch Libraries. President Higueras noted that no one could have anticipated the dramatic increases in construction costs experienced in the past year. President Higueras noted that this situation required quick action and a creative dynamic response. The Commission President observed that maintaining confidence in staff's skill and ability to make recommendations to the Commission were the structure that the Commission had built in the its system for overseeing the Bond Program. President Higueras then suggested that Ms. Thompson go through and discuss each of the ten project proposals as they were grouped so that what was being recommended could be clearly understood. Ms. Thompson began with the proposals for the Richmond and Ingleside Branch Libraries and carefully walked the Commission through each of the proposals concluding with options for the Visitacion Valley Branch. After some discussion among the Commissioners' concerning the merits of the various options available, President Higueras suggested that as there was greater flexibility in the time available for considering options for the Eureka Valley-Harvey Milk Memorial Branch and the Visitation Valley Branch, that action on these two projects be considered separately at a later meeting.

MOTION: by Commissioner Bautista, 2nd Commissioner Steiman to approve the proposed changes in the Branch Library Improvement Program and Schedule as proposed excepting the Eureka Valley-Harvey Milk Memorial and Visitacion Valley to be considered separately at a later meeting.

Approved by the following vote:
5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

AGENDA ITEM #11NEW BUSINESS

Commissioner Bautista inquired concerning a new mural installed on Recreation and Park Department property at the front of the Ortega Branch Library and about the possibility that libraries be decorated during the December holiday season. Commissioner Coulter requested consideration of Commission resolutions honoring the outgoing leaders and board members of the Friends of the Library.

AGENDA ITEM #12 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Chin that the meeting be adjourned.

Approved by the following vote:
5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

There being no further business, the meeting was adjourned at 6:50 pm.

Michael Housh, Commission Secretary 2/4/05

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS to the January 6, 2005 Minutes:

Wireless Fidelity Access Report (Wi-Fi)
City Librarian's Report- January 6, 2005
Current Branch Library Improvement Program (BLIP) Budget & Schedule
BLIP Manager's proposed revisions to the Branch Library Improvement Program (BLIP) Budget & Schedule-January 6, 2005
2005 Public Library Commission meeting schedule

Appendix A

Library Commission meeting of January 6, 2005

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16..

These summary statements are provided by the speaker. Their contents are neither generated by nor subject to approval or verification of accuracy, by the San Francisco Public Library Commission.

The number of members of the public who spoke anonymously at this meeting. 1

San Francisco Public Library

January 6, 2005

To: Library Commissioners

From: Kathy Lawhun, Chief of Main Kathy Lawhun

Subject: Wireless Internet Access at the Main Library

Background:
On May 17, 2004, the Library activated three Wireless Fidelity (WiFi) access points for the public on the Fourth Floor of the Main Library. Signs were posted by the security gates at the Grove Street entrance and on the kiosks on the second and fourth floors announcing the new service. Instructions and trouble-shooting tips were posted on the SFPL Web site under "What's New". The same instructions and tips were given to all reference desks at the Main. A short questionnaire was developed by Karen Strauss, Fourth Floor Manager, for Fourth Floor staff to give to patrons who asked about the wireless service and/or were observed using laptops around the floor.

Findings in Brief:
In the period from May 17-September 20, thirty-five users weighed in on SFPL's WiFi service. The three questions that were asked were: How did you learn about the Library's free wireless network? For how long were you connected to the network? And What, if any, technical difficulties did you experience with the wireless network?
More than 26% of the respondents discovered WiFi by asking staff if the Library had such a service. Another 12% found it through building signage. Once the service was discovered, 46% of the respondents used the service for less than two hours, followed by 31% who used the service for two to four hours. Of those responding, 57% had no trouble connecting to or using the service, although 40% of all respondents reported weak signals and/or slow connections. Fourteen percent or 5 users found themselves unable to connect at all.
Here are 2 examples of comments received: It is a great service. I strongly urge the library to make this a permanent feature" and "Thanks for the WiFi access! Just makes me love SFPL that much more." Other comments received in the Chief of Main's office included "It would be nice to have a connection on the 3rd floor. Otherwise I have to take the books to the 4th floor" and "The signals just showed up on my laptop – I'm thrilled-Please expand to all floors."

City Librarian's Report: January 6, 2005

These are the four topics I will be responding to:

1. Camera perspectives in filming commission meetings
2. Use of flash cameras in Koret film programs
3. Change of release date for programs calendared in the Koret Auditorium
4. Suggestion to modify computer online reservation system

1. Camera perspectives in filming commission meetings

Response:
We do have a camera filming towards the stage, and incorporating a visual record of all the Commissioners, as well as having a camera that is filming speakers who approach the podium. (Mr. Folkedahl thought we were only filming towards the podium.)

2. Use of flash cameras in Koret film programs

Mr. Folkedahl stated that at a film program, some man came down the aisle in the Koret, taking flash pictures of the audience; then stood at the rear of the auditorium and was apparently taking pictures of the screen/movie.

Response:
News media and photographers authorized by the library and/or co-presenters of library programs are allowed to take photos and shoot film at library programs. However, it is library policy that adult members of the public must give their verbal consent for any photo to be taken featuring a specific individual; crowd shots are permissible if they do not focus on individuals. Children may not be photographed without written permission of parent or guardian.

We have been unable to determine who was at the film program taking photographs.

3. Change of release date for programs calendared in the Koret Auditorium

Mr. Folkedahl stated that the Koret calendar is released two days prior to the beginning of any given month; yet it takes a two month advance to submit a request for consideration and approval. His question was why can't we release the calendar 10 days in advance of any given month. Reason for his request is that programs scheduled in the first few days of any given month are not publicized enough in advance for people to attend.

Response:
The Library maintains an online calendar which is available to the public approximately one month or more in advance. For instance, the February calendars were posted the first week of January. Calendars for adult programs, events for children and teens, exhibitions and classes can be accessed from the Library's home page, www.sfpl.org, by clicking on the EVENTS, or EXHIBITIONS, depending upon the subject of interest to the library user.

4. Suggestion to modify computer online reservation system

Mr. Foldedahl's question related to allowing 1 or 2 times in the future, rather than 1 or 2 days in advance only.

Response:
It is technically feasible to modify the online computer reservation system to allow for extending the time period available for reservations. The present configuration allows for current day reservation plus two days forward. Any modifications would affect all 27 buildings. And Library staff also believes extending the time period would result in more abuse of the system by restricting access to the computers by persons who may wish to monopolize them on a regular basis. Currently, library users frequently are forgetting the day and time of their reservation and ask library staff to tell them when they have a computer reserved. We believe that by extending the time that reservations could be made, it will only exacerbate this problem. Additionally, there are 15 minute express internet computers available on multiple floors; as well as OPAC's available for research use throughout the building. These are outside the scope of the online computer reservation system.

Access Services offers computer availability for persons with disabilities that is outside the scope of the online computer reservation system. These computers are equipped with many features that provide ease of access for various disabilities. Interested persons should contact 557-4434 to learn more about this service and the criteria that needs to be met in order to use the equipment.

San Francisco Public Library

SAN FRANCISCO PUBLIC LIBRARY COMMISSION
DRAFT 2005 MEETING SCHEDULE

FIRST THURSDAY OF THE MONTH, 4:00PM

JANUARY 6, FEBRUARY 3, MARCH 3, APRIL 7, MAY 5, JUNE 2, SEPTEMBER 1, OCTOBER 6, NOVEMBER 3, and DECEMBER 1, 2005

THIRD THURSDAY OF THE MONTH 4:00PM

JANUARY 20, FEBRUARY 17, MARCH 17, APRIL 21, MAY 19, JUNE 16, JULY 21 , AUGUST 18, SEPTEMBER 15, OCTOBER 20, NOVEMBER 17, and DECEMBER 15, 2005.

M. Housh, Commission Secretary 1/6/05

San Francisco Public Library

Library Commission
January 6, 2005

BLIP Budget & Schedule Review

BLIP Budget & Schedule Review

- Richmond & Ingleside
    - Increase to match Grant Application
    - Increase to cover ineligible costs
    - Extend to correspond to actual schedule
- Portola
    - Increase to match Grant Application
    - Extend to correspond to actual schedule

BLIP Budget & Schedule Review

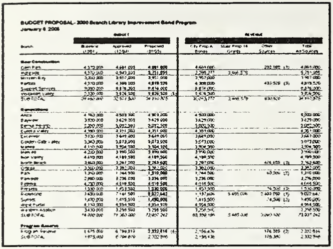
- Sunset, Park, Presidio
    - Increase to original Baseline Budget
    - Extend Sunset to allow for addtn'l estimate
    - Restore Park & Presidio Original Schedules
- Glen Park
    - Increase for escalation due to delays
    - Increase to fund raised flooring system

BLIP Budget & Schedule Review

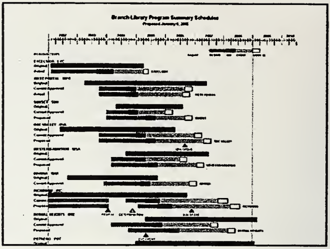
- North Beach
    - Increase for escalation due to delays
    - Extend to allow addtn'l time for consensus
- Noe Valley & Western Addition
    - Extend to allow for addtn'l estimate
- Bernal Heights
    - Extend to allow Preschool additional time

BLIP Budget & Schedule Review

- Eureka Valley
    - Extend to allow for Supv. Dufty's proposal
- Ortega
    - Update to begin renovation now
- Visitacion Valley
    - Developer or SB1161



BUDGET PROPOSAL - 2000 Branch Library Improvement Bond Program
January 6 2005



Branch Library Program Summary Schedules
Proposed January 6, 2005

BLIP Budget & Schedule Review

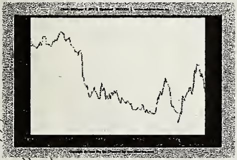
Current Construction Market Analysis

Factors Contributing to the Recent Construction Cost "Spike"

- Weak U.S. Dollar
- Scrap Steel & Coke Shortages
- Sustained High Energy Costs
- Recent U.S. Steel Industry Consolidation
- Increased International Demand for Raw & Processed Materials
- Continued Domestic Demands by Housing & Auto Industries
- Increase in California Construction Activity

Cumming, LLC

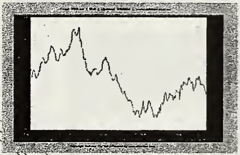
Weakening of the U.S. Dollar



Dollar vs. Yen – 13% drop since August 2003

Cumming, LLC

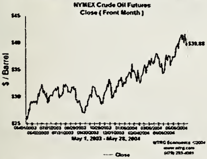
Weakening of the U.S. Dollar



Dollar vs. Euro – 16% drop since August 2003

Cumming, LLC

Increased Energy Costs



Cost of Oil per Barrel – 64% Increase since May of 2003

Cumming, LLC

China's Impact on World Markets

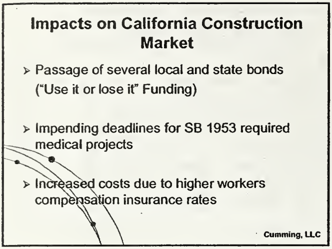
China Consumes:

- 50% of the world's cement
- 36% of the world's steel
- 30% of the world's coal

In order to facilitate a 10.5% first quarter increase in GDP China Has:

- Increased imports of foreign steel by 50%
- Increased imports of oil by 30%

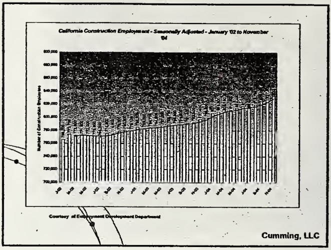
Cumming, LLC



Impacts on California Construction Market

- Passage of several local and state bonds ("Use it or lose it" Funding)
- Impending deadlines for SB 1953 required medical projects
- Increased costs due to higher workers compensation insurance rates

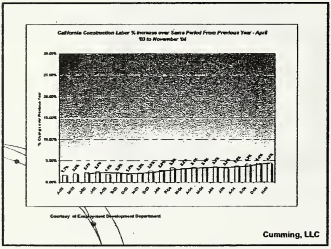
Cumming, LLC



California Construction Employment - Seasonally Adjusted - January '02 to November '04

Courtesy of Employment Development Department

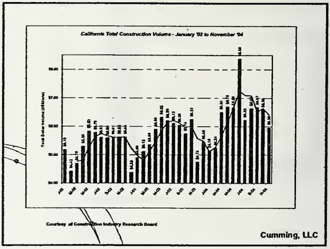
Cumming, LLC



California Construction Labor % Increase over Same Period From Previous Year - April '03 to November '04

Courtesy of Employment Development Department

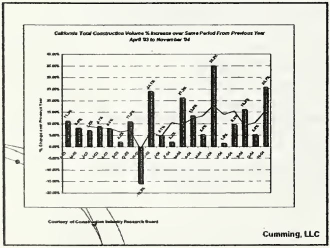
Cumming, LLC



California Total Construction Volume - January '02 to November '04

Courtesy of Construction Industry Research Board

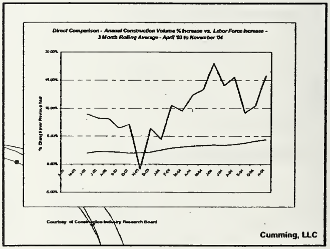
Cumming, LLC



California Total Construction Volume % Increase over Same Period From Previous Year April '03 to November '04

Courtesy of Construction Industry Research Board

Cumming, LLC



Direct Comparison - Annual Construction Volume % Increase vs. Labor Force Increase - 3 Month Rolling Average - April '03 to November '04

Courtesy of Construction Industry Research Board

Cumming, LLC

Labor and Construction Volume Impacts:

Annual % Increase for:	Construction Labor	Project Volume
2001	+6.56%	-2.6%
2002	-0.7%	+1.8%
2003	+2.03%	+7.8%
2004 – 11 Mos	**+4.40%**	**+13.0%**

Cumming, LLC

Impact to Steel Material Prices

National impacts by May 2004, annual cost increases:

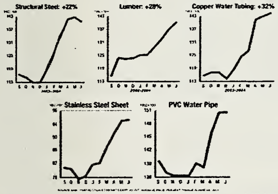
Structural Steel:	21.3% increase
Reinforcing Bar:	40.5% increase
Stainless Steel Sheet:	17.4% increase

Source ENR, 24 May 2004

Locally, price increases have been more extreme:

Structural Steel:	40-50% increase
Reinforcing Bar:	50% increase

Cumming, LLC



Courtesy of ENR

Cumming, LLC

In Terms to Local Unit Prices Installed:

Item	Bid Sept 2003	Bid Sept 2004
Structural Steel	$1,850 per ton	$2,650 per ton
Reinforcing Steel	$0.55 per lb	$1.10 per lb
Metal Studs-6", 18 gauge	$4.25 per sq ft	$5.90 per sq ft
Metal Ductwork, Galvanized	$6.25 per lb	$7.05 per lb

Total Trades Impacted

Reinforcing Steel
Hollow Metal Doors & Frames
HVAC (Ductwork/sheet metal)
Electrical (Conduit/Wire)
Misc. Metals
Metal Decking
Drywall/Lath/Plaster
Structural Steel
Flashing & Sheet Metal
Plumbing (Piping)
Roll-Up Doors

Cumming, LLC

Current Concerns? Cement...

- Northern CA imports 60% of cement from China, Malaysia and Australia
- US imports 23% of cement from Asia
- China consumes 50% of the world's cement
- Cement Imports from Malaysia have risen from $15/ton to $80/ton locally since March
- Shortages and rationing are already appearing in the Southeast and Midwest

Cumming, LLC

BUDGET PROPOSAL- 2000 Branch Library Improvement Bond Program
January 6, 2005

				REVENUE			
Branch	Baseline (10/01)	Approved (12/04)	Proposed (01/05)	City Prop A Bonds	State Prop 14 Grants	Other Sources	Total All Sources
New Construction							
Glen Park	4,570,000	4,681,000	4,881,000	4,681,000		200,000 (3)	4,881,000
Ingleside	4,570,000	4,843,000	5,751,855	2,285,277	3,466,578		5,751,855
Mission Bay	3,350,000	3,957,000	3,957,000	3,957,000			3,957,000
Portola	4,570,000	4,388,000	4,818,520	4,388,000		430,520 (3)	4,818,520
Support Services	9,080,000	8,876,000	8,876,000	8,876,000			8,876,000
Visitacion Valley	5,320,000	5,826,500	5,826,500 (5)	5,826,500			5,826,500
SUBTOTAL	*31,460,000*	*32,571,500*	*34,110,875*	*30,013,777*	*3,466,578*	*630,520*	*34,110,875*
Renovations							
Anza	4,740,000	4,503,000	4,503,000	4,503,000			4,503,000
Bayview	3,820,000	3,629,000	3,629,000	3,629,000			3,629,000
Bernal Heights	5,350,000	5,082,500	5,082,500	5,082,500			5,082,500
Eureka Valley	4,580,000	4,351,000	4,351,000	4,351,000			4,351,000
Excelsior	3,820,000	3,649,000	3,649,000	3,649,000			3,649,000
Golden Gate Valley	5,340,000	5,073,000	5,073,000	5,073,000			5,073,000
Marina	4,110,000	3,904,500	3,904,500	3,904,500			3,904,500
Merced	4,200,000	3,990,000	3,990,000	3,990,000			3,990,000
Noe Valley	4,410,000	4,189,500	4,189,500	4,189,500			4,189,500
North Beach	3,460,000	3,287,000	3,763,600	3,287,000		476,600 (3)	3,763,600
Ortega	3,560,000	3,382,000	3,382,000	3,382,000			3,382,000
Park	1,310,000	1,244,500	1,310,000	1,244,500		65,500 (3)	1,310,000
Parkside	2,880,000	3,236,000	3,236,000	3,236,000			3,236,000
Potrero	4,230,000	4,018,500	4,018,500	4,018,500			4,018,500
Presidio	1,530,000	1,453,500	1,530,000	1,453,500		76,500 (3)	1,530,000
Richmond	7,630,000	7,141,500	9,022,642	1,137,606	5,485,036	2,400,000 (1)	9,022,642
Sunset	1,490,000	1,415,500	1,490,000	1,415,500		74,500 (3)	1,490,000
West Portal	4,110,000	4,554,500	4,554,500	4,554,500			4,554,500
Western Addition	3,430,000	3,258,500	3,258,500	3,258,500			3,258,500
SUBTOTAL	*74,000,000*	*71,363,000*	*73,937,242*	*65,359,106*	*5,485,036*	*3,093,100*	*73,937,242*
Program Reserve							
Program Reserve	1,675,000	6,794,819	2,332,816 (6)	2,156,436		176,380 (3)	2,332,816
SUBTOTAL	*1,675,000*	*6,794,819*	*2,332,816*	*2,156,436*	-	*176,380*	*2,332,816*
Program-Wide Services & Costs							
Library Costs	800,000	800,000	800,000	800,000			800,000
Program Consultants	750,000	750,000	750,000	750,000			750,000
Program Management	3,600,000	3,600,000	4,900,000	4,900,000			4,900,000
Real Estate Dept	120,000	235,281	235,281	235,281			235,281
Public Art Program	0	302,000	302,000	302,000			302,000
Bond Financing Costs	1,500,000	1,500,000	1,000,000	1,000,000			1,000,000
Bookmobiles & Moving	4,360,000	848,400	848,400	348,400		500,000 (4)	848,400
Furniture & Equipment	15,000,000	16,000,000	16,000,000	0	759,170	16,000,000 (2)	16,759,170
SUBTOTAL	*26,130,000*	*24,035,681*	*24,835,681*	*8,335,681*	*759,170*	*16,500,000*	*25,594,851*
TOTALS	**133,265,000**	**134,765,000**	**135,216,614**	**105,865,000**	**9,710,784**	**20,400,000**	**135,975,784**

(1) Earthquake Safety Program funds remaining for Branch Libraries $2.4 million

(2) Private donations from Friends & Foundation, includes fundraising expenses

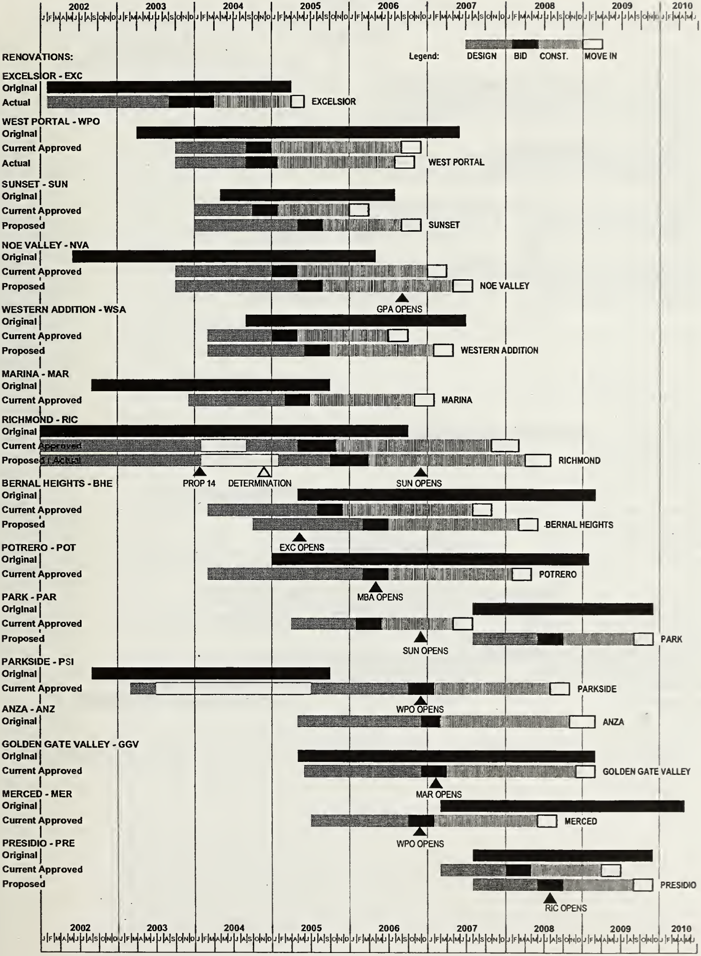
(3) Estimated interest earned to date $1.5 million

(4) Library Preservation Fund appropriated FY 04/05 $500,000

(5) Does not preclude other development options or SB 1161 grant application

(6) Future bond interest proceeds will increase this reserve

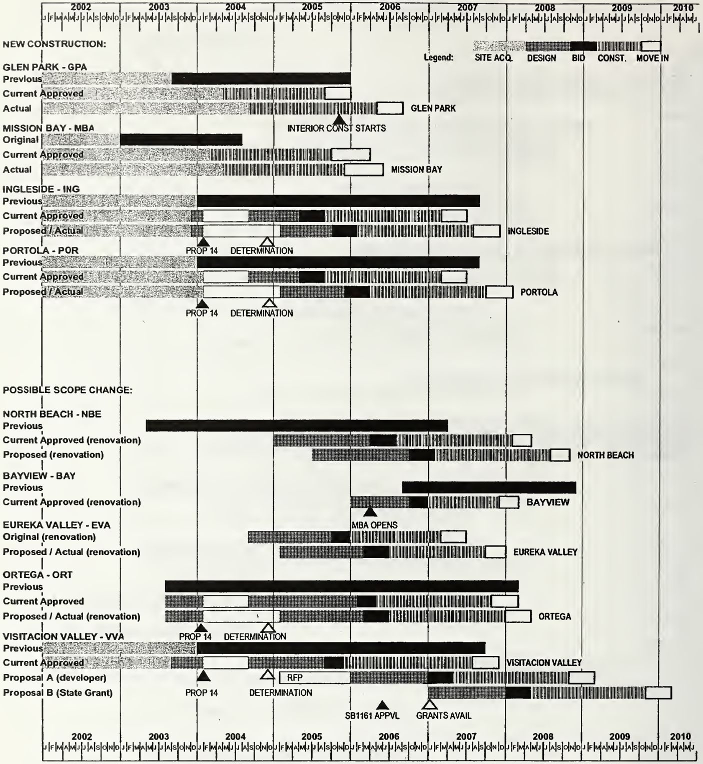
Branch Library Improvement Program
Summary Schedules
Proposed January 6, 2005



Branch Library Improvement Program

Summary Schedules

Proposed January 6, 2005



San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

05

ewsom

\. Higueras, A.I.A.

iman
dent

irte Bautista
. Chin
Coulter
Strobin
oners

erwood
y Librarian

Housh
on Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, January 20, 2005
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting December 16, 2004.

Explanatory document: draft Minutes

3 BOND PROGRAM MANAGER'S REPORT DISCUSSION

(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)

This report will consist of *an informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none.

Explanatory documents: Current Budget Report and Branch Library Summary Schedules

4. EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH ACTION

Presentation of, and discussion of, and possible action to confirm current scope and schedule for Eureka Valley-Harvey Milk Memorial Branch Library renovation, to suspend renovation plans, or to amend the scope, budget, and/or schedule to add a museum/research center as proposed by the Gay, Lesbian, Bisexual, Transgender Historical Society of Northern California.

5. 2005/06 BUDGET UPDATE DISCUSSION

Presentation on and discussion of Library 2005-06 Budget issues.

6. ADJOURNMENT (requires motion and public comment) ACTION

M. Housh, Secretary. 1/13/05

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3) to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

DOCUMENTS DEPT.
FEB 17 2005
SAN FRANCISCO
PUBLIC LIBRARY

DRAFT

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

Newsom

A. Higueras, A.I.A.
nt

teiman
sident

Marte Bautista
K. Chin
A. Coulter
h Strobin
sioners

derwood
City Librarian

Housh
sion Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, January 20, 2005.

The San Francisco Public Library Commission held a regular meeting on Thursday, January 20, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:09pm.

The following members were present: Bautista, Chin, Coulter, Higueras, and Strobin. Vice President Steiman was reported excused attendance.

AGENDA ITEM #1 PUBLIC COMMENT

Ms. Emma Zevan, a Bernal Heights resident teen user, urged the Commissioners to carefully consider any design changes at the Bernal Heights Library that could reduce the amount of space devoted to teen users.

Jennifer, member of the Library's Teen Advisory Council, called attention to the very limited amounts of dedicated teen use space systemwide and urged that the Commissioners support more teen spaces in branch libraries.

An anonymous member of the public commented that in their view there was a six month gap between when this person proposed something and when the Commission acted on the same issue. This person then discussed their views concerning the results of Library interpretations of what was authorized by Prop. E (Library Preservation Fund 1994) and uses for those funds proposed by Supervisor Chris Daly. This person commented that one flexible definition of what was allowed under Prop. E logically resulted in others applying their own definitions. This person suggested that the Library had opened a door that it could not close.

Ms. Rosario Villasana-Ruiz, spoke in support of allowing the Bernal Heights preschool program to continue to remain in the branch library following its planned renovation. Ms. Villasana-Ruiz suggested a number of options that could provide additional space for the preschool's use and expanded public services at the branch.

Dr. Philip Day, Chancellor of San Francisco Community College District, introduced San Francisco City College Trustee Dr. Julio Ramos, and urged the Library to find a "win-win" solution preserving the City College sponsored preschool program, described as a last remnant of the "Great Society" programs of the 1960s, for a new generations of low income children of color. Chancellor Day urged the Commissioners not to take any action that could result in closing this City College sponsored preschool. Chancellor Day noted that the College District had budgeted $350,000 in 2004-05 for its preschool program. The Chancellor proposed discussions leading to a partnership to sustain the preschool program at the Library between the Public Library and City College.

Dr. Julio Ramos, a Bernal Heights resident, called attention to the intensive effort being made in the community to find a suitable location for the preschool, noting that these valuable public services were not in conflict and were based in a common vision that promoted opportunity for free education.

Commissioner Chris Jackson, San Francisco Youth Commission, called attention to the shortage of library services for teen users, noted the Youth Commission had requested the Mayor appoint a "youth" member to the Library Commission, and found unfortunate the conflicting options between creating space for Bernal Heights' teen users and affordable childcare services for low income people.

Ms. Demese Gasepis, a 30 year resident of Bernal Heights, called attention to the $40,000 she had raised in support of the Bernal Heights Branch Library and submitted a letter in support of keeping the preschool at the Branch Library.

Mr. Jose Luis Pavon, a Bernal Heights resident, urged the Commissioners to support a renovation plan for Bernal Heights Branch Library that retained the pre-school's use of space in the branch, noted that the preschool was a safe affordable critical resource for working families adjacent to other child serving facilities, sand then repeated some of his public comment in Spanish pleading that the Commissioners retain the preschool in the branch library.

Mr. Doug Holloway, a Director of the Bernal Heights Neighborhood Center and 20 year resident, discussed the letter sent to the Commissioners by the Bernal Heights Neighborhood Center urging that the preschool remain at the branch library. Mr. Holloway said San Francisco's compassionate and progressive reputation also suggested such a solution. Mr. Holloway observed that precedent had been set by allowing the preschool to use dedicated space in the branch library for more than 20 years and that if it was a matter of additional money being needed that could be addressed. He also noted that there would be no wider precedent set as there were no preschool programs in any other branch library.

Ms. Jennifer Norris, 17 year Bernal Heights' resident, commented that she was looking forward to the renovation of the branch library that would provide for expanded children's services and a dedicated teen space. She noted that dealing with change is difficult but suggested that as the preschool had to relocate in any event that the Bernal Heights community would support efforts to find a new permanent location to continue the preschool. Ms. Norris noted the importance of expanded library services for older children and teens and called for the best possible renovated branch library.

Ms. Raquel Cardenas noted a lack of affordable preschool options in San Francisco and urged that the pre-school's use of space in the branch be continued.

Ms. Maggie Harrison, a 13 year Bernal Heights resident, expressed concern about finding a comparable location for the preschool, noted that she was excited about the planned renovation of the branch library, the center of the community, with additional children's' and teen program space. Ms Harrison recommended that everyone's voice be brought to the table to find solution.

Ms. Vida Sanford, Parent Voices, called attention to the critical importance of quality preschool programs for working families. Ms Sanford noted that the parents volunteered time to work with the staff of the preschool and that the preschool provided valuable training for childcare professionals. Ms. Sanford found the current location good for working families and expressed dismay that the proposed design included community meeting space and additional staff space. Ms. Sanford also criticized the scope of the community survey.

Miss Elisa You, daughter of a parent working to keep the preschool located in the branch library, observed that kids needed the preschool and expressed her wish that it would return to the library after remodeling.

Ms. Sandra Peralta, an 11 year resident of Bernal Heights and parent of three children who attended the preschool called attention to the lack of programs for low income families, noted that the preschool was small like a diamond and was well supported by the volunteer work of parents. Ms. Peralta noted that the branch library location was a safe place for children and urged that the preschool be kept in the library.

Lydia, a preschool student's parent, requested that the preschool remain in the branch library, which she described as a safe clean space, with excellent teachers, located near parks and recreation facilities and public transit. She also noted that it was free.

Ms. Maria Luz Torre, Parent's Voices, requested that the preschool remain located in the branch library pointing out that it had been there for more than 20 years, and pointed out that the preschool was internationally recognized contributing to San Francisco's reputation as a leader in early childhood education. Ms. Torre noted the great value of access to library services for these children and called attention to the importance of inclusion of the community's poor families. Ms. Torre noted this preschool was a gem and that it was important that the preschool remain located in the branch library.

Mr. Kyle Fiori, Mission Community Council, noted that there were no other acceptable options for the preschool's location, praised the preschool as a model parent cooperative that served a large number of low income Latino families, where parents as well as children learned from their volunteer support for the preschool. Mr. Fiori noted that the preschool should retain its dedicated space in the branch Library because it was important to the city and the biggest issue of concern was maintaining the preschool's location.

Ms. N'Tanya Lee, executive Director, Coleman Advocates for Children & Youth, supported maintaining designated space for the preschool in the branch library, and suggested that the community have a primary voice in use of space in the branch library. Ms. Lee noted that, as a lifelong library user, it was important that poor children have access to library services. Ms. Lee urged the Commissioners to support poor families access to the library and suggested that low income families had not been included in the decision making process.

Eric Mar, President of the San Francisco Board of Education, called for finding a way to meet these families' needs, and expressing support for the preschool parents. Mr. Mar noted that this was a critical decision and that displacement and gentrification were serious issues in the community.

Mr. Rudy Corpuz, a Bernal Heights resident, could not understand why there was any problem with continuing this program serving poor residents at the branch library, noting that his children had attended the preschool now ongoing for more than 20 years. Mr. Corpuz noted that the preschool program worked for the people and urged the Commissioners to make a decision to please retain the preschool in the branch library.

Amy, a preschool parent who noted that she did not reside in Bernal Heights, requested that the preschool be allowed to return after the branch library was remodeled noting that there were only four hours each week where there would be shared use of space between preschool program and branch library services.

Ms. Shirley Castillo, a Bernal Heights' resident and member of Parents' Voices, suggested that the preschool program was a credit to the branch library, that the parents and children needed it, and that it should not be lost to gentrification.

Ms. Viola Morris, Executive Director of the Bernal Heights Neighborhood Center, called on the Commissioners attention to a letter submitted by the neighborhood center and asked that they preserve the preschool's use of dedicated space in the branch library noting that the collocation of the preschool and the branch library were part of the community. Ms. Morris recommended that the library devise a workable alternative to retain the preschool's use of dedicated space in the branch library.

Mr. Terry Milne, a Bernal Heights resident, expressed dismay concerning this conflict of limited space. Mr. Milne noted that the proposed renovation should upgrade the branch library. However, he noted, if the preschool remained there would be less space for books in the renovated branch library resulting in a new branch with less library space.

Mr. Mauricio Vela, Coleman Advocates for Children & Youth, a 16 year Bernal Heights resident, recalled his years of support for libraries and work with the Friends of the Library, his support for Prop E (Library Preservation Fund 1994) and noted that there was very strong community support for both the branch library and for the preschool. Mr. Vela reported that ongoing discussion with Library staff had been unsuccessful and urged that the Public Library Commissioners act to provide the preschool with dedicated space in the renovated branch library. Mr. Vela found proposed alternatives second class options and suggested that the preschool must remain in the branch library. Mr. Vela criticized the Library's planning process which he felt had excluded the preschool parents, was disrespectful of the community, and did not inform everyone that the preschool would be relocated. Mr. Vela noted he believed that funds were available to provide a solution to this situation.

Ms. Ann Brick, American Civil Liberties Union (ACLU) of Northern California, called attention to the important budget decisions the Commissioners would be making given the likely budget constraints facing the City. Ms. Brick expressed opposition to fund for

RFID suggesting that a proposed RFID implementation proposal could resurface in the 2005-06 Budget. Ms. Brick suggested that the Library had not addressed privacy concerns expressed about use of RFID by the Library and opposed any expenditure for this purpose.

Ms. Lurilla Harris, a Bernal Heights resident, spoke against retaining the preschool in the branch library, noting that the branch library was not a childcare facility. Ms. Harris suggested that after 25 years of free use that it was time for the preschool should find its own permanent location. Ms. Harris urged that plans for renovation of the branch library not include the preschool.

Ms. Wendy Vilman, Parents' Voice, found the branch library a safe place and the appropriate location for the preschool. Ms. Vilman noted that there was a critical need in San Francisco for free childcare facilities such as this preschool.

Mr. Peter Warfield criticized the Library as inconsistent in allowing use of free space by some such as the Friends of the Library but not others. Mr. Warfield criticized the Library for neglect of the basics citing: his previous complaints concerning what he believed to be problems with the online catalog; criticized library staff for large numbers of unshelved books on carts in the Main Library; unfinished work in response to the Main Library Post Occupancy Evaluation (POE) Report; and expressed opposition to funding for RFID.

Dean Larry Kline, San Francisco City College, noted that City College was not seeking exclusive use of the space in the branch library and urged the Commissioners to work with the community to seek additional funding to retain the City College supported preschool's use of space in the Bernal Heights Branch Library. Dean Kline commented that there would only be a four hour per week overlap of use and that both the Library and the preschool could continue to operate as they had.

Ms. Muriel Meunier-Fiebelkorn, Director of the City College State Preschool at the Bernal Heights Branch Library, urged the Library Commissioners to preserve the preschool's use of space in the branch library and seek funders to provide resources for a solution to this problem.

Commission discussion of AGENDA ITEM #1 PUBLIC COMMENT

President Higueras thanked all of those who came to the Commission meeting to offer public comment. The Library Commission President noted that their voices would be heard on this important matter and that the Commissioners would carefully consider possible solutions to this situation. President Higueras also noted that there would be additional opportunities for a full public discussion of this matter and that no decisions concerning the renovation of the Bernal Heights Branch Library had been made by the Library Commission. President Higueras urged all of those concerned to stay involved in the process of finding a solution to this problem.

President Higueras announced that he was changing the order of items on the meeting agenda to take up Agenda item # 4 next.

President Higueras called for a brief recess at 5:17pm.
The Library commission returned to session at 5:25pm.

AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

Acting City Librarian Paul Underwood briefly outlined recent developments concerning a proposal brought forward by District 8 Supervisor Bevan Dufty and the Lesbian, Gay, Bisexual, Transgender (LGBT) Historical Society for a change in plans for the renovation of the Eureka Valley-Harvey Milk Memorial Branch Library. Mr. Underwood discussed details of a proposed replacement of the current branch with a two story facility providing for an expanded 10,000 sq. ft. neighborhood branch library on the first floor and a 10,000 sq. ft. LGBT museum/research center to be located on the second floor. Mr. Underwood noted that this proposal had been discussed at a community meeting held in the Branch in December 2004 and that the Commission was faced with making a decision whether to go forward with the current renovation plan, or consider **granting a delay in the branch renovation schedule to allow the Historical Society** to more fully develop its proposal. The Acting City Librarian noted that there could be significant benefit to a collocated facility that expanded the existing cooperative relationship between the Library and the LGBT Historical Society.

Supervisor Dufty lauded Library staff for exploring an evolving vision of the role for our libraries, citing examples of shared use in the new Mission Bay and Glen Park Branches, and called attention to the benefits to the Library and the community of collocating the Harvey Milk Memorial Branch Library with the proposed LGBT Museum/Research Center. Supervisor Dufty estimated that an additional $15 million would be necessary to make the LGBT Historical Society's proposal a reality but noted that San Francisco had successfully raised private funds for community cultural facilities in the past. Supervisor Dufty noted that during discussions in the community the issue of the importance of preserving mid 20th century modernist buildings, such as the existing branch, had been raised and would be addressed. Supervisor Dufty noted plans could be adjusted to take these concerns into consideration when designing the new facility. Supervisor Dufty also noted that concerns about preserving and enhancing neighborhood access to the branch library, expanding children's services, and expanding other branch services would be fully addressed. Supervisor Dufty noted that this was a valuable opportunity to enhance both the Branch Library and the neighborhood and should not be missed. The District 8 Supervisor noted that the LGBT Historical Society held unique and important collections and that this proposal could replicate the successful model pioneered by the New York Public Library's famed Schaumburg Center for African American History & Studies. Supervisor Dufty requested that the Library Commission consider and allow a limited period of time for the LGBT Historical Society to fully develop and identifying needed funding for the proposed shared facility before deciding to go forward with the planned renovation of the existing branch building as proposed.

Ms. Ruth Mahaney, LGBT Historical Society, thanked the Library Commissioners for considering this exciting proposal and outlined the history and considerable accomplishments of the LGBT Historical Society from its beginnings during the early days of the AIDS Epidemic in San Francisco. Ms. Mahaney described the unique and important collections held by the LGBT Historical Society, noting they were among the largest such collection in the world. Ms. Mahaney noted that the Society emphasized free access to these materials for both scholars and ordinary individuals and recalled the close and mutually beneficial relationship that had existed between the Historical Society and the Library's James Hormel Gay & Lesbian Center. LGBT Historical Society Executive Director Terence Kissack, Ph.D. next reported on the institutional and fiscal condition of the Society, its priorities and structure, and its current activities and plans. Dr. Kissack discussed the longstanding successful collaborative relationship between the Library and the LGBT Historical Society and noted Acting City Librarian Paul Underwood and Hormel Center Librarian Jim Van Buskirk had participated in planning shared projects. Dr. Kissack then outlined steps that the LGBT Historical Society hoped to pursue to make this proposal a reality.

Commissioner Chin left the meeting at 5:45pm.

Library Branch Library Improvement Program (BLIP) Manager Marilyn Thompson then reported to the library Commissioners on various options regarding the next step in planning for the Eureka Valley-Harvey Milk Memorial Branch Library. Ms. Thompson noted that this project was already six months behind schedule and that in order to retain as much of the bond funds allocated for the proposed renovation work on the project should begin immediately. Ms. Thompson commented that a brief additional delay might not have significant impact but that a six month delay could cost the project a minimum of $300,000 or more in construction cost escalation. In that situation the Commission's only option would be to increase the project budget or reduce the scope of renovation planned for the branch facility.

Public comment on AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

An anonymous member of the public complained at the lack of explanatory documents, and found the proposal problematic suggested that the proposed center would be duplicative of the Library's existing Hormel Center. This person asked should the Library undertake proposals because money for them might be available and called attention to a Board of Supervisors Resolution calling on the Commission to favorably consider this proposal. This person suggested that there would be a loss of neighborhood library services and asked if questions about the real benefits of this project had been answered.

Ms. Edith Wellen, a Buena Vista Heights neighborhood resident, expressed opposition to this proposal, suggesting that it would result in a loss of neighborhood library services. Ms. Wellen remarked that she supported preservation of history, but not here, and suggested this plan would result in a loss of open space around the existing branch and parking spaces.

Mr. Peter Young, a Prosper Street neighbor, noted that this was just the most recent of several previous proposals for changes in the branch library. Mr. Yont noted that he supported preserving history but not this project. He also commented that he wanted to preserve the open space around the branch library as well as parking spaces.

Mr. Greg Pennington, a community historian, called attention to the collaborative relationship existing between the Library and the Historical Society since the LGBT Historical Society was formed at a meeting held at the Main Library on March 14, 1985. Mr. Pennington suggested that the proposed museum/research center could have a positive impact on San Francisco's important tourism industry, noting that gay and lesbian tourism was the one important visitor sector that did not diminish in the aftermath of the September 11th terrorist attacks in New York.

Due to an impending loss of the Commission Meeting's quorum President Higueras tabled the remain agenda items and continued public comment on and Commission discussion of AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH to the February 3, 2005 regular meeting of the Public Library Commission.

AGENDA ITEM # ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Strobin to adjourn the regular January 20, 2005 Public Library Commission meeting.

Public comment on AGENDA ITEM # ADJOURNMENT

None offered

ACTION: AYE 4-0 (Bautista, Coulter, Higueras, Strobin)

The Commission meeting adjourned at 6:12pm.

Michael Housh, Commission Secretary 2/7/05

Please note: These are draft minutes subject to revision by the Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS:

Current BLIP Summary Schedule, Budget, and Construction Reports
Eureka Valley-Harvey Milk Library options report 1/20/05
Board of Supervisors Resolution #687-04

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

Minutes of the Library Commission Meeting January 20, 2005

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

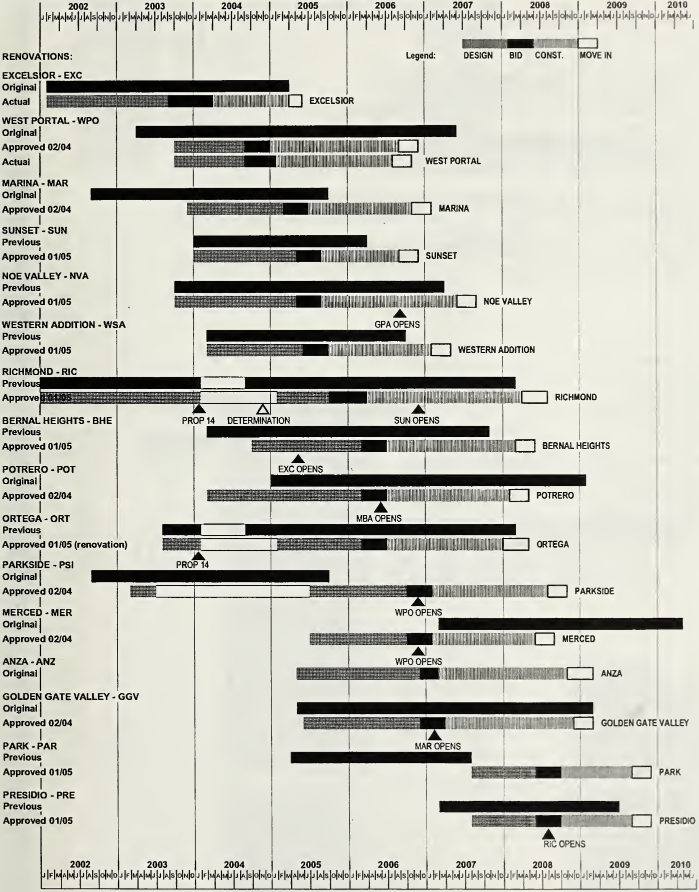
CURRENT BUDGET REPORT-2000 Branch Library Improvement Bond Program
January 20, 2005

	BUDGET		REVENUE					EXPENDITURES/ENCUMBRANCES	
			FUND STRATEGY			FUND STATUS			
Branch	Baseline (10/01)	Approved (1/05)	City Prop. A Bonds	Other Funds	Total All Sources	Appropriated	Total Available	Actual 31-Dec-04 B	New This Month
Site Acquisitions & New Construction									
Glen Park	4,570,000	4,881,000	4,681,000	200,000 (5)	4,881,000	4,728,250	4,728,250	219,938	7,927
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578 (1)	5,751,855	2,890,000	2,890,000	2,535,242	-
Mission Bay	3,350,000	3,957,000	3,957,000		3,957,000	3,957,000	3,957,000	3,586,450	14,867
Portola	4,570,000	4,818,520	4,388,000	430,520 (5)	4,818,520	2,435,000	2,435,000	1,876,730	-
Visitacion Valley	5,320,000	5,826,500	5,826,500		5,826,500	2,870,000	2,870,000	2,232,272	-
Support Services	9,080,000	8,876,000	8,876,000		8,876,000	8,626,000	8,626,000	8,829,173	1,924
SUBTOTAL	*31,460,000*	*34,110,875*	*30,013,777*	*4,097,098*	*34,110,875*	*25,506,250*	*25,506,250*	*19,279,805*	*24,718*
Renovations									
Anza	4,740,000	4,503,000	4,503,000		4,503,000				
Bayview	3,820,000	3,629,000	3,629,000		3,629,000			18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		5,082,500			110,711	1,999
Eureka Valley	4,580,000	4,351,000	4,351,000		4,351,000			18,202	
Excelsior	3,820,000	3,649,000	3,649,000		3,649,000	3,629,000	3,629,000	3,074,478	75,281
Golden Gate Valley	5,340,000	5,073,000	5,073,000		5,073,000	50,000	50,000		
Marina	4,110,000	3,904,500	3,904,500		3,904,500	976,125	976,125	550,819	952
Merced	4,200,000	3,990,000	3,990,000		3,990,000	-	-		
Noe Valley	4,410,000	4,189,500	4,189,500		4,189,500	1,047,125	1,047,125	752,828	914
North Beach	3,460,000	3,763,600	3,287,000	476,600 (5)	3,763,600	821,750	821,750	118	
Ortega	3,560,000	3,382,000	3,382,000		3,382,000	350,000	350,000	140,760	-
Park	1,310,000	1,310,000	1,244,500	65,500 (5)	1,310,000	-	-		
Parkside	2,880,000	3,236,000	3,236,000		3,236,000	2,736,000	2,736,000	89,595	
Potrero	4,230,000	4,018,500	4,018,500		4,018,500	-	-	55,939	8,777
Presidio	1,530,000	1,530,000	1,453,500	76,500 (5)	1,530,000	353,400	353,400	136,039	-
Richmond	7,630,000	9,022,642	1,137,606	7,885,036 (1) (2)	9,022,642	2,441,500	2,441,500	1,017,283	2,551
Sunset	1,490,000	1,490,000	1,415,500	74,500 (5)	1,490,000	1,415,500	1,415,500	267,824	17,353
West Portal	4,110,000	4,554,500	4,554,500		4,554,500	976,125	976,125	763,831	24,426
Western Addition	3,430,000	3,258,500	3,258,500		3,258,500	-	-	234,894	38,876
SUBTOTAL	*74,000,000*	*73,937,242*	*65,359,106*	*8,578,136*	*73,937,242*	*14,796,525*	*14,796,525*	*7,232,011*	*171,129*
Program-Wide Services & Costs									
Library's Program Costs	800,000	800,000	800,000		800,000	600,000	600,000	590,686	303
Program Consultants	750,000	750,000	750,000		750,000	562,500	562,500	152,010	(17,654)
Program Management	3,600,000	4,900,000	4,900,000		4,900,000	1,013,822	1,013,822	1,342,474	31,921
Real Estate Dept	120,000	235,281	235,281		235,281	235,281	235,281	235,281	
Art Enrichment Program		302,000	302,000		302,000	302,000	302,000	122,951	
Interim Services		438,400	253,542	184,858 (4)	438,400	300,000	300,000	259,175	
Moving Reserve	4,360,000	410,000	94,858	315,142 (4)	410,000				
Furniture Reserve	15,000,000	16,000,000		16,759,170 (3) (1)	16,759,170				
Bond Financing Costs	1,500,000	1,000,000	1,000,000		1,000,000	338,622	338,622	290,051	
Program Reserve	1,675,000	2,332,816	2,156,436	176,380 (5)	2,332,816				
SUBTOTAL	*27,805,000*	*27,168,497*	*10,492,117*	*17,435,550*	*27,927,667*	*3,352,225*	*3,352,225*	*2,992,628*	*14,570*
TOTAL	**133,265,000**	**135,216,614**	**105,865,000**	**30,110,784**	**135,975,784**	**43,655,000**	**43,655,000**	**29,504,444**	**210,417**

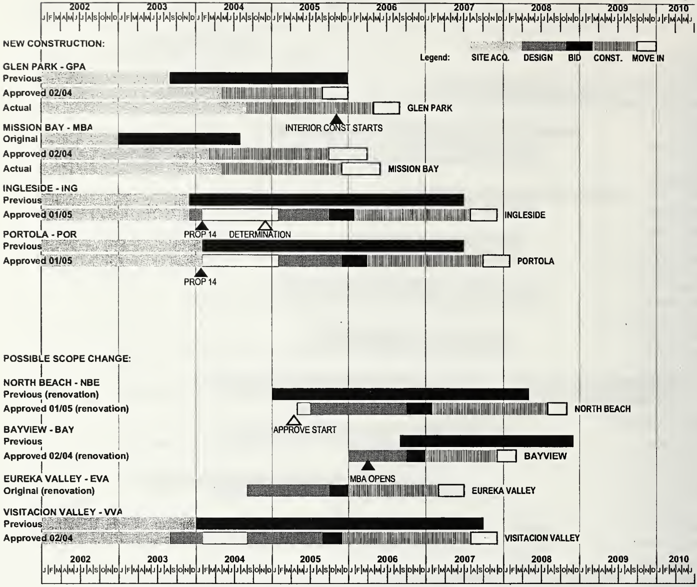
(1) Prop. 14 State Grants
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000 for Richmond)
(3) Private donations from Friends of the Library, includes fundraising expenses ($16,000,000)
(4) Library Preservation Fund appropriated FY 04/05 ($500,000)

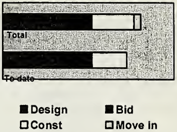
Branch Library Improvement Program
Summary Schedules

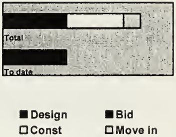
Approved January 6, 2005



Branch Library Improvement Program
Summary Schedules
Approved January 6, 2005



Branch	Contacts	Statistics	Activities	Schedule
Excelsior Branch 4400 Mission Street	**District/Supervisor:** 11 / Sandoval **Architect:** DPW Bureau of Architecture **Contractor:** CDX Builders	**Bid:** $1,793,800 **Change Orders:** $126,689 **Total Contract:** $1,920,489 **Payments:** $992,500 **Duration:** 460 days **Extensions:** -90 days **Total Duration:** 370 days **End date:** 03/27/05	Electrical equipment complete Solar installation complete GWB taping 90% Pouring concrete ADA ramp No change orders this month	

West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Bid:** $2,980,000 **Change Orders:** $0 **Total Contract:** $2,980,000 **Payments:** $0 **Duration:** 400 days **Extensions:** 0 days **Total Duration:** 400 days **End Date:** TBD	Awarded 12/15/04 Move out complete Abatement Relocating PGE pole Upcoming: Precon meeting, NTP	

Branch | **Contacts** | **Statistics** | **Activities** | **Schedule**

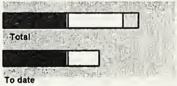
Mission Bay Branch

4th and Berry Streets

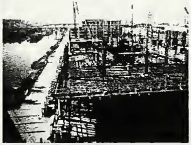
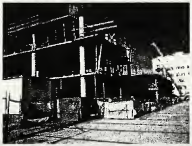
District/Supervisor:
6 / Daly
Architect:
Santos Prescott
Hardison Komatsu Ivelich & Tucker
Contractor:
Cahill Construction
Developer:
Mercy Housing
SF Redevelopment Agency

Bid:	**$2,433,635**
Change Orders:	**$17,791**
Total Contract:	**$2,451,427**
Payments:	**$523,154**
Duration:	**638 days**
Extensions:	**0 days**
Total Duration:	**638 days**
End Date:	**12/06/05**

3rd floor columns
No change orders this month



▨ Design ☐ Const ☐ Move in

Glen Park Branch

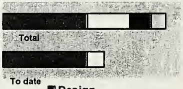
2815 Diamond Street

District/Supervisor:
8 / Dufty
Architect:
Sternberg Benjamin (shell)
Tom Eliot Fisch (interior)
Bureau of Architecture (interior)
Contractor/Developer (shell):
Diamond LLC
Contractor (interior):
TBD

Purchase Price:	**$3,361,000**
Est'd Completion:	**9/1/05***

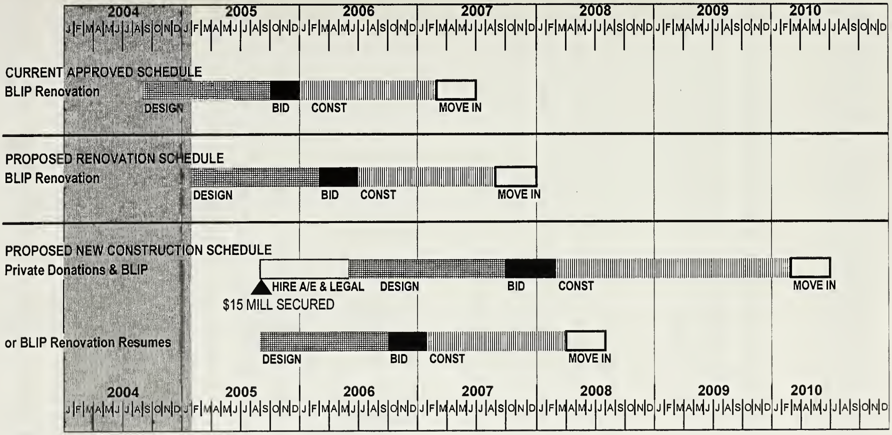
*** Interior construction begins**

2nd floor library slab
No payments made till finished
Design of interior construction proceeding. Bid spring/summer 2005.



▨ Design
☐ Const
■ Interior Const
☐ Move In

EUREKA VALLEY/HARVEY MILK BRANCH LIBRARY
Coopertive Venture Options with GLBT Historical Society
01/20/2005



EUREKA VALLEY/HARVEY MILK BRANCH LIBRARY

Cooperative Venture Options with GLBT Historical Society
01/20/2005

	Proposed Renovation	Proposed New Const*
	BLIP RENOVATION	PRIVATE $ & BLIP
BLIP funds available	$4,371,000	$4,371,000
Private Donations needed	$0	$14,881,641
Est'd loss due to escalation (if renovation resumes)		$300,000+
Closing Date	5/2006	12/2007
Opening Date	12/2007	7/2010
Approx size of library	6,000 SF	10,000 SF

---

* Assumes no parking garage, all new construction
Not including furniture & moveable equipment.

FILE NO. 041508 RESOLUTION NO. 687-04

[Resolution encouraging development of a plan and community engagement for a possible co-located Eureka Valley Harvey Milk Memorial Branch Library and Museum and Archives of the Gay, Lesbian, Bisexual, Transgender (GLBT) Historical Society]

Resolution encouraging development of a plan and community engagement for a possible co-located Eureka Valley Harvey Milk Memorial Branch Library and Museum and Archives of the Gay, Lesbian, Bisexual, Transgender (GLBT) Historical Society.

WHEREAS, San Francisco's Gay, Lesbian, Bisexual and Transgender (GLBT) Historical Society maintains one of the world's largest collection of professionally archived materials on gay, lesbian, bisexual and transgender history in the world; and

WHEREAS, The Eureka Valley Harvey Milk Memorial Branch Library is currently planned for a $4.3 million renovation as part of the City's Branch Library Renovation Bond program; and

WHEREAS, The San Francisco Public Library, including the James Hormel Center of the Main Library, and the GLBT Historical Society have worked collaboratively for many years to increase public access to gay, lesbian, bisexual and transgender historical materials; and

WHEREAS, The GLBT Historical Society has considerable local, national and international recognition and prestige while facing uncertainties as a non-profit organization of limited financial means and with respect to its long-term location within San Francisco; and

WHEREAS, the Eureka Valley Harvey Milk Memorial Branch Library is a 5,600 square foot, one-story facility on a 19,000 square foot site that has experienced ongoing public safety problems in the neighborhood due to its design; and

WHEREAS, The possibility may exist to replace the existing building with a joint facility providing an improved branch library and the world's first GLBT Research Center incorporating an expanded GLBT collection in the library and joined cooperatively with the Museum of GLBT History with the Archives, Collection and Research Center of the GLBT Historical Society; and

WHEREAS, Such a cooperative venture would increase public access to gay, lesbian, bisexual and transgender historical materials and greatly increase the cultural attractiveness of the Castro neighborhood and the City of San Francisco for residents and visitors; and

WHEREAS, on September 30, 2004, the Board of Directors of the Gay, Lesbian, Bisexual, Transgender Historical Society voted unanimously to endorse discussions with the San Francisco Public Library and other City Departments to develop a formal plan of action for a cooperative venture at the Eureka Valley Harvey Milk Memorial Branch Library; and

WHEREAS, It is important to expeditiously consider options and develop a formal plan for consideration by the community, neighborhood, and all parties so as not to delay the renovation of the Eureka Valley Branch Library, should a viable plan and necessary additional resources not be identified or developed; now, therefore be it

RESOLVED, That the San Francisco Board of Supervisors requests that the San Francisco Public Library and other relevant City Departments, including the City Attorney, Department of Real Estate, Department of Public Works and Planning Department, among others, work with the Board of Directors of the GLBT Historical Society to pursue the development of options for a formal plan of action outlining issues attendant to a co-located Branch Library and Historical Society Museum at the current site of the Eureka Valley Harvey Milk Memorial Library; and be it further

RESOLVED, That the San Francisco Board of Supervisors urges City Departments to engage neighborhood and community stakeholders, including the Eureka Valley Promotion Association (EVPA), Merchants of Upper Market and Castro (MUMC), Castro Area Planning

+ Action (CAPA), and the San Francisco LGBT Center, among others, in a public process to understand neighborhood and community concerns; and be it further

RESOLVED, That the San Francisco Board of Supervisors urges that a plan evaluating the possibilities for this jointly located Branch Library and GLBT Historical Museum, Archives and Research Center be considered by the San Francisco Library Commission in January, 2005 so as not to delay the Eureka Valley Branch renovation in the event this plan is not possible.

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

City and County of San Francisco

Tails

Resolution

File Number: 041508 **Date Passed:**

Resolution encouraging development of a plan and community engagement for a possible co-located Eureka Valley Harvey Milk Memorial Branch Library and Museum and Archives of the Gay, Lesbian, Bisexual, Transgender (GLBT) Historical Society.

—

November 2, 2004 Board of Supervisors — ADOPTED

Ayes: 11 - Alioto-Pier, Ammiano, Daly, Dufty, Elsbernd, Gonzalez, Ma, Maxwell, McGoldrick, Peskin, Sandoval

File No. 041508

I hereby certify that the foregoing Resolution was ADOPTED on November 2, 2004 by the Board of Supervisors of the City and County of San Francisco.

Gloria L. Young
Clerk of the Board

11·09·04

Date Approved

Mayor Gavin Newsom

Library
2005-06 Budget

	2005-06
Revenue	58,453,504
Budget a/	57,776,233
Variance	677,271

Proposition E Revenue	**2005-06**	**2004-05**	**Change**
Property Tax	24,592,050	23,418,000	1,174,050
General Fund	33,145,360	33,199,205	(53,845)
Total, LPF b/	57,737,410	56,617,205	1,120,205
			1.9%

a/ Includes baseline adjustments (MOU, health plan, & retirement increases; annualization; and, one-time cost reductions).

b/ Per Controller (BPREP Report 1/14/05)

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT.
FEB 22 2005
SAN FRANCISCO
PUBLIC LIBRARY

05
ved
Newsom
s A. Higueras, A.I.A.
nt
teiman
esident
Marte Bautista
K. Chin
A. Coulter
h Strobin
sioners
derwood
City Librarian
l Housh
sion Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, January 20, 2005.
(As approved February 17, 2005)

The San Francisco Public Library Commission held a regular meeting on Thursday, January 20, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:09pm.

The following members were present: Bautista, Chin, Coulter, Higueras, and Strobin. Vice President Steiman was reported excused attendance.

AGENDA ITEM #1 PUBLIC COMMENT

Ms. Emma Zevan, a Bernal Heights resident teen user, urged the Commissioners to carefully consider any design changes at the Bernal Heights Library that could reduce the amount of space devoted to teen users.

Jennifer, member of the Library's Teen Advisory Council, called attention to the very limited amounts of dedicated teen use space systemwide and urged that the Commissioners support more teen spaces in branch libraries.

An anonymous member of the public commented that in their view there was a six month gap between when this person proposed something and when the Commission acted on the same issue. This person then discussed their views concerning the results of Library interpretations of what was authorized by Prop. E (Library Preservation Fund 1994) and uses for those funds proposed by Supervisor Chris Daly. This person commented that one flexible definition of what was allowed under Prop. E logically resulted in others applying their own definitions. This person suggested that the Library had opened a door that it could not close.

Ms. Rosario Villasana-Ruiz, spoke in support of allowing the Bernal Heights preschool program to continue to remain in the branch library following its planned renovation. Ms. Villasana-Ruiz suggested a number of options that could provide additional space for the preschool's use and expanded public services at the branch.

Dr. Philip Day, Chancellor of San Francisco Community College District, introduced San Francisco City College Trustee Dr. Julio Ramos, and urged the Library to find a "win-win" solution preserving the City College sponsored preschool program, described as a last remnant of the "Great Society" programs of the 1960s, for a new generations of low income children of color. Chancellor Day urged the Commissioners not to take any action that could result in closing this City College sponsored preschool. Chancellor Day noted that the College District had budgeted $350,000 in 2004-05 for its preschool program. The Chancellor proposed discussions leading to a partnership to sustain the preschool program at the Library between the Public Library and City College.

Dr. Julio Ramos, a Bernal Heights resident, called attention to the intensive effort being made in the community to find a suitable location for the preschool, noting that these valuable public services were not in conflict and were based in a common vision that promoted opportunity for free education.

Commissioner Chris Jackson, San Francisco Youth Commission, called attention to the shortage of library services for teen users, noted the Youth Commission had requested the Mayor appoint a "youth" member to the Library Commission, and found unfortunate the conflicting options between creating space for Bernal Heights' teen users and affordable childcare services for low income people.

Ms. Demece Garepis, a 30 year resident of Bernal Heights, called attention to the $40,000 she had raised in support of the Bernal Heights Branch Library and a letter supporting the renovation of Branch Library and finding a way to assist the preschool.

Mr. Jose Luis Pavon, a Bernal Heights resident, urged the Commissioners to support a renovation plan for Bernal Heights Branch Library that retained the pre-school's use of space in the branch, noted that the preschool was a safe affordable critical resource for working families adjacent to other child serving facilities, sand then repeated some of his public comment in Spanish pleading that the Commissioners retain the preschool in the branch library.

Mr. Doug Holloway, a Director of the Bernal Heights Neighborhood Center and 20 year resident, discussed the letter sent to the Commissioners by the Bernal Heights Neighborhood Center urging that the preschool remain at the branch library. Mr. Holloway said San Francisco's compassionate and progressive reputation also suggested such a solution. Mr. Holloway observed that precedent had been set by allowing the preschool to use dedicated space in the branch library for more than 20 years and that if it was a matter of additional money being needed that could be addressed. He also noted that there would be no wider precedent set as there were no preschool programs in any other branch library.

Ms. Jennifer Norris, 17 year Bernal Heights' resident, commented that she was looking forward to the renovation of the branch library that would provide for expanded children's services and a dedicated teen space. She noted that dealing with change is difficult but suggested that as the preschool had to relocate in any event that the Bernal Heights community would support efforts to find a new permanent location to continue the preschool. Ms. Norris noted the importance of expanded library services for older children and teens and called for the best possible renovated branch library.

Ms. Raquel Cardenas noted a lack of affordable preschool options in San Francisco and urged that the pre-school's use of space in the branch be continued.

Ms. Maggie Harrison, a 13 year Bernal Heights resident, expressed concern about finding a comparable location for the preschool, noted that she was excited about the planned renovation of the branch library, the center of the community, with additional children's' and teen program space. Ms Harrison recommended that everyone's voice be brought to the table to find solution.

Ms. Vida Sanford, Parent Voices, called attention to the critical importance of quality preschool programs for working families. Ms Sanford noted that the parents volunteered time to work with the staff of the preschool and that the preschool provided valuable training for childcare professionals. Ms. Sanford found the current location good for working families and expressed dismay that the proposed design included community meeting space and additional staff space. Ms. Sanford also criticized the scope of the community survey.

Miss Elisa You, daughter of a parent working to keep the preschool located in the branch library, observed that kids needed the preschool and expressed her wish that it would return to the library after remodeling.

Ms. Sandra Peralta, an 11 year resident of Bernal Heights and parent of three children who attended the preschool called attention to the lack of programs for low income families, noted that the preschool was small like a diamond and was well supported by the volunteer work of parents. Ms. Peralta noted that the branch library location was a safe place for children and urged that the preschool be kept in the library.

Lydia, a preschool student's parent, requested that the preschool remain in the branch library, which she described as a safe clean space, with excellent teachers, located near parks and recreation facilities and public transit. She also noted that it was free.

Ms. Maria Luz Torre, Parent's Voices, requested that the preschool remain located in the branch library pointing out that it had been there for more than 20 years, and pointed out that the preschool was internationally recognized contributing to San Francisco's reputation as a leader in early childhood education. Ms. Torre noted the great value of access to library services for these children and called attention to the importance of inclusion of the community's poor families. Ms. Torre noted this preschool was a gem and that it was important that the preschool remain located in the branch library.

Mr. Kyle Fiori, Mission Community Council, noted that there were no other acceptable options for the preschool's location, praised the preschool as a model parent cooperative that served a large number of low income Latino families, where parents as well as children learned from their volunteer support for the preschool. Mr. Fiori noted that the preschool should retain its dedicated space in the branch Library because it was important to the city and the biggest issue of concern was maintaining the preschool's location.

Ms. N'Tanya Lee, executive Director, Coleman Advocates for Children & Youth, supported maintaining designated space for the preschool in the branch library, and suggested that the community have a primary voice in use of space in the branch library. Ms. Lee noted that, as a lifelong library user, it was important that poor children have access to library services. Ms. Lee urged the Commissioners to support poor families access to the library and suggested that low income families had not been included in the decision making process.

Eric Mar, President of the San Francisco Board of Education, called for finding a way to meet these families' needs, and expressing support for the preschool parents. Mr. Mar noted that this was a critical decision and that displacement and gentrification were serious issues in the community.

Mr. Rudy Corpuz, a Bernal Heights resident, could not understand why there was any problem with continuing this program serving poor residents at the branch library, noting that his children had attended the preschool now ongoing for more than 20 years. Mr. Corpuz noted that the preschool program worked for the people and urged the Commissioners to make a decision to please retain the preschool in the branch library.

Amy, a preschool parent who noted that she did not reside in Bernal Heights, requested that the preschool be allowed to return after the branch library was remodeled noting that there were only four hours each week where there would be shared use of space between preschool program and branch library services.

Ms. Shirley Castillo, a Bernal Heights' resident and member of Parents' Voices, suggested that the preschool program was a credit to the branch library, that the parents and children needed it, and that it should not be lost to gentrification.

Ms. Viola Morris, Executive Director of the Bernal Heights Neighborhood Center, called on the Commissioners attention to a letter submitted by the neighborhood center and asked that they preserve the preschool's use of dedicated space in the branch library noting that the collocation of the preschool and the branch library were part of the community. Ms. Morris recommended that the library devise a workable alternative to retain the preschool's use of dedicated space in the branch library.

Mr. Terry Milne, a Bernal Heights resident, expressed dismay concerning this conflict of limited space. Mr. Milne noted that the proposed renovation should upgrade the branch library. However, he noted, if the preschool remained there would be less space for books in the renovated branch library resulting in a new branch with less library space.

Mr. Mauricio Vela, Coleman Advocates for Children & Youth, a 16 year Bernal Heights resident, recalled his years of support for libraries and work with the Friends of the Library, his support for Prop E (Library Preservation Fund 1994) and noted that there was very strong community support for both the branch library and for the preschool. Mr. Vela reported that ongoing discussion with Library staff had been unsuccessful and urged that the Public Library Commissioners act to provide the preschool with dedicated space in the renovated branch library. Mr. Vela found proposed alternatives second class options and suggested that the preschool must remain in the branch library. Mr. Vela criticized the Library's planning process which he felt had excluded the preschool parents, was disrespectful of the community, and did not inform everyone that the preschool would be relocated. Mr. Vela noted he believed that funds were available to provide a solution to this situation.

Ms. Ann Brick, American Civil Liberties Union (ACLU) of Northern California, called attention to the important budget decisions the Commissioners would be making given the likely budget constraints facing the City. Ms. Brick expressed opposition to fund for

RFID suggesting that a proposed RFID implementation proposal could resurface in the 2005-06 Budget. Ms. Brick suggested that the Library had not addressed privacy concerns expressed about use of RFID by the Library and opposed any expenditure for this purpose.

Ms. Lurilla Harris, a Bernal Heights resident, spoke against retaining the preschool in the branch library, noting that the branch library was not a childcare facility. Ms. Harris suggested that after 25 years of free use that it was time for the preschool should find its own permanent location. Ms. Harris urged that plans for renovation of the branch library not include the preschool.

Ms. Wendy Vilman, Parents' Voice, found the branch library a safe place and the appropriate location for the preschool. Ms. Vilman noted that there was a critical need in San Francisco for free childcare facilities such as this preschool.

Mr. Peter Warfield criticized the Library as inconsistent in allowing use of free space by some such as the Friends of the Library but not others. Mr. Warfield criticized the Library for neglect of the basics citing: his previous complaints concerning what he believed to be problems with the online catalog; criticized library staff for large numbers of unshelved books on carts in the Main Library; unfinished work in response to the Main Library Post Occupancy Evaluation (POE) Report; and expressed opposition to funding for RFID.

Dean Larry Kline, San Francisco City College, noted that City College was not seeking exclusive use of the space in the branch library and urged the Commissioners to work with the community to seek additional funding to retain the City College supported preschool's use of space in the Bernal Heights Branch Library. Dean Kline commented that there would only be a four hour per week overlap of use and that both the Library and the preschool could continue to operate as they had.

Ms. Muriel Meunier-Fiebelkorn, Director of the City College State Preschool at the Bernal Heights Branch Library, urged the Library Commissioners to preserve the preschool's use of space in the branch library and seek funders to provide resources for a solution to this problem.

Commission discussion of AGENDA ITEM #1 PUBLIC COMMENT

President Higueras thanked all of those who came to the Commission meeting to offer public comment. The Library Commission President noted that their voices would be heard on this important matter and that the Commissioners would carefully consider possible solutions to this situation. President Higueras also noted that there would be additional opportunities for a full public discussion of this matter and that no decisions concerning the renovation of the Bernal Heights Branch Library had been made by the Library Commission. President Higueras urged all of those concerned to stay involved in the process of finding a solution to this problem.

President Higueras announced that he was changing the order of items on the meeting agenda to take up Agenda item # 4 next.

President Higueras called for a brief recess at 5:17pm.
The Library commission returned to session at 5:25pm.

AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

Acting City Librarian Paul Underwood briefly outlined recent developments concerning a proposal brought forward by District 8 Supervisor Bevan Dufty and the Lesbian, Gay, Bisexual, Transgender (LGBT) Historical Society for a change in plans for the renovation of the Eureka Valley-Harvey Milk Memorial Branch Library. Mr. Underwood discussed details of a proposed replacement of the current branch with a two story facility providing for an expanded 10,000 sq. ft. neighborhood branch library on the first floor and a 10,000 sq. ft. LGBT museum/research center to be located on the second floor. Mr. Underwood noted that this proposal had been discussed at a community meeting held in the Branch in December 2004 and that the Commission was faced with making a decision whether to go forward with the current renovation plan, or consider granting a delay in the branch renovation schedule to allow the Historical Society to more fully develop its proposal. The Acting City Librarian noted that there could be significant benefit to a collocated facility that expanded the existing cooperative relationship between the Library and the LGBT Historical Society.

Supervisor Dufty lauded Library staff for exploring an evolving vision of the role for our libraries, citing examples of shared use in the new Mission Bay and Glen Park Branches, and called attention to the benefits to the Library and the community of collocating the Harvey Milk Memorial Branch Library with the proposed LGBT Museum/Research Center. Supervisor Dufty estimated that an additional $15 million would be necessary to make the LGBT Historical Society's proposal a reality but noted that San Francisco had successfully raised private funds for community cultural facilities in the past. Supervisor Dufty noted that during discussions in the community the issue of the importance of preserving mid 20th century modernist buildings, such as the existing branch, had been raised and would be addressed. Supervisor Dufty noted plans could be adjusted to take these concerns into consideration when designing the new facility. Supervisor Dufty also noted that concerns about preserving and enhancing neighborhood access to the branch library, expanding children's services, and expanding other branch services would be fully addressed. Supervisor Dufty noted that this was a valuable opportunity to enhance both the Branch Library and the neighborhood and should not be missed. The District 8 Supervisor noted that the LGBT Historical Society held unique and important collections and that this proposal could replicate the successful model pioneered by the New York Public Library's famed Schaumburg Center for African American History & Studies. Supervisor Dufty requested that the Library Commission consider and allow a limited period of time for the LGBT Historical Society to fully develop and identifying needed funding for the proposed shared facility before deciding to go forward with the planned renovation of the existing branch building as proposed.

Ms. Ruth Mahaney, LGBT Historical Society, thanked the Library Commissioners for considering this exciting proposal and outlined the history and considerable accomplishments of the LGBT Historical Society from its beginnings during the early days of the AIDS Epidemic in San Francisco. Ms. Mahaney described the unique and important collections held by the LGBT Historical Society, noting they were among the largest such collection in the world. Ms. Mahaney noted that the Society emphasized free access to these materials for both scholars and ordinary individuals and recalled the close and mutually beneficial relationship that had existed between the Historical Society and the Library's James Hormel Gay & Lesbian Center. LGBT Historical Society Executive Director Terence Kissack, Ph.D. next reported on the institutional and fiscal condition of the Society, its priorities and structure, and its current activities and plans. Dr. Kissack discussed the longstanding successful collaborative relationship between the Library and the LGBT Historical Society and noted Acting City Librarian Paul Underwood and Hormel Center Librarian Jim Van Buskirk had participated in planning shared projects. Dr. Kissack then outlined steps that the LGBT Historical Society hoped to pursue to make this proposal a reality.

Commissioner Chin left the meeting at 5:45pm.

Library Branch Library Improvement Program (BLIP) Manager Marilyn Thompson then reported to the library Commissioners on various options regarding the next step in planning for the Eureka Valley-Harvey Milk Memorial Branch Library. Ms. Thompson noted that this project was already six months behind schedule and that in order to retain as much of the bond funds allocated for the proposed renovation work on the project should begin immediately. Ms. Thompson commented that a brief additional delay might not have significant impact but that a six month delay could cost the project a minimum of $300,000 or more in construction cost escalation. In that situation the Commission's only option would be to increase the project budget or reduce the scope of renovation planned for the branch facility.

Public comment on AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

An anonymous member of the public complained at the lack of explanatory documents, and found the proposal problematic suggested that the proposed center would be duplicative of the Library's existing Hormel Center. This person asked should the Library undertake proposals because money for them might be available and called attention to a Board of Supervisors Resolution calling on the Commission to favorably consider this proposal. This person suggested that there would be a loss of neighborhood library services and asked if questions about the real benefits of this project had been answered.

Ms. Edith Wellen, a Buena Vista Heights neighborhood resident, expressed opposition to this proposal, suggesting that it would result in a loss of neighborhood library services. Ms. Wellen remarked that she supported preservation of history, but not here, and suggested this plan would result in a loss of open space around the existing branch and parking spaces.

Mr. Peter Young, a Prosper Street neighbor, noted that this was just the most recent of several previous proposals for changes in the branch library. Mr. Yont noted that he supported preserving history but not this project. He also commented that he wanted to preserve the open space around the branch library as well as parking spaces.

Mr. Greg Pennington, a community historian, called attention to the collaborative relationship existing between the Library and the Historical Society since the LGBT Historical Society was formed at a meeting held at the Main Library on March 14, 1985. Mr. Pennington suggested that the proposed museum/research center could have a positive impact on San Francisco's important tourism industry, noting that gay and lesbian tourism was the one important visitor sector that did not diminish in the aftermath of the September 11th terrorist attacks in New York.

Due to an impending loss of the Commission Meeting's quorum President Higueras tabled the remain agenda items and continued public comment on and Commission discussion of AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH to the February 3, 2005 regular meeting of the Public Library Commission.

AGENDA ITEM #6 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Strobin to adjourn the regular January 20, 2005 Public Library Commission meeting.

Public comment on AGENDA ITEM #6 ADJOURNMENT

None offered

ACTION: AYE 4-0 (Bautista, Coulter, Higueras, Strobin)

The Commission meeting adjourned at 6:12pm.

Michael Housh, Commission Secretary 2/18/05

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS:

Current BLIP Summary Schedule, Budget, and Construction Reports
Eureka Valley-Harvey Milk Library options report 1/20/05
Board of Supervisors Resolution #687-04

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

Minutes of the Library Commission Meeting January 20, 2005

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

CURRENT BUDGET REPORT-2000 Branch Library Improvement Bond Program
January 20, 2005

	BUDGET		REVENUE					EXPENDITURES/ENCUMBRANCES	
			FUND STRATEGY			FUND STATUS			
Branch	Baseline (10/01)	Approved (1/05)	City Prop. A Bonds	Other Funds	Total All Sources	Appropriated	Total Available	Actual 31-Dec-04	New This Month
								B	
Site Acquisitions & New Construction									
Glen Park	4,570,000	4,881,000	4,681,000	200,000 (5)	4,881,000	4,728,250	4,728,250	219,938	7,927
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578 (1)	5,751,855	2,890,000	2,890,000	2,535,242	-
Mission Bay	3,350,000	3,957,000	3,957,000		3,957,000	3,957,000	3,957,000	3,586,450	14,867
Portola	4,570,000	4,818,520	4,388,000	430,520 (5)	4,818,520	2,435,000	2,435,000	1,876,730	-
Visitacion Valley	5,320,000	5,826,500	5,826,500		5,826,500	2,870,000	2,870,000	2,232,272	-
Support Services	9,080,000	8,876,000	8,876,000		8,876,000	8,626,000	8,626,000	8,829,173	1,924
SUBTOTAL	*31,460,000*	*34,110,875*	*30,013,777*	*4,097,098*	*34,110,875*	*25,506,250*	*25,506,250*	*19,279,805*	*24,718*
Renovations									
Anza	4,740,000	4,503,000	4,503,000		4,503,000				
Bayview	3,820,000	3,629,000	3,629,000		3,629,000			18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		5,082,500			110,711	1,999
Eureka Valley	4,580,000	4,351,000	4,351,000		4,351,000			18,202	
Excelsior	3,820,000	3,649,000	3,649,000		3,649,000	3,629,000	3,629,000	3,074,478	75,281
Golden Gate Valley	5,340,000	5,073,000	5,073,000		5,073,000	50,000	50,000		
Marina	4,110,000	3,904,500	3,904,500		3,904,500	976,125	976,125	550,819	952
Merced	4,200,000	3,990,000	3,990,000		3,990,000	-	-		
Noe Valley	4,410,000	4,189,500	4,189,500		4,189,500	1,047,125	1,047,125	752,828	914
North Beach	3,460,000	3,763,600	3,287,000	476,600 (5)	3,763,600	821,750	821,750	118	
Ortega	3,560,000	3,382,000	3,382,000		3,382,000	350,000	350,000	140,760	-
Park	1,310,000	1,310,000	1,244,500	65,500 (5)	1,310,000	-	-		
Parkside	2,880,000	3,236,000	3,236,000		3,236,000	2,736,000	2,736,000	89,595	
Potrero	4,230,000	4,018,500	4,018,500		4,018,500	-	-	55,939	8,777
Presidio	1,530,000	1,530,000	1,453,500	76,500 (5)	1,530,000	353,400	353,400	136,039	-
Richmond	7,630,000	9,022,642	1,137,606	7,885,036 (1) (2)	9,022,642	2,441,500	2,441,500	1,017,283	2,551
Sunset	1,490,000	1,490,000	1,415,500	74,500 (5)	1,490,000	1,415,500	1,415,500	267,824	17,353
West Portal	4,110,000	4,554,500	4,554,500		4,554,500	976,125	976,125	763,831	24,426
Western Addition	3,430,000	3,258,500	3,258,500		3,258,500	-	-	234,894	38,876
SUBTOTAL	*74,000,000*	*73,937,242*	*65,359,106*	*8,578,136*	*73,937,242*	*14,796,525*	*14,796,525*	*7,232,011*	*171,129*
Program-Wide Services & Costs									
Library's Program Costs	800,000	800,000	800,000		800,000	600,000	600,000	590,686	303
Program Consultants	750,000	750,000	750,000		750,000	562,500	562,500	152,010	(17,654)
Program Management	3,600,000	4,900,000	4,900,000		4,900,000	1,013,822	1,013,822	1,342,474	31,921
Real Estate Dept	120,000	235,281	235,281		235,281	235,281	235,281	235,281	
Art Enrichment Program		302,000	302,000		302,000	302,000	302,000	122,951	
Interim Services		438,400	253,542	184,858 (4)	438,400	300,000	300,000	259,175	
Moving Reserve	4,360,000	410,000	94,858	315,142 (4)	410,000				
Furniture Reserve	15,000,000	16,000,000		16,759,170 (3) (1)	16,759,170				
Bond Financing Costs	1,500,000	1,000,000	1,000,000		1,000,000	338,622	338,622	290,051	
Program Reserve	1,675,000	2,332,816	2,156,436	176,380 (5)	2,332,816				
SUBTOTAL	*27,805,000*	*27,168,497*	*10,492,117*	*17,435,550*	*27,927,667*	*3,352,225*	*3,352,225*	*2,992,628*	*14,570*
TOTAL	**133,265,000**	**135,216,614**	**105,865,000**	**30,110,784**	**135,975,784**	**43,655,000**	**43,655,000**	**29,504,444**	**210,417**

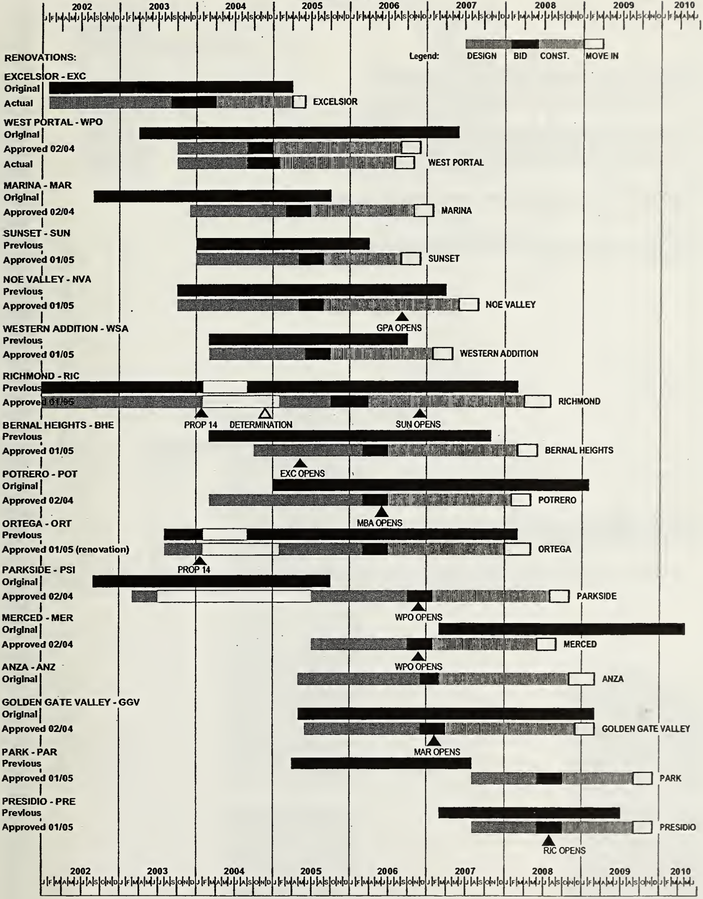
(1) Prop. 14 State Grants

(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000 for Richmond)

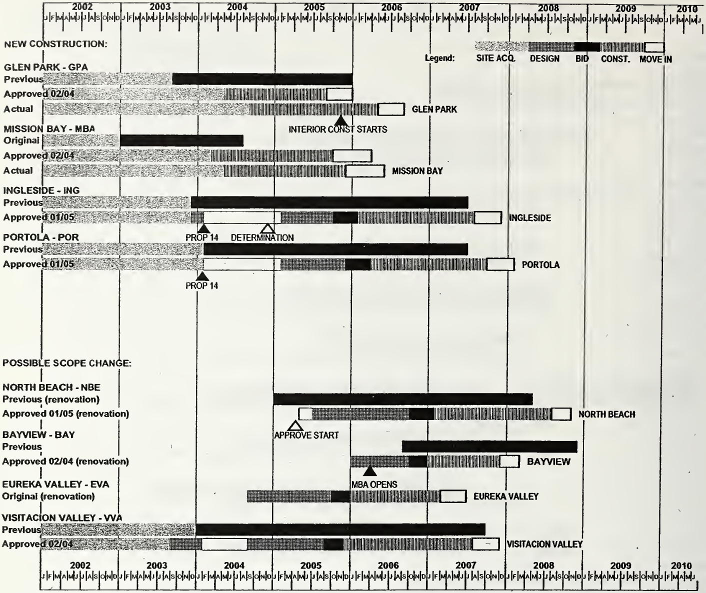
(3) Private donations from Friends of the Library, includes fundraising expenses ($16,000,000)

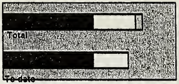
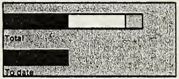
(4) Library Preservation Fund appropriated FY 04/05 ($500,000)

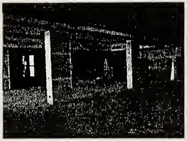
Branch Library Improvement Program
Summary Schedules
Approved January 6, 2005

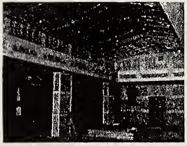


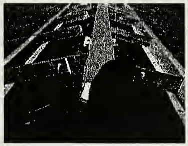
Branch Library Improvement Program
Summary Schedules
Approved January 6, 2005

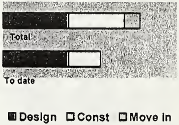
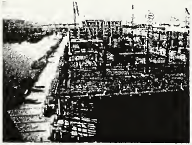
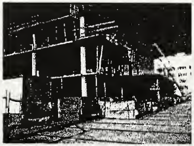
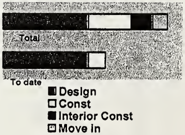
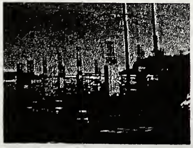


Branch	Contacts	Statistics	Activities	Schedule
Excelsior Branch 4400 Mission Street	**District/Supervisor:** 11 / Sandoval **Architect:** DPW Bureau of Architecture **Contractor:** CDX Builders	**Bid:** $1,793,800 **Change Orders:** $126,689 **Total Contract:** $1,920,489 **Payments:** $992,500 **Duration:** 460 days **Extensions:** -90 days **Total Duration:** 370 days **End date:** 03/27/05	Electrical equipment complete Solar installation complete GWB taping 90% Pouring concrete ADA ramp No change orders this month	 Total To date ■ Design ■ Bid ☐ Const ▣ Move In
West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Bid:** $2,980,000 **Change Orders:** $0 **Total Contract:** $2,980,000 **Payments:** $0 **Duration:** 400 days **Extensions:** 0 days **Total Duration:** 400 days **End Date:** TBD	Awarded 12/15/04 Move out complete Abatement Relocating PGE pole Upcoming: Precon meeting, NTP	 Total To date ■ Design ■ Bid ☐ Const ▣ Move In



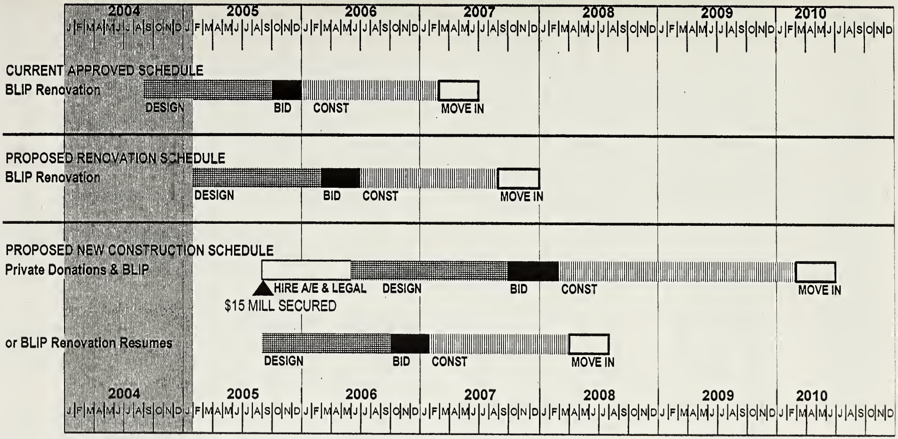




Branch	Contacts	Statistics	Activities	Schedule
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Bid:** $2,433,635 **Change Orders:** $17,791 **Total Contract:** $2,451,427 **Payments:** $523,154 **Duration:** 638 days **Extensions:** 0 days **Total Duration:** 638 days **End Date:** 12/06/05	3rd floor columns No change orders this month	
				
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** $3,361,000 **Est'd Completion:** 9/1/05* *** interior construction begins**	2nd floor library slab No payments made till finished Design of interior construction proceeding. Bid spring/summer 2005.	
				

EUREKA VALLEY/HARVEY MILK BRANCH LIBRARY

Coopertive Venture Options with GLBT Historical Society
01/20/2005



EUREKA VALLEY/HARVEY MILK BRANCH LIBRARY

Cooperative Venture Options with GLBT Historical Society
01/20/2005

	Proposed Renovation	Proposed New Const*
	BLIP RENOVATION	PRIVATE $ & BLIP
BLIP funds available	$4,371,000	$4,371,000
Private Donations needed	$0	$14,881,641
Est'd loss due to escalation (if renovation resumes)		$300,000+
Closing Date	5/2006	12/2007
Opening Date	12/2007	7/2010
Approx size of library	6,000 SF	10,000 SF

---

* Assumes no parking garage, all new construction
Not including furniture & moveable equipment.

FILE NO. 041508 RESOLUTION NO. 687-04

[Resolution encouraging development of a plan and community engagement for a possible co-located Eureka Valley Harvey Milk Memorial Branch Library and Museum and Archives of the Gay, Lesbian, Bisexual, Transgender (GLBT) Historical Society]

Resolution encouraging development of a plan and community engagement for a possible co-located Eureka Valley Harvey Milk Memorial Branch Library and Museum and Archives of the Gay, Lesbian, Bisexual, Transgender (GLBT) Historical Society.

WHEREAS, San Francisco's Gay, Lesbian, Bisexual and Transgender (GLBT) Historical Society maintains one of the world's largest collection of professionally archived materials on gay, lesbian, bisexual and transgender history in the world; and

WHEREAS, The Eureka Valley Harvey Milk Memorial Branch Library is currently planned for a $4.3 million renovation as part of the City's Branch Library Renovation Bond program; and

WHEREAS, The San Francisco Public Library, including the James Hormel Center of the Main Library, and the GLBT Historical Society have worked collaboratively for many years to increase public access to gay, lesbian, bisexual and transgender historical materials; and

WHEREAS, The GLBT Historical Society has considerable local, national and international recognition and prestige while facing uncertainties as a non-profit organization of limited financial means and with respect to its long-term location within San Francisco; and

WHEREAS, the Eureka Valley Harvey Milk Memorial Branch Library is a 5,600 square foot, one-story facility on a 19,000 square foot site that has experienced ongoing public safety problems in the neighborhood due to its design; and

WHEREAS, The possibility may exist to replace the existing building with a joint facility providing an improved branch library and the world's first GLBT Research Center incorporating an expanded GLBT collection in the library and joined cooperatively with the Museum of GLBT History with the Archives, Collection and Research Center of the GLBT Historical Society; and

WHEREAS, Such a cooperative venture would increase public access to gay, lesbian, bisexual and transgender historical materials and greatly increase the cultural attractiveness of the Castro neighborhood and the City of San Francisco for residents and visitors; and

WHEREAS, on September 30, 2004, the Board of Directors of the Gay, Lesbian, Bisexual, Transgender Historical Society voted unanimously to endorse discussions with the San Francisco Public Library and other City Departments to develop a formal plan of action for a cooperative venture at the Eureka Valley Harvey Milk Memorial Branch Library; and

WHEREAS, It is important to expeditiously consider options and develop a formal plan for consideration by the community, neighborhood, and all parties so as not to delay the renovation of the Eureka Valley Branch Library, should a viable plan and necessary additional resources not be identified or developed; now, therefore be it

RESOLVED, That the San Francisco Board of Supervisors requests that the San Francisco Public Library and other relevant City Departments, including the City Attorney, Department of Real Estate, Department of Public Works and Planning Department, among others, work with the Board of Directors of the GLBT Historical Society to pursue the development of options for a formal plan of action outlining issues attendant to a co-located Branch Library and Historical Society Museum at the current site of the Eureka Valley Harvey Milk Memorial Library; and be it further

RESOLVED, That the San Francisco Board of Supervisors urges City Departments to engage neighborhood and community stakeholders, including the Eureka Valley Promotion Association (EVPA), Merchants of Upper Market and Castro (MUMC), Castro Area Planning

+ Action (CAPA), and the San Francisco LGBT Center, among others, in a public process to understand neighborhood and community concerns; and be it further

RESOLVED, That the San Francisco Board of Supervisors urges that a plan evaluating the possibilities for this jointly located Branch Library and GLBT Historical Museum, Archives and Research Center be considered by the San Francisco Library Commission in January, 2005 so as not to delay the Eureka Valley Branch renovation in the event this plan is not possible.

City and County of San Francisco

Tails

Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 041508 **Date Passed:**

Resolution encouraging development of a plan and community engagement for a possible co-located Eureka Valley Harvey Milk Memorial Branch Library and Museum and Archives of the Gay, Lesbian, Bisexual, Transgender (GLBT) Historical Society.

November 2, 2004 Board of Supervisors — ADOPTED

Ayes: 11 - Alioto-Pier, Ammiano, Daly, Dufty, Elsbernd, Gonzalez, Ma, Maxwell, McGoldrick, Peskin, Sandoval

File No. 041508

I hereby certify that the foregoing Resolution was ADOPTED on November 2, 2004 by the Board of Supervisors of the City and County of San Francisco.

Gloria L. Young
Clerk of the Board

11·09·04

Date Approved

Mayor Gavin Newsom

Library
2005-06 Budget

	2005-06
Revenue	58,453,504
Budget a/	57,776,233
Variance	677,271

Proposition E Revenue	**2005-06**	**2004-05**	**Change**
Property Tax	24,592,050	23,418,000	1,174,050
General Fund	33,145,360	33,199,205	(53,845)
Total, LPF b/	57,737,410	56,617,205	1,120,205
			1.9%

a/ Includes baseline adjustments (MOU, health plan, & retirement increases; annualization; and, one-time cost reductions).

b/ Per Controller (BPREP Report 1/14/05)

DOCUMENTS DEPT.
JAN 28 2005
SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

5
1.1
ewsom

A. Higueras, A.I.A.

iman
dent

arte Bautista
. Chin
Coulter
Strobin
oners

erwood
y Librarian

Housh
on Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, February 3, 2005
TIME: 4:00 PM
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting December 16, 2004.
Explanatory document: draft Minutes

3. APPROVAL OF THE MINUTES — ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting of January 6, 2005.
Explanatory document: draft Minutes

4. EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH — ACTION

(Continued from the January 20, 2005 Regular meeting for additional public comment and Commission action)

Presentation of, and discussion of, and possible action to confirm current scope and schedule for Eureka Valley-Harvey Milk Memorial Branch Library renovation, to suspend renovation plans, or to amend the scope, budget, and/or schedule to add a museum/research center as proposed by the Gay, Lesbian, Bisexual, Transgender Historical Society.

5. 2005/06 BUDGET UPDATE — DISCUSSION

Presentation on and discussion of Library 2005-06 Budget issues.

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-443 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advanc of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

6. CITY LIBRARIAN'S REPORT DISCUSSION

by Acting City Librarian Paul Underwood

(This item is to allow the Acting City Librarian to report on recent Library activities and make announcements)

The Acting City Librarian will report on the following subjects: new Chief of Technical Services; Legislative Day in the District activities; and exhibitions and programs.

7. FRIENDS OF THE LIBRARY REPORT DISCUSSION

(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.)

8. LABOR UNION REPORT

(This item is to allow members of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

9. NEW BUSINESS

(This item is to allow Commissioners to introduce new agenda items for consideration.)

10. ADJOURNMENT (requires motion and public comment) ACTION

1/28/05 - M. Housh, Commission Secretary

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

San Francisco Public Library

DOCUMENTS DEPT
FEB - 1 2005
SAN FRANCISCO
PUBLIC LIBRARY

February 1, 2005

TO: Library Commissioners
Paul Underwood, Acting City Librarian

FROM: George Nichols

SUBJECT: INFORMATIONAL REPORT ON THE 2005-06 BUDGET

Since the last report in early December, the budget situation for the Library has changed significantly. In late December the Library received the Mayor's budget instructions and the Controller's official revenue and baseline budget projections for 2005-06.

With regard to revenue, the Controller is now projecting a slight increase (0.3%) in General Fund (GF) allocations and a 5.0% increase in property tax allocations. The initial estimate provided by the Mayor's budget staff and the Controller – which was the basis for the report in early December – indicated a GF cut of $1.5 million and no increase in property tax dollars. Coupled with a projected $2.8 million in baseline costs, it appeared that the Library would have a budget deficit of $2.3 million and reductions in costs and services would be required to balance the budget.

The Controller's current revenue projection means that:

- The Library will **not** have an operating budget deficit in 2005-06.
- There are sufficient dollars to fund growth in the baseline; and,
- There are dollars available to support spending proposals that will enhance public service, improve operations, and maintain and repair Library facilities.

The Library Preservation Fund revenue projection is summarized below.

Source (LPF)	**2004-05 AAO**	**2005-06**	**$ Change**	**% CHG**
General Fund	$ 33,199,205	$ 33,287,176	$ 87,971	0.3%
Property Tax	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.0%
Total	**$ 56,617,205**	**$ 57,879,226**	**$ 1,262,021**	**2.2%**

2005-06 Baseline Budget

Based on the Controller's current projection, Library funding (Proposition E) will increase by $1.262 million (2.2%) from $56.617 million to $57.879 million. General Fund will increase by $87,971 (0.3%) to $33.287 million; and, property tax allocations will increase by $1.174 million or 5% to $24.592 million. Including $716,000 in revenue from other sources[1], the Library will have baseline revenues of $58.595 million in 2005-06.

Against baseline revenues of $58.595 million, the Library's baseline budget including baseline increases[2] of $2.722 million totals $57.886 million – $709,000 less than available revenue. Library Administration plans to increase spending to match revenue by implementing, if approved by the Commission, a number of new spending initiatives. These initiatives[3] include:

BUDGET CHANGE PROPOSAL (BCP)	DIV	AMOUNT	NOTES
III/Keystone Maintenance Contract	IT	$ 32,080	
Computer Refresh (Scheduled Replacement)	IT	$ 225,000	
Upgrade 1022 IS Administrator to FT	IT	$ 36,173	
Purchase E-Commerce Software	IT	$ 12,000	
Purchase PC Monitors & Privacy Panels	IT	$ 96,486	An additional $103,514 from LPF Reserves will be budgeted for a total of $200,000
Book Budget (Base Augmentation)	CCAS[4]	$ 252,815	
Upgrade Digital Video Editing System	CCAS	$ 12,000	
Purchase Desktop Microphones (12)	CCAS	$ 3,700	
Upgrade/Replace Video Equipment in the Children's Center	CCAS	$ 17,500	
Materials/Supplies for "Every Child Ready to Read" Program	OCYS	$ 12,000	
Recruitment Materials (HR)	ADM	$ 5,000	
ULC Membership Upgrade (CL)	ADM	$ 5,000	
Total		**$ 709,754**	

Library Preservation Fund Reserve and the Library Improvement Fund

The LPF currently has a reserve balance of $3.4 million. The reserve balance results from carry-forward of previous balances, appropriation savings from the prior fiscal year, and supplemental allocations to the fund when actual revenue exceeds budgeted revenue. In addition, the Library Improvement Fund has a reserve balance of $113,000. These funds are available for appropriation

and Library Administration proposes to spend the funds for the following one-time appropriation projects[5].

---

[1] Includes Fuhrman Trust Fund ($330,000); State Grant Project Read ($65,188); Gift Fund for GLBT Center ($42,906); and, miscellaneous revenue sources ($278,000).

[2] See Attachment A for details.

[3] Fully developed Budget Change Proposals will be provided to the Commission for review and consideration prior to the meeting on February 17, 2005. Division Chiefs will be available at the February 3rd meeting to discuss their proposals and to answer questions.

[4] Office of Communications, Collections, and Adult Services (CCAS). The Library implemented an administrative reorganization last year in which elements of Information Resource Management Division (IRMO) were reallocated to the Main Library, Information Technology, and Public Affairs. The reorganization eliminated IRMO and expanded the responsibilities of Public Affairs to include Collection Development and Adult Services. Renaming Public Affairs to CCAS more accurately reflects the responsibilities of this office.

SOURCE	DIV.	Library Preservation Fund Reserve	Library Improvement Fund	TOTAL
Replace T-1 Lines with Fiber Optic Lines	IT	$ 75,000		$ 75,000
RFID	IT	$ 680,000		$ 680,000
Main Library POE	Main	$ 1,236,667	$ 113,333	$ 1,350,000
Book Budget - Opening Day Collections	CCAS	$ 90,181		$ 90,181
Monitors (Various)/Privacy Panels	IT	$103,514		$ 103,514
Main Tree Replacement Project	O&M	$ 30,000		$ 30,000
Annual Maintenance Program	O&M	$ 200,000		$ 200,000
Park Branch Stairs	O&M	$ 78,000		$ 78,000
TOTAL SOURCES		**$ 2,503,181**	**$ 113,333**	**$ 2,616,514**

If the Administration's plan is approved, the LPF would have a remaining reserve balance of $900,380 million or 1.6% of projected LPF revenue. The LPF reserve provides the means and opportunity to include in the 2005-06 budget funding for critical one-time projects while leaving a prudent amount in the fund for contingencies and emergencies. The use of remaining balances in the Library Improvement Fund for Main Library POE work is appropriate and consistent with previous uses of the fund. Budgeting the $113,000 would zero-out this account.

Summary

Baseline revenue available to fund Library operations in 2005-06 totals $58.595 million. The proposed baseline budget for 2005-06 totals $57.885 million -- $709,000 less than available revenue. The Administration proposes adding $709,000 in Budget Change Proposals to bring spending in-line with available revenue.

Additionally, the Administration proposes spending $2.503 million from the Library Preservation Fund reserve; and, $113,000 from the Library Improvement Fund to support one-time equipment purchases and one-time capital projects. The LPF reserve has a balance of $3.404 million and appropriating $2.503 million will leave a balance of $900,000 or 1.6%. Use of Library Improvement Fund balances will zero-out that fund.

The total proposed budget is $61.212 million and is balanced with available revenue[6].

Next Steps

All City Departments are required by the Mayor to submit their budgets on February 22, 2005. Library Administration will present its 2005-06 Budget to the Commission for action during it's meeting on February 17th. Prior to the February 17th meeting, the Administration will provide the Commission with detailed Budget Change Proposals (BCP) for each of the initiatives or new spending proposals listed above. It is anticipated that the BCPs will provide the Commission with

sufficient information to take action. It is also anticipated that the Commission during its meeting on February 3rd, will provide the Administration with an indication of the issues it sees as priorities for 2005-06. Although detailed information regarding new spending proposals are not included in this report, Division Chiefs will be available during the meeting to describe their proposals and to answer questions that Commissioner's may have.

---

[5] Fully developed Budget Change Proposals will be provided to the Commission prior to the meeting on February 17, 2005. Division Chiefs will be available at the February 3rd meeting to discuss their proposals and to answer questions.

[6] See Attachment B for details.

2/1/2005

Attachment A

Public Library
2005-06 Proposed Budget (Baseline Cost Adjustments)

MOU Salary Adjustments	$	597,578
MOU Fringe Adjustments	$	49,289
Retirement MOU/City Contribution	$	1,508,948
Health/Dental Plan Costs	$	566,270
Total	$	2,722,085

2/1/2005 Attachment B

Public Library
2005-06 Proposed Budget (Revenue)

		2004-05 AAO	2005-06 Proposed	$ Change	% Change
y Revenue Type	**General Fund (LPF)**	**$ 33,199,205**	**$ 33,287,176**	**$ 87,971**	0.26%
	Dept'l Revenue	$ 791,343	$ 791,343	$ -	0.00%
	State Subvention (PLF & ILL/DL)	$ 420,862	$ 420,862	$ -	0.00%
	General Fund Transfer	$ 31,987,000	$ 32,074,971	$ 87,971	0.28%
	Property Tax (LPF)	**$ 23,760,392**	**$ 27,373,231**	**$ 3,612,839**	15.21%
	LPF Property Tax Allocation	**$ 23,418,000**	**$ 24,592,050**	$ 1,174,050	5.01%
	Fund Balance (LPF)	$ 64,392	$ 2,503,181	$ 2,438,789	3787.41%
	Interest Earned (LPF)	$ 50,000	$ 50,000	$ -	0.00%
	AB 1290 RDA Passthrough	$ 63,000	$ 63,000	$ -	0.00%
	Homeowners Prop Tax Relief	$ 165,000	$ 165,000	$ -	0.00%
	Other Sources	**$ 1,885,851**	**$ 551,427**	**$ (1,334,424)**	**-70.76%**
	Fuhrman Trust Fund	$ 330,000	$ 330,000	$ -	0.00%
	State Grant (Project Read)	$ 64,359	$ 65,188	$ 829	1.29%
	Private Gifts & Grants	$ 40,837	$ 42,906	$ 2,069	5.07%
	Proceeds from the sale of bonds	$ -	$ -	$ -	n/a
	Library Improvement Fund	$ 1,450,655	$ 113,333	$ (1,337,322)	n/a
	TOTAL	**$ 58,845,448**	**$ 61,211,834**	**$ 2,366,386**	**4.02%**

rop E Baseline	General Fund	$ 33,199,205	$ 33,287,176	$ 87,971	0.26%
	Property Tax	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.01%
	Total Baseline Revenue	**$ 56,617,205**	**$ 57,879,226**	**$ 1,262,021**	**2.23%**

PF Reserve	**Reserve Balance (1/23/04)**	**$ 2,248,572**	**$ 3,403,561**		
	Less Proposed Expenditures	**$ (64,392)**	**$ (2,503,181)**		
	Estimated Balance	**$ 2,184,180**	**$ 900,380**		
		3.86%	**1.56%**		

2/1/2005

Attachment B

Public Library
2005-06 Proposed Budget (Revenue)

		2004-05 AAO	2005-06 Proposed	$ Change	% Change
Revenue Type	**General Fund (LPF)**	$ 33,199,205	$ 33,287,176	$ 87,971	0.26%
	Dept'l Revenue	$ 791,343	$ 791,343	$ -	0.00%
	State Subvention (PLF & ILL/DL)	$ 420,862	$ 420,862	$ -	0.00%
	General Fund Transfer	$ 31,987,000	$ 32,074,971	$ 87,971	0.28%
	Property Tax (LPF)	$ 23,760,392	$ 27,373,231	$ 3,612,839	15.21%
	LPF Property Tax Allocation	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.01%
	Fund Balance (LPF)	$ 64,392	$ 2,503,181	$ 2,438,789	3787.41%
	Interest Earned (LPF)	$ 50,000	$ 50,000	$ -	0.00%
	AB 1290 RDA Passthrough	$ 63,000	$ 63,000	$ -	0.00%
	Homeowners Prop Tax Relief	$ 165,000	$ 165,000	$ -	0.00%
	Other Sources	$ 1,885,851	$ 551,427	$ (1,334,424)	-70.76%
	Fuhrman Trust Fund	$ 330,000	$ 330,000	$ -	0.00%
	State Grant (Project Read)	$ 64,359	$ 65,188	$ 829	1.29%
	Private Gifts & Grants	$ 40,837	$ 42,906	$ 2,069	5.07%
	Proceeds from the sale of bonds	$ -	$ -	$ -	n/a
	Library Improvement Fund	$ 1,450,655	$ 113,333	$ (1,337,322)	n/a
	TOTAL	$ 58,845,448	$ 61,211,834	$ 2,366,386	4.02%

rop E Baseline	General Fund	$ 33,199,205	$ 33,287,176	$ 87,971	0.26%
	Property Tax	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.01%
	Total Baseline Revenue	$ 56,617,205	$ 57,879,226	$ 1,262,021	2.23%

PF Reserve	**Reserve Balance (1/23/04)**	$ 2,248,572	$ 3,403,561		
	Less Proposed Expenditures	$ (64,392)	$ (2,503,181)		
	Estimated Balance	$ 2,184,180	$ 900,380		
		3.86%	1.56%		

DRAFT

DOCUMENTS DEPT.
MAR - 2 2005
SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

3/05
aft

Newsom

A. Higueras, A.I.A.
t

eiman
sident

larte Bautista
K. Chin
. Coulter
Strobin
ioners

ul wood
ty Librarian

Housh
ion Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, February 3, 2005.
The San Francisco Public Library Commission held a regular meeting on Thursday, February 3, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:05pm.

The following members were present: President Higueras, Vice President Steiman, Commissioners Bautista, and Coulter. Commissioner Chin's arrival was expected and Commissioner Strobin was reported excused.

President Higueras announced that he proposed to reorder the taking of agenda items moving item #3 the Eureka Valley- Harvey Milk Memorial Branch to follow Public Comment.

AGENDA ITEM #1 PUBLIC COMMENT

The anonymous member of the public commented on their history of attending Public Library Commission meetings since 1975 noting that they believed they had only missed four meetings during that period. This person indicated that the Commission had gradually become more open and democratic since they began attending meetings confirming their belief that a dedicated individual can change the course of institutions.

Mr. Louis Calabro, European/American Issue forum, criticized the Library's "Choosing to Participate" Exhibit as not balanced, offering a limited viewpoint that unfairly promoted negative views of European Americans. Mr. Calabro then called attention to the "Zebra" murders which he described as the worst racist hate crime in the 20th Century.

An anonymous Bernal Heights preschool supporter urged the Library Commissioners to allow for dedicated space for preschool in the branch library after its renovation.

Mr. Peter Warfield lauded the anonymous member of the public's 30 years of attending library commission meetings and commented on what he described as general issues of concern to him such as: the Library's continuing response to the Main Library Post Occupancy Evaluation (POE) Report; large numbers of unshelved books on shelving carts in the Main Library; and ongoing online catalog problems.

Ms. Ellen Egbert, Bernal Heights Branch Library representative on the Council for Neighborhood Libraries (CNL) and a longtime neighborhood resident, called attention to the importance of the branch library to all of the neighborhood children and teens and urged that the Commission not pass up the opportunity afforded by the Branch Library Improvement Program (BLIP) to renovate the branch to serve the entire community as well as assist the preschool to find a permanent new home of its own in the neighborhood.

AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

(Continued from the January 20, 2005 Regular meeting for additional public comment and Commission action)

Acting City Librarian Paul Underwood gave the Commissioners a brief overview and recap of the presentation made on January 20th outlining the Commission's options of going forward with the planned Prop A (2000) renovation of the Eureka Valley-Harvey Milk Memorial Branch Library or delaying this project in order to allow time for development of Supervisor Bevan Dufty and the LGBT (Lesbian, Gay, Bisexual, Transgender) Historical Society's proposal for a collocated museum/research center. Mr. Underwood noted that it was estimated that in order to make the 20,000 sq. ft. expanded branch library and museum/research center on two floors at the Eureka Valley-Harvey Milk Memorial Branch Library proposal viable would require that the LGBT Historical Society to raise $15 million in private funds. The Acting City Librarian called attention to the need to make a decision as construction cost escalation continued to erode available Prop. A (Branch Library Improvement Bond 2000) funds available for this project every week that passed without the project going forward. Mr. Underwood called attention to the longstanding and close cooperative relationship that had existed between the Library and the LGBT Historical Society.

Public comment on AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

An anonymous member of the public lamented the lack of a written presentation on the proposed LGBT museum/research center, suggesting that it would lead to diminished neighborhood branch library services, and commented that it would be foolish to consider embarking on such a project without more information.

Mr. Abraham Brown, a former Prosper Street neighbor of the branch library for many years and member of the LGBT Historical Society commented on the many nuisance issues that existed around the current branch building and urged the Commissioners to favorably consider the opportunity offered by the proposed partnership with the LGBT Historical Society. Mr. Brown commented that the current unattractive 1960s era building was too small and lacked sufficient community related content and urged the Commissioners to take this opportunity to expand the branch and create a 21st century library.

Mr. Andrew King, spoke in support of the proposed LGBT museum/research center calling attention to San Francisco's central role in the LGBT History and

Ms. Susan Stryker, former Executive Director of the LGBT Historical Society spoke in support of the proposed LGBT museum/research center

Ms. Edith Wellen, a Buena Vista neighborhood resident, spoke in opposition to the LGBT museum/research center proposal suggesting that it would be an illegal grant of public property to a private institution.

Mr. Steve Estes, an historian and branch library user, spoke in support of the proposed LGBT museum/research center noting that such a center would increase access to the important materials in both the Library's and the LGBT Historical Society collections and provide enhanced branch library services creating a national LGBT research center similar to the famed New York Public Library's Schaumburg Center .

Mr. Mauricio Vela suggested that consideration of an LGBT museum/research center at the branch library be postponed until additional information was available.

An anonymous Prosper Street neighbor of the branch library commented that the neighbors had not been informed about the proposed LGBT museum/research center and expressed concern if the cost of any delay in the proposed renovation project would be made good.

Mr. Nestor Kaiser, a native San Franciscan and Eureka Valley Branch user, spoke in opposition to the proposed museum/research center, suggesting that it would open the door to converting our public libraries to other uses and would be a balkanization of the public library. Mr. Kaiser suggested that the museum/research center project should only be funded with private funds.

Ms. Mary Zalena Thomas, a branch library user, questioned the need for an LGBT museum /research center as part of the Public Library and suggested that the existing LGBT Community Center could be used for this purpose instead. Ms. Thomas criticized Supervisor Dufty for proposing the project.

Mr. noted that the LGBT Historical Society served everyone in the community not just the gay, lesbian, bisexual, and transgender communities and noting his family heritage of preserving history and of the constant threat of loss of important materials as individuals holding important documents and items pass away and the items are scattered.

Community Historian Greg Pennington spoke in support of the LGBT museum/research center proposal noting that it would not only preserve and make know important historical records but that it would be a valuable economic enhancement to the neighborhood and the City not just the LGBT community.

Mr. Ray Bruno spoke in opposition to the proposed LGBT museum/research center as an inappropriate use of public funds, suggesting that it might be a good ides of privately funded.

Mr. Don Raumsberg, LGBT Historical Society, spoke in favor of the proposed LGBT museum/research center collocated at the Eureka Valley-Harvey Milk Memorial Branch Library noting that this project would be an ideal collaboration of public/private

Commission discussion of AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

Commission Coulter called attention to the many legitimate if differing points of view concerning this proposal and noted the close historic relationship and cooperative ties between the Library's Hormel Center and the LGBT Historical Society. Commissioner coulter noted that it was appropriate that the Library work with San Francisco's diverse communities and as a stable institution collaborate with community organizations to preserve San Francisco's unique heritage of history and culture. Commissioner Coulter suggested that there were two issues facing the Commission: the future of the renovated Eureka Valley-Harvey Milk Memorial Branch Library; and the potential for a very beneficial collaboration with the LGBT Historical Society. Commissioner Coulter noted that the Hormel Center was outgrowing its existing spaces and would require room to grow in the future and that the Commission needed to be prudent in considering these options. Commissioner Coulter requested that BLIP Manager Marilyn Thompson discuss the impact of any additional delays in starting work on the planned Prop. A (2000) renovation of the existing branch building. Ms. Thompson reported there was a serious risk that up to $300.000 of budgeted funds could be lost to construction costs escalation if the project was further delayed until Fall 2005.

There followed a discussion among the Commissioner concerning how best to minimize risk and still leave the door open for consideration of the LGBT Historical Society's proposal. It was a consensus of the commission that up until the point that construction bids were sought, roughly a one year period, work should go forward on the existing planned renovation, but that prior to bids being advertised the LGBT Historical Society would come before the Commission and present a fully detailed, with funding issues addressed, plan to realize their museum/research facility proposal. President Higueras noted that by creatively pursuing both tracks the Library reduced risks for loss to the original project but still retained a realistic option to choose the alternative proposal. Vice President Steiman noted that if a condominium relationship for shared use of the site with clear demarcation between the branch library and the museum/research center were possible, it was a plan she could seriously consider. Commissioner Bautista noted similar proposals for shared use had been embraced and that that if done properly as proposed by commissioner Coulter it could be considered. In response to a question by Commissioner Chin, Acting City Librarian Paul Underwood emphasized that no one had proposed that Library bond money be used for the LGBT Historical Society's museum/research center project. Commissioner Chin noted that the Library needed to exercise care that all of our diverse communities be treated equally and noted that it was an important that the Library insure visibility to unrepresented communities. Vice President Steiman noted the Commission's first and foremost concern was for better library services and President Higueras noted that the Bond Program offered opportunities to consider new ideas. President Higueras noted however, any such new ideas needed to have a real basis. The Commission President noted that by pursuing both tracks the Library could end up with reasonable options for a realistic and workable plan.

MOTION: by Commissioner Coulter, 2nd Commissioner Bautista to go forward with the existing proposal for the renovation of the Eureka Valley-Harvey Milk Memorial Branch Library but prior to the construction bid process allow for another opportunity to consider of the LGBT museum/research center proposed by the Lesbian Gay Bisexual Transgender (LGBT) Historical Society.

Approved by the following vote:
5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

President Higueras announced that the 2005-06 Budget Report would be taken up next then the remaining Agenda Items would then be taken up in their posted order.

President Higueras called a brief recess at 5:20pm
The Commission returned to session at 5:35pm.

AGENDA ITEM #5 2005/06 BUDGET UPDATE

Retired Library Chief Financial Officer George Nichols presented an detailed overview of the Library's greatly improved revenue picture since his last report to the Commission in December. Mr. Nichols reported the anticipated $58.6 million in 2005/06 revenues could provide opportunities for adding a few budget items and still retain a prudent budget reserve. The former Library Chief Financial Officer then outlined in general budget proposals suggested by staff for the 2005/06 library budget, informing the Commissioners that the Budget would be further refined and brought back to the commission for its review and possible approval on February 17th meeting.

Public comment on AGENDA ITEM #5 2005/06 BUDGET UPDATE

An anonymous member of the public noted availability of explanatory documents in advance of the meeting, but expressed concern that additional budget details might be presented after members of the public offered comment on the budget. This person additionally suggested that the Library proposed to go forward with RFID implementation in a manner that avoided public discussion and was a risky 43 million expenditure in uncertain times.

Mr. Peter Warfield named a number of individuals and organizations who had informed the library of their opposition to use of RFID technology. Mr. Warfield suggested that promises to include critics of RFID in the process of deciding on implementation had been broken and urged all funds for RFID be cut from the proposed budget.

Commission discussion of AGENDA ITEM #5 2005/06 BUDGET UPDATE

President Higueras emphatically noted that it was and remained the Library's purpose to fully air all of the issues and address concerns raised about the Library's use of RFID. President Higueras noted that the issue had been discussed a several public meetings and that there would certainly be additional such meeting including another public forum on this issue. . Acting City Librarian Paul Underwood pointed out that in order to be properly addressed a defined proposal had to be budgeted in order to have something to discuss. President Higueras suggested that library staff prepare a outline workplan of the next steps in this process leading to possible implementation by the end of this year so that all concerned parties would be aware of what was happening. In addition President Higueras noted that there would be no implementation until a process of review had been carried through. The Acting City Librarian responded that the staff was fully committed to an open and thorough process. Vice President Steiman observed that the Library Commission and staff were strongly committed to addressing the privacy issues involved with RFID and found absurd criticism that there would not be an open process of review. President Higueras noted that while the Library had failed to outline its process sufficiently to those concerned to this point, there were many months to consider the issues involved. In response to a question by Vice President Steiman, the Acting City Librarian explained that two years of funding for RFID were being proposed in the 2005/06 budget in order to catch up with the original schedule that was designed to coincide with and take advantage of the BLIP branch library improvements. In response to commissioners questions the Acting City Librarian highlighted how the budget proposed to address ongoing maintenance issues and provide for "opening day" collections for the new and renovated branch libraries. In response to additional RFID related concerns expressed by President Higueras, Chief of the Main Library Kathy Lawhun discussed aspects of the staff's ongoing research efforts to identify the best and most current information available on these issues in the professional library world and from potential RFID vendors. Commissioner bautista noted that including information gleaned from other library's use of RFID would be important. Commissioner Chin noted that there were differing concerns with and levels of support for use of RFID among library professionals. Commissioner Coulter agreed with the concern expressed by president Higueras and expressed dissatisfaction with the manner in which staff had handled this issue thus far. Commissioner Coulter noted that as the Board of Supervisors had decided to reserve funds allocated last year for this purpose pending resolution of concerns raised by reputable civic organizations such as the ACLU. Commissioner Coulter said that he believed strongly critics of RFID use needed to be fully engaged in the Library's ongoing process so that there could be no valid criticism that their issues and concerns were not fully aired, even if the Library came to differing conclusions about RFID after a full and open review process. Commissioner Coulter suggested that if done correctly that the Library could offer a national model in how to go about RFID implementation.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 16, 2004

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 16, 2004

An anonymous member of the public found these Meeting Minutes an example of a pattern of obliterating history in reporting its minutes, citing errors and omission in public comment reported and calling particular attention to the lack of detailed report of comments offered by Commissioner Coulter that this person suggested had been specifically requested be reported in these Minutes.

Mr. Peter Warfield found many deficiencies in these Minutes that could be improved; citing in particular a lack of report of details of Supervisor Mirkirimi's comments, the leaving out of expressions of concern, and noted that he had not made some comments attributed to him.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF ECEMBER 16, 2005

MOTION: by Commissioner Bautista, 2nd Commissioner Chin, for approval of the Minutes of the regular meeting of December 16, 2004.

Approved by the following vote:

ACTION: 5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 6, 2005

Public comment on AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 6, 2005

An anonymous member of the public found much negative in these minutes and alleged that the Commission Secretary had not posted previously approved Commission Minutes as required on the Library's website. This person also commented that including public comments were the basis for our legal system based on fairness. This person found errors and omission in the Minutes citing a failure to report details of Commissioner Coulter's comments.

Mr. Peter Warfield suggested that there were many improvements possible to these minutes and stated that a page 1 comment attributed to him grossly distorted what he had said. Mr. Warfield also found the report of the Agenda Item #3 discussion of a staff report inaccurate.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 6, 2005

Commissioner Coulter called the Secretary's attention to a misidentification in the Minutes correcting the name reported to be Steve Harris.

MOTION: by Commissioner Chin, 2nd Commissioner Bautista for approval of the Minutes of the regular meeting of January 6, 2005.

Approved by the following vote:

ACTION: 5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

Acting City Librarian Paul Underwood announced the selection of a new Chief of Technical Services, Patricia Fahrenholt, who brings a vast array of professional experience to the Library from her previous position with the San Antonio Public Library. Mr. Underwood then reported on his visits to local legislators offices including Congresswoman Nancy Pelosi, State Senator Carole Midgen, and California State Assembly members Yee and Leno during "Legislative Day in the District" activities. The Acting City Librarian then reported on upcoming programs and exhibitions.

Public comment on AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

(none offered)

Commission discussion of AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

President Higueras lauded the extensive array of programs and exhibits being held at the Library.

AGENDA ITEM #7 FRIENDS OF THE LIBRARY REPORT

Friends' Executive Director Donna Bero made her first report to the Library Commission since taking up her duties 3 weeks previously and briefly outlined her extensive professional background. Ms. Bero emphasized her willingness to build a close an cooperative relationship between library staff and the Friends. .The Executive Director of the Friends of the Library highlighted all of the recent changes and new beginnings for the Friends and the many beneficial activities currently being planned. Ms. Bero concluded her report with an update on Friends' Capital Campaign for the Branch Libraries neighborhood events.

Public comment on AGENDA ITEM #7 FRIENDS OF THE LIBRARY REPORT AGENDA ITEM

None offered.

Commission discussion of AGENDA ITEM #7 FRIENDS OF THE LIBRARY REPORT

The Commissioners welcomed Ms. Bero to her new job and wishes he great success in her efforts to support our public libraries.

AGENDA ITEM #8 LABOR UNION REPORT

No report was presented.

AGENDA ITEM #9 NEW BUSINESS

Commissioner Bautista requested that Main Library be decorated to represent and reflect the diversity of the City's holiday traditions during the December 2005 holiday season. President Higueras suggested that such decorations could reflect the wide array and diversity of holiday observances in San Francisco.

Public comment on AGENDA ITEM #9 NEW BUSINESS

An anonymous member of the public commented that decoration of the libraries should be done for all holidays not just those in December. Mr. Peter Warfield suggested that there could be a book tie –in to the proposed holiday observances

AGENDA ITEM #10 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Coulter that the meeting be adjourned.

Approved by the following vote:
5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

There being no further business, the meeting was adjourned at 7:11 pm.

Michael Housh, Commission Secretary 2/15/05

Please note: These are draft minutes subject to change by the Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS to the February 3, 2005 Minutes:

February 1, 2005 Informational Report on the 2005-06 Library Budget.

Appendix A

Library Commission meeting of February 3, 2005

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16..

These summary statements are provided by the speaker. Their contents are neither generated by nor subject to approval or verification of accuracy, by the San Francisco Public Library Commission.

The number of members of the public who spoke anonymously at this meeting. 1

San Francisco Public Library

February 1, 2005

TO: Library Commissioners
Paul Underwood, Acting City Librarian

FROM: George Nichols

SUBJECT: INFORMATIONAL REPORT ON THE 2005-06 BUDGET

Since the last report in early December, the budget situation for the Library has changed significantly. In late December the Library received the Mayor's budget instructions and the Controller's official revenue and baseline budget projections for 2005-06.

With regard to revenue, the Controller is now projecting a slight increase (0.3%) in General Fund (GF) allocations and a 5.0% increase in property tax allocations. The initial estimate provided by the Mayor's budget staff and the Controller – which was the basis for the report in early December – indicated a GF cut of $1.5 million and no increase in property tax dollars. Coupled with a projected $2.8 million in baseline costs, it appeared that the Library would have a budget deficit of $2.3 million and reductions in costs and services would be required to balance the budget.

The Controller's current revenue projection means that:

- The Library will **not** have an operating budget deficit in 2005-06.
- There are sufficient dollars to fund growth in the baseline; and,
- There are dollars available to support spending proposals that will enhance public service, improve operations, and maintain and repair Library facilities.

The Library Preservation Fund revenue projection is summarized below.

Source (LPF)	2004-05 AAO	2005-06	$ Change	% CHG
General Fund	$ 33,199,205	$ 33,287,176	$ 87,971	0.3%
Property Tax	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.0%
Total	**$ 56,617,205**	**$ 57,879,226**	**$ 1,262,021**	**2.2%**

2005-06 Baseline Budget

Based on the Controller's current projection, Library funding (Proposition E) will increase by $1.262 million (2.2%) from $56.617 million to $57.879 million. General Fund will increase by $87,971 (0.3%) to $33.287 million; and, property tax allocations will increase by $1.174 million or 5% to $24.592 million. Including $716,000 in revenue from other sources[1], the Library will have baseline revenues of $58.595 million in 2005-06.

Against baseline revenues of $58.595 million, the Library's baseline budget including baseline increases[2] of $2.722 million totals $57.886 million – $709,000 less than available revenue. Library Administration plans to increase spending to match revenue by implementing, if approved by the Commission, a number of new spending initiatives. These initiatives[3] include:

BUDGET CHANGE PROPOSAL (BCP)	DIV	AMOUNT	NOTES
III/Keystone Maintenance Contract	IT	$ 32,080	
Computer Refresh (Scheduled Replacement)	IT	$ 225,000	
Upgrade 1022 IS Administrator to FT	IT	$ 36,173	
Purchase E-Commerce Software	IT	$ 12,000	
Purchase PC Monitors & Privacy Panels	IT	$ 96,486	An additional $103,514 from LPF Reserves will be budgeted for a total of $200,000
Book Budget (Base Augmentation)	CCAS[4]	$ 252,815	
Upgrade Digital Video Editing System	CCAS	$ 12,000	
Purchase Desktop Microphones (12)	CCAS	$ 3,700	
Upgrade/Replace Video Equipment in the Children's Center	CCAS	$ 17,500	
Materials/Supplies for "Every Child Ready to Read" Program	OCYS	$ 12,000	
Recruitment Materials (HR)	ADM	$ 5,000	
ULC Membership Upgrade (CL)	ADM	$ 5,000	
Total		**$ 709,754**	

Library Preservation Fund Reserve and the Library Improvement Fund

The LPF currently has a reserve balance of $3.4 million. The reserve balance results from carry-forward of previous balances, appropriation savings from the prior fiscal year, and supplemental allocations to the fund when actual revenue exceeds budgeted revenue. In addition, the Library Improvement Fund has a reserve balance of $113,000. These funds are available for appropriation

and Library Administration proposes to spend the funds for the following one-time appropriation projects[5].

---

[1] Includes Fuhrman Trust Fund ($330,000); State Grant Project Read ($65,188); Gift Fund for GLBT Center ($42,906); and, miscellaneous revenue sources ($278,000).

[2] See Attachment A for details.

[3] Fully developed Budget Change Proposals will be provided to the Commission for review and consideration prior to the meeting on February 17, 2005. Division Chiefs will be available at the February 3rd meeting to discuss their proposals and to answer questions.

[4] Office of Communications, Collections, and Adult Services (CCAS). The Library implemented an administrative reorganization last year in which elements of Information Resource Management Division (IRMO) were reallocated to the Main Library, Information Technology, and Public Affairs. The reorganization eliminated IRMO and expanded the responsibilities of Public Affairs to include Collection Development and Adult Services. Renaming Public Affairs to CCAS more accurately reflects the responsibilities of this office.

SOURCE	DIV.	Library Preservation Fund Reserve	Library Improvement Fund	TOTAL
Replace T-1 Lines with Fiber Optic Lines	IT	$ 75,000		$ 75,000
RFID	IT	$ 680,000		$ 680,000
Main Library POE	Main	$ 1,236,667	$ 113,333	$ 1,350,000
Book Budget - Opening Day Collections	CCAS	$ 90,181		$ 90,181
Monitors (Various)/Privacy Panels	IT	$103,514		$ 103,514
Main Tree Replacement Project	O&M	$ 30,000		$ 30,000
Annual Maintenance Program	O&M	$ 200,000		$ 200,000
Park Branch Stairs	O&M	$ 78,000		$ 78,000
TOTAL SOURCES		**$ 2,503,181**	**$ 113,333**	**$ 2,616,514**

If the Administration's plan is approved, the LPF would have a remaining reserve balance of $900,380 million or 1.6% of projected LPF revenue. The LPF reserve provides the means and opportunity to include in the 2005-06 budget funding for critical one-time projects while leaving a prudent amount in the fund for contingencies and emergencies. The use of remaining balances in the Library Improvement Fund for Main Library POE work is appropriate and consistent with previous uses of the fund. Budgeting the $113,000 would zero-out this account.

Summary

Baseline revenue available to fund Library operations in 2005-06 totals $58.595 million. The proposed baseline budget for 2005-06 totals $57.885 million -- $709,000 less than available revenue. The Administration proposes adding $709,000 in Budget Change Proposals to bring spending in-line with available revenue.

Additionally, the Administration proposes spending $2.503 million from the Library Preservation Fund reserve; and, $113,000 from the Library Improvement Fund to support one-time equipment purchases and one-time capital projects. The LPF reserve has a balance of $3.404 million and appropriating $2.503 million will leave a balance of $900,000 or 1.6%. Use of Library Improvement Fund balances will zero-out that fund.

The total proposed budget is $61.212 million and is balanced with available revenue[6].

Next Steps

All City Departments are required by the Mayor to submit their budgets on February 22, 2005. Library Administration will present its 2005-06 Budget to the Commission for action during it's meeting on February 17th. Prior to the February 17th meeting, the Administration will provide the Commission with detailed Budget Change Proposals (BCP) for each of the initiatives or new spending proposals listed above. It is anticipated that the BCPs will provide the Commission with

sufficient information to take action. It is also anticipated that the Commission during its meeting on February 3rd, will provide the Administration with an indication of the issues it sees as priorities for 2005-06. Although detailed information regarding new spending proposals are not included in this report, Division Chiefs will be available during the meeting to describe their proposals and to answer questions that Commissioner's may have.

---

[5] Fully developed Budget Change Proposals will be provided to the Commission prior to the meeting on February 17, 2005. Division Chiefs will be available at the February 3rd meeting to discuss their proposals and to answer questions.

[6] See Attachment B for details.

Public Library
2005-06 Proposed Budget (Baseline Cost Adjustments)

MOU Salary Adjustments	$	597,578
MOU Fringe Adjustments	$	49,289
Retirement MOU/City Contribution	$	1,508,948
Health/Dental Plan Costs	$	566,270
Total	$	2,722,085

2/1/2005

Attachment B

Public Library
2005-06 Proposed Budget (Revenue)

		2004-05 AAO	2005-06 Proposed	$ Change	% Change
y Revenue Type	**General Fund (LPF)**	**$ 33,199,205**	**$ 33,287,176**	**$ 87,971**	**0.26%**
	Dept'l Revenue	$ 791,343	$ 791,343	$ -	0.00%
	State Subvention (PLF & ILL/DL)	$ 420,862	$ 420,862	$ -	0.00%
	General Fund Transfer	$ 31,987,000	$ 32,074,971	$ 87,971	0.28%
	Property Tax (LPF)	**$ 23,760,392**	**$ 27,373,231**	**$ 3,612,839**	**15.21%**
	LPF Property Tax Allocation	**$ 23,418,000**	**$ 24,592,050**	$ 1,174,050	5.01%
	Fund Balance (LPF)	$ 64,392	$ 2,503,181	$ 2,438,789	3787.41%
	Interest Earned (LPF)	$ 50,000	$ 50,000	$ -	0.00%
	AB 1290 RDA Passthrough	$ 63,000	$ 63,000	$ -	0.00%
	Homeowners Prop Tax Relief	$ 165,000	$ 165,000	$ -	0.00%
	Other Sources	**$ 1,885,851**	**$ 551,427**	**$ (1,334,424)**	**-70.76%**
	Fuhrman Trust Fund	$ 330,000	$ 330,000	$ -	0.00%
	State Grant (Project Read)	$ 64,359	$ 65,188	$ 829	1.29%
	Private Gifts & Grants	$ 40,837	$ 42,906	$ 2,069	5.07%
	Proceeds from the sale of bonds	$ -	$ -	$ -	n/a
	Library Improvement Fund	$ 1,450,655	$ 113,333	$ (1,337,322)	n/a
	TOTAL	**$ 58,845,448**	**$ 61,211,834**	**$ 2,366,386**	**4.02%**

rop E Baseline	General Fund	$ 33,199,205	$ 33,287,176	$ 87,971	0.26%
	Property Tax	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.01%
	Total Baseline Revenue	**$ 56,617,205**	**$ 57,879,226**	**$ 1,262,021**	**2.23%**

LPF Reserve	**Reserve Balance (1/23/04)**	**$ 2,248,572**	**$ 3,403,561**		
	Less Proposed Expenditures	**$ (64,392)**	**$ (2,503,181)**		
	Estimated Balance	**$ 2,184,180**	**$ 900,380**		
		3.86%	1.56%		

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT.
MAR 22 2005
SAN FRANCISCO
PUBLIC LIBRARY

05
oved

Gin Newsom
Mor

Crles A. Higueras, A.I.A.
Pident

Col Steiman
V President

Hen Marte Bautista
Lnie K. Chin
Sten A. Coulter
Jeelle Gomez
orah Strobin
issioners

Pl Underwood
Ang City Librarian

Mhael Housh
Cmission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, February 3, 2005.
(As approved March 17, 2005)

The San Francisco Public Library Commission held a regular meeting on Thursday, February 3, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:05pm.

The following members were present: President Higueras, Vice President Steiman, Commissioners Bautista, and Coulter. Commissioner Chin's arrival was expected and Commissioner Strobin was reported excused.

President Higueras announced that he proposed to reorder the taking of agenda items moving Item #3, the Eureka Valley- Harvey Milk Memorial Branch, to follow Public Comment.

AGENDA ITEM #1 PUBLIC COMMENT

The anonymous member of the public commented on their history of attending Public Library Commission meetings since 1975 noting that they believed they had only missed four meetings during that period. This person indicated that the Commission had slowly become more open and democratic since they began attending meetings confirming their belief that a dedicated individual can change the course of institutions.

Mr. Louis Calabro, European/American Issues Forum, criticized the Library's "Choosing to Participate" Exhibit as not balanced, offering a limited viewpoint that unfairly promoted negative views of European Americans. Mr. Calabro then called attention to the "Zebra" murders which he described as one of the worst racist hate crimes in the 20th Century.

Mr. Emil DeGuzman, representing Filipino-American Community organizations, urged the Library Commissioners to allow the safe and affordable Bernal Heights State preschool for low income families to retain its dedicated space in the Branch Library after its renovation.

Mr. Peter Warfield lauded the anonymous member of the public's 30 years of attending Library Commission meetings and commented on what he described as general issues of concern to him such as: the Library's continuing response to the Main Library Post Occupancy Evaluation (POE) Report; large numbers of unshelved books on shelving carts in the Main Library; and ongoing online catalog problems.

Ms. Ellen Egbert, Bernal Heights Branch Library representative on the Council for Neighborhood Libraries (CNL) and a longtime neighborhood resident, called attention to the importance of the Branch Library to all of the neighborhood children and teens and urged that the Commission not pass up the opportunity afforded by the Branch Library Improvement Program (BLIP) to renovate the branch to serve the entire community as well as assist the preschool to find a permanent new home of its own in the neighborhood.

AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

(Continued from the January 20, 2005 Regular meeting for additional public comment and Commission action)

Acting City Librarian Paul Underwood gave the Commissioners a brief overview and recap of the presentation made on January 20th outlining the Commission's options of going forward with the planned Prop A (2000) renovation of the Eureka Valley-Harvey Milk Memorial Branch Library or delaying this project in order to allow time for development of Supervisor Bevan Dufty and the GLBT (Gay, Lesbian, Bisexual, Transgender) Historical Society's proposal for a collocated museum/research center. Mr. Underwood noted that it was estimated that in order to make the 20,000 sq. ft. expanded branch library and museum/research center on two floors at the Eureka Valley-Harvey Milk Memorial Branch Library proposal viable would require that the GLBT Historical Society to raise $15 million in private funds. The Acting City Librarian called attention to the need to make a decision as construction cost escalation continued to erode available Prop. A (Branch Library Improvement Bond 2000) funds available for this project every week that passed without the project going forward. Mr. Underwood called attention to the longstanding and close cooperative relationship that had existed between the Library and the GLBT Historical Society.

Public comment on AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

An anonymous member of the public lamented the lack of a written presentation on the proposed GLBT museum/research center, suggesting that it would lead to diminished neighborhood branch library services, and commented that it would be foolish to consider embarking on such a project without more information.

Mr. Abraham Brown, a former Prosper Street neighbor of the branch library for many years and member of the GLBT Historical Society commented on the many nuisance issues that existed around the current branch building and urged the Commissioners to favorably consider the opportunity offered by the proposed partnership with the GLBT Historical Society. Mr. Brown commented that the current unattractive 1960s era building was too small and lacked sufficient community related content and urged the Commissioners to take this opportunity to expand the branch and create a 21st century library.

Mr. Andrew King, spoke in support of the proposed GLBT museum/research center noting the importance of saving historical materials and calling attention to San Francisco's central role in the GLBT history. Mr. King called attention to the many important San Francisco businesses and institutions that no longer existed.

Ms. Susan Stryker, former Executive Director of the GLBT Historical Society spoke in support of the proposed GLBT museum/research center. Ms. Stryker observed that while there was some overlap between the collections of the Library's Hormel Gay & Lesbian Center, the GLBT Historical Society's collections contained irreplaceable materials. Ms. Stryker commented that it should be a responsibility of the community and the City to work together to preserve history.

Ms. Edith Wellin, a Buena Vista neighborhood resident, spoke in opposition to the GLBT museum/research center proposal suggesting that it was inappropriate and would illegally violate the terms of the Branch Library Improvement Bond (Prop. A 2000) constituting an illegal grant of public property to a private institution. Ms. Wellin announced that she would write an official letter requesting that the City Attorney rule on the legality of the proposal.

Mr. Steve Estes, an historian and branch library user, spoke in support of the proposed GLBT museum/research center noting that such a center would increase access to the important materials in both the Library's and the GLBT Historical Society's collections and provide enhanced branch library services creating a national GLBT research center similar to the famed New York Public Library's Schaumburg Center.

Mr. Mauricio Vela suggested that consideration of the GLBT museum/research center at the Branch Library be postponed until additional information was available, suggesting that supporting this proposal to share library space while not allowing the Bernal Heights Preschool to remain, represented a double standard where the GLBT Center is welcomed and the preschool evicted.

An anonymous Prosper Street neighbor of the Branch Library commented that the neighbors; had not been informed about the proposed GLBT museum/research center; suggested that the proposed collaboration could negatively impact the library system; and expressed concern that cost of any delay in the proposed branch renovation project would be made good.

Nestor Kaiser, a native San Franciscan and Eureka Valley Branch user, spoke in opposition to the proposed museum/research center, suggesting that it would open the door to converting our public libraries to other uses and would be a balkanization of the public library. Kaiser suggested that the museum/research center project should only be funded with private funds.

Ms. Mary Zalena Thomas, a branch library user, questioned the need for a GLBT museum /research center as part of the Public Library and suggested that the existing GLBT Community Center could be used for this purpose instead. Ms. Thomas criticized Supervisor Dufty for proposing the project.

An anonymous speaker noted that the GLBT Historical Society served everyone in the community not just the gay, lesbian, bisexual, and transgender communities. This person recalled his family's heritage of preserving history and noted the constant threat of loss of important materials as individuals holding important documents and items pass away, and the items are scattered, citing as example a unique recording by Gay pioneer civil rights leader Jose Sarria he had found at a garage sale.

Community Historian Greg Pennington spoke in support of the GLBT museum/research center proposal noting that it would not only preserve and make know important historical records but that it would be a valuable economic enhancement to the neighborhood and the City not just the GLBT community.

Mr. Ray Bruno spoke in opposition to the proposed GLBT museum/research center as an inappropriate use of public funds, suggesting that the proposed GLBT museum research center might be a good idea if privately funded.

Mr. Don Raumsberg, GLBT Historical Society, spoke in favor of the proposed GLBT museum/research center collocated at the Eureka Valley-Harvey Milk Memorial Branch Library noting that this project would be an ideal collaboration of public/private

Commission discussion of AGENDA ITEM #4 EUREKA VALLEY-HARVEY MILK MEMORIAL BRANCH

Commission Coulter called attention to the many legitimate if differing points of view concerning this proposal and noted the close historic relationship and cooperative ties between the Library's Hormel Center and the GLBT Historical Society. Commissioner Coulter noted that it was appropriate that the Library work with San Francisco's diverse communities and as a stable institution collaborate with community organizations to preserve San Francisco's unique heritage of history and culture. Commissioner Coulter suggested that there were two issues facing the Commission: the future of the renovated Eureka Valley-Harvey Milk Memorial Branch Library; and the potential for a very beneficial collaboration with the GLBT Historical Society. Commissioner Coulter noted that the Hormel Center was outgrowing its existing spaces and would require room to grow in the future and that the Commission needed to be prudent in considering these options. Commissioner Coulter requested that BLIP Manager Marilyn Thompson discuss the impact of any additional delays in starting work on the planned Prop. A (2000) renovation of the existing branch building. Ms. Thompson reported there was a serious risk that up to $300,000 of budgeted funds could be lost to construction costs escalation if the project was further delayed until Fall 2005.

There followed a discussion among the Commissioners concerning how best to minimize risk and still leave the door open for consideration of the GLBT Historical Society's proposal. It was a consensus of the Commission that up until the point that construction bids were sought, roughly a one year period, work should go forward on the existing planned renovation, but that prior to bids being advertised, the GLBT Historical Society would come before the Commission and present a fully detailed, with funding issues addressed, plan to realize their museum/research facility proposal. Vice President Steiman noted that if a condominium relationship for shared use of the site with clear demarcation between the branch library and the museum/research center were possible, it was a plan she could seriously consider. Vice President Steiman called attention to the distinction between this proposal and the situation involving the Bernal Heights Preschool that was actually functioning within the branch library and using its space rather than operating separately as was proposed for the GLBT museum/research center. Commissioner Bautista noted similar proposals for shared use had been embraced, and that if done properly as outlined by Commissioner Coulter it should be considered. In response to a question by Commissioner Chin, Deputy City Attorney Catherine Barnes discussed the legal limitations on use of bond funds and Acting City Librarian Paul Underwood emphasized that no Library bond money was proposed to be used for the GLBT Historical Society's museum/research center project. Commissioner Chin noted that the Library needed to exercise care that all of our diverse communities be treated equally and noted that it was an important that the Library insure visibility to unrepresented communities. Vice President Steiman noted the Commission's first and foremost concern was for better library services. President Higueras noted that the Bond Program offered opportunities to consider new ideas, however, any such new ideas needed to have a real basis.

President Higueras noted that by creatively pursuing both tracks the Library reduced risks for loss to the original project but still retained a realistic option to choose the alternative proposal. Acting City Librarian Paul Underwood said that the Library would continue to work with the Supervisor and the community to clarify details of this mixed use proposal that could benefit both the Library and the community.

MOTION: by Commissioner Coulter, 2nd Commissioner Bautista to go forward with the existing proposal for the renovation of the Eureka Valley-Harvey Milk Memorial Branch Library but prior to the construction bid process allow for another opportunity to consider the GLBT museum/research center proposed by the Gay, Lesbian, Bisexual, Transgender (GLBT) Historical Society.

Approved by the following vote:
5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

President Higueras announced that the 2005-06 Budget Report would be taken up next, then the remaining Agenda Items in their posted order.

President Higueras called a brief recess at 5:20pm
The Commission returned to session at 5:35pm.

AGENDA ITEM #5 2005/06 BUDGET UPDATE

Retired Library Chief Financial Officer George Nichols presented an overview of the Library's greatly improved revenue picture since his last report to the Commission in December noting there would now be no loss in net funds to the Library's baseline budget. Mr. Nichols reported the anticipated $58.6 million in 2005/06 revenues could provide opportunities for adding a few budget items and still retain a prudent budget reserve. The former Library Chief Financial Officer then outlined in general budget proposals suggested by staff for the 2005/06 Library Budget, informing the Commissioners that the Budget would be further refined and brought back to the Commission for its review and possible approval on February 17th meeting. The Acting City Librarian then called attention to some additions to the Library Budget costs.

Public comment on AGENDA ITEM #5 2005/06 BUDGET UPDATE

An anonymous member of the public noted availability of explanatory documents in advance of the meeting, but expressed concern that additional budget details might be presented after members of the public offered comment on the budget. This person additionally suggested that the Library proposed going forward with RFID implementation in a manner that avoided public discussion and was a risky $3 million expenditure in uncertain times. This person suggested protecting user privacy was a primary concern.

Mr. Peter Warfield expressed his opposition to RFID implementation and named a number of individuals and organizations who he said had informed the Library of their opposition to use of RFID technology. Mr. Warfield suggested that promises to include critics of RFID in the process of deciding on implementation had been broken and urged all funds for RFID be cut from the proposed budget.

Commission discussion of AGENDA ITEM #5 2005/06 BUDGET UPDATE

President Higueras emphatically noted that it was and remained the Library's purpose to fully air all of the issues and address concerns raised about the Library's use of RFID. President Higueras noted that this issue had been discussed at several public meetings and that there would certainly be additional such meetings, including another public forum on this issue. Acting City Librarian Paul Underwood pointed out that in order to be properly addressed, a defined proposal had to be budgeted in order to have something to discuss. President Higueras suggested that Library staff prepare an outline workplan of the next steps in the proposed process leading to possible implementation by the end of this year so that all concerned parties would be aware of what was happening. In addition, President Higueras noted that there would be no implementation until a process of review had been carried through. The Acting City Librarian responded that the staff was fully committed to pursuing an open and thorough process. Vice President Steiman observed that the Library Commission and staff were strongly committed to addressing the privacy issues involved with RFID and found absurd criticism that there would not be an open process of review. President Higueras noted that while the Library had failed to outline its process sufficiently to those concerned to this point, there were many months to consider the issues involved. In response to a question by Vice President Steiman, the Acting City Librarian explained that two years of funding for RFID were being proposed in the 2005-06 Budget in order to catch up with the original schedule that was designed to coincide with and take advantage of BLIP branch library improvements. In response to Commissioners' questions, the Acting City Librarian highlighted how the budget proposed to address ongoing maintenance issues and provide for "opening day" collections for the new and renovated branch libraries. In response to additional RFID related concerns expressed by President Higueras, Chief of the Main Library Kathy Lawhun discussed aspects of the staff's ongoing research efforts to identify the best and most current information available on these issues in the professional library world and from potential RFID vendors. Commissioner Bautista noted that including information gleaned from other libraries use of RFID would be important. Commissioner Chin noted that there were differing concerns with and levels of support for use of RFID among library professionals. Commissioner Coulter agreed with the concern expressed by President Higueras and expressed dissatisfaction with the manner in which staff had handled this issue thus far. Commissioner Coulter noted that the Board of Supervisors had decided to reserve all of the funds allocated last year for RFID pending resolution of concerns raised by reputable civic organizations such as the ACLU, (American Civil Liberties Union). Commissioner Coulter said that he believed critics of RFID should be fully engaged in the Library's ongoing process so that there could be no valid criticism that their issues and concerns were not fully aired, even if the Library came to differing conclusions about RFID after a full and open review process. Commissioner Coulter suggested that if done correctly that the Library could offer a national model in how to go about RFID implementation.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 16, 2004

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF DECEMBER 16, 2004

An anonymous member of the public found these Meeting Minutes an example of a pattern of obliterating history in reporting Commission meeting minutes, citing errors and omissions in public comment reported. The person particularly called attention to the lack of detailed report of some comments offered by Commissioner Coulter that this person suggested had been specifically requested be reported in these Minutes.

Mr. Peter Warfield found many deficiencies in these Minutes that could be improved or corrected. Mr. Warfield cited in particular: a lack of report in its discussion of approval of meeting minutes of details of Supervisor Mirkirimi's comments offered at the November 18th Commission Meeting; and leaving out of RFID matters in the discussion of the Budget Workshop. Mr. Warfield noted that he wished to clarify his comments about books, hours, and staff salaries made at this meeting, saying he had no problems with staff salaries.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF DECEMBER 16, 2005

MOTION: by Commissioner Bautista, 2nd Commissioner Chin, for approval of the Minutes of the regular meeting of December 16, 2004.

Approved by the following vote:

ACTION: 5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 6, 2005

Public comment on AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 6, 2005

An anonymous member of the public had something nice to say about these minutes but did not know if he would have sufficient time to do so. This person then suggested that previously approved Commission Minutes were not being posted as required on the Library's website. This person noted that including public comments offered was a basis for our legal system rooted in fairness. Additionally this person discussed their lawsuits against the Library. This Anonymous member of the public then cited omissions in the Minutes pointing to a failure to report details of some comments offered by Commissioner Coulter.

Mr. Peter Warfield suggested that there were many improvements possible to these minutes and stated that a page 1 comment attributed to him grossly distorted what he had said. Mr. Warfield also found the report of the Agenda Item #3 discussion of a staff report inaccurate.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 6, 2005

Commissioner Coulter called the Secretary's attention to a misidentification in the Minutes correcting the name reported to be Steve Harris.

MOTION: by Commissioner Chin, 2nd Commissioner Bautista for approval of the Minutes of the regular meeting of January 6, 2005.

Approved by the following vote:

ACTION: 5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

Acting City Librarian Paul Underwood announced the selection of a new Chief of Technical Services, Patricia Fahrenholt, who brings a vast array of professional experience to the Library from her previous position with the San Antonio Public Library. Mr. Underwood then reported on his visits to local legislators offices including Congresswoman Nancy Pelosi, State Senator Carole Midgen, and California State Assembly members Yee and Leno during "Legislative Day in the District" activities. The Acting City Librarian then reported on upcoming programs and exhibitions.

Public comment on AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

(none offered)

Commission discussion of AGENDA ITEM #6 CITY LIBRARIAN'S REPORT

President Higueras lauded the extensive array of programs and exhibits being held at the Library.

AGENDA ITEM #7 FRIENDS OF THE LIBRARY REPORT

Friends' Executive Director Donna Bero made her first report to the Library Commission since taking up her duties three weeks previously, and briefly outlined her extensive professional background. Ms. Bero emphasized her willingness to build a close a cooperative relationship between Library staff and the Friends. The Executive Director of the Friends of the San Francisco Public Library highlighted all of the recent changes and new beginnings for the Friends and the many beneficial activities currently being planned. Ms. Bero concluded her report with an update on Friends' Capital Campaign for the Branch Libraries neighborhood events.

Public comment on AGENDA ITEM #7 FRIENDS OF THE LIBRARY REPORT AGENDA ITEM

None offered.

Commission discussion of AGENDA ITEM #7 FRIENDS OF THE LIBRARY REPORT

The Commissioners welcomed Ms. Bero to her new job and wished her great success in her efforts to support our public libraries.

AGENDA ITEM #8 LABOR UNION REPORT

No report was presented.

AGENDA ITEM #9 NEW BUSINESS

Commissioner Bautista requested that Main Library be decorated to represent and reflect the diversity of the City's holiday traditions during the December 2005 holiday season. President Higueras suggested that such decorations could reflect the wide array and diversity of holiday observances in San Francisco.

Public comment on AGENDA ITEM #9 NEW BUSINESS

An anonymous member of the public commented that decoration of the libraries should be done for all holidays not just those in December. Mr. Peter Warfield suggested that there could be a book tie –in to the proposed holiday observances.

AGENDA ITEM #10 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Coulter that the meeting be adjourned.

Approved by the following vote:
5-0 AYE (Bautista, Chin, Coulter, Higueras, and Steiman)

There being no further business, the meeting was adjourned at 7:11 pm.

Michael Housh, Commission Secretary 3/18/05

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS to the February 3, 2005 Minutes:

February 1, 2005 Informational Report on the 2005-06 Library Budget.

Appendix A

Library Commission meeting of February 3, 2005

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16..

These summary statements are provided by the speaker. Their contents are neither generated by nor subject to approval or verification of accuracy, by the San Francisco Public Library Commission.

The number of members of the public who spoke anonymously at this meeting. 1

San Francisco Public Library

February 1, 2005

TO: Library Commissioners
Paul Underwood, Acting City Librarian

FROM: George Nichols

SUBJECT: INFORMATIONAL REPORT ON THE 2005-06 BUDGET

Since the last report in early December, the budget situation for the Library has changed significantly. In late December the Library received the Mayor's budget instructions and the Controller's official revenue and baseline budget projections for 2005-06.

With regard to revenue, the Controller is now projecting a slight increase (0.3%) in General Fund (GF) allocations and a 5.0% increase in property tax allocations. The initial estimate provided by the Mayor's budget staff and the Controller – which was the basis for the report in early December – indicated a GF cut of $1.5 million and no increase in property tax dollars. Coupled with a projected $2.8 million in baseline costs, it appeared that the Library would have a budget deficit of $2.3 million and reductions in costs and services would be required to balance the budget.

The Controller's current revenue projection means that:

- The Library will **not** have an operating budget deficit in 2005-06.
- There are sufficient dollars to fund growth in the baseline; and,
- There are dollars available to support spending proposals that will enhance public service, improve operations, and maintain and repair Library facilities.

The Library Preservation Fund revenue projection is summarized below.

Source (LPF)	2004-05 AAO	2005-06	$ Change	% CHG
General Fund	$ 33,199,205	$ 33,287,176	$ 87,971	0.3%
Property Tax	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.0%
Total	**$ 56,617,205**	**$ 57,879,226**	**$ 1,262,021**	**2.2%**

San Francisco Public Library

February 1, 2005

TO: Library Commissioners
Paul Underwood, Acting City Librarian

FROM: George Nichols

SUBJECT: INFORMATIONAL REPORT ON THE 2005-06 BUDGET

Since the last report in early December, the budget situation for the Library has changed significantly. In late December the Library received the Mayor's budget instructions and the Controller's official revenue and baseline budget projections for 2005-06.

With regard to revenue, the Controller is now projecting a slight increase (0.3%) in General Fund (GF) allocations and a 5.0% increase in property tax allocations. The initial estimate provided by the Mayor's budget staff and the Controller – which was the basis for the report in early December – indicated a GF cut of $1.5 million and no increase in property tax dollars. Coupled with a projected $2.8 million in baseline costs, it appeared that the Library would have a budget deficit of $2.3 million and reductions in costs and services would be required to balance the budget.

The Controller's current revenue projection means that:

- The Library will **not** have an operating budget deficit in 2005-06.
- There are sufficient dollars to fund growth in the baseline; and,
- There are dollars available to support spending proposals that will enhance public service, improve operations, and maintain and repair Library facilities.

The Library Preservation Fund revenue projection is summarized below.

Source (LPF)	**2004-05 AAO**	**2005-06**	**$ Change**	**% CHG**
General Fund	$ 33,199,205	$ 33,287,176	$ 87,971	0.3%
Property Tax	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.0%
Total	**$ 56,617,205**	**$ 57,879,226**	**$ 1,262,021**	**2.2%**

2005-06 Baseline Budget

Based on the Controller's current projection, Library funding (Proposition E) will increase by $1.262 million (2.2%) from $56.617 million to $57.879 million. General Fund will increase by $87,971 (0.3%) to $33.287 million; and, property tax allocations will increase by $1.174 million or 5% to $24.592 million. Including $716,000 in revenue from other sources[1], the Library will have baseline revenues of $58.595 million in 2005-06.

Against baseline revenues of $58.595 million, the Library's baseline budget including baseline increases[2] of $2.722 million totals $57.886 million – $709,000 less than available revenue. Library Administration plans to increase spending to match revenue by implementing, if approved by the Commission, a number of new spending initiatives. These initiatives[3] include:

BUDGET CHANGE PROPOSAL (BCP)	DIV	AMOUNT	NOTES
III/Keystone Maintenance Contract	IT	$ 32,080	
Computer Refresh (Scheduled Replacement)	IT	$ 225,000	
Upgrade 1022 IS Administrator to FT	IT	$ 36,173	
Purchase E-Commerce Software	IT	$ 12,000	
Purchase PC Monitors & Privacy Panels	IT	$ 96,486	An additional $103,514 from LPF Reserves will be budgeted for a total of $200,000
Book Budget (Base Augmentation)	CCAS[4]	$ 252,815	
Upgrade Digital Video Editing System	CCAS	$ 12,000	
Purchase Desktop Microphones (12)	CCAS	$ 3,700	
Upgrade/Replace Video Equipment in the Children's Center	CCAS	$ 17,500	
Materials/Supplies for "Every Child Ready to Read" Program	OCYS	$ 12,000	
Recruitment Materials (HR)	ADM	$ 5,000	
ULC Membership Upgrade (CL)	ADM	$ 5,000	
Total		**$ 709,754**	

Library Preservation Fund Reserve and the Library Improvement Fund

The LPF currently has a reserve balance of $3.4 million. The reserve balance results from carry-forward of previous balances, appropriation savings from the prior fiscal year, and supplemental allocations to the fund when actual revenue exceeds budgeted revenue. In addition, the Library Improvement Fund has a reserve balance of $113,000. These funds are available for appropriation

and Library Administration proposes to spend the funds for the following one-time appropriation projects[5].

---

[1] Includes Fuhrman Trust Fund ($330,000); State Grant Project Read ($65,188); Gift Fund for GLBT Center ($42,906); and, miscellaneous revenue sources ($278,000).

[2] See Attachment A for details.

[3] Fully developed Budget Change Proposals will be provided to the Commission for review and consideration prior to the meeting on February 17, 2005. Division Chiefs will be available at the February 3rd meeting to discuss their proposals and to answer questions.

[4] Office of Communications, Collections, and Adult Services (CCAS). The Library implemented an administrative reorganization last year in which elements of Information Resource Management Division (IRMO) were reallocated to the Main Library, Information Technology, and Public Affairs. The reorganization eliminated IRMO and expanded the responsibilities of Public Affairs to include Collection Development and Adult Services. Renaming Public Affairs to CCAS more accurately reflects the responsibilities of this office.

SOURCE	DIV.	Library Preservation Fund Reserve	Library Improvement Fund	TOTAL
Replace T-1 Lines with Fiber Optic Lines	IT	$ 75,000		$ 75,000
RFID	IT	$ 680,000		$ 680,000
Main Library POE	Main	$ 1,236,667	$ 113,333	$ 1,350,000
Book Budget - Opening Day Collections	CCAS	$ 90,181		$ 90,181
Monitors (Various)/Privacy Panels	IT	$103,514		$ 103,514
Main Tree Replacement Project	O&M	$ 30,000		$ 30,000
Annual Maintenance Program	O&M	$ 200,000		$ 200,000
Park Branch Stairs	O&M	$ 78,000		$ 78,000
TOTAL SOURCES		**$ 2,503,181**	**$ 113,333**	**$ 2,616,514**

If the Administration's plan is approved, the LPF would have a remaining reserve balance of $900,380 million or 1.6% of projected LPF revenue. The LPF reserve provides the means and opportunity to include in the 2005-06 budget funding for critical one-time projects while leaving a prudent amount in the fund for contingencies and emergencies. The use of remaining balances in the Library Improvement Fund for Main Library POE work is appropriate and consistent with previous uses of the fund. Budgeting the $113,000 would zero-out this account.

Summary

Baseline revenue available to fund Library operations in 2005-06 totals $58.595 million. The proposed baseline budget for 2005-06 totals $57.885 million -- $709,000 less than available revenue. The Administration proposes adding $709,000 in Budget Change Proposals to bring spending in-line with available revenue.

Additionally, the Administration proposes spending $2.503 million from the Library Preservation Fund reserve; and, $113,000 from the Library Improvement Fund to support one-time equipment purchases and one-time capital projects. The LPF reserve has a balance of $3.404 million and appropriating $2.503 million will leave a balance of $900,000 or 1.6%. Use of Library Improvement Fund balances will zero-out that fund.

The total proposed budget is $61.212 million and is balanced with available revenue[6].

Next Steps

All City Departments are required by the Mayor to submit their budgets on February 22, 2005. Library Administration will present its 2005-06 Budget to the Commission for action during it's meeting on February 17th. Prior to the February 17th meeting, the Administration will provide the Commission with detailed Budget Change Proposals (BCP) for each of the initiatives or new spending proposals listed above. It is anticipated that the BCPs will provide the Commission with

sufficient information to take action. It is also anticipated that the Commission during its meeting on February 3rd, will provide the Administration with an indication of the issues it sees as priorities for 2005-06. Although detailed information regarding new spending proposals are not included in this report, Division Chiefs will be available during the meeting to describe their proposals and to answer questions that Commissioner's may have.

---

[5] Fully developed Budget Change Proposals will be provided to the Commission prior to the meeting on February 17, 2005. Division Chiefs will be available at the February 3rd meeting to discuss their proposals and to answer questions.

[6] See Attachment B for details.

Public Library
2005-06 Proposed Budget (Baseline Cost Adjustments)

MOU Salary Adjustments	$	597,578
MOU Fringe Adjustments	$	49,289
Retirement MOU/City Contribution	$	1,508,948
Health/Dental Plan Costs	$	566,270
Total	$	2,722,085

2/1/2005

Public Library
2005-06 Proposed Budget (Revenue)

Attachment B

		2004-05 AAO	2005-06 Proposed	$ Change	% Change
Revenue Type	**General Fund (LPF)**	$ 33,199,205	$ 33,287,176	$ 87,971	0.26%
	Dept'l Revenue	$ 791,343	$ 791,343	$ -	0.00%
	State Subvention (PLF & ILL/DL)	$ 420,862	$ 420,862	$ -	0.00%
	General Fund Transfer	$ 31,987,000	$ 32,074,971	$ 87,971	0.28%
	Property Tax (LPF)	$ 23,760,392	$ 27,373,231	$ 3,612,839	15.21%
	LPF Property Tax Allocation	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.01%
	Fund Balance (LPF)	$ 64,392	$ 2,503,181	$ 2,438,789	3787.41%
	Interest Earned (LPF)	$ 50,000	$ 50,000	$ -	0.00%
	AB 1290 RDA Passthrough	$ 63,000	$ 63,000	$ -	0.00%
	Homeowners Prop Tax Relief	$ 165,000	$ 165,000	$ -	0.00%
	Other Sources	$ 1,885,851	$ 551,427	$ (1,334,424)	-70.76%
	Fuhrman Trust Fund	$ 330,000	$ 330,000	$ -	0.00%
	State Grant (Project Read)	$ 64,359	$ 65,188	$ 829	1.29%
	Private Gifts & Grants	$ 40,837	$ 42,906	$ 2,069	5.07%
	Proceeds from the sale of bonds	$ -	$ -	$ -	n/a
	Library Improvement Fund	$ 1,450,655	$ 113,333	$ (1,337,322)	n/a
	TOTAL	$ 58,845,448	$ 61,211,834	$ 2,366,386	4.02%

rop E Baseline	General Fund	$ 33,199,205	$ 33,287,176	$ 87,971	0.26%
	Property Tax	$ 23,418,000	$ 24,592,050	$ 1,174,050	5.01%
	Total Baseline Revenue	$ 56,617,205	$ 57,879,226	$ 1,262,021	2.23%

PF Reserve	**Reserve Balance (1/23/04)**	$ 2,248,572	$ 3,403,561		
	Less Proposed Expenditures	$ (64,392)	$ (2,503,181)		
	Estimated Balance	$ 2,184,180	$ 900,380		
		3.86%	1.56%		

San Francisco Public Library Commission

100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, February 17, 2005
TIME: 4:00 p.m.
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. CITY LIBRARIAN APPOINTMENT ACTION

Pursuant to Gillespie v. San Francisco Public Library Commission(1998) 67 Cal App 4th 1165, announcement of Mayor's appointment of a City Librarian and the Commission's December 6, 2004 nomination of, and roll call vote for, the appointed candidate.

2. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

3. APPROVAL OF THE MINUTES ACTION

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting January 20, 2005.
Explanatory document: draft Minutes

4. BERNAL HEIGHTS LIBRARY DISCUSSION

Presentation of and discussion of plans for the renovation of the Bernal Heights Branch Library.

5. 2005/06 BUDGET ACTION

Presentation on and discussion of and possible action to approve a proposed Library 2005-06 Budget.
Explanatory document: 2005-06 Budget report

6. BOND PROGRAM MANAGER'S REPORT DISCUSSION

(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)

This report will consist of *an informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none
Explanatory documents: current Budget Report and Branch Library Summary Schedules

7/05

in Newsom
yor

rles A. Higueras, A.I.A.
ident

ol Steiman
President

en Marte Bautista
nie K. Chin
en A. Coulter
orah Strobin
nmissioners

l Underwood
ing City Librarian

hael Housh
nmission Secretary

DOCUMENTS DEPT.
FEB 14 2005
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

7. ADJOURNMENT (requires motion and public comment) ACTION

M. Housh, Secretary. February 11, 2005

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

DRAFT

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT.
MAR 16 2005
SAN FRANCISCO
PUBLIC LIBRARY

105
4+

in Newsom
yor

rles A. Higueras, A.I.A.
sident

ol Steiman
e President

len Marte Bautista
nie K. Chin
ven A. Coulter
elle Gomez
borah Strobin
issioners

l Underwood
ing City Librarian

chael Housh
mmission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, February 17, 2005.
The San Francisco Public Library Commission held a regular meeting on Thursday, February 17, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:20pm.

The following members were present: Chin, Coulter, Higueras, and Steiman
Commissioners Bautista and Strobin were reported excused attendance.

AGENDA ITEM #1CITY LIBRARIAN APPOINTMENT

President Higueras officially announced Mayor Newsom's appointment of Luis Herrera as the new City Librarian on February 15, 2005. President Higueras reported in accordance with *Gillespie vs. San Francisco Public Library Commission* that all Commissioners (Bautista, Chin, Coulter, Higueras, Steiman, and Strobin) present at the December 6, 2004 Special Library Commission meeting closed session had voted unanimously to propose Mr. Herrera along with other candidates to the Mayor for appointment as City Librarian. President Higueras applauded Acting City Librarian Paul Underwood's outstanding service while serving as Acting City Librarian. Acting City Librarian Paul Underwood lauded Mr. Herrera's selection and then introduced the new Chief of Technical Services, Ms. Pat Fahrenhold who briefly discussed her professional background and experience.

Public comment on AGENDA ITEM #1CITY LIBRARIAN APPOINTMENT

An anonymous member of the public suggested collusion between the Library and the Office of the City Attorney to obscure the origins of lawsuit cited by the Commission President when reporting the Commission's vote on nominating Mr. Herrera to the Mayor for appointment as City Librarian. This person then said, don't give money to the Friends of the San Francisco Public Library, don't accept money from the Friends of the San Francisco Public Library. This person next commented that they had been the original author of this lawsuit as well as many others against the Library. This individual characterized these efforts as like those of Washington in the American Revolution against King George III. This person suggested that perhaps the tape of this closed session might be lost as a previous tape related to the cited case had been lost.

AGENDA ITEM #2 PUBLIC COMMENT

An anonymous member of the public commented don't give money to the Friends of the San Francisco Public Library; don't accept money from the Friends of the San Francisco Public Library. This person then recalled their more than 30 years of attendance at Library Commission meetings likening it to a spiritual journey in Alice in Wonderland. This person recalled many slights they had received and proposed that such slights were a means to disenfranchise and limit participation.

Mr. Peter Warfield criticized the Library planned use of RFID technology suggesting it smacked of secret surveillance and dismissed the Library's rationale that the technology could reduce employee injuries as unproven.

Annie, a teen user, requested that the Library provide more and larger dedicated program spaces for teenage library users.

President Higueras announced that he was changing the order of items on the meeting agenda to take up Agenda Item # 4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION next.

AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

BLIP Manager Marilyn Thompson presented an overview of the Library's outreach and community involvement process since the Summer of 2004 to inform the Bernal Heights community concerning the proposed renovation of the branch library and gather input on what the neighborhood wanted in their renovated branch. Ms. Thompson then outlined the history of the existing branch facilities noting its design by Fred Meyer in 1940 and discussed its seismic safety issues as well as many outdated and out of compliance with current building codes issues that the renovation would have to address. The BLIP Manager then provided background to the Commissioners about the City College State Preschool for low-income families that had operated in the lower level of the branch library for two decades without any lease or written agreement with the Library. Ms. Thompson reported that the Branch facility's two year long renovation process would require that the Preschool relocate. Ms. Thompson then discussed the proposed library uses including: seismic safety and ADA (Americans with Disabilities Act) improvements; relocation and improvement to the staff work areas; relocation and expansion of the Children's Library; creation of an enhanced program/community meeting space; and creation of a dedicated Teen area upstairs, that would require use of all of the space in the renovated branch building for library purposes. Ms. Thompson noted that care would be taken to preserve the historic features of the building and reported that the project was expected to begin in the Spring of 2006 and take two years to complete reopening in 2008. Ms. Thompson noted that a peer review of the proposed Branch's design would be presented at an upcoming Library Commission meeting. Deputy City Attorney Catharine Barnes responding to Commissioners comments noted that legal authority to approve or disapprove of the Preschool's use of space in the Branch Library was retained by City's Department of Administrative Services subject to by approval of the Board of Supervisors and that while the Library Commission could make strong recommendations to the Board of Supervisors the Commissioners did not have final authority to render a decision on such a use.

The BLIP Manager informed that Commissioners that Mr. Steve Suzuki, Asian Neighborhood Design, and Mr. Mauricio Vela, a proponent of the San Francisco Community College District's State Preschool retaining use of dedicated space in the renovated branch library facility, as well as representatives of City College had been invited to make presentations as part of report on this agenda item.

Mr. Suzuki briefly outlined efforts on the part of the Asian Neighborhood Design team to consider options that would allow for both expanded library services and retention of use of library space by the State Preschool in a renovated Bernal Heights Branch Library

Mr. Mauricio Vela, Parent Voices, and some preschool parents; Ms. Sandra Peralta, and Lydia, urged the Commissioners to provide the City College State Preschool with a dedicated space in the renovated Branch facility. Isabel, a preschool Parent, spoke in support of the expansion and renovation of the Branch Library and with changes allowing inclusion of the Bernal Heights State Preschool Program. Ms. Peralta suggested that the Preschool wanted only to share use of space in the Branch Library as it always had and called attention to the security and accessibility of the branch location. Ms. Sandra Peralta highlighted the importance of the preschool program for her four year old son and noted the lack of options for low-income families and found it unfair that the Library would seek to take away this benefit that was a tradition in the Bernal Heights Community. Ms. Peralta again noted that the Preschool only wished to share space in the Branch Library and that it benefited all of the children in the community to have the Preschool located in the Branch Library. Lydia, a Preschool Parent, requested that the Preschool be allowed to return after the Branch was renovated calling attention to the Preschool's clean and safe location, close to its student's homes, accessible to transit, and to play areas. This parent said that a majority of the Bernal Heights Community supported retaining the Preschool in the Branch Library. Alisa, a Preschool Parent, urged the Commissioners to allow the Preschool to return after the Branch Library was renovated and be granted permanent use of its space in the facility. Lisa then called attention to the importance of the program to low-income families in the Bernal heights Community. Mr. Mauricio Vela, a Parent's Voices volunteer and 16 year resident of Bernal Heights, suggested that a way could be found to accommodate both the Library's program needs as well as the Preschool; and commented that the proposed staff work areas and the community meeting/program space were not needed. Mr. Vela and the parents presented the Commissioners with a "Save the Preschool Stop the Eviction" photo poster". Mr. Vela then suggested that the Preschool should have priority for use of dedicated space over other proposed uses in the renovated branch library because it was a community institution and such a critically important resource for its students and their families. Mr. Vela pledged to continue his involvement in discussions concerning the proposed Bernal Heights Branch Library renovation and work to find a way to secure the future of the City College State Preschool in the branch library. Mr. Vela commented that in his view the Library was responsible for creating divisions in the Bernal Heights Community when it had not including the Preschool in its plans for the branch library. Mr. Vela concluded by remarking "Save the Preschool, Stop the Eviction". Ms. Thompson the presentation noting that all options would require additional study and that this matter would again be addressed and questions answered at the Commission's March 17th meeting.

Public comment on AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

Mr. Art Atkinson, an 18 years resident of Bernal Heights, pointed out that the Branch Library needed to serve the entire community, and recommended that the proposed renovation expanding children's and teen library services go forward as planned.

An anonymous member of the public commented that in their view the Library first obligation in this case was to honor its existing obligations. This individual pointed out that considering other partnerships undertaken by the Library and its variable determinations of what was and was not library services; the Library should respect this poor community and consider their "sweat equity" contributions to the Branch.

Ms. Georgia Willet, an Alemany neighborhood resident rose to commend Mr. Vela's record of community leadership and urged that the Commissioners respect his request to save the Preschool.

Rosaria, a site supervisor at the State Preschool, noted that the Preschool Parents were not used to being in the spotlight; were unused to having their requests listened too; and that many could not attend the Commission meeting to express their concerns. She found sad that this low income program, a city agency not a private club, but instead representing true diversity was being threatened, and that it too deserved taxpayer support. She said it was sad to see the community so separated.

Ms. Claudia Sigmund, discussed the importance public private partnerships to support of childcare opportunities and noted that most childcare facilities operated on a very thin margin and that this center had only survived because it was located in the Branch Library for free.

Randy, a San Francisco City College Student and resident of Bernal Heights, commented that the Branch Library should remain a library and could not afford to support the State Preschool. He noted that the College District needed to accept its responsibilities for its own program and find a home for its program.

An anonymous member of the public thanked all of those participating, noted the Commissioners were listening, and then this person named a list of individuals they said were in support of keeping the Preschool in the Branch Library.

Mr. Rudy Corpuz, a Bernal Heights resident and community outreach worker, spoke on behalf of the neighborhood children, noting that the Preschool's program was working for low-income children and that it was important to keep the preschool in the branch library.

Ms. Jennifer Norris, a longtime Bernal Heights' resident and weekly Branch user, lauded the excellence of the Preschool's program but noted that the that as the Preschool had to relocate for two years because of the Branch building's reconstruction that the Bernal Heights Community would find a new permanent location to continue the preschool. Ms. Norris again called attention to the importance of expanded library services for all of the neighborhood's children and teens and called for the best possible renovated branch library and expressed interest in seeing the options available.

Mr. David Turner, a 30 year resident of Bernal Heights, commented that people needed to get together to find a solution to this situation, and noted that it was very important that the proposed expansion of library services benefiting the entire community go forward. Mr. Turner particularly noted that creation of dedicated space for teen users was an important priority given the limited options for teens in the community.

Ms. Kate Gough noted that there were long waiting lists for few available preschool spaces and questioned the fairness of the Preschool's practice to grant preference to siblings of current and past students limiting access for others. Ms. Gough suggested that the preschool needed to find a nice new location and that the division in the neighborhood over this issue was unnecessary.

Mr. Matt Springer, a concerned citizen but not a Bernal Heights resident, questioned why the State Preschool had to be located in the Branch Library suggesting that the Preschool parents had not provided any compelling reasons that it must be. Mr. Springer urged the Commissioners to go forward with the planned renovation of the Branch Library to serve the entire community and suggested that the State Preschool would be able to find a good local space.

Isola, an early childhood development specialist, called attention to the important mental health service provided to the Preschool's student for ten years, the high quality of the Preschool's staffing and programs and urged that it be allowed to retain dedicated space in the renovated Branch Library.

Mr. Bill Sorro, a 40 year Bernal Heights resident and civic leader, called attention to the loss of services for poor residents in Bernal Heights and expressed great concerns with what he saw as increasing changes that pushed poor resident out of the community. Mr. Sorro noted that the community had lost a previous struggle to preserve another low-income preschool program and could not afford to lose this one. Mr. Sorro noted that the Preschool only requested shared use of 13 per cent of the space in the Branch Library; that the Preschool's programs promoted literacy a central role of the library; and that the Library Commission would have to accept responsibility for their actions.

Ms. Shefran Lahetas, 12 year Bernal Heights' resident, loved both Branch Library and the Preschool and said as the neighborhood had become more affluent, low-income people were being pushed from the Community and by hosting the preschool the Library would help the children become literate.

Ms. Marie Mueller, a parent participating in another cooperative preschool, noted that the neighborhood needed both a good branch library and a home for the preschool. She noted that the proposed renovation would bring the Bernal Heights Branch Library up to the higher standards of services provided at other neighborhood branch libraries. She recommended that the Library name a liaison to the community to clear up the communication breakdown.

Ms. Rosanne Liggett, Bernal Heights' representative on the Council of Neighborhood Libraries and volunteer at the Bernal Heights Neighborhood Center supported the proposed plan for renovation of the Bernal Heights Branch Library and suggested that as it was very important that the community would find a new home for the Preschool. She noted that the Library was not responsible for the preschool's problems and that they should find a new permanent home.

Ms. Demece Garepis, called attention to the "Gabriel Sharing Fund" that she had begun in memory of her son and spoke of her love and support for both the Bernal Heights Branch Library and the State Preschool. Ms. Garepis commented that everyone should cooperate to find a way to assist the preschool and called attention to a letter in support of the Preschool she had submitted to the Commissioners and the funds she had raised to support the Branch Library.

Ms. Ellen Egbert, 30 year resident of Bernal Heights recalled the years of struggle and effort that neighborhood residents had given to preserve the branch library and to gain support for its renovation. Ms. Egbert noted that the current Children's Library was too small and teen users lacked their own space. Ms. Egbert pointed out that the Branch Library served the entire community and was especially important to the diverse language communities that lived in the neighborhood. Ms. Egbert noted that expanding library services for everyone was not gentrification.

Ms. Muriel Meunier-Fiebelkorn, Director of the City College State Preschool at the Bernal Heights Branch Library, proposed to continue to dialogue and outlined her efforts to identify a suitable temporary location, address the complex regulations and costly relocation issues involved in such a move, and promised to continue to work with the community to resolve this issue.

Mr. David Robinson, a Co-chair of the Precita Valley Neighborhood Association, reported his neighbors' support for the renovation of the Branch Library and suggested that the State Preschool be relocated elsewhere in the neighborhood. Mr. Robinson called attention to the critical importance of expanded library services to the entire Bernal Heights Community.

Mr. Emil DeGuzman commented that this issue reflected underlying class/racial divisions in the Bernal Heights Community and suggested that those calling for the preschool to relocate were saying "not in my backyard" to services for low income residents. Mr. DeGuzman urged that the Preschool remain located in the Branch Library.

Ms. Consuelo Faust-Anderson, a 18 year Bernal Heights' resident, expressed regret at the disagreements over the future of the Preschool and the Branch Library and agreed that there were serious class/racial divisions in the community that were revealed by this issue. Ms. Faust-Anderson noted that everyone wanted the Preschool to survive and flourish and also wanted a library able to better serve everyone. She suggested that the community cooperate to find a new home for the preschool and support expanded library services.

Ms. Viola Morris, Executive Director of the Bernal Heights Neighborhood Center, called for everyone concerned to work together to find a way so that the Branch Library and the State Preschool could continue to co-exist and serve the Community.

President Higueras called a brief recess at 5:59pm.
The Library Commission returned to session at 6:12pm.

Commission discussion of AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

President Higueras noted that this was a very unfortunate situation and noted the Library's limited range of options. President Higueras reported that City College was exploring options to address its program's needs and that everyone was doing everything in their power to review ways to address this problem and would present results of their efforts at the Commission's March 17, 2005 regular meeting. President Higueras emphasized that all of the true facts needed to be brought forward and an ongoing dialogue among all of the concerned parties be maintained. The Commission President noted the many issues involved in address cross jurisdictional issues between San Francisco City College, a state agency, the Public Library, a City Department, and the San Francisco Unified School District also a state created entity. The Library Commission President observed that that ultimately the Board of Supervisors could overrule any decision that the Library Commission made on this matter. President Higueras pointed out that the decision making process on this question had been and would continue to be an open and public process and that the ultimate goal was to find a solution that was a win for both needs.

Commissioner Coulter noted that there had been 24 speakers on this issue and that they had been evenly divided as to what answer they wanted. Commissioner Coulter noted during a recent visit to the Branch he had observed its rundown and substandard condition and suggested that due consideration be given to providing services for those not well served by the existing Branch Library facility. Commissioner Coulter suggested that City College must step forward and assume its responsibilities in helping to craft a fair solution and that in his view the Branch had to be brought up to being on par with the kinds and levels of library services available in the other similar size branch libraries. Commissioner Coulter requested that the legal issues be fully presented and sources of funds were available be identified, so that both the Commissioners and members of the public fully understood the facts that would suggest a solution.

Commissioner Chin suggested that the schools had the primary role in addressing childhood development issues and that the Library was best suited to addressing other needs of children. Commissioner Chin called attention to various options, particularly related to the Paul Revere School located two blocks from the Branch Library, that she suggested offered a reasonable solution to the Preschool's problems. Commissioner Chin suggested that were better ways to offer needed services to low-income minority language children and their families and that expanding library services benefited the entire community. President Higueras requested that Ms. Thompson prepare information on the various options available to the Library Commissioners and in particular create a matrix that clearly laid out comparable matters so that the choices were clear to everyone. Vice President Steiman recommended that this information also be made available to the members of the Board of Supervisors as well.

AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 20, 2005

Public comment on AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 20, 2005

An anonymous member of the public noted that the approved Minutes of previous Library Commission meetings were not posted on the Library website as required, that these Minutes had not be available for review prior to the meeting, and commented that these Minutes transcended spin and went to outright fabrication citing public comments this person said had not been made.

Mr. Peter Warfield opposed approval of these Minutes for reasons other that its report on the Preschool. Mr. Warfield also noted his general critical comment concerning use of space in the Library related to the Library's practice of granting free use of spaces in libraries for some but not for all and that he had not mentioned the Friends of the Library by name in his comments. Mr. Warfield suggested that his comments concerning the issues involving the Preschool were only intended to call attention to issues of parity and equality. Finally, Mr. Warfield strongly stated that his public comment finding fault with what he thought to be large numbers of unshelved books on carts in the Main Library was not a criticism of Library staff as reported in the Minutes.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 20, 2005

MOTION: by Commissioner Chin, 2nd Commissioner Coulter for approval of the minutes of the regular Public Library Commission meeting of January 20, 2005

ACTION: 4-0 AYE (Chin, Coulter, Higueras, and Steiman)

AGENDA ITEM #5 2005/06 LIBRARY BUDGET

Mr. George Nichols, former Chief Financial Officer of the Library, presented his report on the proposed Library Budget for 2005/06, (copy attached). Mr. Nichols noted that the proposed budget was calendared as an "Action" item that required Commission approval and that an approved budget was due in the Mayor's Budget Office no later than February 22nd. Mr. Nichols and Acting City Librarian Paul Underwood then highlighted the various budget change proposals included in the proposed 2005-06 Library Budget recommended by staff. In response to questions by Vice President Steiman, Chief of the Main Library Kathy Lawhun discussed in detail the proposed RFID related item and reported on developments, including use of RFID in other libraries, action by the ALA (American Library Association), and recent information regarding safeguarding user privacy, and the employee work related injuries issues, since the Commission last reviewed this matter. Commissioner Coulter expressed dismay that the Library staff had not undertaken steps to actively engage responsible critics of RFID such as the ACLU (American Civil Liberties Union) and the EFF (Electronic Frontier Foundation) in an ongoing cooperative dialog with the Library to proactively address their concerns as had been discussed during the approval of the RFID related funding included in the FY 04-05 Library Budget, put on reserve by the Board of Supervisors, and then subsequently cut from this year's Library budget. President Higueras urged that staff undertake a greater outreach effort to engage those concerned with possible misuse of RFID technology and bring them into the process. The Acting City Librarian outlined the point that as the funds had been eliminated that there had been little to discuss and that the Library staff was strongly committed to an open process and that the issue was use rather that potential for misuse of this new technology. Mr. Underwood noted that the San Francisco Public Library had been in the forefront of efforts to protect user privacy and was committed to continue to do so. President Higueras noted that as with any new technology with potential for abuse that people might have suspicions and he noted that the Library Commissions was determined not to go foreword with implementation until these questions were satisfactorily resolved. The Acting City Librarian noted that another public forum on RFID related issues could be held as well as an ongoing discussion with groups such as the ACLU and EFF to address their concerns. Commissioner Coulter expressed disappointment that the engagement with reputable civic organizations about their concerns with the use of RFID technology had not been undertaken as the Commission had wished when it approved funding for the initial stages of RFID implementation last year and suggested that if the issue were not properly handled, it would be unlikely to gain approval by the Board of Supervisors. Commissioner Coulter suggested that while another public forum could be useful, it might be more productive for Library staff to engage and to work together with RFID skeptics in a joint fact-finding effort that even if ultimately not leading to agreement on the merit of use of RFID would preclude criticism that the Library had not fully investigated their issues. President Higueras noted that it was important to include Members of the Board of Supervisors in these discussions so as to avoid entangling the other Library budget issues in a protracted controversy concerning RFID. Acting City Librarian Paul Underwood expressed confidence that the staff could appropriately address Supervisors concerns on these issues.

Public comment on AGENDA ITEM # 5 2005/06 LIBRARY BUDGET

Ms. Melissa Riley, Librarian's Guild, speaking only for herself indicated that she had questions concerning the readiness of general use of RFID technology, how it might work in practice, and the relatively high cost per chip to install at the present moment, but that she was basically inclined to favor implementation should some of the lingering questions about it be addressed. Ms. Riley inquired as to what would happen to these funds if RFID was not approved; asking if they would remained with the Library.

An anonymous member of the public suggested that the Library had not honestly engaged with the ACLU and EFF as well as other members of the public critical of the proposed use of RFID by the Library. This person noted that Mr. Warfield said that he had not requested any confidential medical records but had simply asked to receive information on which the Library based its claims of work related injuries. The anonymous speaker suggested that critics of RFID would be reluctant to work with the Library after being slandered and that the Library had operated in bad faith. This person noted that they had other concerns with the proposed budget but lacked time to discuss them.

Mr. Peter Warfield opposed allocation of any funds for RFID and read a statement he attributed to the ACLU opposing allocation of funding for RFID implementation. Mr. Warfield strongly criticized Library staff for failing to meet with critics of RFID, engage in public fact finding, or deal with opponents of RFID seriously on this issue as had been promised. Mr. Warfield claimed that RFID would do nothing to address concerns about RSI (repetitive stress injuries) among library employees, and that there were still many unanswered problems with new technologies in the libraries. Mr. Warfield also complained that the proposed budget did not provide sufficient funds for books.

Commission discussion of AGENDA ITEM # 5 2005/06 LIBRARY BUDGET

Commissioner Chin announced that she would have to leave the meeting in 10 minutes, (losing the meeting's quorum). Commissioner Coulter expressed frustration that Library administration had not appropriately engaged the opponents of RFID as he believed would be necessary to secure support for implementation of RFID. Commissioner Coulter noted that the proposed allocation for RFID implementation would be dead on arrival at the Board of Supervisors unless staff actively brought those concerned with its use into a cooperative effort to work together to narrow the range of issues separating them from the Library on this matter and engage in serious public outreach and fact finding to provide reasonable answers for their concerns. Commissioner Coulter indicated that he could only vote to approve the proposed budget if he was assured that Library Administration would response seriously to these concerns and get up to speed in fulfilling its commitment to an open and thorough public airing of all these issues. The Acting City Librarian apologized for staff's failure to meet the Commission's expectations in addressing this matter and promised to pro-actively respond to the suggestion made during the meeting, including holding another public forum. President Higueras asked with there were any concerns with any other budget change proposals, and hearting none, called for a motion on approval of the proposed 2005-06 Library Budget.

MOTION: by Commissioner Coulter, 2nd Commissioner Steiman for approval of the proposed Library 2005-06 Budget with a stipulation regarding the RFID Budget item that the Acting City Librarian commit to enter into discussions with the ACLU and EFF and engage them in a collaborative effort to address their concerns with the Library's proposed use of this technology.

ACTION: 4-0 AYE (Chin, Coulter, Higueras, and Steiman)

Due to an impending loss of the Commission Meeting's quorum, President Higueras tabled the remaining agenda items and moved immediately to adjournment.

AGENDA ITEM # ADJOURNMENT

MOTION: by Commissioner Chin, 2^{nd} Commissioner Coulter to adjourn the regular February 17, 2005 Public Library Commission meeting.

Public comment on AGENDA ITEM # ADJOURNMENT

None offered

ACTION: AYE 4-0 (Chin, Coulter, Higueras, Steiman)

The Commission meeting adjourned at 8:03pm.

Michael Housh, Commission Secretary 3/1/05

Please note: These are draft minutes subject to revision by the Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS:

Bernal Heights Branch Library Floor plan (February 17, 2005)
Bernal Heights Branch Library Floor plan (October 6, 2004)
Asian Neighborhood Design Options for the Bernal Heights State Pre-School memo
SFPL 2005-06 Budget report (February 17, 2005)
BLIP Summary Schedule, Budget, and Construction Reports

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

Minutes of the Library Commission Meeting February 17, 2005

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

San Francisco Public Library

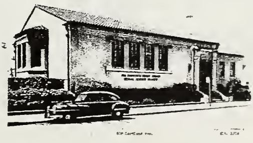
Library Commission
February 17, 2005

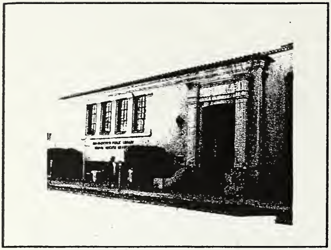
City Librarian Appointment

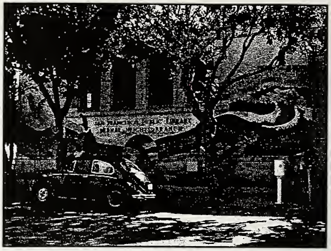
Public Comment

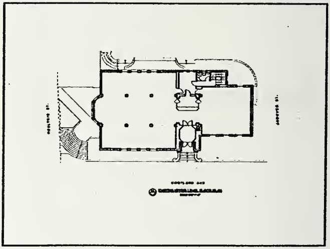
Approval of Minutes

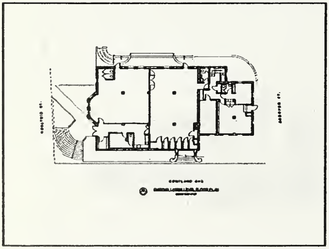
Bernal Heights Library

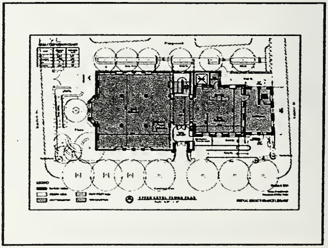


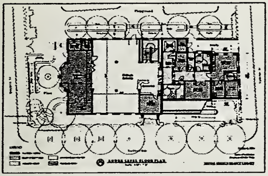












Bernal Heights Library

MAURICIO VELA,
PARENT VOICES

Bernal Heights Library

MURIEL MEUNIER – FIEBELKORN,
CITY COLLEGE OF SAN FRANCISCO

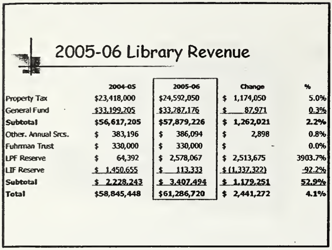
STEVEN SUZUKI,
ASIAN NEIGHBORHOOD DESIGN

Bernal Heights Library

2005/06 Proposed Budget

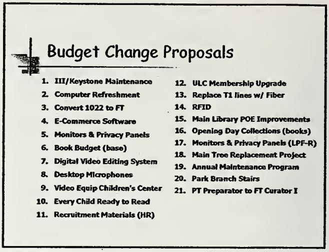
2005-06 Proposed Budget

	LPF	LPF Reserve	LIF	Total
Baseline Budget	$55,163,481	$ -	$ -	$ 55,163,481
Baseline Growth	$ 2,722,085	$ -	$ -	$ 2,722,085
Subtotal, Baseline	$57,885,566	$ -	$ -	$ 57,885,566
BCPs	**$ 709,754**	**$ 2,578,067**	**$ 113,333**	**$ 3,401,154**
Total Proposed Budget	$58,595,320	$ 2,578,067	$ 113,333	$ 61,286,720
Baseline Change (m)	$ 55.130	$ 57.885	$ 2.755	5.0%



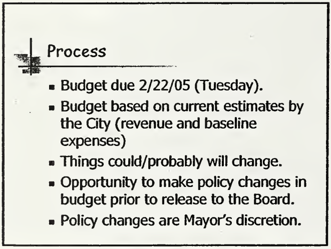
2005-06 Library Revenue

	2004-05	2005-06	Change	%
Property Tax	$23,418,000	$24,592,050	$ 1,174,050	5.0%
General Fund	$33,199,205	$33,287,176	$ 87,971	0.3%
Subtotal	**$56,617,205**	**$57,879,226**	**$ 1,262,021**	**2.2%**
Other. Annual Srcs.	$ 383,196	$ 386,094	$ 2,898	0.8%
Fuhrman Trust	$ 330,000	$ 330,000	$ -	0.0%
LPF Reserve	$ 64,392	$ 2,578,067	$ 2,513,675	3903.7%
LIF Reserve	$ 1,450,655	$ 113,333	$ (1,337,322)	-92.2%
Subtotal	**$ 2,228,243**	**$ 3,407,494**	**$ 1,179,251**	**52.9%**
Total	**$58,845,448**	**$61,286,720**	**$ 2,441,272**	**4.1%**



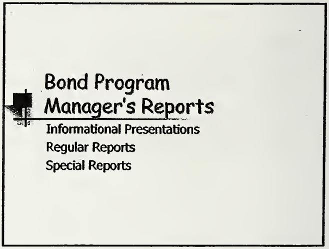
Budget Change Proposals

1. **III/Keystone Maintenance**
2. **Computer Refreshment**
3. **Convert 1022 to FT**
4. **E-Commerce Software**
5. **Monitors & Privacy Panels**
6. **Book Budget (base)**
7. **Digital Video Editing System**
8. **Desktop Microphones**
9. **Video Equip Children's Center**
10. **Every Child Ready to Read**
11. **Recruitment Materials (HR)**
12. **ULC Membership Upgrade**
13. **Replace T1 lines w/ Fiber**
14. **RFID**
15. **Main Library POE Improvements**
16. **Opening Day Collections (books)**
17. **Monitors & Privacy Panels (LPF-R)**
18. **Main Tree Replacement Project**
19. **Annual Maintenance Program**
20. **Park Branch Stairs**
21. **PT Preparator to FT Curator I**



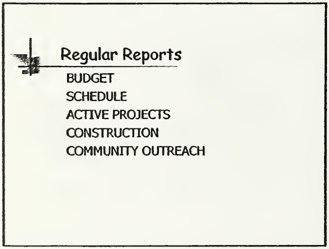
Process

- Budget due 2/22/05 (Tuesday).
- Budget based on current estimates by the City (revenue and baseline expenses)
- Things could/probably will change.
- Opportunity to make policy changes in budget prior to release to the Board.
- Policy changes are Mayor's discretion.



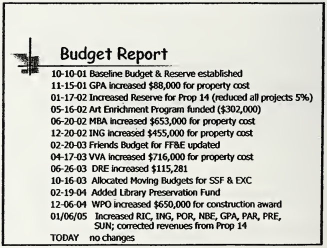
Bond Program Manager's Reports

Informational Presentations
Regular Reports
Special Reports



Regular Reports

BUDGET
SCHEDULE
ACTIVE PROJECTS
CONSTRUCTION
COMMUNITY OUTREACH



Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000 for property cost
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Art Enrichment Program funded ($302,000)
06-20-02 MBA increased $653,000 for property cost
12-20-02 ING increased $455,000 for property cost
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000 for property cost
06-26-03 DRE increased $115,281
10-16-03 Allocated Moving Budgets for SSF & EXC
02-19-04 Added Library Preservation Fund
12-06-04 WPO increased $650,000 for construction award
01/06/05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN; corrected revenues from Prop 14
TODAY no changes

Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer's
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy: Revised MBA per Developer's
03-21-02 Issued detailed schedules for all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy; Revised MBA per Developer's; Revised GPA per Developer's
02/19/04 Various changes per memo dated 2/17/04
01/06/05 Various changes to accommodate Prop 14 requirements, community outreach and additional cost estimates
02/03/05 Revised EVA to accommodate alternative proposal
TODAY No changes

Active Projects Reports
New Construction

- Glen Park
  - Construction start 9/1/04
  - Interior: Construction Documents Phase
- Mission Bay
  - Construction start 3/04

Active Projects Reports
Renovations

- Excelsior
  - Construction start 3/04
- West Portal
  - Contract awarded; NTP soon
  - Abatement complete
- Marina
  - Construction Document Phase
  - Permit submitted
  - Interim Services

Active Projects Reports
Renovations

- Sunset
  - Construction Document Phase
  - Interim Services
- Noe Valley
  - Construction Document Phase
  - Interim Services
- Western Addition
  - Design Development Phase
  - Interim Services

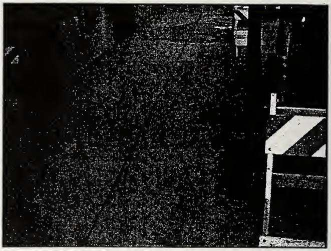
Active Projects Reports
Renovations

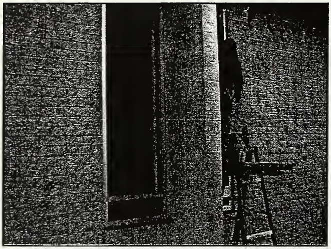
- Richmond
  - Design Development Phase
  - Submittal to State OLC
- Ingleside
  - Schematic Design Phase
  - Submittal to State OLC
- Portola
  - Schematic Design Phase

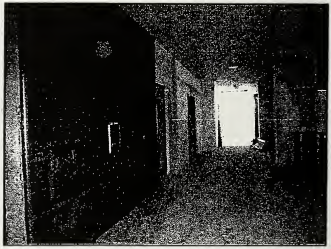
Active Projects Reports
Renovations

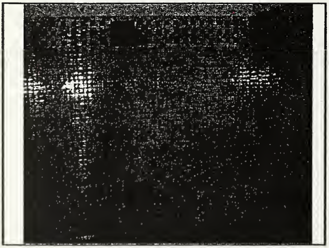
- Bernal Heights
  - Schematic Design Phase
- Potrero
  - Schematic Design Phase

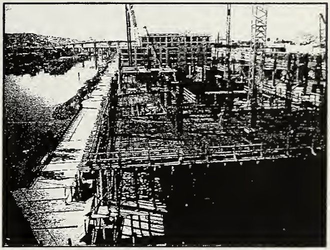
Construction Reports

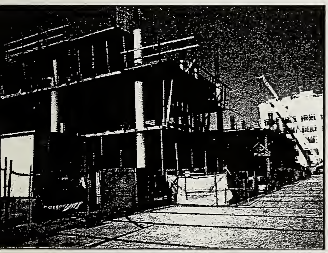


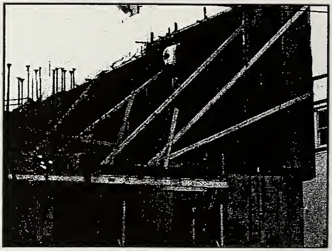












Community Outreach Update

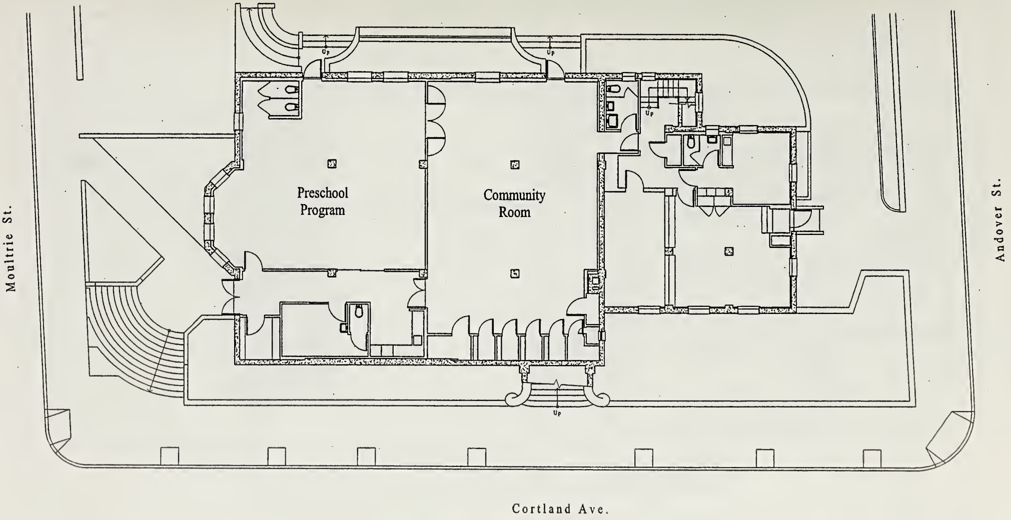
- Library meetings:
  none
- Library presence:
  2/8 Bernal Heights Merchants Assn.
- Related Govt. Boards/Commissions:
  None

Community Outreach Update

- Other Outreach:
  Website
  Newsletter
  Bulletin Board – Sixth Floor

Bond Program Manager's Reports

Adjournment

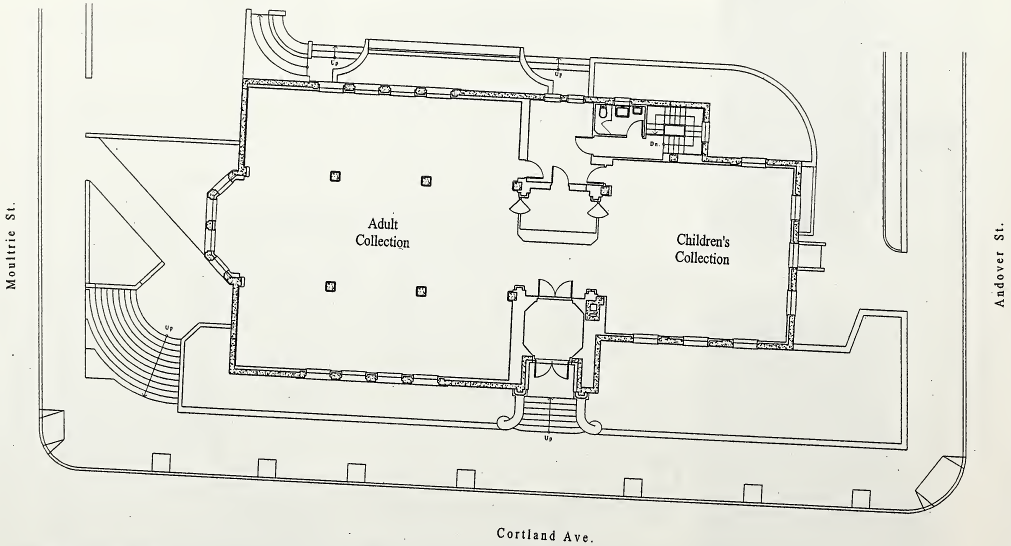

Moultrie St.
Preschool Program
Community Room
Andover St.
Up
Up
Up
Up
Cortland Ave.

BERNAL HEIGHTS BRANCH LIBRARY

EXISTING LOWER LEVEL FLOOR PLAN

NOT TO SCALE

February 17, 2005

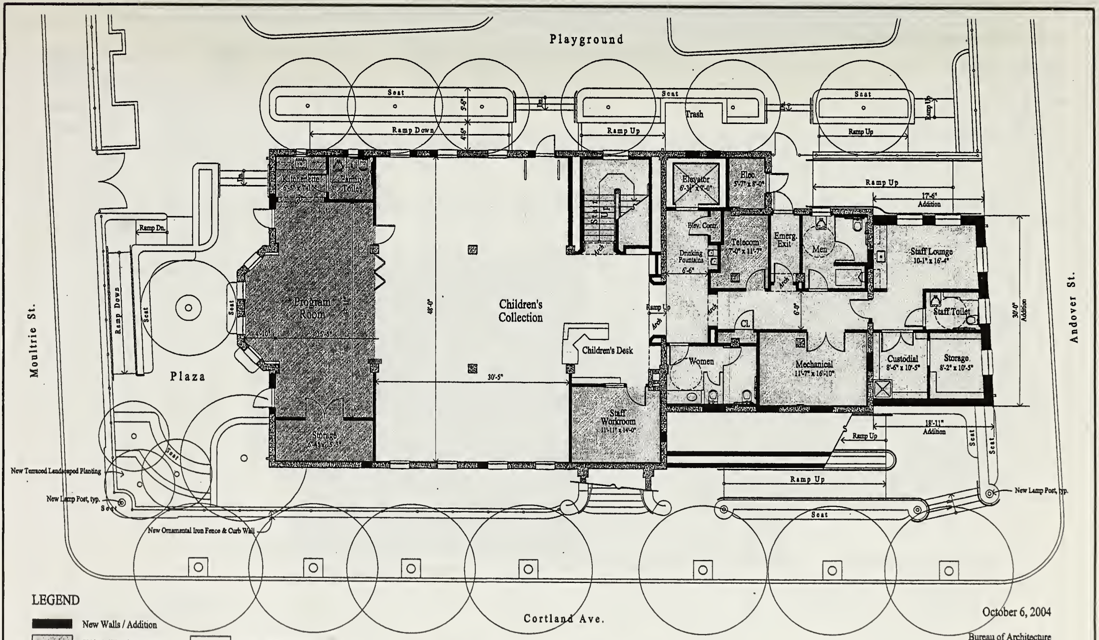

Moultrie St.
Andover St.
Cortland Ave.
Adult Collection
Children's Collection
Up
Up
Up
Up
Dn.

BERNAL HEIGHTS BRANCH LIBRARY

EXISTING UPPER LEVEL FLOOR PLAN

NOT TO SCALE

February 17, 2005


Playground
Seat
Seat
Seat
Trash
Ramp Down
Ramp Up
Ramp Up
Ramp Up
Ramp Up
5'-6"
4'-6"
Dn.
Dn.
Ramp Up
17'-6" Addition
Kitchenette 6'-5" x 7'-10"
Family Toilet
Elevator 6'-3½" x 7'-0"
Elec. 5'-7" x 8'-0"
Stair Up
Arch
Elev. Contr.
Drinking Fountains
6'-6"
Telecom 7'-0" x 11'-7"
Emerg. Exit
Arch
Men
Staff Lounge 10'-1" x 16'-4"
Staff Toilet
30'-0" Addition
Program Room
48'-0"
Children's Collection
Ramp Up
Arch
Arch
CL
6'-0"
Children's Desk
30'-5"
Women
Mechanical 11'-7" x 16'-10"
Custodial 8'-6" x 10'-5"
Storage 8'-2" x 10'-5"
Staff Workroom 11'-11" x 14'-0"
Storage 6'-4" x 15'-5"
18'-11" Addition
Ramp Up
Ramp Up
Seat
Seat
Seat
Ramp Dn.
Ramp Down
Seat
Seat
Plaza
Seat
Seat
Moultrie St.
Andover St.
Cortland Ave.
New Terraced Landscaped Planting
New Lamp Post, typ.
New Lamp Post, typ.
New Ornamental Iron Fence & Curb Wall

LEGEND

■	New Walls / Addition
▨	STAFF/ UTILITY AREA
☐	COMMON AREAS
☐	CHILDREN'S COLLECTION
▨	PROGRAM ROOM

LOWER LEVEL FLOOR PLAN

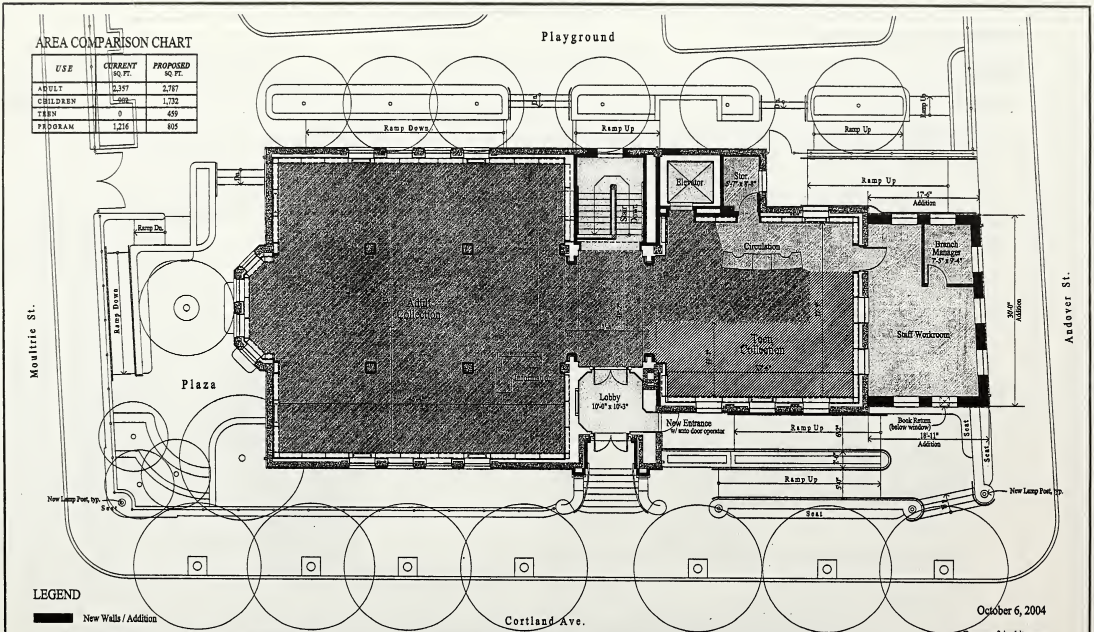
October 6, 2004

Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY

AREA COMPARISON CHART

USE	*CURRENT* SQ. FT.	*PROPOSED* SQ. FT.
ADULT	2,357	2,787
CHILDREN	902	1,732
TEEN	0	459
PROGRAM	1,216	805


Playground
Moultrie St.
Andover St.
Cortland Ave.
Plaza
Ramp Down
Ramp Up
Ramp Up
Ramp Up
Ramp Up
Ramp Up
Ramp Up
Ramp Down
Ramp Dn.
Dn.
Dn.
Dn.
Elevator
Stor. 5'-7" x 8'-8"
Stair Down
Circulation
Branch Manager 7'-5" x 9'-4"
Staff Workroom
17'-6" Addition
30'-0" Addition
18'-11" Addition
Adult Collection
Teen Collection
Information
Lobby 10'-0" x 10'-3"
New Entrance w/ auto door operator
Book Return (below window)
Seat
Seat
Seat
Seat
New Lamp Post, typ.
New Lamp Post, typ.

LEGEND

- ■ New Walls / Addition
- ☐ COMMON AREAS
- ▨ ADULT COLLECTION
- ☐ STAFF/ UTILITY AREA
- ▨ TEEN COLLECTION

UPPER LEVEL FLOOR PLAN

October 6, 2004

Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY

City College of San Francisco – Bernal Heights State Pre-School

- **Site Investigation**
- **Prepared by Asian Neighborhood Design for City College of San Francisco**

1. Physical Requirements: Licensed Pre-School Center:

a. 24 children x 35 SF = 840 net SF
b. Toilets:
-2 fixtures (toilets) for children's', estimate size: 6'-6" x 7'-0" (50 SF-net)
-2 fixtures for adult/staff; separate Men's and Women's (50 SF –net /each)
c. Kitchenette: Refrigerator, range/oven, sink and dishwasher w/ counters and cabinets. (Min. Temp. requirements for Dishwasher)
Estimate 6'-6" x 8'-0" (52 SF-net)
d. Storage: Cots, roll-away storage, mats, shelves, toys. Est. 6' x 15' (90 SF-net)
e. Total interior Childcare: 840 + 50+ 100+52 + 90 = 1,132 SF-net
(exclusive of walls, corridors, shafts, etc.)
f. Occupancy: E3 Childcare – A3 Library. No occupancy separation required.
E3 = 1:35 SF A3 = 1:15 SF
g. Outdoor Play Area: 24 x 75 = 1,800 SF wheel chair accessible to Day Care space; can be used in 'blocks' during the day. (i.e. 6 children at a time by 4 blocks = 24 children. Play Area can then be sized for 6 children x 75 SF = 450 SF area)
h. Mechanical/Electrical: Heating required for interior space (68 deg- 85 deg)
i. Water Temp controls at (105 to 120 degrees)
j. Electrical: General Lighting, and outlets
k. Operation Hours: Existing half-day program; optional full-time program

2. Options for site location investigation: (2/15/05)

- **Existing Library-Ground Floor: 500 Cortland Avenue**
-Renovated ground floor Library space.

-Meeting with Library Architect to develop multiple options.

- **Adjacent Bernal Heights Recreation Center site: 500 Moultrie**
-Existing paved play area for possible new modular classroom and playground. Area is adjacent to the existing Recreation Center.

-Conducting preliminary investigation of site and program

- **Paul Revere School-Annex: 555 Tompkins Street**
-Existing ground floor classroom space and possible outdoor playground space.
-Renovate existing restrooms for children's restroom and accessible-adult staff use.

-Conducting preliminary investigation of site and program

- **Saint Kevin's Church:** **704 Cortland Avenue**
  -Existing ground floor space and possible outdoor playground area.
  -Install new children's restroom, renovate existing adult restrooms to accessible
  -Provide new fire exit paths (egress) from daycare space
  -Provide accessible path of travel
  -Develop outdoor Play Area

  - Location has been inspected and reviewed. Preliminary investigation concludes that site is not a viable option for the subject Pre-School program.

- **Market Heights:** **1000 Tompkins Avenue**
  -Existing undeveloped ground floor spaces at foundation
  -Access located off of Fire Lane at Farmer's Market
  -Provide new fire exit paths (egress) from potential daycare space
  -Provide accessible path of travel into site and to playground area

  - Location has been inspected and reviewed. Preliminary investigation concludes that site is not a viable option for the subject Pre-School program.

- **Other site options:**

  -College Hill Reservoir site near Holly Park (PUC property)

  -Alternate miscellaneous sites in Bernal Heights

  -Alternate location made by moving retaining wall between Library and Recreation & Park grounds

San Francisco Public Library
2005-06
Proposed Budget

Library Commission

February 17, 2005

2005-06 Proposed Budget

	LPF	LPF Reserve	LIF	Total
Baseline Budget	$55,163,481	$ -	$ -	$ 55,163,481
Baseline Growth	$ 2,722,085	$ -	$ -	$ 2,722,085
Subtotal, Baseline	$57,885,566	$ -	$ -	$ 57,885,566
BCPs	**$ 709,754**	**$ 2,578,067**	**$ 113,333**	**$ 3,401,154**
Total Proposed Budget	$58,595,320	$ 2,578,067	$ 113,333	$ 61,286,720
Baseline Change (m)	$ 55.130	$ 57.885	$ 2.755	5.0%

2005-06 Library Revenue

	2004-05	2005-06	Change	%
Property Tax	$23,418,000	$24,592,050	$ 1,174,050	5.0%
General Fund	$33,199,205	$33,287,176	$ 87,971	0.3%
Subtotal	**$56,617,205**	**$57,879,226**	**$ 1,262,021**	**2.2%**
Other. Annual Srcs.	$ 383,196	$ 386,094	$ 2,898	0.8%
Fuhrman Trust	$ 330,000	$ 330,000	$ -	0.0%
LPF Reserve	$ 64,392	$ 2,578,067	$ 2,513,675	3903.7%
LIF Reserve	$ 1,450,655	$ 113,333	$ (1,337,322)	-92.2%
Subtotal	**$ 2,228,243**	**$ 3,407,494**	**$ 1,179,251**	**52.9%**
Total	**$58,845,448**	**$61,286,720**	**$ 2,441,272**	**4.1%**

Budget Change Proposals

1. III/Keystone Maintenance
2. Computer Refreshment
3. Convert 1022 to FT
4. E-Commerce Software
5. Monitors & Privacy Panels
6. Book Budget (base)
7. Digital Video Editing System
8. Desktop Microphones
9. Video Equip Children's Center
10. Every Child Ready to Read
11. Recruitment Materials (HR)
12. ULC Membership Upgrade
13. Replace T1 lines w/ Fiber
14. RFID
15. Main Library POE Improvements
16. Opening Day Collections (books)
17. Monitors & Privacy Panels (LPF-R)
18. Main Tree Replacement Project
19. Annual Maintenance Program
20. Park Branch Stairs
21. PT Preparator to FT Curator I

Process

- Budget due 2/22/05 (Tuesday).
- Budget based on current estimates by the City (revenue and baseline expenses)
- Things could/probably will change.
- Opportunity to make policy changes in budget prior to release to the Board.
- Policy changes are Mayor's discretion.

CURRENT BUDG EPORT 2000 Branch Library Improvement Bond Program
January 20, 2005

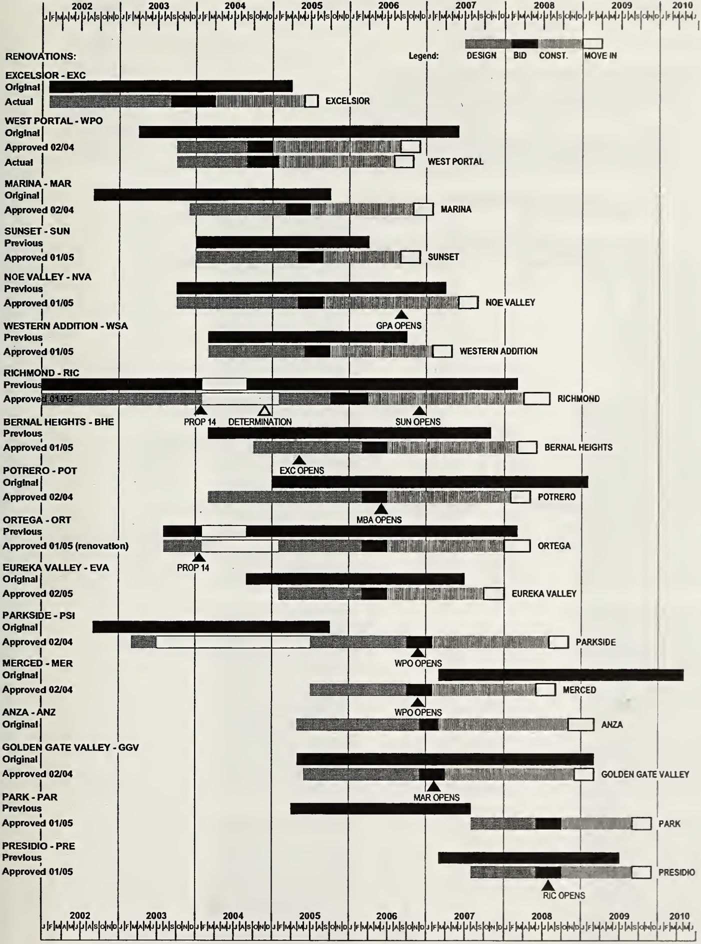
	BUDGET		REVENUE					EXPENDITURES/ENCUMBRANCES	
			FUND STRATEGY			FUND STATUS			
Branch	Baseline (10/01)	Approved (1/05)	City Prop. A Bonds	Other Funds	Total All Sources	Appropriated	Total Available	Actual 31-Dec-04 B	New This Month
Site Acquisitions & New Construction									
Glen Park	4,570,000	4,881,000	4,681,000	200,000 (5)	4,881,000	4,728,250	4,728,250	219,938	7,927
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578 (1)	5,751,855	2,890,000	2,890,000	2,535,242	-
Mission Bay	3,350,000	3,957,000	3,957,000		3,957,000	3,957,000	3,957,000	3,586,450	14,867
Portola	4,570,000	4,818,520	4,388,000	430,520 (5)	4,818,520	2,435,000	2,435,000	1,876,730	-
Visitacion Valley	5,320,000	5,826,500	5,826,500		5,826,500	2,870,000	2,870,000	2,232,272	-
Support Services	9,080,000	8,876,000	8,876,000		8,876,000	8,626,000	8,626,000	8,829,173	1,924
SUBTOTAL	*31,460,000*	*34,110,875*	*30,013,777*	*4,097,098*	*34,110,875*	*25,506,250*	*25,506,250*	*19,279,805*	*24,718*
Renovations									
Anza	4,740,000	4,503,000	4,503,000		4,503,000				
Bayview	3,820,000	3,629,000	3,629,000		3,629,000			18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		5,082,500			110,711	1,999
Eureka Valley	4,580,000	4,351,000	4,351,000		4,351,000			18,202	
Excelsior	3,820,000	3,649,000	3,649,000		3,649,000	3,629,000	3,629,000	3,074,478	75,281
Golden Gate Valley	5,340,000	5,073,000	5,073,000		5,073,000	50,000	50,000		
Marina	4,110,000	3,904,500	3,904,500		3,904,500	976,125	976,125	550,819	952
Merced	4,200,000	3,990,000	3,990,000		3,990,000	-	-		
Noe Valley	4,410,000	4,189,500	4,189,500		4,189,500	1,047,125	1,047,125	752,828	914
North Beach	3,460,000	3,763,600	3,287,000	476,600 (5)	3,763,600	821,750	821,750	118	
Ortega	3,560,000	3,382,000	3,382,000		3,382,000	350,000	350,000	140,760	-
Park	1,310,000	1,310,000	1,244,500	65,500 (5)	1,310,000	-	-		
Parkside	2,880,000	3,236,000	3,236,000		3,236,000	2,736,000	2,736,000	89,595	
Potrero	4,230,000	4,018,500	4,018,500		4,018,500	-	-	55,939	8,777
Presidio	1,530,000	1,530,000	1,453,500	76,500 (5)	1,530,000	353,400	353,400	136,039	-
Richmond	7,630,000	9,022,642	1,137,606	7,885,036 (1) (2)	9,022,642	2,441,500	2,441,500	1,017,283	2,551
Sunset	1,490,000	1,490,000	1,415,500	74,500 (5)	1,490,000	1,415,500	1,415,500	267,824	17,353
West Portal	4,110,000	4,554,500	4,554,500		4,554,500	976,125	976,125	763,831	24,426
Western Addition	3,430,000	3,258,500	3,258,500		3,258,500	-	-	234,894	38,876
SUBTOTAL	*74,000,000*	*73,937,242*	*65,359,106*	*8,578,136*	*73,937,242*	*14,796,525*	*14,796,525*	*7,232,011*	*171,129*
Program-Wide Services & Costs									
Library's Program Costs	800,000	800,000	800,000		800,000	600,000	600,000	590,686	303
Program Consultants	750,000	750,000	750,000		750,000	562,500	562,500	152,010	(17,654)
Program Management	3,600,000	4,900,000	4,900,000		4,900,000	1,013,822	1,013,822	1,342,474	31,921
Real Estate Dept	120,000	235,281	235,281		235,281	235,281	235,281	235,281	
Art Enrichment Program		302,000	302,000		302,000	302,000	302,000	122,951	
Interim Services		438,400	253,542	184,858 (4)	438,400	300,000	300,000	259,175	
Moving Reserve	4,360,000	410,000	94,858	315,142 (4)	410,000				
Furniture Reserve	15,000,000	16,000,000		16,759,170 (3) (1)	16,759,170				
Bond Financing Costs	1,500,000	1,000,000	1,000,000		1,000,000	338,622	338,622	290,051	
Program Reserve	1,675,000	2,332,816	2,156,436	176,380 (5)	2,332,816				
SUBTOTAL	*27,805,000*	*27,168,497*	*10,492,117*	*17,435,550*	*27,927,667*	*3,352,225*	*3,352,225*	*2,992,628*	*14,570*
TOTAL	**133,265,000**	**135,216,614**	**105,865,000**	**30,110,784**	**135,975,784**	**43,655,000**	**43,655,000**	**29,504,444**	**210,417**

(1) Prop. 14 State Grants
(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000 for Richmond)
(3) Private donations from Friends of the Library, includes fundraising expenses ($16,000,000)
(4) Library Preservation Fund appropriated FY 04/05 ($500,000)

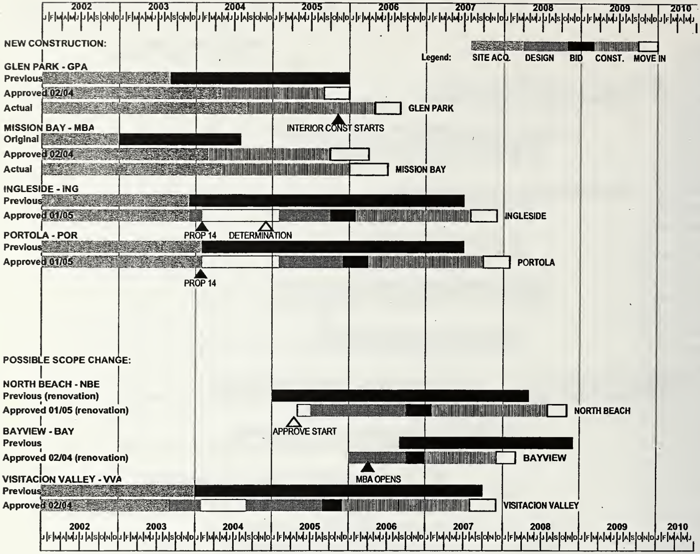
Branch Library Improvement Program

Summary Schedules

Approved February 3, 2005



Branch Library Improvement Program
Summary Schedules
Approved February 3, 2005



Branch	Contacts	Statistics	Activities	Schedule

Excelsior Branch

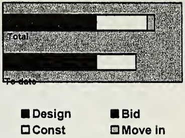
4400 Mission Street

District/Supervisor:
11 / Sandoval
Architect:
DPW Bureau of Architecture
Contractor:
CDX Builders

Bid: $1,793,800
Change Orders: $126,689
Total Contract: $1,920,489
Payments: $1,129,013

Duration: 520 days
Extensions: -90 days
Total Duration: 430 days
End date: 05/26/05

Mission sidewalk
Windows
Concrete flatwork at ADA ramp
Interior painting
Lathe & plaster
Tile work
Light fixtures exterior & interior
No change orders this month



West Portal Branch

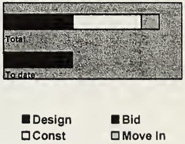
900 Ulloa Street

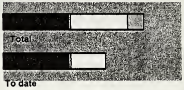
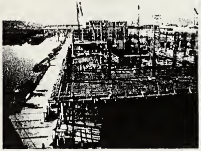
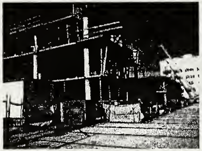
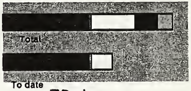
District/Supervisor:
7 / Elsbernd
Architect:
Thomas Hacker Architects
Contractor:
MH Construction

Bid: $2,980,000
Change Orders: $0
Total Contract: $2,980,000
Payments: $0

Duration: 460 days
Extensions: 0 days
Total Duration: 460 days
End Date: TBD

Awarded 12/15/04
Move out complete
Abatement complete
PGE pole relocation complete
Upcoming: NTP



Branch	Contacts	Statistics	Activities	Schedule
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Bid:** **$2,433,635** **Change Orders:** **$17,791** **Total Contract:** **$2,451,427** **Payments:** **$609,310** **Duration:** **638 days** **Extensions:** **0 days** **Total Duration:** **638 days** **End Date:** **12/06/05**	Finishing 2nd floor columns & walls 3rd floor columns No change orders this month	 ■ Design ☐ Const ▨ Move In
				
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** **$3,361,000** **Est'd Completion:** **9/1/05*** *** interior construction begins**	2nd floor library walls No payments made till finished Design of interior construction proceeding. Bid spring/summer 2005.	 ■ Design ☐ Const ■ Interior Const ▨ Move In

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT.
MAR 2 2 2005
SAN FRANCISCO
PUBLIC LIBRARY

/05
roved

win Newsom
ayor

arles A. Higueras, A.I.A.
esident

rol Steiman
ce President

len Marte Bautista
nnie K. Chin
even A. Coulter
welle Gomez
borah Strobin
issioners

ul Underwood
ting City Librarian

ichael Housh
mmission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, February 17, 2005.
(As approved March 17, 2005)

The San Francisco Public Library Commission held a regular meeting on Thursday, February 17, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:20pm.

The following members were present: Chin, Coulter, Higueras, and Steiman Commissioners Bautista and Strobin were reported excused attendance.

AGENDA ITEM #1CITY LIBRARIAN APPOINTMENT

President Higueras announced that Mayor Newsom had appointed Luis Herrera as the new City Librarian. Higueras also reported that the Commissioners (Bautista, Chin, Coulter, Higueras, Steiman, and Strobin) voted unanimously to nominate Mr. Herrera to the Mayor during the December 6, 2004 Special Library Commission meeting's closed session. President Higueras also thanked Acting City Librarian Paul Underwood for his outstanding service as Acting City Librarian. Acting City Librarian Paul Underwood expressed his enthusiasm for Mr. Herrera's selection. Mr. Underwood also briefly introduced the new Chief of Technical Services, Ms. Pat Fahrenhold.

Public comment on AGENDA ITEM #1CITY LIBRARIAN APPOINTMENT

An anonymous member of the public suggested collusion between the Library and the Office of the City Attorney to obscure the origins of lawsuit cited by the Commission President when reporting the Commission's vote on nominating Mr. Herrera to the Mayor for appointment as City Librarian. This person next commented that they had been the original author of this lawsuit as well as many others against the Library. This individual characterized these efforts as like those of Washington in the American Revolution against King George III. This person suggested that perhaps the tape of this closed session might be lost as a previous tape related to the cited case had been lost.

AGENDA ITEM #2 PUBLIC COMMENT

An anonymous member of the public recalled their more than 30 years of attendance at Library Commission meetings likening it to a spiritual journey in Alice in Wonderland. This person recalled many slights they had received and proposed that such slights were a means to disenfranchise and limit participation.

Mr. Peter Warfield criticized the Library planned use of RFID technology suggesting it smacked of secret surveillance and dismissed the Library's rationale that the technology could reduce employee injuries as unproven.

Annie, a teen user, requested that the Library provide more and larger dedicated program spaces for teenage library users.

President Higueras announced that he was changing the order of items on the meeting agenda to take up Agenda Item # 4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION next.

AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

BLIP Manager Marilyn Thompson presented an overview of the Library's outreach and community involvement process since the Summer of 2004 to inform the Bernal Heights community concerning the proposed renovation of the branch library and gather input on what the neighborhood wanted in their renovated branch. Ms. Thompson then outlined the history of the existing branch facilities noting its design by Fred Meyer in 1940 and discussed its seismic safety issues as well as many outdated and out of compliance with current building codes issues that the renovation would have to address. The BLIP Manager then provided background to the Commissioners about the City College State Preschool for low-income families that had operated in the lower level of the branch library for two decades without any lease or written agreement with the Library. Ms. Thompson reported that the Branch facility's two year long renovation process would require that the Preschool relocate. Ms. Thompson then discussed the proposed library uses including: seismic safety and ADA (Americans with Disabilities Act) improvements; relocation and improvement to the staff work areas; relocation and expansion of the Children's Library; creation of an enhanced program/community meeting space; and creation of a dedicated Teen area upstairs, that would require use of all of the space in the renovated branch building for library purposes. Ms. Thompson noted that care would be taken to preserve the historic features of the building and reported that the project was expected to begin in the Spring of 2006 and take two years to complete reopening in 2008. Ms. Thompson noted that a peer review of the proposed Branch's design would be presented at an upcoming Library Commission meeting. Deputy City Attorney Catharine Barnes responding to Commissioners comments noted that legal authority to approve or disapprove of the Preschool's use of space in the Branch Library was retained by City's Department of Administrative Services subject to by approval of the Board of Supervisors and that while the Library Commission could make strong recommendations to the Board of Supervisors the Commissioners did not have final authority to render a decision on such a use.

The BLIP Manager informed that Commissioners that Mr. Steve Suzuki, Asian Neighborhood Design, and Mr. Mauricio Vela, a proponent of the San Francisco Community College District's State Preschool retaining use of dedicated space in the renovated branch library facility, as well as representatives of City College had been invited to make presentations as part of report on this agenda item.

Mr. Suzuki briefly outlined efforts on the part of the Asian Neighborhood Design team to consider options that would allow for both expanded library services and retention of use of library space by the State Preschool in a renovated Bernal Heights Branch Library

Mr. Mauricio Vela, Parent Voices, and some preschool parents; Ms. Sandra Peralta, and Lydia, urged the Commissioners to provide the City College State Preschool with a dedicated space in the renovated Branch facility. Isabel, a preschool Parent, spoke in support of the expansion and renovation of the Branch Library and with changes allowing inclusion of the Bernal Heights State Preschool Program. Ms. Peralta suggested that the Preschool wanted only to share use of space in the Branch Library as it always had and called attention to the security and accessibility of the branch location. Ms. Sandra Peralta highlighted the importance of the preschool program for her four year old son and noted the lack of options for low-income families and found it unfair that the Library would seek to take away this benefit that was a tradition in the Bernal Heights Community. Ms. Peralta again noted that the Preschool only wished to share space in the Branch Library and that it benefited all of the children in the community to have the Preschool located in the Branch Library. Lydia, a Preschool Parent, requested that the Preschool be allowed to return after the Branch was renovated calling attention to the Preschool's clean and safe location, close to its student's homes, accessible to transit, and to play areas. This parent said that a majority of the Bernal Heights Community supported retaining the Preschool in the Branch Library. Alisa, a Preschool Parent, urged the Commissioners to allow the Preschool to return after the Branch Library was renovated and be granted permanent use of its space in the facility. Lisa then called attention to the importance of the program to low-income families in the Bernal heights Community. Mr. Mauricio Vela, a Parent's Voices volunteer and 16 year resident of Bernal Heights, suggested that a way could be found to accommodate both the Library's program needs as well as the Preschool; and commented that the proposed staff work areas and the community meeting/program space were not needed. Mr. Vela and the parents presented the Commissioners with a "Save the Preschool Stop the Eviction" photo poster". Mr. Vela then suggested that the Preschool should have priority for use of dedicated space over other proposed uses in the renovated branch library because it was a community institution and such a critically important resource for its students and their families. Mr. Vela pledged to continue his involvement in discussions concerning the proposed Bernal Heights Branch Library renovation and work to find a way to secure the future of the City College State Preschool in the branch library. Mr. Vela commented that in his view the Library was responsible for creating divisions in the Bernal Heights Community when it had not including the Preschool in its plans for the branch library. Mr. Vela concluded by remarking "Save the Preschool, Stop the Eviction". Ms. Thompson the presentation noting that all options would require additional study and that this matter would again be addressed and questions answered at the Commission's March 17th meeting.

Public comment on AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

Mr. Art Atkinson, an 18 years resident of Bernal Heights, pointed out that the Branch Library needed to serve the entire community, and recommended that the proposed renovation expanding children's and teen library services go forward as planned.

An anonymous member of the public commented that in their view the Library first obligation in this case was to honor its existing obligations. This individual pointed out that considering other partnerships undertaken by the Library and its variable determinations of what was and was not library services; the Library should respect this poor community and consider their "sweat equity" contributions to the Branch.

Ms. Georgia Willet, an Alemany neighborhood resident rose to commend Mr. Vela's record of community leadership and urged that the Commissioners respect his request to save the Preschool.

Rosaria, a site supervisor at the State Preschool, noted that the Preschool Parents were not used to being in the spotlight; were unused to having their requests listened too; and that many could not attend the Commission meeting to express their concerns. She found sad that this low income program, a city agency not a private club, but instead representing true diversity was being threatened, and that it too deserved taxpayer support. She said it was sad to see the community so separated.

Ms. Claudia Siegman, discussed the importance public private partnerships to support of childcare opportunities and noted that most childcare facilities operated on a very thin margin and that this center had only survived because it was located in the Branch Library for free.

Randy, a San Francisco City College Student and resident of Bernal Heights, commented that the Branch Library should remain a library and could not afford to support the State Preschool. He noted that the College District needed to accept its responsibilities for its own program and find a home for its program.

An anonymous member of the public thanked all of those participating, noted the Commissioners were listening, and then this person named a list of individuals they said were in support of keeping the Preschool in the Branch Library.

Mr. Rudy Corpuz, a Bernal Heights resident and community outreach worker, spoke on behalf of the neighborhood children, noting that the Preschool's program was working for low-income children and that it was important to keep the preschool in the branch library.

Ms. Jennifer Norris, a longtime Bernal Heights' resident and weekly Branch user, lauded the excellence of the Preschool's program but noted that the that as the Preschool had to relocate for two years because of the Branch building's reconstruction that the Bernal Heights Community would find a new permanent location to continue the preschool. Ms. Norris again called attention to the importance of expanded library services for all of the neighborhood's children and teens and called for the best possible renovated branch library and expressed interest in seeing the options available.

Mr. David Turner, a 30 year resident of Bernal Heights, commented that people needed to get together to find a solution to this situation, and noted that it was very important that the proposed expansion of library services benefiting the entire community go forward. Mr. Turner particularly noted that creation of dedicated space for teen users was an important priority given the limited options for teens in the community.

Ms. Kate Gough noted that there were long waiting lists for few available preschool spaces and questioned the fairness of the Preschool's practice to grant preference to siblings of current and past students limiting access for others. Ms. Gough suggested that the preschool needed to find a nice new location and that the division in the neighborhood over this issue was unnecessary.

Mr. Matt Springer, a concerned citizen but not a Bernal Heights resident, questioned why the State Preschool had to be located in the Branch Library suggesting that the Preschool parents had not provided any compelling reasons that it must be. Mr. Springer urged the Commissioners to go forward with the planned renovation of the Branch Library to serve the entire community and suggested that the State Preschool would be able to find a good local space.

Isola, an early childhood development specialist, called attention to the important mental health service provided to the Preschool's student for ten years, the high quality of the Preschool's staffing and programs and urged that it be allowed to retain dedicated space in the renovated Branch Library.

Mr. Bill Sorro, a 40 year Bernal Heights resident and civic leader, called attention to the loss of services for poor residents in Bernal Heights and expressed great concerns with what he saw as increasing changes that pushed poor resident out of the community. Mr. Sorro noted that the community had lost a previous struggle to preserve another low-income preschool program and could not afford to lose this one. Mr. Sorro noted that the Preschool only requested shared use of 13 per cent of the space in the Branch Library; that the Preschool's programs promoted literacy a central role of the library; and that the Library Commission would have to accept responsibility for their actions.

Ms. Shefran Lahetas, 12 year Bernal Heights' resident, loved both Branch Library and the Preschool and said as the neighborhood had become more affluent, low-income people were being pushed from the Community and by hosting the preschool the Library would help the children become literate.

Ms. Marie Mueller, a parent participating in another cooperative preschool, noted that the neighborhood needed both a good branch library and a home for the preschool. She noted that the proposed renovation would bring the Bernal Heights Branch Library up to the higher standards of services provided at other neighborhood branch libraries. She recommended that the Library name a liaison to the community to clear up the communication breakdown.

Ms. Rosanne Liggett, Bernal Heights' representative on the Council of Neighborhood Libraries and volunteer at the Bernal Heights Neighborhood Center supported the proposed plan for renovation of the Bernal Heights Branch Library and suggested that as it was very important that the community would find a new home for the Preschool. She noted that the Library was not responsible for the preschool's problems and that they should find a new permanent home.

Ms. Demece Garepis, called attention to the "Gabriel Sharing Fund" that she had begun in memory of her son and spoke of her love and support for both the Bernal Heights

Branch Library and the State Preschool. Ms. Garepis commented that everyone should cooperate to find a way to assist the preschool and called attention to a letter in support of the Preschool she had submitted to the Commissioners and the funds she had raised to support the Branch Library.

Ms. Ellen Egbert, 30 year resident of Bernal Heights recalled the years of struggle and effort that neighborhood residents had given to preserve the branch library and to gain support for its renovation. Ms. Egbert noted that the current Children's Library was too small and teen users lacked their own space. Ms. Egbert pointed out that the Branch Library served the entire community and was especially important to the diverse language communities that lived in the neighborhood. Ms. Egbert noted that expanding library services for everyone was not gentrification.

Ms. Muriel Meunier-Fiebelkorn, Director of the City College State Preschool at the Bernal Heights Branch Library, proposed to continue to dialogue and outlined her efforts to identify a suitable temporary location, address the complex regulations and costly relocation issues involved in such a move, and promised to continue to work with the community to resolve this issue.

Mr. David Robinson, a Co-chair of the Precita Valley Neighborhood Association, reported his neighbors' support for the renovation of the Branch Library and suggested that the State Preschool be relocated elsewhere in the neighborhood. Mr. Robinson called attention to the critical importance of expanded library services to the entire Bernal Heights Community.

Mr. Emil DeGuzman commented that this issue reflected underlying class/racial divisions in the Bernal Heights Community and suggested that those calling for the preschool to relocate were saying "not in my backyard" to services for low income residents. Mr. DeGuzman urged that the Preschool remain located in the Branch Library.

Ms. Consuelo Faust-Anderson, a 18 year Bernal Heights' resident, expressed regret at the disagreements over the future of the Preschool and the Branch Library and agreed that there were serious class/racial divisions in the community that were revealed by this issue. Ms. Faust-Anderson noted that everyone wanted the Preschool to survive and flourish and also wanted a library able to better serve everyone. She suggested that the community cooperate to find a new home for the preschool and support expanded library services.

Ms. Viola Morris, Executive Director of the Bernal Heights Neighborhood Center, called for everyone concerned to work together to find a way so that the Branch Library and the State Preschool could continue to co-exist and serve the Community.

President Higueras called a brief recess at 5:59pm.
The Library Commission returned to session at 6:12pm.

Commission discussion of AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

President Higueras noted that this was a very unfortunate situation and noted the Library's limited range of options. President Higueras reported that City College was exploring options to address its program's needs and that everyone was doing everything in their power to review ways to address this problem and would present results of their efforts at the Commission's March 17, 2005 regular meeting. President Higueras emphasized that all of the true facts needed to be brought forward and an ongoing dialogue among all of the concerned parties be maintained. The Commission President noted the many issues involved in address cross jurisdictional issues between San Francisco City College, a state agency, the Public Library, a City Department, and the San Francisco Unified School District also a state created entity. The Library Commission President observed that that ultimately the Board of Supervisors could overrule any decision that the Library Commission made on this matter. President Higueras pointed out that the decision making process on this question had been and would continue to be an open and public process and that the ultimate goal was to find a solution that was a win for both needs.

Commissioner Coulter noted that there had been 24 speakers on this issue and that they had been evenly divided as to what answer they wanted. Commissioner Coulter noted during a recent visit to the Branch he had observed its rundown and substandard condition and suggested that due consideration be given to providing services for those not well served by the existing Branch Library facility. Commissioner Coulter suggested that City College must step forward and assume its responsibilities in helping to craft a fair solution and that in his view the Branch had to be brought up to being on par with the kinds and levels of library services available in the other similar size branch libraries. Commissioner Coulter requested that the legal issues be fully presented and sources of funds were available be identified, so that both the Commissioners and members of the public fully understood the facts that would suggest a solution.

Commissioner Chin suggested that the schools had the primary role in addressing childhood development issues and that the Library was best suited to addressing other needs of children. Commissioner Chin called attention to various options, particularly related to the Paul Revere School located two blocks from the Branch Library, that she suggested offered a reasonable solution to the Preschool's problems. Commissioner Chin suggested that were better ways to offer needed services to low-income minority language children and their families and that expanding library services benefited the entire community. President Higueras requested that Ms. Thompson prepare information on the various options available to the Library Commissioners and in particular create a matrix that clearly laid out comparable matters so that the choices were clear to everyone. Vice President Steiman recommended that this information also be made available to the members of the Board of Supervisors as well.

AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 20, 2005

Public comment on AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 20, 2005

An anonymous member of the public noted that the approved Minutes of previous Library Commission meetings were not posted on the Library website as required, that these Minutes had not be available for review prior to the meeting, and commented that these Minutes transcended spin and went to outright fabrication citing public comments this person said had not been made.

Mr. Peter Warfield opposed approval of these Minutes for reasons other that its report on the Preschool. Mr. Warfield also noted his general critical comment concerning use of space in the Library related to the Library's practice of granting free use of spaces in libraries for some but not for all and that he had not mentioned the Friends of the Library by name in his comments. Mr. Warfield suggested that his comments concerning the issues involving the Preschool were only intended to call attention to issues of parity and equality. Finally, Mr. Warfield strongly stated that his public comment finding fault with what he thought to be large numbers of unshelved books on carts in the Main Library was not a criticism of Library staff as reported in the Minutes.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF JANUARY 20, 2005

MOTION: by Commissioner Chin, 2nd Commissioner Coulter for approval of the minutes of the regular Public Library Commission meeting of January 20, 2005

ACTION: 4-0 AYE (Chin, Coulter, Higueras, and Steiman)

AGENDA ITEM #5 2005/06 LIBRARY BUDGET

Mr. George Nichols, former Chief Financial Officer of the Library, presented his report on the proposed Library Budget for 2005/06, (copy attached). Mr. Nichols noted that the proposed budget was calendared as an "Action" item that required Commission approval and that an approved budget was due in the Mayor's Budget Office no later than February 22nd. Mr. Nichols and Acting City Librarian Paul Underwood then highlighted the various budget change proposals included in the proposed 2005-06 Library Budget recommended by staff. In response to questions by Vice President Steiman, Chief of the Main Library Kathy Lawhun discussed in detail the proposed RFID related item and reported on developments, including use of RFID in other libraries, action by the ALA (American Library Association), and recent information regarding safeguarding user privacy, and the employee work related injuries issues, since the Commission last reviewed this matter. Commissioner Coulter expressed dismay that the Library staff had not undertaken steps to actively engage responsible critics of RFID such as the ACLU (American Civil Liberties Union) and the EFF (Electronic Frontier Foundation) in an ongoing cooperative dialog with the Library to proactively address their concerns as had been discussed during the approval of the RFID related funding included in the FY 04-05 Library Budget, put on reserve by the Board of Supervisors, and then subsequently cut from this year's Library budget. President Higueras urged that staff undertake a greater outreach effort to engage those concerned with possible misuse of RFID technology and bring them into the process. The Acting City Librarian outlined the point that as the funds had been eliminated that there had been little to discuss and that the Library staff was strongly committed to an open process and that the issue was use rather that potential for misuse of this new technology. Mr. Underwood noted that the San Francisco Public Library had been in the forefront of efforts to protect user privacy and was committed to continue to do so. President Higueras noted that as with any new technology with potential for abuse that people might have suspicions and he noted that the Library Commissions was determined not to go foreword with implementation until these questions were satisfactorily resolved. The Acting City Librarian noted that another public forum on RFID related issues could be held as well as an ongoing discussion with groups such as the ACLU and EFF to address their concerns. Commissioner Coulter expressed disappointment that the engagement with reputable civic organizations about their concerns with the use of RFID technology had not been undertaken as the Commission had wished when it approved funding for the initial stages of RFID implementation last year and suggested that if the issue were not properly handled, it would be unlikely to gain approval by the Board of Supervisors. Commissioner Coulter suggested that while another public forum could be useful, it might be more productive for Library staff to engage and to work together with RFID skeptics in a joint fact-finding effort that even if ultimately not leading to agreement on the merit of use of RFID would preclude criticism that the Library had not fully investigated their issues. President Higueras noted that it was important to include Members of the Board of Supervisors in these discussions so as to avoid entangling the other Library budget issues in a protracted controversy concerning RFID. Acting City Librarian Paul Underwood expressed confidence that the staff could appropriately address Supervisors concerns on these issues.

Public comment on AGENDA ITEM # 5 2005/06 LIBRARY BUDGET

Ms. Melissa Riley, Librarian's Guild, speaking only for herself indicated that she had questions concerning the readiness of general use of RFID technology, how it might work in practice, and the relatively high cost per chip to install at the present moment, but that she was basically inclined to favor implementation should some of the lingering questions about it be addressed. Ms. Riley inquired as to what would happen to these funds if RFID was not approved; asking if they would remained with the Library.

An anonymous member of the public suggested that the Library had not honestly engaged with the ACLU and EFF as well as other members of the public critical of the proposed use of RFID by the Library. This person noted that Mr. Warfield said that he had not requested any confidential medical records but had simply asked to receive information on which the Library based its claims of work related injuries. The anonymous speaker suggested that critics of RFID would be reluctant to work with the Library after being slandered and that the Library had operated in bad faith. This person noted that they had other concerns with the proposed budget but lacked time to discuss them.

Mr. Peter Warfield opposed allocation of any funds for RFID and read a statement he attributed to the ACLU opposing allocation of funding for RFID implementation. Mr. Warfield strongly criticized Library staff for failing to meet with critics of RFID, engage in public fact finding, or deal with opponents of RFID seriously on this issue as had been promised. Mr. Warfield claimed that RFID would do nothing to address concerns about RSI (repetitive stress injuries) among library employees, and that there were still many unanswered problems with new technologies in the libraries. Mr. Warfield also complained that the proposed budget did not provide sufficient funds for books.

Commission discussion of AGENDA ITEM # 5 2005/06 LIBRARY BUDGET

Commissioner Chin announced that she would have to leave the meeting in 10 minutes, (losing the meeting's quorum). Commissioner Coulter expressed frustration that Library administration had not appropriately engaged the opponents of RFID as he believed would be necessary to secure support for implementation of RFID. Commissioner Coulter noted that the proposed allocation for RFID implementation would be dead on arrival at the Board of Supervisors unless staff actively brought those concerned with its use into a cooperative effort to work together to narrow the range of issues separating them from the Library on this matter and engage in serious public outreach and fact finding to provide reasonable answers for their concerns. Commissioner Coulter indicated that he could only vote to approve the proposed budget if he was assured that Library Administration would response seriously to these concerns and get up to speed in fulfilling its commitment to an open and thorough public airing of all these issues. The Acting City Librarian apologized for staff's failure to meet the Commission's expectations in addressing this matter and promised to pro-actively respond to the suggestion made during the meeting, including holding another public forum. President Higueras asked with there were any concerns with any other budget change proposals, and hearting none, called for a motion on approval of the proposed 2005-06 Library Budget.

MOTION: by Commissioner Coulter, 2nd Commissioner Steiman for approval of the proposed Library 2005-06 Budget with a stipulation regarding the RFID Budget item that the Acting City Librarian commit to enter into discussions with the ACLU and EFF and engage them in a collaborative effort to address their concerns with the Library's proposed use of this technology.

ACTION: 4-0 AYE (Chin, Coulter, Higueras, and Steiman)

Due to an impending loss of the Commission Meeting's quorum, President Higueras tabled the remaining agenda items and moved immediately to adjournment.

AGENDA ITEM # ADJOURNMENT

MOTION: by Commissioner Chin, 2nd Commissioner Coulter to adjourn the regular February 17, 2005 Public Library Commission meeting.

Public comment on AGENDA ITEM # ADJOURNMENT

None offered

ACTION: AYE 4-0 (Chin, Coulter, Higueras, Steiman)

The Commission meeting adjourned at 8:03pm.

Michael Housh, Commission Secretary 3/18/05

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS:

Bernal Heights Branch Library Floor plan (February 17, 2005)
Bernal Heights Branch Library Floor plan (October 6, 2004)
Asian Neighborhood Design Options for the Bernal Heights State Pre-School memo
SFPL 2005-06 Budget report (February 17, 2005)
BLIP Summary Schedule, Budget, and Construction Reports

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

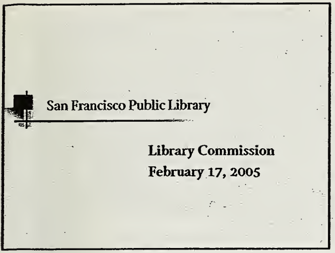
Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

Minutes of the Library Commission Meeting February 17, 2005

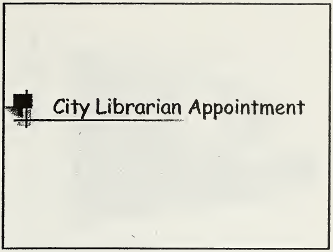
Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

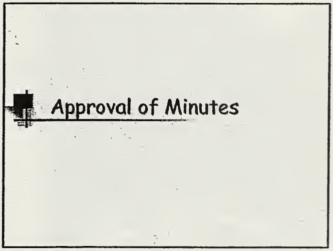
These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

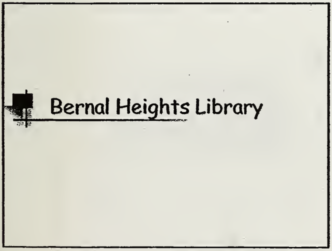

San Francisco Public Library

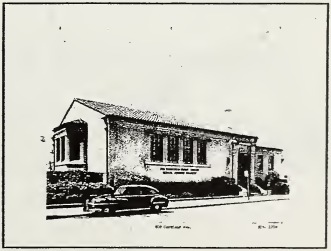
Library Commission
February 17, 2005

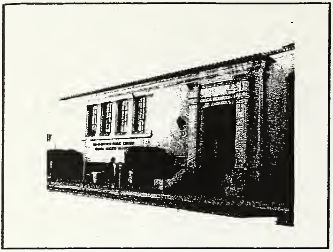

City Librarian Appointment

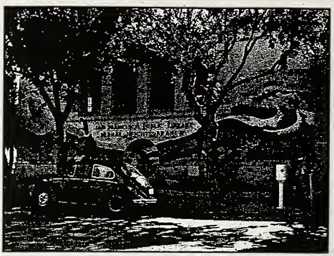
Public Comment

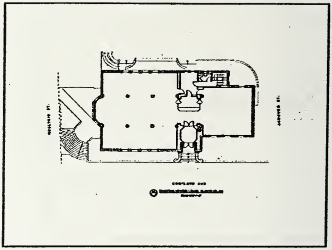

Approval of Minutes

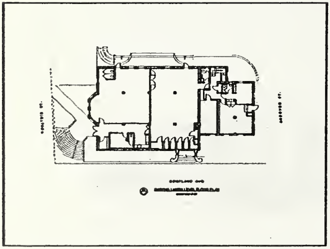

Bernal Heights Library

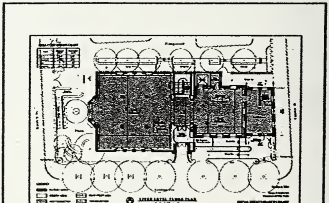


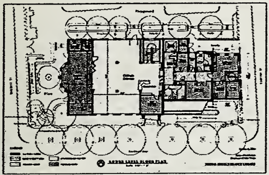









UPPER LEVEL FLOOR PLAN



Bernal Heights Library

MAURICIO VELA,
PARENT VOICES

Bernal Heights Library

MURIEL MEUNIER – FIEBELKORN,
CITY COLLEGE OF SAN FRANCISCO

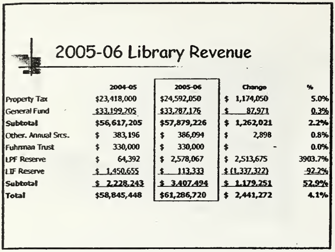
STEVEN SUZUKI,
ASIAN NEIGHBORHOOD DESIGN

Bernal Heights Library

2005/06 Proposed Budget

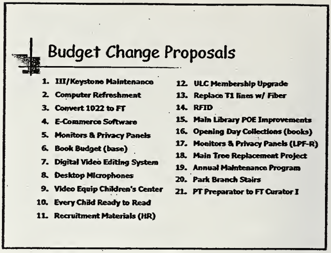
2005-06 Proposed Budget

	LPF	LPF Reserve	LIF	Total
Baseline Budget	$55,163,481	$ -	$ -	$ 55,163,481
Baseline Growth	$ 2,722,085	$ -	$ -	$ 2,722,085
Subtotal, Baseline	$57,885,566	$ -	$ -	$ 57,885,566
BCPs	$ 709,754	$ 2,578,067	$ 113,333	$ 3,401,154
Total Proposed Budget	$58,595,320	$ 2,578,067	$ 113,333	$ 61,286,720
Baseline Change (m)	$ 55.130	$ 57.885	$ 2.755	5.0%



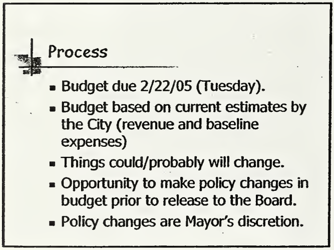
2005-06 Library Revenue

	2004-05	2005-06	Change	%
Property Tax	$23,418,000	$24,592,050	$ 1,174,050	5.0%
General Fund	$33,199,205	$33,287,176	$ 87,971	0.3%
Subtotal	$56,617,205	$57,879,226	$ 1,262,021	2.2%
Other. Annual Srcs.	$ 383,196	$ 386,094	$ 2,898	0.8%
Fuhrman Trust	$ 330,000	$ 330,000	$ -	0.0%
LPF Reserve	$ 64,392	$ 2,578,067	$ 2,513,675	3903.7%
LIF Reserve	$ 1,450,655	$ 113,333	$ (1,337,322)	-92.2%
Subtotal	$ 2,228,243	$ 3,407,494	$ 1,179,251	52.9%
Total	$58,845,448	$61,286,720	$ 2,441,272	4.1%



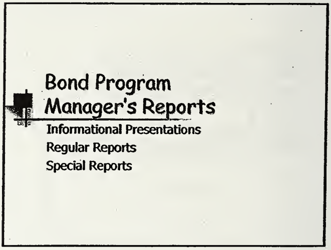
Budget Change Proposals

1. III/Keystone Maintenance
2. Computer Refreshment
3. Convert 1022 to FT
4. E-Commerce Software
5. Monitors & Privacy Panels
6. Book Budget (base)
7. Digital Video Editing System
8. Desktop Microphones
9. Video Equip Children's Center
10. Every Child Ready to Read
11. Recruitment Materials (HR)
12. ULC Membership Upgrade
13. Replace T1 lines w/ Fiber
14. RFID
15. Main Library POE Improvements
16. Opening Day Collections (books)
17. Monitors & Privacy Panels (LPF-R)
18. Main Tree Replacement Project
19. Annual Maintenance Program
20. Park Branch Stairs
21. PT Preparator to FT Curator I



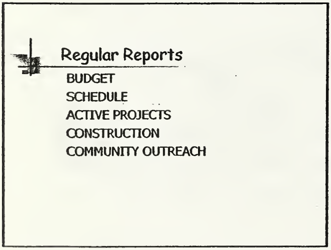
Process

- Budget due 2/22/05 (Tuesday).
- Budget based on current estimates by the City (revenue and baseline expenses)
- Things could/probably will change.
- Opportunity to make policy changes in budget prior to release to the Board.
- Policy changes are Mayor's discretion.



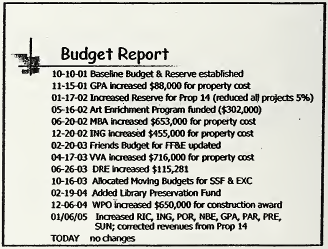
Bond Program Manager's Reports

Informational Presentations
Regular Reports
Special Reports



Regular Reports

BUDGET
SCHEDULE
ACTIVE PROJECTS
CONSTRUCTION
COMMUNITY OUTREACH



Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000 for property cost
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Art Enrichment Program funded ($302,000)
06-20-02 MBA increased $653,000 for property cost
12-20-02 ING increased $455,000 for property cost
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000 for property cost
06-26-03 DRE increased $115,281
10-16-03 Allocated Moving Budgets for SSF & EXC
02-19-04 Added Library Preservation Fund
12-06-04 WPO increased $650,000 for construction award
01/06/05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN; corrected revenues from Prop 14
TODAY no changes

Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer's
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy: Revised MBA per Developer's
03-21-02 Issued detailed schedules for all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy; Revised MBA per Developer's; Revised GPA per Developer's
02/19/04 Various changes per memo dated 2/17/04
01/06/05 Various changes to accommodate Prop 14 requirements, community outreach and additional cost estimates
02/03/05 Revised EVA to accommodate alternative proposal
TODAY No changes

Active Projects Reports
New Construction

- Glen Park
  - Construction start 9/1/04
  - Interior: Construction Documents Phase
- Mission Bay
  - Construction start 3/04

Active Projects Reports
Renovations

- Excelsior
  - Construction start 3/04
- West Portal
  - Contract awarded; NTP soon
  - Abatement complete
- Marina
  - Construction Document Phase
  - Permit submitted
  - Interim Services

Active Projects Reports
Renovations

- Sunset
  - Construction Document Phase
  - Interim Services
- Noe Valley
  - Construction Document Phase
  - Interim Services
- Western Addition
  - Design Development Phase
  - Interim Services

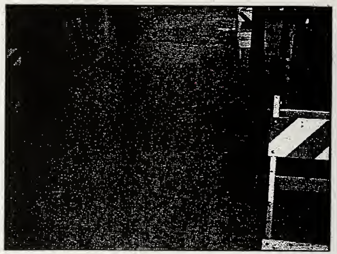
Active Projects Reports
Renovations

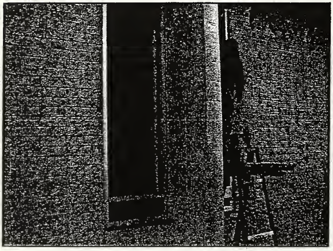
- Richmond
  - Design Development Phase
  - Submittal to State OLC
- Ingleside
  - Schematic Design Phase
  - Submittal to State OLC
- Portola
  - Schematic Design Phase

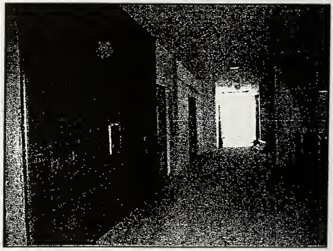
Active Projects Reports
Renovations

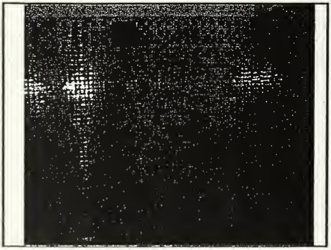
- Bernal Heights
  - Schematic Design Phase
- Potrero
  - Schematic Design Phase

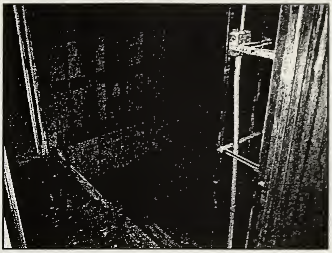
Construction Reports

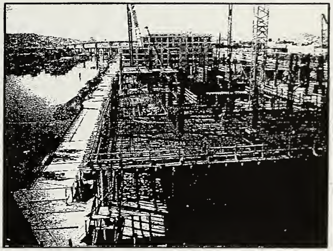


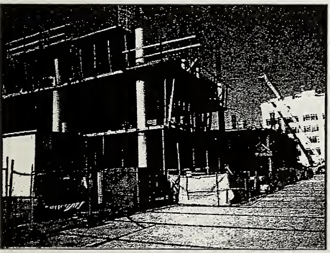


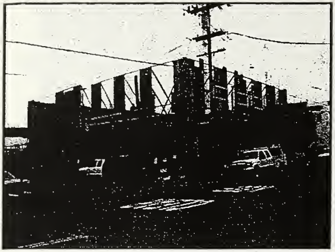


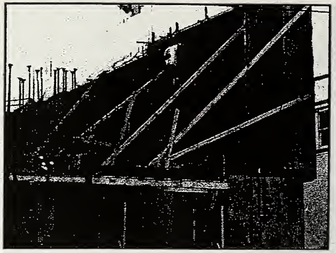












Community Outreach Update

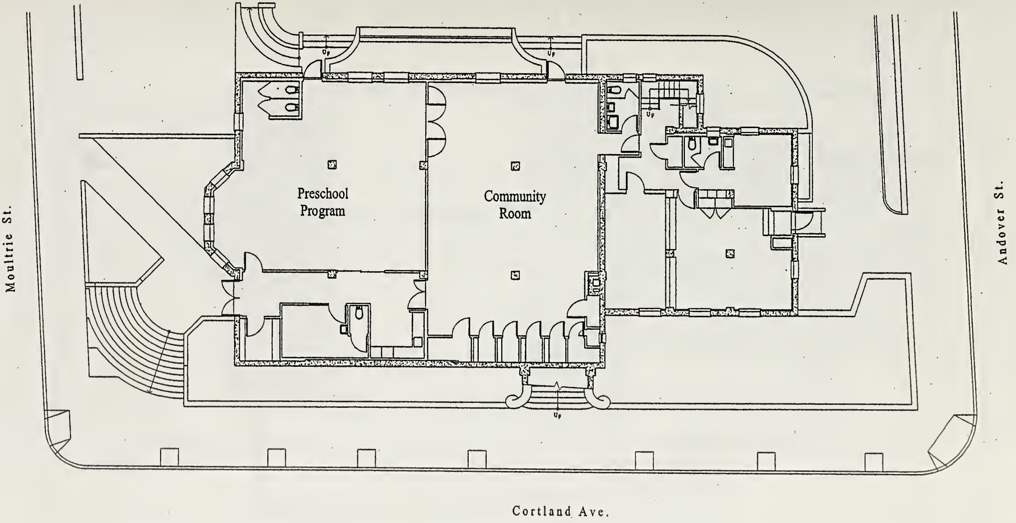
- Library meetings:
  none
- Library presence:
  2/8 Bernal Heights Merchants Assn.
- Related Govt. Boards/Commissions:
  None

Community Outreach Update

- Other Outreach:
  Website
  Newsletter
  Bulletin Board – Sixth Floor

Bond Program Manager's Reports

Adjournment

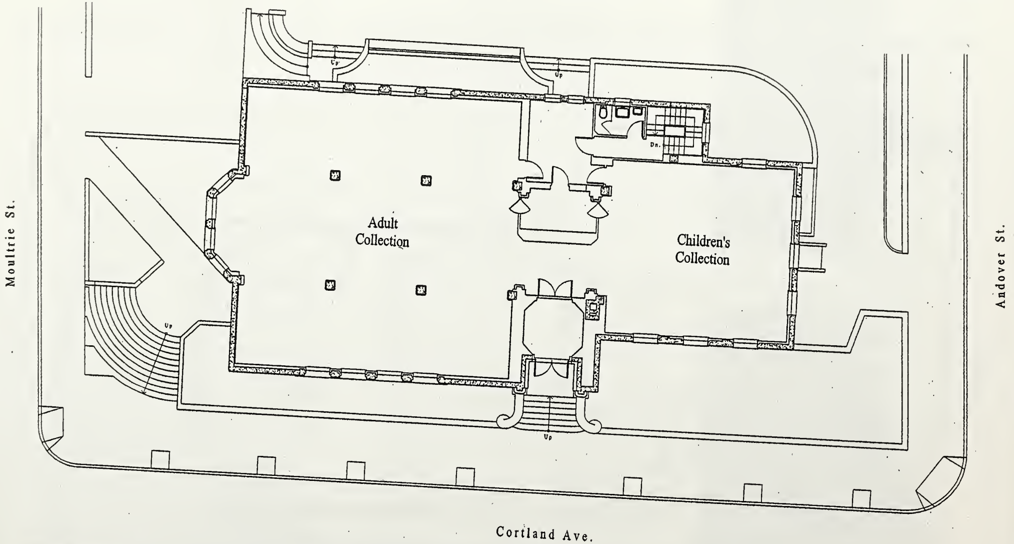

Moultrie St.
Up
Up
Preschool Program
Community Room
Up
Up
Andover St.
Cortland Ave.

BERNAL HEIGHTS BRANCH LIBRARY

EXISTING LOWER LEVEL FLOOR PLAN

NOT TO SCALE

February 17, 2005

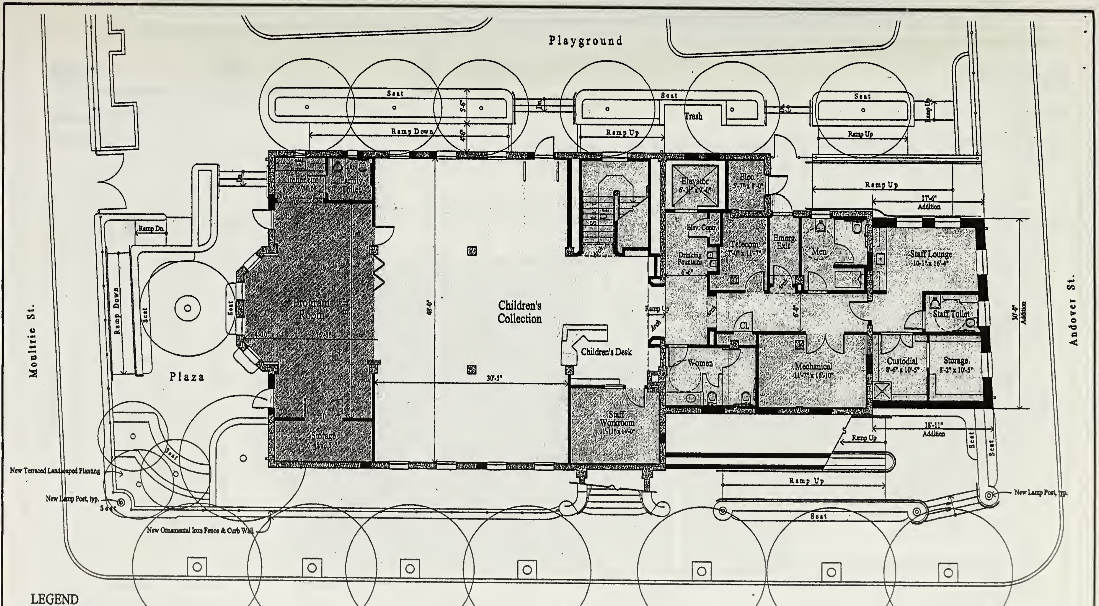

Moultrie St.
Up
Up
Up
Dn.
Adult Collection
Children's Collection
Up
Andover St.
Cortland Ave.

BERNAL HEIGHTS BRANCH LIBRARY

EXISTING UPPER LEVEL FLOOR PLAN

NOT TO SCALE

February 17, 2005


Playground
Seat
Ramp Down
5'-6"
4'-6"
Seat
Trash
Ramp Up
Seat
Ramp Up
Ramp Up
17'-6" Addition
Kitchenette
Family Toilet
Program Room
Storage
Children's Collection
48'-0"
30'-5"
Children's Desk
Stair Up
Elevator 6'-3" x 7'-0"
Bloc. 5'-7" x 8'-0"
Elev. Contr.
Drinking Fountains 6'-6"
Telecom 7'-0" x 11'-7"
Emerg. Exit
Men
Staff Lounge 10-1" x 16'-4"
Staff Toilet
Arch
Ramp Up
Cl.
6'-0"
Women
Mechanical 11'-7" x 16'-10"
Custodial 8'-6" x 10'-5"
Storage 8'-2" x 10'-5"
30'-0" Addition
Staff Workroom 11'-11" x 14'-0"
18'-11" Addition
Ramp Up
Ramp Up
Seat
Seat
Seat
Moultrie St.
Andover St.
Plaza
Ramp Dn.
Ramp Down
Seat
Seat
New Terraced Landscaped Planting
New Lamp Post, typ.
New Ornamental Iron Fence & Curb Wall
New Lamp Post, typ.
Cortland Ave.

LEGEND

- ■ New Walls / Addition
- ▨ STAFF/ UTILITY AREA
- ░ COMMON AREAS
- ☐ CHILDREN'S COLLECTION
- ▩ PROGRAM ROOM

LOWER LEVEL FLOOR PLAN

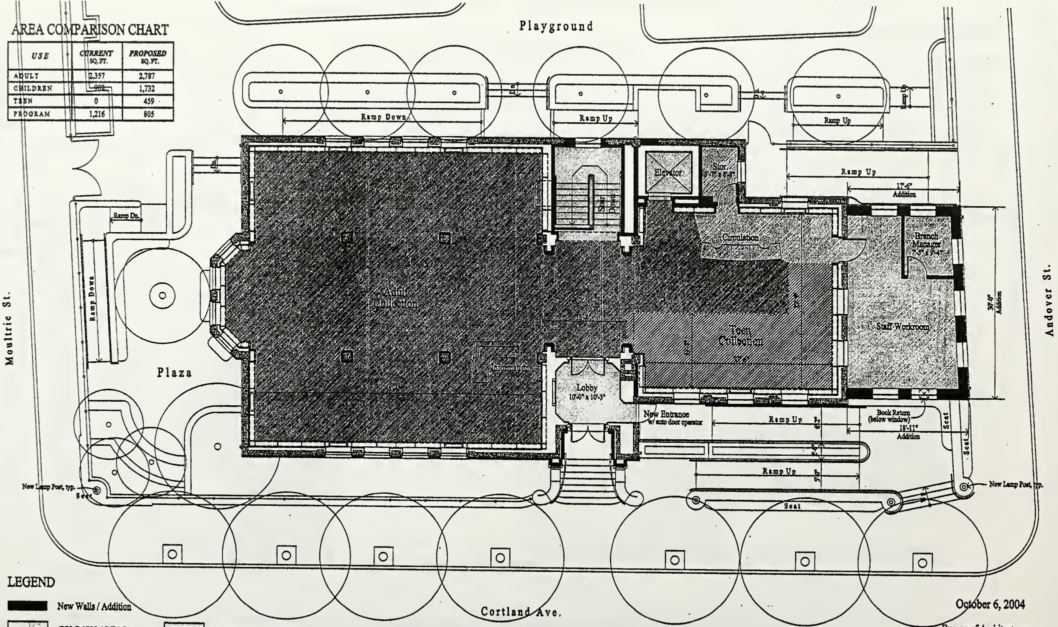
October 6, 2004

Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY

AREA COMPARISON CHART

USE	CURRENT SQ.FT.	PROPOSED SQ.FT.
ADULT	2,357	2,787
CHILDREN	902	1,732
TEEN	0	459
PROGRAM	1,216	805


Playground
Ramp Down
Ramp Up
Ramp Up
Ramp Up
Ramp Up
Ramp Dn.
Ramp Down
Plaza
Moultrie St.
Andover St.
Cortland Ave.
Adult Collection
Information
Stair Down
Elevator
Stor 5'-7" x 8'-8"
Circulation
Teen Collection
Branch Manager 7'-5" x 9'-4"
Staff Workroom
17'-6" Addition
30'-0" Addition
18'-11" Addition
Lobby 10'-0" x 10'-3"
New Entrance w/ auto door operator
Book Return (below window)
Ramp Up
6'-2"
Ramp Up
5'-0"
Seat
Seat
Seat
New Lamp Post, typ.
New Lamp Post, typ.
Seat

LEGEND

- ■ New Walls / Addition
- ░ COMMON AREAS
- ▩ ADULT COLLECTION
- ░ STAFF/ UTILITY AREA
- ▨ TEEN COLLECTION

UPPER LEVEL FLOOR PLAN

October 6, 2004

Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY

City College of San Francisco – Bernal Heights State Pre-School

- **Site Investigation**
- **Prepared by Asian Neighborhood Design for City College of San Francisco**

1. Physical Requirements: Licensed Pre-School Center:

a. 24 children x 35 SF = 840 net SF
b. Toilets:
   -2 fixtures (toilets) for children's', estimate size: 6'-6" x 7'-0" (50 SF-net)
   -2 fixtures for adult/staff; separate Men's and Women's (50 SF –net /each)
c. Kitchenette: Refrigerator, range/oven, sink and dishwasher w/ counters and cabinets. (Min. Temp. requirements for Dishwasher)
   Estimate 6'-6" x 8'-0" (52 SF-net)
d. Storage: Cots, roll-away storage, mats, shelves, toys. Est. 6' x 15' (90 SF-net)
e. Total interior Childcare: 840 + 50+ 100+52 + 90 = 1,132 SF-net
   (exclusive of walls, corridors, shafts, etc.)
f. Occupancy: E3 Childcare – A3 Library. No occupancy separation required.
   E3 = 1:35 SF A3 = 1:15 SF
g. Outdoor Play Area: 24 x 75 = 1,800 SF wheel chair accessible to Day Care space; can be used in 'blocks' during the day. (i.e. 6 children at a time by 4 blocks = 24 children. Play Area can then be sized for 6 children x 75 SF = 450 SF area)
h. Mechanical/Electrical: Heating required for interior space (68 deg- 85 deg)
i. Water Temp controls at (105 to 120 degrees)
j. Electrical: General Lighting, and outlets
k. Operation Hours: Existing half-day program; optional full-time program

2. Options for site location investigation: (2/15/05)

- **Existing Library-Ground Floor: 500 Cortland Avenue**
  -Renovated ground floor Library space.

  -Meeting with Library Architect to develop multiple options.

- **Adjacent Bernal Heights Recreation Center site: 500 Moultrie**
  -Existing paved play area for possible new modular classroom and playground. Area is adjacent to the existing Recreation Center.

  -Conducting preliminary investigation of site and program

- **Paul Revere School-Annex: 555 Tompkins Street**
  -Existing ground floor classroom space and possible outdoor playground space.
  -Renovate existing restrooms for children's restroom and accessible-adult staff use.

  -Conducting preliminary investigation of site and program

- **Saint Kevin's Church:** **704 Cortland Avenue**
  -Existing ground floor space and possible outdoor playground area.
  -Install new children's restroom, renovate existing adult restrooms to accessible
  -Provide new fire exit paths (egress) from daycare space
  -Provide accessible path of travel
  -Develop outdoor Play Area

  - Location has been inspected and reviewed. Preliminary investigation concludes that site is not a viable option for the subject Pre-School program.

- **Market Heights:** **1000 Tompkins Avenue**
  -Existing undeveloped ground floor spaces at foundation
  -Access located off of Fire Lane at Farmer's Market
  -Provide new fire exit paths (egress) from potential daycare space
  -Provide accessible path of travel into site and to playground area

  - Location has been inspected and reviewed. Preliminary investigation concludes that site is not a viable option for the subject Pre-School program.

- **Other site options:**

  -College Hill Reservoir site near Holly Park (PUC property)

  -Alternate miscellaneous sites in Bernal Heights

  -Alternate location made by moving retaining wall between Library and Recreation & Park grounds

San Francisco Public Library
2005-06
Proposed Budget

Library Commission

February 17, 2005

2005-06 Proposed Budget

	LPF	LPF Reserve	LIF	Total
Baseline Budget	$55,163,481	$ -	$ -	$ 55,163,481
Baseline Growth	$ 2,722,085	$ -	$ -	$ 2,722,085
Subtotal, Baseline	$57,885,566	$ -	$ -	$ 57,885,566
BCPs	**$ 709,754**	**$ 2,578,067**	**$ 113,333**	**$ 3,401,154**
Total Proposed Budget	$58,595,320	$ 2,578,067	$ 113,333	$ 61,286,720
Baseline Change (m)	$ 55.130	$ 57.885	$ 2.755	5.0%

2005-06 Library Revenue

	2004-05	2005-06	Change	%
Property Tax	$23,418,000	$24,592,050	$ 1,174,050	5.0%
General Fund	$33,199,205	$33,287,176	$ 87,971	0.3%
Subtotal	**$56,617,205**	**$57,879,226**	**$ 1,262,021**	**2.2%**
Other. Annual Srcs.	$ 383,196	$ 386,094	$ 2,898	0.8%
Fuhrman Trust	$ 330,000	$ 330,000	$ -	0.0%
LPF Reserve	$ 64,392	$ 2,578,067	$ 2,513,675	3903.7%
LIF Reserve	$ 1,450,655	$ 113,333	$ (1,337,322)	-92.2%
Subtotal	**$ 2,228,243**	**$ 3,407,494**	**$ 1,179,251**	**52.9%**
Total	**$58,845,448**	**$61,286,720**	**$ 2,441,272**	**4.1%**

Budget Change Proposals

1. III/Keystone Maintenance
2. Computer Refreshment
3. Convert 1022 to FT
4. E-Commerce Software
5. Monitors & Privacy Panels
6. Book Budget (base)
7. Digital Video Editing System
8. Desktop Microphones
9. Video Equip Children's Center
10. Every Child Ready to Read
11. Recruitment Materials (HR)
12. ULC Membership Upgrade
13. Replace T1 lines w/ Fiber
14. RFID
15. Main Library POE Improvements
16. Opening Day Collections (books)
17. Monitors & Privacy Panels (LPF-R)
18. Main Tree Replacement Project
19. Annual Maintenance Program
20. Park Branch Stairs
21. PT Preparator to FT Curator I

Process

- Budget due 2/22/05 (Tuesday).
- Budget based on current estimates by the City (revenue and baseline expenses)
- Things could/probably will change.
- Opportunity to make policy changes in budget prior to release to the Board.
- Policy changes are Mayor's discretion.

January 20, 2005

	BUDGET		REVENUE					EXPENDITURES/ENCUMBRANCES	
			FUND STRATEGY			FUND STATUS			
Branch	Baseline (10/01)	Approved (1/05)	City Prop. A Bonds	Other Funds	Total All Sources	Appropriated	Total Available	Actual 31-Dec-04	New This Month
Site Acquisitions & New Construction								B	
Glen Park	4,570,000	4,881,000	4,681,000	200,000 (5)	4,881,000	4,728,250	4,728,250	219,938	7,927
Ingleside	4,570,000	5,751,855	2,285,277	3,466,578 (1)	5,751,855	2,890,000	2,890,000	2,535,242	-
Mission Bay	3,350,000	3,957,000	3,957,000		3,957,000	3,957,000	3,957,000	3,586,450	14,867
Portola	4,570,000	4,818,520	4,388,000	430,520 (5)	4,818,520	2,435,000	2,435,000	1,876,730	-
Visitacion Valley	5,320,000	5,826,500	5,826,500		5,826,500	2,870,000	2,870,000	2,232,272	-
Support Services	9,080,000	8,876,000	8,876,000		8,876,000	8,626,000	8,626,000	8,829,173	1,924
SUBTOTAL	*31,460,000*	*34,110,875*	*30,013,777*	*4,097,098*	*34,110,875*	*25,506,250*	*25,506,250*	*19,279,805*	*24,718*
Renovations									
Anza	4,740,000	4,503,000	4,503,000		4,503,000				
Bayview	3,820,000	3,629,000	3,629,000		3,629,000			18,690	
Bernal Heights	5,350,000	5,082,500	5,082,500		5,082,500			110,711	1,999
Eureka Valley	4,580,000	4,351,000	4,351,000		4,351,000			18,202	
Excelsior	3,820,000	3,649,000	3,649,000		3,649,000	3,629,000	3,629,000	3,074,478	75,281
Golden Gate Valley	5,340,000	5,073,000	5,073,000		5,073,000	50,000	50,000		
Marina	4,110,000	3,904,500	3,904,500		3,904,500	976,125	976,125	550,819	952
Merced	4,200,000	3,990,000	3,990,000		3,990,000	-	-		
Noe Valley	4,410,000	4,189,500	4,189,500		4,189,500	1,047,125	1,047,125	752,828	914
North Beach	3,460,000	3,763,600	3,287,000	476,600 (5)	3,763,600	821,750	821,750	118	
Ortega	3,560,000	3,382,000	3,382,000		3,382,000	350,000	350,000	140,760	-
Park	1,310,000	1,310,000	1,244,500	65,500 (5)	1,310,000	-	-		
Parkside	2,880,000	3,236,000	3,236,000		3,236,000	2,736,000	2,736,000	89,595	
Potrero	4,230,000	4,018,500	4,018,500		4,018,500	-	-	55,939	8,777
Presidio	1,530,000	1,530,000	1,453,500	76,500 (5)	1,530,000	353,400	353,400	136,039	-
Richmond	7,630,000	9,022,642	1,137,606	7,885,036 (1) (2)	9,022,642	2,441,500	2,441,500	1,017,283	2,551
Sunset	1,490,000	1,490,000	1,415,500	74,500 (5)	1,490,000	1,415,500	1,415,500	267,824	17,353
West Portal	4,110,000	4,554,500	4,554,500		4,554,500	976,125	976,125	763,831	24,426
Western Addition	3,430,000	3,258,500	3,258,500		3,258,500	-	-	234,894	38,876
SUBTOTAL	*74,000,000*	*73,937,242*	*65,359,106*	*8,578,136*	*73,937,242*	*14,796,525*	*14,796,525*	*7,232,011*	*171,129*
Program-Wide Services & Costs									
Library's Program Costs	800,000	800,000	800,000		800,000	600,000	600,000	590,686	303
Program Consultants	750,000	750,000	750,000		750,000	562,500	562,500	152,010	(17,654)
Program Management	3,600,000	4,900,000	4,900,000		4,900,000	1,013,822	1,013,822	1,342,474	31,921
Real Estate Dept	120,000	235,281	235,281		235,281	235,281	235,281	235,281	
Art Enrichment Program		302,000	302,000		302,000	302,000	302,000	122,951	
Interim Services		438,400	253,542	184,858 (4)	438,400	300,000	300,000	259,175	
Moving Reserve	4,360,000	410,000	94,858	315,142 (4)	410,000				
Furniture Reserve	15,000,000	16,000,000		16,759,170 (3) (1)	16,759,170				
Bond Financing Costs	1,500,000	1,000,000	1,000,000		1,000,000				
Program Reserve	1,675,000	2,332,816	2,156,436	176,380 (5)	2,332,816	338,622	338,622	290,051	
SUBTOTAL	*27,805,000*	*27,168,497*	*10,492,117*	*17,435,550*	*27,927,667*	*3,352,225*	*3,352,225*	*2,992,628*	*14,570*
TOTAL	**133,265,000**	**135,216,614**	**105,865,000**	**30,110,784**	**135,975,784**	**43,655,000**	**43,655,000**	**29,504,444**	**210,417**

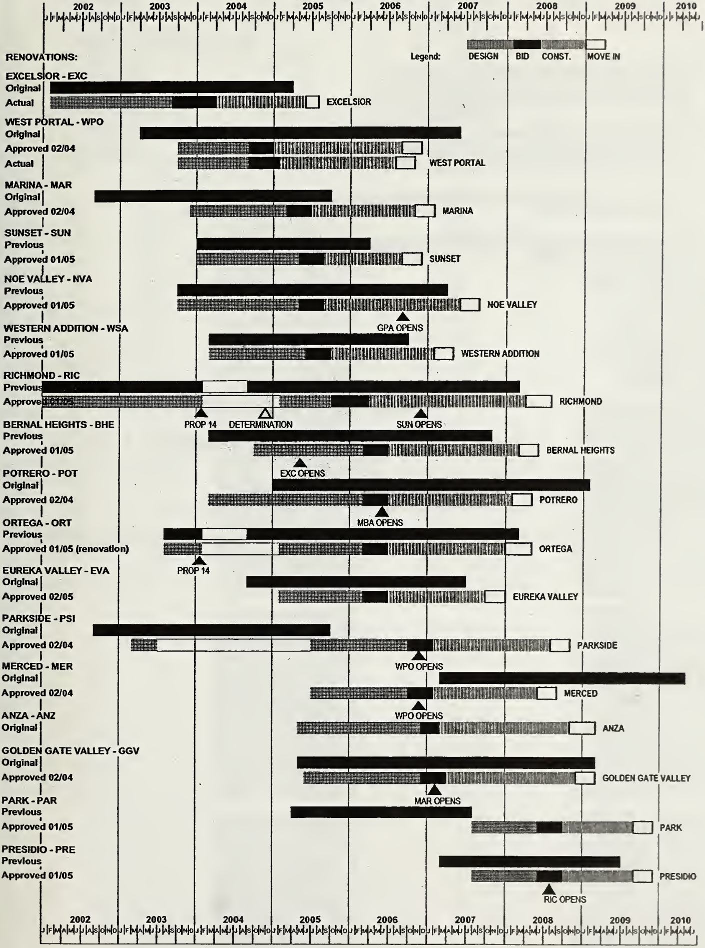
(1) Prop. 14 State Grants

(2) Earthquake Safety Program funds remaining for Branch Libraries ($2,400,000 for Richmond)

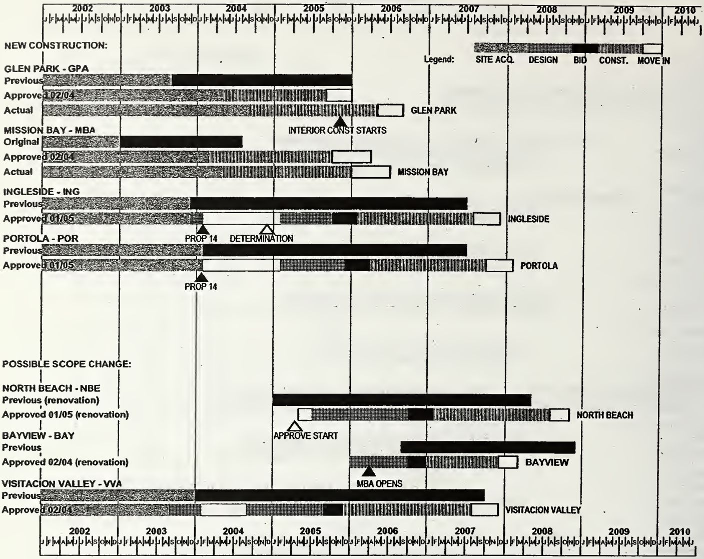
(3) Private donations from Friends of the Library, includes fundraising expenses ($16,000,000)

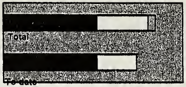
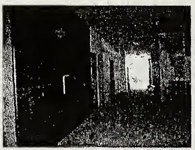
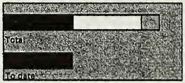
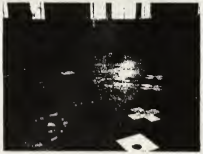
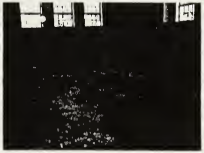
(4) Library Preservation Fund appropriated FY 04/05 ($500,000)

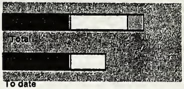
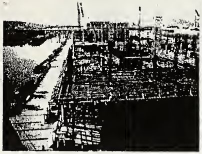
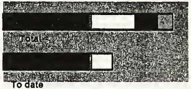
Branch Library Improvement Program
Summary Schedules
Approved February 3, 2005



Branch Library Improvement Program
Summary Schedules
Approved February 3, 2005



Branch	Contacts	Statistics	Activities	Schedule
Excelsior Branch 4400 Mission Street	**District/Supervisor:** 11 / Sandoval **Architect:** DPW Bureau of Architecture **Contractor:** CDX Builders	**Bid:** $1,793,800 **Change Orders:** $126,689 **Total Contract:** $1,920,489 **Payments:** $1,129,013 **Duration:** 520 days **Extensions:** -90 days **Total Duration:** 430 days **End date:** 05/26/05	Mission sidewalk Windows Concrete flatwork at ADA ramp Interior painting Lathe & plaster Tile work Light fixtures exterior & interior No change orders this month	 ■ Design ■ Bid ☐ Const ▨ Move In
				
West Portal Branch 900 Ulloa Street	**District/Supervisor:** 7 / Elsbernd **Architect:** Thomas Hacker Architects **Contractor:** MH Construction	**Bid:** $2,980,000 **Change Orders:** $0 **Total Contract:** $2,980,000 **Payments:** $0 **Duration:** 460 days **Extensions:** 0 days **Total Duration:** 460 days **End Date:** TBD	Awarded 12/15/04 Move out complete Abatement complete PGE pole relocation complete Upcoming: NTP	 ■ Design ■ Bid ☐ Const ▨ Move In
				

Branch	Contacts	Statistics	Activities	Schedule
Mission Bay Branch 4th and Berry Streets	**District/Supervisor:** 6 / Daly **Architect:** Santos Prescott Hardison Komatsu Ivelich & Tucker **Contractor:** Cahill Construction **Developer:** Mercy Housing SF Redevelopment Agency	**Bid:** $2,433,635 **Change Orders:** $17,791 **Total Contract:** $2,451,427 **Payments:** $609,310 **Duration:** 638 days **Extensions:** 0 days **Total Duration:** 638 days **End Date:** 12/06/05	Finishing 2nd floor columns & walls 3rd floor columns No change orders this month	 ■ Design ☐ Const ▨ Move In
				
Glen Park Branch 2815 Diamond Street	**District/Supervisor:** 8 / Dufty **Architect:** Sternberg Benjamin (shell) Tom Eliot Fisch (interior) Bureau of Architecture (interior) **Contractor/Developer (shell):** Diamond LLC **Contractor (interior):** TBD	**Purchase Price:** $3,361,000 **Est'd Completion:** 9/1/05* *** Interior construction begins**	2nd floor library walls No payments made till finished Design of interior construction proceeding. Bid spring/summer 2005.	 ■ Design ☐ Const ■ Interior Const ▨ Move In

DOCUMENTS DEPT.

FEB 25 2005

SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

6

3/05
ncelled

vin Newsom
ayor

arles A. Higueras, A.I.A.
sident

rol Steiman
e President

len Marte Bautista
nnie K. Chin
even A. Coulter
borah Strobin
mmissioners

ul Underwood
ting City Librarian

ichael Housh
mmission Secretary

SPECIAL NOTICE

THE REGULAR MEETING OF THE SAN FRANCISCO PUBLIC LIBRARY COMMISSION SCHEDULED FOR THURSDAY, MARCH 3, 2005 HAS BEEN

CANCELED

THE NEXT REGULAR MEETING OF THE PUBLIC LIBRARY COMMISSION IS SCHEDULED FOR THURSDAY, MARCH 17, 2005.

MICHAEL HOUSH, SECRETARY, PUBLIC LIBRARY COMMISSION
POSTED, FEBRUARY 25, 2005

· Hours & Phone Numbers
· Meeting Rooms
· Access for Disabled Users
· Library Administration
· Library Commission
· Search Our Site

Search Catalog

San Francisco Library Commission

Notice of Meeting

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

Date: Thursday, March 17, 2005
Time: 4:00 p.m.
Place: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENTT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. APPROVAL OF THE MINUTES **ACTION**

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting of February 3, 2004.
Explanatory document: Minutes

3. APPROVAL OF THE MINUTES **ACTION**

Presentation of, discussion of, and possible action to approve the Minutes of the regular Commission meeting February 17, 2005.
Explanatory document: Minutes

4. BERNAL HEIGHTS BRANCH LIBRARY **ACTION**

Presentation of and discussion of and possible action to reduce library services space in the Bernal Heights Library Renovation Project to accommodate the Bernal Heights Preschool.
Explanatory documents: Library Commission Memorandum (March 7, 2005) Existing Bernal Heights Branch Library floor plan (February 17, 2005) Bernal Heights Branch Library renovation floor plan (October 6, 2004).

5. BOND PROGRAM MANAGER'S REPORT **DISCUSSIO**

(This is a discussion item to allow the Branch Library Bond Program Manage to report on recent Bond Program related activities and make announcements.)
This report will consist of an informational presentation: none; regular reports: program budget, schedule, and construction reports; active projects; and community outreach; and special reports: none

Explanatory documents: current Budget Report and Branch Library Summary Schedules

OCUMENTS DEPT.
DEC - 7 2005
SAN FRANCISCO
PUBLIC LIBRARY

6. ADJOURNMENT **ACTION**
(requires motion and public comment)

M. Housh, Secretary. 3/11/05

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

Have a question? Ask a Librarian

100 Larkin Street, San Francisco, CA 94102 · Ph: 415-557-4400 · Send comments to webmail@sfpl.org
Copyright © 2002-05 by San Francisco Public Library. All rights reserved. Internet use policy

Frequently Asked Questions

Last Modified: March 22, 2005

DRAFT

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DE
JUN 15 2005
SAN FRANCISCO
PUBLIC LIBRARY

6
17/05
aft

vin Newsom
yor

arles A. Higueras, A.I.A.
sident

rol Steiman
e President

len Marte Bautista
nie K. Chin
ven A. Coulter
elle Gomez
borah Strobin
nissioners

l Underwood
ing City Librarian

chael Housh
nmission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, March 17, 2005.
The San Francisco Public Library Commission held a regular meeting on Thursday, March 17, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4: 07pm.

The following members were present: Bautista, Coulter, Higueras, Gomez, and Strobin. Commissioner Chin joined the meeting at 4:11pm. Vice President Steiman's arrival was expected.

President Higueras introduced Commissioner Jewelle Gomez who had been recently appointed to the Public Library Commission by Mayor Newsom who responded with a brief introduce of herself.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public began with "stop the ignorance, stop the hate, don't give money to the Friends of the San Francisco Public Library, don't accept money from the Friends of the San Francisco Public Library". This person then commented that Commissioner Gomez might not know what she was getting into. This person then discussed Library related implications of Cato the Elder's epigram calling for total war against Carthage; expounded their view of the Library's history of broken promises; and elucidated on the importance of democratic process; and spoke concerning their perspective on the struggle between democracy and aristocracy.

Mr. Robert Pender, Park Merced Residents' Association and Lakeside Branch user, noted the importance of public libraries as being central to maintaining freedom, found that schools and libraries worked well together, and urged that the Library Commission allow the State Preschool to remain in the Bernal Heights Branch Library.

Mr. Peter Warfield welcomed the new Commissioner and called attention to: a March 4th anti-RFID article he had co-authored in the Berkeley Daily Planet; his remarks in the article disputing Berkeley Public Library claims about RSI-related injuries; his concern that RFID was a privacy threatening, secret technology; and said its use by the Library was opposed by the ACLU and EFF and other groups.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 3, 2005

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 3, 2005

An anonymous member of the public called attention to inaccuracies in the report of the Eureka Valley Branch Library Agenda Item #4, suggesting that some of those offering public comments were not correctly identified or their affiliations not reported. This person questioned attribution of comments to Ms. Thompson thought to have been made by someone else and cited lack of report of specific comments offered by Commissioner Chin.

Ms. Edith Wellin requested a correction in the spelling of her name.

Mr. Peter Warfield commented on the importance of accurate minutes and called attention to the omission of important anti-RFID comments, citing the lack inclusion of specific mention of the names of the organizations opposed to RFID implementation and the lack of specificity in reporting his Page 7 comments on approval of the Minutes. Mr. Warfield urged that the Minutes be corrected.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF FEBRUARY 3, 2005

MOTION: by Commissioner Chin, 2nd Commissioner Bautista for approval of the minutes of the regular Public Library Commission meeting of February 3, 2005.

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras, Gomez, and Strobin)

AGENDA ITEM #3 APPROVAL OF THE MINUTES OF FEBRUARY 17, 2005

Public comment on AGENDA ITEM #3 APPROVAL OF THE MINUTES OF FEBRUARY 17, 2005

An anonymous member of the public noted that past meeting minutes were now posted on the Library website. This person commented that the Minutes report of their comments on the Commission's handling of the City Librarian appointment were completely inaccurate and not what he had said. This person then commented on what they believed to be misrepresentation in the Minutes report of Mr. Warfield's comments offered in an Agenda Item #2 public comment.

Mr. Peter Warfield said that a Page 2 comment attributed to him was not what he had said. Mr. Warfield noted that he had attempted to make the point that he had been unable to obtain documents that he had requested from the Library. Mr. Warfield reported his comments pointed out that the Sunshine Ordinance Task Force had taken action against the Library in support of this request for records. Mr. Warfield also noted that it was significant in his view that the Library had not mentioned RSI related injuries in its recent reports concerning RFID.

Ms. Consuelo Faust-Anderson commented that her reported Page 6 public comments on the Bernal Heights Preschool issue had not been intended to suggest that the real class and racial divisions existing in the community were a basis of this issue rather that they were not.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF FEBRUARY 17, 2005

MOTION: by Commissioner Coulter, 2nd Commissioner Bautista for approval of the minutes of the regular Public Library Commission meeting of February 17, 2005

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras, Gomez, and Strobin)

AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

BLIP Manager Marilyn Thompson presented an update concerning the proposed renovation of the Branch Library presenting an overview of the various proposed floor plans and revisions, and calling attention to a March 7 cost estimates memo and its implication that the planned extenmsion of the building would have to be eliminated.. Ms. Thompson then outlined the history of the existing branch facilities, its design by Fred Meyer in 1940, and discussed in detail the needs placed on the spaces in both the upper and lower level of the current building highlighting the State Preschools use of the existing non-code complaint space in the lower level. Ms Thompson discussed the seismic safety issues and ADA and Building Code issues that the renovation would have to correct. The BLIP Manager reported what would be required to make necessary renovations: seismic safety and ADA (Americans with Disabilities Act) improvements; relocation and improvement to the staff work areas; relocation and expansion of the Children's Library; enhancement of the program/community meeting space; and creation of a dedicated teen area upstairs, as proposed in renovated branch building with the planned addition. Ms. Thompson then discussed designs developed by Asian Neighborhood Design to make the proposed lower level spaces compatible for joint use by the Library and the Preschool. Deputy City Attorney Catherine Barnes next explained the limitations on uses of Prop. A (Branch Library Improvement Bond 2000) funds and noted that the State Preschool would be required to pay a proportionate share of the costs of any renovation of dedicated space in the lower level of the Branch. Ms. Barnes additionally noted that as a result of recently enacted legislation, the Board of Supervisors would have to approve the granting of any below-market lease agreement allowing the Preschool to use space in the Branch Library.

Vice President Steiman joined the meeting at 4:46pm.

In response to a question by President Higueras, Ms. Thompson noted that the additional cost to accommodate the Preschool ranged from several hundred thousand to one million dollars. Then the proposed Asian Neighborhood Design design concept was discussed. Mr. Stephen Santos Rico, Chair, Child Development & Family Studies at City College of San Francisco, then outlined the efforts of City College to explore all possible options to keep the Preschool open as well as identify additional sources of funding to provide the maximum amount of services. It was noted that an approach had been made to the San Francisco Unified School District concerning possible use of available space in the nearby Paul Revere School. It was reported that while a possibility for relocation of the State Preschool to the school site existed, there was as yet no agreement that it could do so. Mr. Santos Rico concluded by reporting that City College also had to consider the impact of ongoing financial costs related to this program.

Ms. Thompson then outlined the challenges imposed when the construction cost estimates for the proposed renovation were received by the Library at the beginning of February. She again reported dramatic construction costs increases and noted that as proposed the project was $1 million over budget. The BLIP Manager observed that there were limited options in this situation and suggested that it would be necessary to eliminate the proposed addition and modify the proposed design to contain project costs. Ms. Thompson noted that the Commission would have to decide, given ADA and Code requirements, as well as library program needs that the entire existing facility would have to be reserved for Library use or that there would have to be significant library services reductions in order to accommodate dedicated space for the Preschool in the facility.

Public comment on AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

An anonymous member of the public observed that this was a discouraging situation and suggested the Library's adoption, as a result of efforts to obtain Prop. 14 State Library Bond funds, of the goal of cooperation between schools and public libraries with dedicated space for study centers was problematic. This person suggested that the Library had also been $1 million over budget on the new Mission Bay and Glen Park Libraries.

President Higueras clarified a point raised by the anonymous member of the public pointing out that Prop. 14 (State Library Construction Bond) called for partnerships to be formed with school districts. Vice President Steiman corrected an erroneous assertion by this member of the public that the proposed new Glen Park Branch Library had been "one million" over budget. Vice President Steiman noted that the $88,000 in increase costs had made possible creation of more than 8,000 sq. ft new Branch Library.

Mr. Bill Sorro, a 45 year resident of Bernal Heights, lamented the loss of affordability in the neighborhood leading to the loss of many low income families. Mr. Sorro suggested that the Preschool was entitled to stay in the Branch Library and that the community would not allow another loss of such a community resource. Mr. Sorro found that race and class divisions were at issue in this situation.

Ms. Jennifer Norris commented that it was becoming clear that budget limitations and the ADA requirements would lead to loss of public space in the Branch. Ms. Norris urged that access to the playground be retained by the Children's Room.

Mr. Robert Pender, Park Merced Residents' Association and regular library user, lauded free public libraries as supported by Carnegie and again noted that schools and libraries worked well together. Mr. Pender urged that the Library Commissioners to allow the State Preschool to return to the Bernal Heights Branch Library after renovation.

Mr. Peter Warfield expressed puzzlement at the cost increases report for this Branch in contrast to those for the Eureka Valley Branch. Mr. Warfield noted this was the only preschool located in a branch library and that the Library had in the past provided free space to the Friends of the Library.

Mr. Eric Quesada, 15 year Bernal Heights resident, found the staff's presentation among the worse he had ever seen and suggested that it was wrong that an outside organization had to become involved to save the Preschool. Mr. Quesada said that he disagreed with the Deputy City Attorney's views concerning limitations on expenditure of bond funds.

Ms. Virginia Khyber regretted that it would be necessary for the Preschool to relocate but noted that the Library needed the space.

Ms. Vida Sanford commented that she had voted in support of the Bonds to renovate the Branch Library and was opposed the loss of the Preschool. Ms. Sanford noted that the Preschool's parents were also taxpayers and that the preschool had been a cultural hub for 25 years. Ms. Sanford called attention to the active parent participation in the Preschool and that the voters also approved additional funding to create and maintain preschool services.

Ms. Demece Garepis, Bernal Heights Community Center, noted that everyone was working to find a way to preserve the Preschool, agreed with Mr. Quesada's comments about funding, and urged the creation of relationships between San Francisco School District and City College to preserve low income services.

Rosaria, a site supervisor at the State Preschool, reported that the Preschool did not currently share use of the community room and noted that they did not have an alternative location to go to. She suggested a need to be creative, pointing out that the Preschool children grew up and would use the Library. She also noted that gentrification was a painful issue in the community.

Ms. Elizabeth Correa, a preschool teacher for 25 years, urged that the Commission allow the Preschool to remain in the Branch Library, noting that it was a critically needed resource in the community.

Ms. Amy Lee, Parent's Voices, a City College student and Preschool parent requested that the Preschool return to the Branch Library after renovation. Ms. Lee called attention to the a success of this model cooperative program and called attention to the limited options available to parents for convenient safe and inspiring preschool programs. Ms. Lee suggested that allowing the Preschool to return was in fulfillment of the Library's mission.

Ms. N'Tanya Lee, Executive Director, Coleman Advocates for Children & Youth, congratulated Commissioner Gomez on her appointment and expressed support for the Preschool remaining in the Branch Library. Ms. Lee commented that there was too narrow a vision and that public resources needed to be dedicated to serve all of the children of the community.

Ms. Anna Schell, Parent's Voices, and a HUD Section 8 holder, urged the Commissioners to preserve the Preschool and with it diversity in the Community noting that low income Bernal Heights residents were facing significant losses of services. Ms. Schell urged that funding be found to allow the Preschool to remain at the Branch Library.

Ms. Sydney G. Clements, an early childhood specialist and Bernal Heights Branch Library user, noted the importance of bringing both children and parents into the libraries and called attention to the community's ownership of the Library; suggesting that the various agencies involved should collaborate and think creatively to serve the community.

Mr. Jose Luis Pavon, a Bernal Heights resident, thanked the parents for supporting the Preschool and speaking for low income residents, communities of color, and taxpayers noted the importance of preserving diversity, and urged the Commissioners that preschool deserved use of space in the Branch.

Ms. Lara Soto, 18 year San Francisco resident, called attention to the lack of affordable preschool services for Latinos and called on the Commissioners to preserve the preschool as an investment in youth. Ms. Soto noted that preschool children were kept away from crime and violence and provided the opportunity for further education.

Ms. Miriam Mueller, a Library volunteer, suggested that should City College be able to raise $1 million, a renovation package could be put together that would resolve the issue. She noted that any loss of library space, especially children's space must be avoided, so this problem had to be solved.

Mr. Jesse Powell, 57 year San Francisco resident, commented that the children should not have to suffer and that the funds must be found to keep the Preschool at the Branch Library. He urged the Commissioners to think creatively and find a solution.

Ms. Linda Mickelson, a CCSF Preschool Director, noted her familiarity with the difficult issues involved pointing out that family involvement in the Preschool was essential as was the case with the State preschool which served both parents and children. Ms. Mickelson called on the Commissioners to value education and family involvement and recognize the critical importance of the teacher training provided by the State Preschool. She found disturbing that essential community services were pitted against one another.

Mr. David Turner, a 30 year resident of Bernal Heights, urged the Commissioners to preserve use of the Branch Library as a library noting that everyone in the community was supportive of the Preschool, suggesting for example the Bernal Heights Community Center or the Paul Revere School.

Ms. Consuelo Faust-Anderson, an 18 year Bernal Heights' resident, commented that if the preschool would have to leave the neighborhood she would support its remaining in the Library, but as a mother of teenage library users, she also supported expanding the Library. Ms Faust-Anderson urged that that the community come together to find a solution. She also suggested that a community forum on issues related to gentrification would be beneficial noting that the Library was not the enemy.

Mr. Steve Shapiro, Bernal Heights neighborhood center, supported keeping the Preschool at the Branch Library suggesting that the issues involved were being framed too narrowly and that the Library should try something unique that could serve as a model. Mr. Shapiro suggested that the community was under attack and needed to rally to preserve its vital resources.

Mr. Terry Milne commented that should the Preschool remain at the Branch it would result in a renovated Branch Library actually smaller than before. Noting that the Preschool would have to relocate in 2006 in any event, he wondered why the emphasis was on the 2008 reopening of the Library with little discussion of the actual certain move out in 2006. Mr. Milne called attention to the importance of the community room.

Ms. Viola Morris, Executive Director of the Bernal Heights Neighborhood Center, commented that the proposed Asian Neighborhood Design proposal the best option and urged continued discussion to find ways to make it possible.

Ms. Muriel Meunier-Fiebelkorn, Director of the City College State Preschool at the Bernal Heights Branch Library noted that they had considered the Neighborhood Center as a possible relocation option but found that it was not usable.

Ms. Laverne Fisher commented that if the Preschool remained there would be less library services and therefore she opposed permanent use of library space by the preschool. Keeping the preschool would be a costly symbolic gesture, especially as the need for neighborhood libraries had increased by the closure of many school libraries. Ms. Fisher suggested the Preschool find another permanent home.

Ms. Blesilda Almacon, Parent's Voices, urged the Commissioners to save the Bernal Heights State Preschool.

Ms. Maria Luz Torre, Parent's Voices, requested that the Preschool remain located in the Branch Library and expressed dismay that the choices were being narrowed to exclude the preschool. She observed that there were no available location options and that the Revere School was only a possibility. She suggested that the choice made should reflect the greater public need.

Mr. Oscar Grande, an Excelsior/Mission neighborhood activist, supported keeping the State Preschool at the Bernal Heights Branch Library. He noted that the parents and children were speaking from their hearts and expressing a sincere desire to stay. He suggest as public servants the Commissioners should listen and find that the best use for the Library was to serve the low income children already facing many barriers.

Mr. Mauricio Vela, a 16 year Bernal Heights resident, thanked all of those who supported saving the Preschool. He urged the Commissioners to reflect on the choice for a shared use and noted that the Community had not had a chance to consider the other options. Mr. Vela suggested that the choices were not as narrow as presented. Mr. Vela expressed support for expanding the Branch Library and keeping the Preschool.

Ms. Rosanne Liggett, Bernal Heights' representative on the Council of Neighborhood Libraries and volunteer at the Bernal Heights Neighborhood Center supported the proposed plan for renovation of the Bernal Heights Branch Library and suggested that as it was very important that the community find a new home for the Preschool. Ms. Liggett noted that the Library was not responsible for the Preschool's problems and that they should find a new permanent home.

Ms. Viola Morris, Executive Director of the Bernal Heights Neighborhood Center, called for everyone concerned to work together to find a way so that the Branch Library and the State Preschool could continue to co-exist and serve the Community.

Commission discussion of AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

President Higueras noted that everyone was aware of the importance of services provided to low income minority families and the Bernal Heights Community by the State Preschool. President Higueras also acknowledged that low-income and minority families were facing many challenges as the neighborhood changed. President Higueras noted that the Public Library and City College had differing roles, responsibilities and that while in a perfect world shared use could be of value, at the end of the day the Commissioners had the responsibility to secure the best possible library services within their financial limitations. President Higueras suggested that City College now had opportunity to step forward and include support for the Preschool in a planned construction bond issue. The Library Commission President noted the City College would have to take action by July 2005 in order to include funding to sustain its Preschool Program in the proposed bond issue. President Higueras noted that there was no lack of appreciation for the contributions of the Preschool and urged that the Community take their concerns to the City College trustees. The Library Commission President called attention to the fact that it was the Commissioners duty to provide the best possible Library for Bernal Heights and that it might be possible for a win-win if City College would step up to its responsibilities for its Preschool program and thereby allow for shared use within a larger structure. President Higueras pointed to use of the Paul Revere School as a potential option and urged that the School District be actively involved in helping to find as solution. The Commission President pointed out that both an interim and funding for a permanent solution for the Preschool had to be done. President Higueras suggested that others must join in finding an answer and noted that this was likely the Library's only opportunity for a long time to improve the Bernal Heights Branch Library.

Commissioner Helen Marte Bautista noted that the Library serves the entire community and called attention to the need for increased library services for teens and children. Commissioner Bautista noted that the Library could consider a shared arrangement similar to other joint uses but only in circumstances where both partners had the means to fulfill their commitments. Commissioner Bautista urged that a dialogue begin to identify ways to configure space in the Branch to address its serious seismic safety and ADA accessibility issues as well as library best uses. Commissioner Bautista found that there was hope that City College could identify funding in their proposed bond issue but emphasized that the Library's Bond funds could not be used for this purpose. Commissioner Bautista pointed out that the Community needed both a good branch library and the Preschool.

Commissioner Steven Coulter noted that everyone supported the Preschool but that the Library had responsibility to serve the entire community. Commissioner Coulter called attention to the fact that the Preschool had enjoyed 25 years of rent free use of space and that there were reasonable options, such as the Paul Revere School, for them to relocate and remain in the neighborhood. Commissioner Coulter pointed out that the San Francisco Unified School District wanted to have a preschool at its Revere site and that City College was going forward with its own bond proposals that could also provide solutions. Commissioner Coulter affirmed that the Library was interested in potential for shared use but felt that the proposal by Asian Neighborhood Design did not provide for real shared use when Library and Preschool hours coincided. Commissioner Coulter expressed concern with the possible loss of the community meeting space and noted that the Commissioners had to make a decision consistent with its policy against reducing library services. Commissioner Coulter observed that the Library remained open to true shared use but that it was time for the San Francisco Unified School District and City College to be approached to become involved in solving this situation.

The Acting City Librarian and the BLIP Manager noted that efforts were still under consideration to preserve the community meeting space within the revised design.

Commissioner Lonnie Chin said that the Commissioners needed to decide this question and recalled the lesson learned in her 35 years of experience as an educator serving largely low income and minority communities. Commissioner Chin pointed out that the Library had an important role to play but that the primary responsibility for education rests with the schools. Commissioner Chin remarked that it was the norm that there be seamless education for both children and their parents and that in her experience shared spaces did not result in a quality program. Commissioner Chin found the Preschool's proposals not well thought out and called attention to that fact that declining enrollments resulted space being available in many underused school buildings. Commissioner Chin noted that the Paul Revere School was slated to become a "Dream School" and that many critically important additional staffing and funding resources were going to be provided there. Commissioner Chin noted that the Commissioner should do what is best for the children, observing that our libraries were small and very heavily used. Commissioner Chin point out that the Bernal Heights Branch was small and that all of its space was needed for a library for all. Commissioner Chin suggested that it was only practical to look to the schools to Recreation and Park Department to find available space that best served the kids.

Commissioner Jewelle Gomez expressed concern that City College appeared to be less than responsive to the needs of its own program. Commissioner Gomez agreed that the Preschool needed to remain in the neighborhood and expressed concern that City College did not appear to be actively involved in finding a solution. Commissioner Gomez noted that she was moved by the sincerity of the community speakers and urged them to express their concerns to the City College Trustees and urge them to assume their responsibilities. Commissioner Gomez noted that there were many valid points raised on all aspects of this matter, but noted that staff working conditions was a critically important issue that had not appropriately been considered. Commissioner

Gomez called on City College Administration to come forward with its response to this problem.

President Higueras reiterated that it was necessary that proposed responses to this problem go forward together; that City College take the issues seriously; and that community advocates let the College Trustees and the School Board members know the importance of this Preschool Program. President Higueras said that the Library Commissioners were duty bound to provide Bernal Heights with the best library possible and affirmed that the Commissioners were committed to explore all possible options. However, President Higueras point out that City College had the responsibility to find the funds needed to preserve their own program. President Higueras observed that should funding for the Preschool become available, then the Commissioners could consider options, but it was their first duty to do justice to the needs of the Library system.

Commissioner Chin pointed out that inclusion of preschool was become the norm nationwide for local education systems and that the Federal Government had been funding such efforts since 1965. She noted that a preschool in every school has been the wave of the future and was appropriate as most schools, even small ones, had sufficient space available. Commissioner Chin remarked at a key element was teacher training and more parent involvement.

Commissioner Bautista emphasized that it was important that the Commissioner provide Bernal Heights with the same level of children's services provided in other similar sized branch libraries and that doing so would benefit all of the community's children.

Commissioners requested that Ms. Muriel Meunier-Fiebelkorn, Director of the City College State Preschool at the Bernal Heights Branch Library come forward so that they could request that she convey their concerns to the City College program administrators. Ms. Meunier-Fiebelkorn reported that she had been diligently searching for alternative locations for the Preschool without success since the beginning of last Summer.

Commissioner Coulter recommended that as part of the Commission action on this item that formal letters be sent to both the Chancellor and Board of Trustees of City College and the Superintendent and Board of Education of the San Francisco Unified School District requesting their involvement in efforts to preserve the Preschool in Bernal Heights. In response to a question by Mr. Vela, the Acting City Librarian suggested that the Commission's proposed action was similar to that taken in response to proposals for shared space at the Eureka Valley-Harvey Milk Memorial Branch; going forward with the renovation as planned but leaving open a possibility for other options should sufficient funding be found to make them feasible.

MOTION: by Commissioner Coulter, 2nd Commissioner Gomez directing staff to: 1) proceed with planning for the space (at the Bernal Heights Branch Library) for Library use; 2) continue to explore with the Bernal Preschool possibilities for a shared use; and, 3) the Commission will send letters to the chief executives of City College of San

Francisco and the San Francisco Unified School District explaining the Library Commission's decision and urging them to continue a search for another location, particularly at the Paul Revere Elementary School.

ACTION: 6-1 adopted

6 AYES (Bautista, Chin, Coulter, Higueras, Gomez, and Steiman)
1 NO (Strobin)

President Higueras called a recess at 6:44pm
The Library Commission returned to session at 6:55pm.

BLIP MANAGER'S REPORT

BLIP Manager Marilyn Thompson presented her regular tripartite report on the Branch Library Improvement Program's Budget, Schedule, and ongoing and planned construction activities (copy attached). The BLIP Manager noted in her budget report that the Library proposed to go forward with its 3rd sale of Prop. A (2000) Bonds in conjunction with the City's proposed sale of Academy of Sciences and Zoo Bonds. Ms. Thompson noted that there would be no special or informational reports presented at this meeting.

Public comment on the BLIP MANAGER'S REPORT

An anonymous member of the public called the Commissioners' attention to the Board of Supervisors February 23rd action making the Richmond Branch Library a City landmark. This individual noted that the landmarking legislation emphasized the 9th Avenue side of the building rather than its 10th Avenue side.

Commission discussion of BLIP MANAGER'S REPORT

President Higueras expressed concern with the choice to paint the exterior of the renovated Excelsior Branch white, making it an inviting target for graffiti, and strongly recommended a darker color be chosen. The Commission President suggested that he would welcome a request for "change order" if necessary to paint the building a color more resistant to tagging. In response to President Higueras' question about project signage, it was reported that the artwork had been sent to the contractor and that appropriate signage was in production.

Commissioner Bautista reported that tagging at Excelsior Branch she had seen in the Morning had been cleaned up before the end of the same day. Ms. Thompson reported graffiti removal was the responsibility of the contractor during construction.

AGENDA ITEM # ADJOURNMENT

President Higueras proposed that the Commission adjourn in honor of the observance of St. Patrick's Day.

MOTION: by Commissioner Coulter, 2nd Commissioner Chin to adjourn the regular March 17, 2005 Public Library Commission meeting in honor of St. Patrick's Day, Ireland, and the contributions of Irish Americans to San Francisco and the late San Francisco Poet Philip Lamantia.

Public comment on AGENDA ITEM # ADJOURNMENT

An anonymous member of the public called attention to the recent death of internationally renowned Excelsior Distinct of San Francisco born Surrealist Poet Philip Lamantia whose passing had been recognized by the Board of Supervisors.

Mr. Peter Warfield agreed with the proposal to recognize St. Patrick's Day noting that while not wearing anything green he was carrying a green file folder.

ACTION: AYE 7-0 (Bautista, Chin, Coulter, Gomez, Higueras, Steiman, and Strobin)

The Commission meeting adjourned at 7:17pm.

Michael Housh, Commission Secretary 3/25/05

Please note: These are draft minutes subject to revision by the Library Commission. Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS:

Bernal Heights Branch Library Floor plan (February 17, 2005)
Bernal Heights Branch Library Floor plan (October 6, 2004)
Asian Neighborhood Design Options for the Bernal Heights State Preschool memo March 7, 2005
BLIP Summary Schedule, Budget, and Construction Reports

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

Minutes of the Library Commission Meeting March 17, 2005

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

San Francisco Public Library

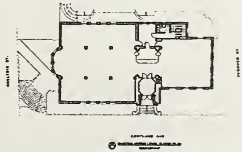
Library Commission
March 17, 2005

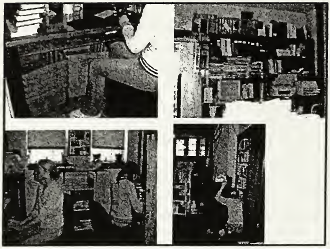
Public Comment

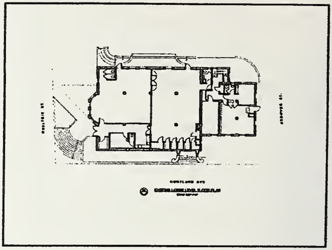
Approval of Minutes 2/3/05

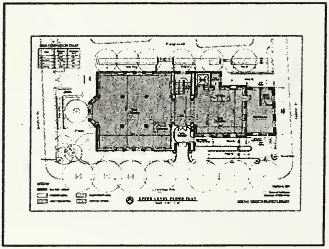
Approval of Minutes 2/17/05

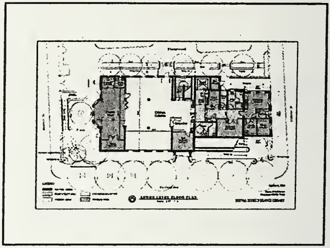
Bernal Heights Library

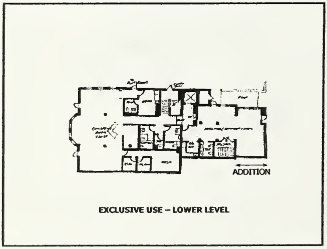




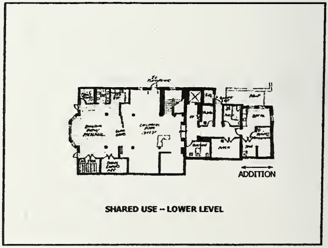








EXCLUSIVE USE – LOWER LEVEL

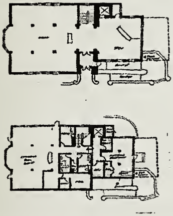


SHARED USE – LOWER LEVEL

Bernal Heights Library

Stephen Santos Rico,
Chair, Child Development & Family Studies
City College of San Francisco

Bernal Heights Library



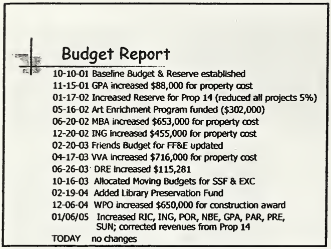
Bernal Heights Library

Bond Program Manager's Reports

Informational Presentations
Regular Reports
Special Reports

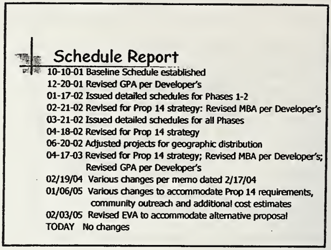
Regular Reports

BUDGET
SCHEDULE
ACTIVE PROJECTS
CONSTRUCTION
COMMUNITY OUTREACH



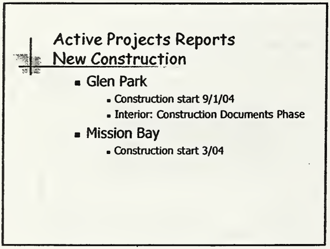
Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000 for property cost
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Art Enrichment Program funded ($302,000)
06-20-02 MBA increased $653,000 for property cost
12-20-02 ING increased $455,000 for property cost
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000 for property cost
06-26-03 DRE increased $115,281
10-16-03 Allocated Moving Budgets for SSF & EXC
02-19-04 Added Library Preservation Fund
12-06-04 WPO increased $650,000 for construction award
01/06/05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN; corrected revenues from Prop 14
TODAY no changes



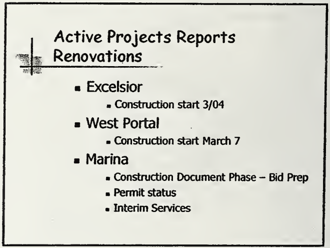
Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer's
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy: Revised MBA per Developer's
03-21-02 Issued detailed schedules for all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy; Revised MBA per Developer's; Revised GPA per Developer's
02/19/04 Various changes per memo dated 2/17/04
01/06/05 Various changes to accommodate Prop 14 requirements, community outreach and additional cost estimates
02/03/05 Revised EVA to accommodate alternative proposal
TODAY No changes



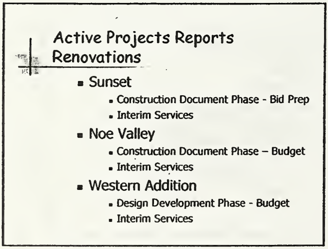
Active Projects Reports New Construction

- Glen Park
  - Construction start 9/1/04
  - Interior: Construction Documents Phase
- Mission Bay
  - Construction start 3/04



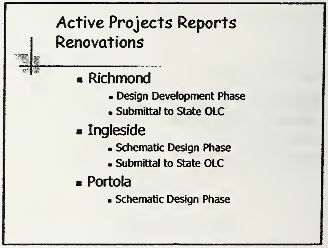
Active Projects Reports Renovations

- Excelsior
  - Construction start 3/04
- West Portal
  - Construction start March 7
- Marina
  - Construction Document Phase – Bid Prep
  - Permit status
  - Interim Services



Active Projects Reports Renovations

- Sunset
  - Construction Document Phase - Bid Prep
  - Interim Services
- Noe Valley
  - Construction Document Phase – Budget
  - Interim Services
- Western Addition
  - Design Development Phase - Budget
  - Interim Services



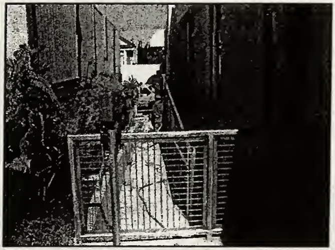
Active Projects Reports Renovations

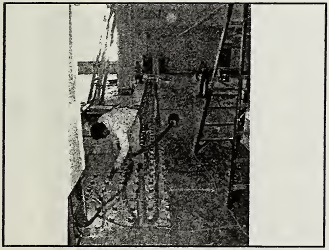
- Richmond
  - Design Development Phase
  - Submittal to State OLC
- Ingleside
  - Schematic Design Phase
  - Submittal to State OLC
- Portola
  - Schematic Design Phase

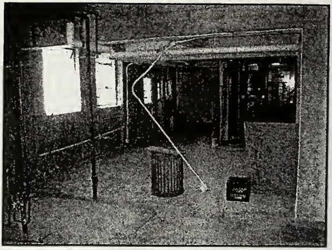
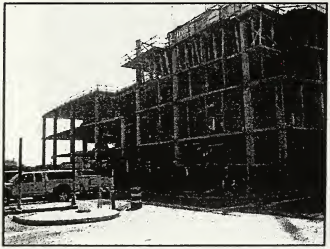
Active Projects Reports Renovations

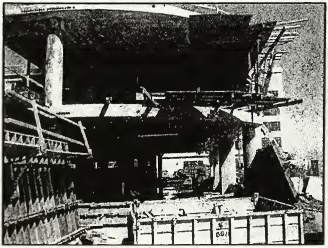
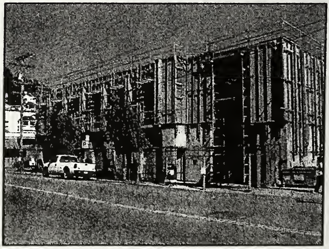
- Bernal Heights
  - Schematic Design Phase - Budget
- Potrero
  - Schematic Design Phase

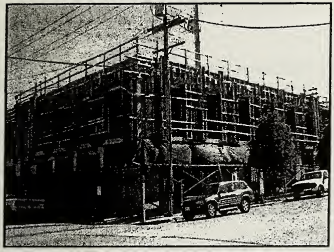
Construction Reports







Community Outreach Update

- Library meetings:
  - 3/10 Ingleside community meeting
  - 4/5 Portola community meeting
- Library presence:
  - 3/7 Bayview Town Center planning meeting
  - 4/2 Potrero Hill Artists Exhibition
- Related Govt. Boards/Commissions:
  - none

Community Outreach Update

- Other Outreach:
  - Website
  - Bulletin Board – Sixth Floor

Bond Program Manager's Reports

Adjournment

BRANCH LIBRARY
IMPROVEMENT PROGRAM

BERNAL HEIGHTS BRANCH LIBRARY UPDATE

March 2005

As part of the bond measure overwhelmingly passed by the voters in November 2000, the San Francisco Public Library plans to renovate the Bernal Heights Branch Library. The priorities are to reduce seismic risk, meet current code requirements and modern technological needs and comply with the Americans with Disabilities Act (ADA).

In October 2004, the Library showed the community plans for a two story addition on the Andover side of the building, a new Teen Center upstairs, an expansion of the Children's area to the lower level and a Program Room with after-hours access for community use.

Recently, the Library received the preliminary cost estimate for this proposed renovation plan and it is more than $1 million over budget. To meet the budget, Library staff recommends not constructing an addition to the building and moving the library materials processing area to the lower level. In order to maximize the collection size, staff continues to recommend moving the Children's Area to the lower level and retaining, if possible, a Teen Center upstairs. However, under this plan there would not be space for a separate Program Room nor the Preschool after the renovation.

To make these improvements, the branch will close for two years. Construction will require relocation of the City College preschool that now occupies the basement. Some propose that the Library decrease library services and build space for the preschool's return. Others suggest alternative permanent sites for the preschool in the neighborhood.

At this meeting the Library Commission will take public comment, consider proposed plans, and is expected to take action on the direction of the Bernal Heights branch renovation.

Library Commission Meeting
Thursday, March 17, 2005
Main Library, 100 Larkin Street, Koret Auditorium
Meeting starts at 4:00 P.M.

For more information,
call the Library's Chief of Branches at 415.557.4353
or the Office of the Bond Program Manager at 415.557.4354

For more information about the Branch Library Improvement Program,
check the Library website at www.sfpl.org

To express your opinion, please write to mhoush@sfpl.org.

San Francisco Public Library

BRANCH LIBRARY
IMPROVEMENT PROGRAM

BIBLIOTECA BERNAL HEIGHTS NUEVA INFORMACION

MARZO 2005

Como parte de la propuesta que fue aprobada por los electores en noviembre del 2000, la Biblioteca Pública de San Francisco ha propuesto remodelar la sucursal Bernal Heights. Las prioridades son: reducir el riesgo sísmico, adoptar los actuales requisitos legales, satisfacer las necesidades de la moderna tecnología, y acatar la ley para gente discapacitada (Americans with Disabilities Act. ADA).

En Octubre del 2004 la Biblioteca mostró los planes originales: una ampliación de dos pisos en el lado de la calle Andover, un Centro de Adolescentes, el traslado del Cuarto Juvenil al piso bajo y un Cuarto de Programas para uso de la comunidad con horarios extendidos.

Recientemente la Biblioteca ha recibido el coste estimado del plan para la renovación propuesta que excede en más de un millón de dólares el presupuesto. Para cumplir con el presupuesto, la Biblioteca recomienda: no construir la ampliación del edificio y trasladar el área de procesamiento de materiales al piso bajo. Para aprovechar al máximo el tamaño de la colección de libros, la Biblioteca continúa recomendando trasladar el Cuarto Juvenil al piso bajo y mantener, si es posible, un Centro de Adolescente en el primer piso. Sin embargo, con este plan no habrá espacio para un Cuarto de Programas ni para la escuela pre-escolar después de la renovación.

Para hacer estas mejoras, la sucursal Bernal Heights cerrará durante dos años. La construcción requiere el traslado de la escuela pre-escolar de City College que actualmente ocupa el piso bajo. Algunas personas proponen reducir el área de servicios de la biblioteca, y reservar este espacio para que la escuela pre-escolar regrese. Otras personas proponen como alternativa un sitio permanente para la pre-escuela en la vecindad.

En esta reunión, el Comité de la Biblioteca escuchará las opiniones del público, tomará en consideración los planes propuestos, y se espera tomar medidas sobre la dirección de la renovación de la Biblioteca Bernal Heights.

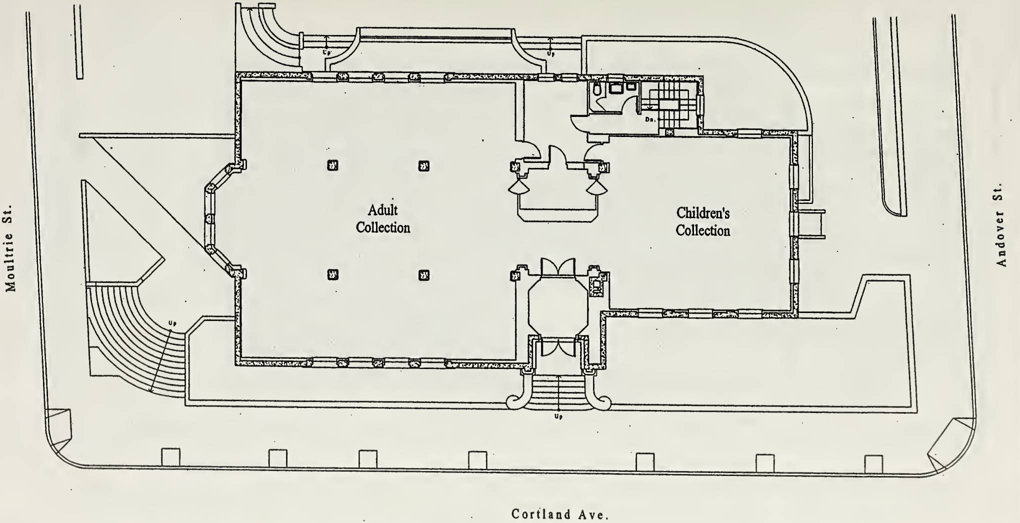
Reunión del Comité de la Biblioteca
Jueves, 17 de marzo del 2005
Biblioteca Central, 100 Larkin Street, en el Koret Auditorium
La reunión empieza a las 4:00 P.M.

Para más información, llame al 415 557-4353
o a la oficina del programa Bond al 415 557 -4354

Para más información sobre el programa de ampliación de las bibliotecas,
Visite la página de internet www.sfpl.org

Para expresar su opiniones, por favor escriba a mhoush@sfpl.org.

San Francisco Public Library

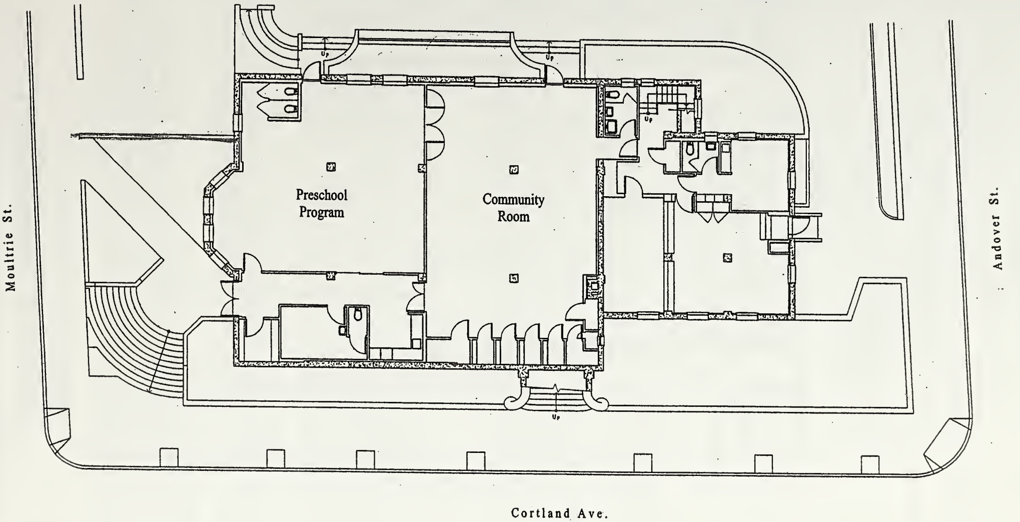

Moultrie St.
Andover St.
Cortland Ave.
Adult Collection
Children's Collection
Up
Up
Up
Up
Dn.

BERNAL HEIGHTS BRANCH LIBRARY

EXISTING UPPER LEVEL FLOOR PLAN

NOT TO SCALE

February 17, 2005


Moultrie St.
Preschool Program
Community Room
Up
Up
Up
Up
Andover St.
Cortland Ave.

BERNAL HEIGHTS BRANCH LIBRARY

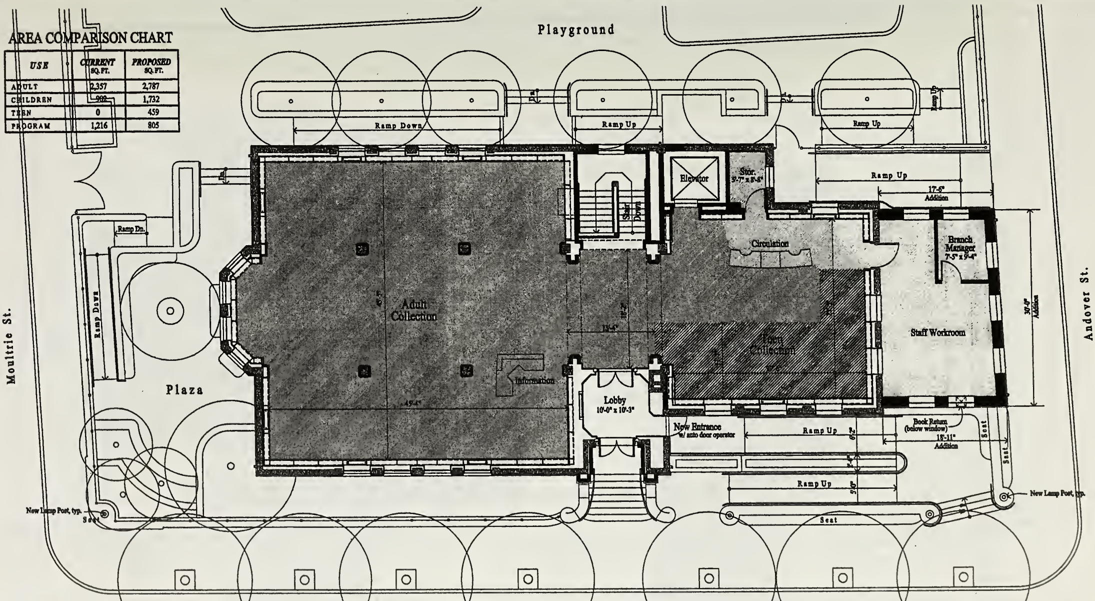
EXISTING LOWER LEVEL FLOOR PLAN

NOT TO SCALE

February 17, 2005

AREA COMPARISON CHART

USE	CURRENT SQ. FT.	PROPOSED SQ. FT.
ADULT	2,357	2,787
CHILDREN	982	1,732
TEEN	0	459
PROGRAM	1,216	805


Playground
Ramp Down
Ramp Up
Ramp Up
Ramp Up
Ramp Up
17'-6" Addition
Elevator
Stair 5'-7" x 8'-8"
Stair Down
Circulation
Branch Manager 7'-5" x 9'-4"
Staff Workroom
30'-0" Addition
Adult Collection
Information
Teen Collection
Lobby 10'-0" x 10'-3"
New Entrance w/ auto door operator
Book Return (below window)
18'-11" Addition
Ramp Up
Ramp Up
Seat
Seat
Seat
New Lamp Post, typ.
New Lamp Post, typ.
Seat
Ramp Dn.
Ramp Down
Dn.
Plaza
Moultrie St.
Andover St.
Cortland Ave.

LEGEND

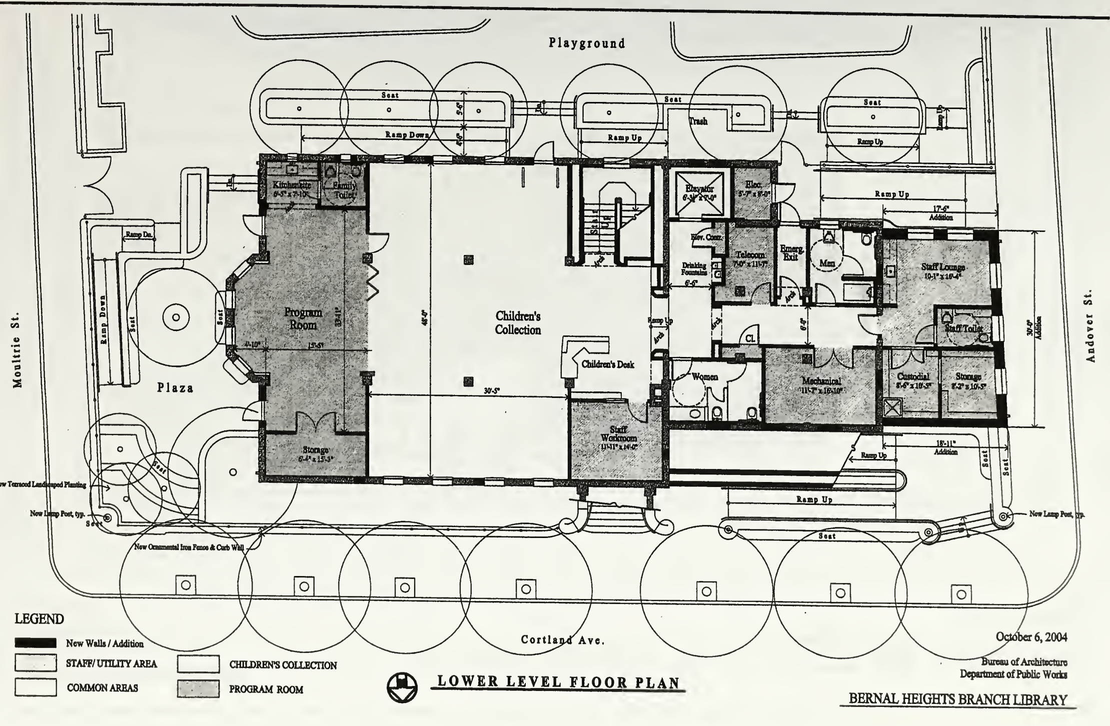
- ■ New Walls / Addition
- ☐ COMMON AREAS
- ▨ ADULT COLLECTION
- ☐ STAFF/ UTILITY AREA
- ▨ TEEN COLLECTION

UPPER LEVEL FLOOR PLAN

October 6, 2004

Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY


Playground
Moultrie St.
Andover St.
Cortland Ave.
Plaza
Seat
Ramp Down
Ramp Up
Ramp Dn.
Dn.
Trash
5'-6"
4'-6"
Kitchenette
6'-5" x 7'-10"
Family Toilet
Program Room
33'-11"
4'-10"
15'-5"
Storage
6'-4" x 15'-3"
48'-0"
Children's Collection
Children's Desk
30'-5"
Staff Workroom
11'-11" x 14'-0"
Stair Up
Arch
Elevator
6'-3½" x 7'-0"
Elec.
5'-7" x 8'-0"
Elev. Contr.
Drinking Fountains
6'-6"
Telecom
7'-0" x 11'-7"
Emerg. Exit
Men
6'-0"
CL
Women
Mechanical
11'-7" x 16'-10"
Staff Lounge
10'-1" x 16'-4"
Staff Toilet
Custodial
8'-6" x 10'-5"
Storage
8'-2" x 10'-5"
17'-6"
Addition
30'-0"
Addition
18'-11"
Addition
New Terraced Landscaped Planting
New Lamp Post, typ.
New Ornamental Iron Fence & Curb Wall

LEGEND

- ■ New Walls / Addition
- ☐ STAFF/ UTILITY AREA
- ☐ COMMON AREAS
- ☐ CHILDREN'S COLLECTION
- ▨ PROGRAM ROOM

LOWER LEVEL FLOOR PLAN

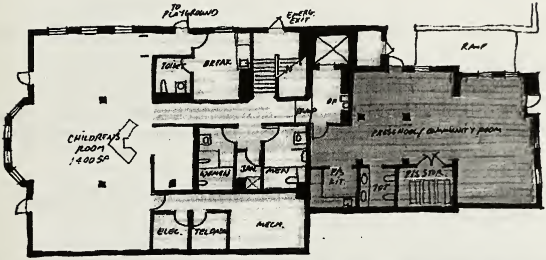
October 6, 2004

Bureau of Architecture
Department of Public Works

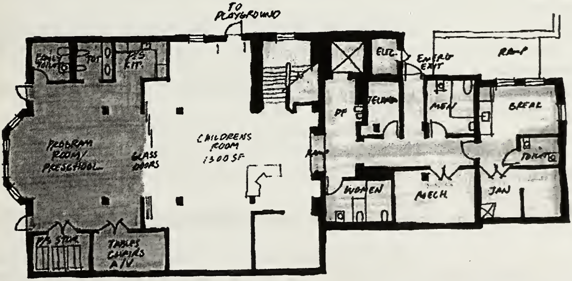
BERNAL HEIGHTS BRANCH LIBRARY

BERNAL PRESCHOOL PROGRAM
OPTIONS AT BERNAL HEIGHTS BRANCH LIBRARY

March 17, 2005


TO PLAYGROUND
EMERG. EXIT
RAMP
TOILET
BREAK
CHILDREN'S ROOM
1400 SF
ELEV
OF
PRESCHOOL/COMMUNITY ROOM
WOMEN
JAN
MEN
P/S KIT
TOT
P/S STOR.
ELEC.
TELEDATA
MECH.

EXCLUSIVE USE


TO PLAYGROUND
FAMILY TOILET
TOT
P/S KIT
ELEC.
EMERG EXIT
RAMP
PF
TELEDATA
MEN
BREAK
PROGRAM ROOM/ PRESCHOOL
GLASS DOORS
CHILDRENS ROOM
1300 SF
RAMP
TOILET
WOMEN
MECH
JAN
P/S STOR
TABLES CHAIRS A/V

SHARED USE

BRANCH LIBRARY
IMPROVEMENT PROGRAM

BERNAL HEIGHTS RENOVATION
PRESCHOOL LEGAL AND FUNDING ISSUES*

A. Library
Preschool use: Exclusive
Preschool services: All day

- Preschool pays for interior renovation of their space and a percent of the building's structural and utility upgrade.
- Preschool pays for ongoing utilities & maintenance. **
- Preschool to fence in play area and pays a pro-rated share of outside improvements.
- Board of Supervisors would have to approve a below market lease. The lease needs to be with a City department, such as DCYF or Real Estate, who would have an agreement with City College.

B. Library
Preschool use: Shared – space available for library use afternoons, evenings, and weekends
Preschool services: Mornings only

- If the preschool has de minimis use of the space, which is defined as not more than 7-10% of the cost of the building renovation and of open hours, then the Library could pay for the renovation of the space. ***
- Library bonds may not be used to construct playground areas, but could be used for perimeter fencing assuming that the fencing is beneficial to planned library use (to constrain children during outside story time, e.g.).
- If the lease is at a below market rate, the Board of Supervisors would have to approve a short term lease (i.e., 5 years) that could be renewed or terminated. Continued occupancy of the preschool after the initial lease would require a finding by the Library Commission at that time that the space is not required for library services.
- Any expansion of the use (hours & space) would probably not be possible, as it would be subject to review to ensure that the proposed change would not exceed the de minimis threshold and therefore violate the restriction of using the Library Bond proceeds for Library purposes.
- Preschool pays for a share of ongoing utilities & maintenance. **

C. Library
Preschool use: Exclusive
Preschool services: Mornings

- Same as A, except the Library could pay to fence in the playground, since the public could use it in the afternoons.

---

* This is not an official legal opinion, only general legal guidelines.
* * The utilities and maintenance costs are because of Prop E's limitation on library funds only for Library use. These costs could be estimated and incorporated into the monthly lease rate or separately billed.
*** The improvements need to be primarily consistent with Library uses, the space and cost of improvements that are not arguably desirable for library uses must be truly de minimis (i.e. extra tot toilets and storage closets) and the non de minimis improvements need to be readily incorporated into library uses if/when the preschool lease expires.

3/11/05

City College of San Francisco – Bernal Heights State Pre-School

- **Site Investigation**
- **Prepared by Asian Neighborhood Design for City College of San Francisco**

1. **Physical Requirements: Licensed Pre-School Center:**

   a. 24 children x 35 SF = 840 net SF
   b. Toilets:
   -2 fixtures (toilets) for children's', estimate size: 6'-6" x 7'-0" (50 SF-net)
   -2 fixtures for adult/staff; separate Men's and Women's (50 SF –net /each)
   c. Kitchenette: Refrigerator, range/oven, sink and dishwasher w/ counters and cabinets. (Min. Temp. requirements for Dishwasher)
   Estimate 6'-6" x 8'-0" (52 SF-net)
   d. Storage: Cots, roll-away storage, mats, shelves, toys. Est. 6' x 15' (90 SF-net)
   e. Total interior Childcare: 840 + 50+ 100+52 + 90 = 1,132 SF-net
   (exclusive of walls, corridors, shafts, etc.)
   f. Occupancy: E3 Childcare – A3 Library. No occupancy separation required.
   E3 = 1:35 SF A3 = 1:15 SF
   g. Outdoor Play Area: 24 x 75 = 1,800 SF wheel chair accessible to Day Care space; can be used in 'blocks' during the day. (i.e. 6 children at a time by 4 blocks = 24 children. Play Area can then be sized for 6 children x 75 SF = 450 SF area)
   h. Mechanical/Electrical: Heating required for interior space (68 deg- 85 deg)
   i. Water Temp controls at (105 to 120 degrees)
   j. Electrical: General Lighting, and outlets
   k. Operation Hours: Existing half-day program; optional full-time program

2. **Options for site location investigation: (2/15/05)**

- **Existing Library-Ground Floor: 500 Cortland Avenue**
  -Renovated ground floor Library space.

  -Meeting with Library Architect to develop multiple options.

- **Adjacent Bernal Heights Recreation Center site: 500 Moultrie**
  -Existing paved play area for possible new modular classroom and playground. Area is adjacent to the existing Recreation Center.

  -Conducting preliminary investigation of site and program

- **Paul Revere School-Annex: 555 Tompkins Street**
  -Existing ground floor classroom space and possible outdoor playground space.
  -Renovate existing restrooms for children's restroom and accessible-adult staff use.

  -Conducting preliminary investigation of site and program

- **Saint Kevin's Church:** **704 Cortland Avenue**
  -Existing ground floor space and possible outdoor playground area.
  -Install new children's restroom, renovate existing adult restrooms to accessible
  -Provide new fire exit paths (egress) from daycare space
  -Provide accessible path of travel
  -Develop outdoor Play Area

  - Location has been inspected and reviewed. Preliminary investigation concludes that site is not a viable option for the subject Pre-School program.

- **Market Heights:** **1000 Tompkins Avenue**
  -Existing undeveloped ground floor spaces at foundation
  -Access located off of Fire Lane at Farmer's Market
  -Provide new fire exit paths (egress) from potential daycare space
  -Provide accessible path of travel into site and to playground area

  - Location has been inspected and reviewed. Preliminary investigation concludes that site is not a viable option for the subject Pre-School program.

- **Other site options:**

  -College Hill Reservoir site near Holly Park (PUC property)

  -Alternate miscellaneous sites in Bernal Heights

  -Alternate location made by moving retaining wall between Library and Recreation & Park grounds

San Francisco Public Library

Memorandum

To: **Library Commissioners**

Fr: Paul Underwood, Acting City Librarian
Marilyn Thompson, Bond Program Manager

Date: March 7, 2005

Re: Bernal Heights Branch Library Renovation

As discussed at recent Commission meetings, construction costs have risen rapidly in California and especially in the Bay area. We have just received the preliminary cost estimate for the proposed renovation plans for the Bernal Heights Branch Library and it is more than $1 million over budget.

In order to meet the budget, we recommend not constructing an addition to the building as has been proposed in previous community meetings. In order to maximize the collection size and library services, we still recommend moving the Children's Area to the lower level and also the library materials processing area. However, under this plan, there would not be space remaining for a separate Program Room or the Preschool after the renovation.

In order to move forward on this project in a timely manner, we will recommend and request your Action on the direction of the Bernal Heights Branch Library renovation at the scheduled Commission meeting on March 17. At that time, we will provide you with more detailed information about the budget and design that will inform your decision.

CC: Supervisor Tom Ammiano
Eric Mar, President, Board of Education
Chancellor Philip Day, City College of San Francisco
Muriel Meunier-Fiebelkorn, City College of San Francisco
Rosario Villasana-Ruiz, Bernal Heights State Preschool
Margaret Brodkin, DCYF
Mardi Lurich, DCYF
Claudia Seigman, LIIF
Steve Suzuki, AND
Mauricio Vela, Parents Voices
Johanna Silva, BHNC
Demece Garepis, Bernal Neighbors
Terry Milne, Bernal Heights Preservation
Roseanne Liggett, Council of Neighborhood Libraries
Ellen Egbert, Council of Neighborhood Libraries
Donna Baro, Friends of the San Francisco Public Library
David Robinson, Precita Valley Neighbors
Consuelo Faust-Anderson, Library Citizens Advisory Committee
Lauren Munoz, Northwest Bernal Alliance
Barbara Underberg, East & South Slope Improvement Committee
NTanya Lee, Coleman Advocates for Change

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT
JUN 2 0 2005
SAN FRANCISCO
PUBLIC LIBRARY

ved
Newsom

A. Higueras, A.L.A.
it

Aarte Bautista
K. Chin
A. Coulter
Gomez
ane
h Strobin
sioners

rrera
rarian

Housh
sion Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, March 17, 2005.
(As approved June 16, 2005)

The San Francisco Public Library Commission held a regular meeting on Thursday, March 17, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4: 07pm.

The following members were present: Bautista, Coulter, Higueras, Gomez, and Strobin. Commissioner Chin joined the meeting at 4:11pm. Vice President Steiman's arrival was expected.

President Higueras introduced Commissioner Jewelle Gomez who had been recently appointed to the Public Library Commission by Mayor Newsom who responded with a brief introduce of herself.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public began with "stop the ignorance, stop the hate, don't give money to the Friends of the San Francisco Public Library, don't accept money from the Friends of the San Francisco Public Library". This person then commented that Commissioner Gomez might not know what she was getting into. This person then discussed Library related implications of Cato the Elder's epigram calling for total war against Carthage; expounded their view of the Library's history of broken promises; and elucidated on the importance of democratic process; and spoke concerning their perspective on the struggle between democracy and aristocracy.

Mr. Robert Pender, Park Merced Residents' Association and Lakeside Branch user, noted the importance of public libraries as being central to maintaining freedom, found that schools and libraries worked well together, and urged that the Library Commission allow the State Preschool to remain in the Bernal Heights Branch Library.

Mr. Peter Warfield welcomed the new Commissioner and called attention to: a March 4th anti-RFID article he had co-authored in the Berkeley Daily Planet; his remarks in the article disputing Berkeley Public Library claims about RSI-related injuries; his concern that RFID was a privacy threatening, secret technology; and said its use by the Library was opposed by the ACLU and EFF and other groups.

AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 3, 2005

Public comment on AGENDA ITEM #2 APPROVAL OF THE MINUTES OF FEBRUARY 3, 2005

An anonymous member of the public called attention to inaccuracies in the report of the Eureka Valley Branch Library Agenda Item #4, suggesting that some of those offering public comments were not correctly identified or their affiliations not reported. This person questioned attribution of comments to Ms. Thompson thought to have been made by someone else and cited lack of report of specific comments offered by Commissioner Chin.

Ms. Edith Wellin requested a correction in the spelling of her name.

Mr. Peter Warfield commented on the importance of accurate minutes and called attention to the omission of important anti-RFID comments, citing the lack inclusion of specific mention of the names of the organizations opposed to RFID implementation and the lack of specificity in reporting his Page 7 comments on approval of the Minutes. Mr. Warfield urged that the Minutes be corrected.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF FEBRUARY 3, 2005

MOTION: by Commissioner Chin, 2nd Commissioner Bautista for approval of the minutes of the regular Public Library Commission meeting of February 3, 2005.

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras, Gomez, and Strobin)

AGENDA ITEM #3 APPROVAL OF THE MINUTES OF FEBRUARY 17, 2005

Public comment on AGENDA ITEM #3 APPROVAL OF THE MINUTES OF FEBRUARY 17, 2005

An anonymous member of the public noted that past meeting minutes were now posted on the Library website. This person commented that the Minutes report of their comments on the Commission's handling of the City Librarian appointment were completely inaccurate and not what he had said. This person then commented on what they believed to be misrepresentation in the Minutes report of Mr. Warfield's comments offered in an Agenda Item #2 public comment.

Mr. Peter Warfield said that a Page 2 comment attributed to him was not what he had said. Mr. Warfield noted that he had attempted to make the point that he had been unable to obtain documents that he had requested from the Library. Mr. Warfield reported his comments pointed out that the Sunshine Ordinance Task Force had taken action against the Library in support of this request for records. Mr. Warfield also noted that it was significant in his view that the Library had not mentioned RSI related injuries in its recent reports concerning RFID.

Ms. Consuelo Faust-Anderson commented that her reported Page 6 public comments on the Bernal Heights Preschool issue had not been intended to suggest that the real class and racial divisions existing in the community were a basis of this issue rather that they were not.

Commission discussion of AGENDA ITEM #3 APPROVAL OF THE MINUTES OF FEBRUARY 17, 2005

MOTION: by Commissioner Coulter, 2nd Commissioner Bautista for approval of the minutes of the regular Public Library Commission meeting of February 17, 2005

ACTION: 6-0 AYE (Bautista, Chin, Coulter, Higueras, Gomez, and Strobin)

AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

BLIP Manager Marilyn Thompson presented an update concerning the proposed renovation of the Branch Library presenting an overview of the various proposed floor plans and revisions, and calling attention to a March 7 cost estimates memo and its implication that the planned extenmsion of the building would have to be eliminated.. Ms. Thompson then outlined the history of the existing branch facilities, its design by Fred Meyer in 1940, and discussed in detail the needs placed on the spaces in both the upper and lower level of the current building highlighting the State Preschools use of the existing non-code complaint space in the lower level. Ms Thompson discussed the seismic safety issues and ADA and Building Code issues that the renovation would have to correct. The BLIP Manager reported what would be required to make necessary renovations: seismic safety and ADA (Americans with Disabilities Act) improvements; relocation and improvement to the staff work.areas; relocation and expansion of the Children's Library; enhancement of the program/community meeting space; and creation of a dedicated teen area upstairs, as proposed in renovated branch building with the planned addition. Ms. Thompson then discussed designs developed by Asian Neighborhood Design to make the proposed lower level spaces compatible for joint use by the Library and the Preschool. Deputy City Attorney Catherine Barnes next explained the limitations on uses of Prop. A (Branch Library Improvement Bond 2000) funds and noted that the State Preschool would be required to pay a proportionate share of the costs of any renovation of dedicated space in the lower level of the Branch. Ms. Barnes additionally noted that as a result of recently enacted legislation, the Board of Supervisors would have to approve the granting of any below-market lease agreement allowing the Preschool to use space in the Branch Library.

Vice President Steiman joined the meeting at 4:46pm.

In response to a question by President Higueras, Ms. Thompson noted that the additional cost to accommodate the Preschool ranged from several hundred thousand to one million dollars. Then the proposed Asian Neighborhood Design design concept was discussed. Mr. Stephen Santos Rico, Chair, Child Development & Family Studies at City College of San Francisco, then outlined the efforts of City College to explore all possible options to keep the Preschool open as well as identify additional sources of funding to provide the maximum amount of services. It was noted that an approach had been made to the San Francisco Unified School District concerning possible use of available space in the nearby Paul Revere School. It was reported that while a possibility for relocation of the State Preschool to the school site existed, there was as yet no agreement that it could do so. Mr. Santos Rico concluded by reporting that City College also had to consider the impact of ongoing financial costs related to this program.

Ms. Thompson then outlined the challenges imposed when the construction cost estimates for the proposed renovation were received by the Library at the beginning of February. She again reported dramatic construction costs increases and noted that as proposed the project was $1 million over budget. The BLIP Manager observed that there were limited options in this situation and suggested that it would be necessary to eliminate the proposed addition and modify the proposed design to contain project costs. Ms. Thompson noted that the Commission would have to decide, given ADA and Code requirements, as well as library program needs that the entire existing facility would have to be reserved for Library use or that there would have to be significant library services reductions in order to accommodate dedicated space for the Preschool in the facility.

Public comment on AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

An anonymous member of the public observed that this was a discouraging situation and suggested the Library's adoption, as a result of efforts to obtain Prop. 14 State Library Bond funds, of the goal of cooperation between schools and public libraries with dedicated space for study centers was problematic. This person suggested that the Library had also been $1 million over budget on the new Mission Bay and Glen Park Libraries.

President Higueras clarified a point raised by the anonymous member of the public pointing out that Prop. 14 (State Library Construction Bond) called for partnerships to be formed with school districts. Vice President Steiman corrected an erroneous assertion by this member of the public that the proposed new Glen Park Branch Library had been "one million" over budget. Vice President Steiman noted that the $88,000 in increase costs had made possible creation of more than 8,000 sq. ft new Branch Library.

Mr. Bill Sorro, a 45 year resident of Bernal Heights, lamented the loss of affordability in the neighborhood leading to the loss of many low income families. Mr. Sorro suggested that the Preschool was entitled to stay in the Branch Library and that the community would not allow another loss of such a community resource. Mr. Sorro found that race and class divisions were at issue in this situation.

Ms. Jennifer Norris commented that it was becoming clear that budget limitations and the ADA requirements would lead to loss of public space in the Branch. Ms. Norris urged that access to the playground be retained by the Children's Room.

Mr. Robert Pender, Park Merced Residents' Association and regular library user, lauded free public libraries as supported by Carnegie and again noted that schools and libraries worked well together. Mr. Pender urged that the Library Commissioners to allow the State Preschool to return to the Bernal Heights Branch Library after renovation.

Mr. Peter Warfield expressed puzzlement at the cost increases report for this Branch in contrast to those for the Eureka Valley Branch. Mr. Warfield noted this was the only preschool located in a branch library and that the Library had in the past provided free space to the Friends of the Library.

Mr. Eric Quesada, 15 year Bernal Heights resident, found the staff's presentation among the worse he had ever seen and suggested that it was wrong that an outside organization had to become involved to save the Preschool. Mr. Quesada said that he disagreed with the Deputy City Attorney's views concerning limitations on expenditure of bond funds.

Ms. Virginia Khyber regretted that it would be necessary for the Preschool to relocate but noted that the Library needed the space.

Ms. Vida Sanford commented that she had voted in support of the Bonds to renovate the Branch Library and was opposed the loss of the Preschool. Ms. Sanford noted that the Preschool's parents were also taxpayers and that the preschool had been a cultural hub for 25 years. Ms. Sanford called attention to the active parent participation in the Preschool and that the voters also approved additional funding to create and maintain preschool services.

Ms. Demece Garepis, Bernal Heights Community Center, noted that everyone was working to find a way to preserve the Preschool, agreed with Mr. Quesada's comments about funding, and urged the creation of relationships between San Francisco School District and City College to preserve low income services.

Rosaria, a site supervisor at the State Preschool, reported that the Preschool did not currently share use of the community room and noted that they did not have an alternative location to go to. She suggested a need to be creative, pointing out that the Preschool children grew up and would use the Library. She also noted that gentrification was a painful issue in the community.

Ms. Elizabeth Correa, a preschool teacher for 25 years, urged that the Commission allow the Preschool to remain in the Branch Library, noting that it was a critically needed resource in the community.

Ms. Amy Lee, Parent's Voices, a City College student and Preschool parent requested that the Preschool return to the Branch Library after renovation. Ms. Lee called attention to the a success of this model cooperative program and called attention to the limited options available to parents for convenient safe and inspiring preschool programs. Ms. Lee suggested that allowing the Preschool to return was in fulfillment of the Library's mission.

Ms. N'Tanya Lee, Executive Director, Coleman Advocates for Children & Youth, congratulated Commissioner Gomez on her appointment and expressed support for the Preschool remaining in the Branch Library. Ms. Lee commented that there was too narrow a vision and that public resources needed to be dedicated to serve all of the children of the community.

Ms. Anna Schell, Parent's Voices, and a HUD Section 8 holder, urged the Commissioners to preserve the Preschool and with it diversity in the Community noting that low income Bernal Heights residents were facing significant losses of services. Ms. Schell urged that funding be found to allow the Preschool to remain at the Branch Library.

Ms. Sydney G. Clements, an early childhood specialist and Bernal Heights Branch Library user, noted the importance of bringing both children and parents into the libraries and called attention to the community's ownership of the Library; suggesting that the various agencies involved should collaborate and think creatively to serve the community.

Mr. Jose Luis Pavon, a Bernal Heights resident, thanked the parents for supporting the Preschool and speaking for low income residents, communities of color, and taxpayers noted the importance of preserving diversity, and urged the Commissioners that preschool deserved use of space in the Branch.

Ms. Lara Soto, 18 year San Francisco resident, called attention to the lack of affordable preschool services for Latinos and called on the Commissioners to preserve the preschool as an investment in youth. Ms. Soto noted that preschool children were kept away from crime and violence and provided the opportunity for further education.

Ms. Miriam Mueller, a Library volunteer, suggested that should City College be able to raise $1 million, a renovation package could be put together that would resolve the issue. She noted that any loss of library space, especially children's space must be avoided, so this problem had to be solved.

Mr. Jesse Powell, 57 year San Francisco resident, commented that the children should not have to suffer and that the funds must be found to keep the Preschool at the Branch Library. He urged the Commissioners to think creatively and find a solution.

Ms. Linda Mickelson, a CCSF Preschool Director, noted her familiarity with the difficult issues involved pointing out that family involvement in the Preschool was essential as was the case with the State preschool which served both parents and children. Ms. Mickelson called on the Commissioners to value education and family involvement and recognize the critical importance of the teacher training provided by the State Preschool. She found disturbing that essential community services were pitted against one another.

Mr. David Turner, a 30 year resident of Bernal Heights, urged the Commissioners to preserve use of the Branch Library as a library noting that everyone in the community was supportive of the Preschool, suggesting for example the Bernal Heights Community Center or the Paul Revere School.

Ms. Consuelo Faust-Anderson, an 18 year Bernal Heights' resident, commented that if the preschool would have to leave the neighborhood she would support its remaining in the Library, but as a mother of teenage library users, she also supported expanding the Library. Ms Faust-Anderson urged that that the community come together to find a solution. She also suggested that a community forum on issues related to gentrification would be beneficial noting that the Library was not the enemy.

Mr. Steve Shapiro, Bernal Heights neighborhood center, supported keeping the Preschool at the Branch Library suggesting that the issues involved were being framed too narrowly and that the Library should try something unique that could serve as a model. Mr. Shapiro suggested that the community was under attack and needed to rally to preserve its vital resources.

Mr. Terry Milne commented that should the Preschool remain at the Branch it would result in a renovated Branch Library actually smaller than before. Noting that the Preschool would have to relocate in 2006 in any event, he wondered why the emphasis was on the 2008 reopening of the Library with little discussion of the actual certain move out in 2006. Mr. Milne called attention to the importance of the community room.

Ms. Viola Morris, Executive Director of the Bernal Heights Neighborhood Center, commented that the proposed Asian Neighborhood Design proposal the best option and urged continued discussion to find ways to make it possible.

Ms. Muriel Meunier-Fiebelkorn, Director of the City College State Preschool at the Bernal Heights Branch Library noted that they had considered the Neighborhood Center as a possible relocation option but found that it was not usable.

Ms. Laverne Fisher commented that if the Preschool remained there would be less library services and therefore she opposed permanent use of library space by the preschool. Keeping the preschool would be a costly symbolic gesture, especially as the need for neighborhood libraries had increased by the closure of many school libraries. Ms. Fisher suggested the Preschool find another permanent home.

Ms. Blesilda Almacon, Parent's Voices, urged the Commissioners to save the Bernal Heights State Preschool.

Ms. Maria Luz Torre, Parent's Voices, requested that the Preschool remain located in the Branch Library and expressed dismay that the choices were being narrowed to exclude the preschool. She observed that there were no available location options and that the Revere School was only a possibility. She suggested that the choice made should reflect the greater public need.

Mr. Oscar Grande, an Excelsior/Mission neighborhood activist, supported keeping the State Preschool at the Bernal Heights Branch Library. He noted that the parents and children were speaking from their hearts and expressing a sincere desire to stay. He suggest as public servants the Commissioners should listen and find that the best use for the Library was to serve the low income children already facing many barriers.

Mr. Mauricio Vela, a 16 year Bernal Heights resident, thanked all of those who supported saving the Preschool. He urged the Commissioners to reflect on the choice for a shared use and noted that the Community had not had a chance to consider the other options. Mr. Vela suggested that the choices were not as narrow as presented. Mr. Vela expressed support for expanding the Branch Library and keeping the Preschool.

Ms. Rosanne Liggett, Bernal Heights' representative on the Council of Neighborhood Libraries and volunteer at the Bernal Heights Neighborhood Center supported the proposed plan for renovation of the Bernal Heights Branch Library and suggested that as it was very important that the community find a new home for the Preschool. Ms. Liggett noted that the Library was not responsible for the Preschool's problems and that they should find a new permanent home.

Ms. Viola Morris, Executive Director of the Bernal Heights Neighborhood Center, called for everyone concerned to work together to find a way so that the Branch Library and the State Preschool could continue to co-exist and serve the Community.

Commission discussion of AGENDA ITEM #4 BERNAL HEIGHTS BRANCH LIBRARY RENOVATION

President Higueras noted that everyone was aware of the importance of services provided to low income minority families and the Bernal Heights Community by the State Preschool. President Higueras also acknowledged that low-income and minority families were facing many challenges as the neighborhood changed. President Higueras noted that the Public Library and City College had differing roles, responsibilities and that while in a perfect world shared use could be of value, at the end of the day the Commissioners had the responsibility to secure the best possible library services within their financial limitations. President Higueras suggested that City College now had opportunity to step forward and include support for the Preschool in a planned construction bond issue. The Library Commission President noted the City College would have to take action by July 2005 in order to include funding to sustain its Preschool Program in the proposed bond issue. President Higueras noted that there was no lack of appreciation for the contributions of the Preschool and urged that the Community take their concerns to the City College trustees. The Library Commission President called attention to the fact that it was the Commissioners duty to provide the best possible Library for Bernal Heights and that it might be possible for a win-win if City College would step up to its responsibilities for its Preschool program and thereby allow for shared use within a larger structure. President Higueras pointed to use of the Paul Revere School as a potential option and urged that the School District be actively involved in helping to find as solution. The Commission President pointed out that both an interim and funding for a permanent solution for the Preschool had to be done. President Higueras suggested that others must join in finding an answer and noted that this was likely the Library's only opportunity for a long time to improve the Bernal Heights Branch Library.

Commissioner Helen Marte Bautista noted that the Library serves the entire community and called attention to the need for increased library services for teens and children. Commissioner Bautista noted that the Library could consider a shared arrangement similar to other joint uses but only in circumstances where both partners had the means to fulfill their commitments. Commissioner Bautista urged that a dialogue begin to identify ways to configure space in the Branch to address its serious seismic safety and ADA accessibility issues as well as library best uses. Commissioner Bautista found that there was hope that City College could identify funding in their proposed bond issue but emphasized that the Library's Bond funds could not be used for this purpose. Commissioner Bautista pointed out that the Community needed both a good branch library and the Preschool.

Commissioner Steven Coulter noted that everyone supported the Preschool but that the Library had responsibility to serve the entire community. Commissioner Coulter called attention to the fact that the Preschool had enjoyed 25 years of rent free use of space and that there were reasonable options, such as the Paul Revere School, for them to relocate and remain in the neighborhood. Commissioner Coulter pointed out that the San Francisco Unified School District wanted to have a preschool at its Revere site and that City College was going forward with its own bond proposals that could also provide solutions. Commissioner Coulter affirmed that the Library was interested in potential for shared use but felt that the proposal by Asian Neighborhood Design did not provide for real shared use when Library and Preschool hours coincided. Commissioner Coulter expressed concern with the possible loss of the community meeting space and noted that the Commissioners had to make a decision consistent with its policy against reducing library services. Commissioner Coulter observed that the Library remained open to true shared use but that it was time for the San Francisco Unified School District and City College to be approached to become involved in solving this situation.

The Acting City Librarian and the BLIP Manager noted that efforts were still under consideration to preserve the community meeting space within the revised design.

Commissioner Lonnie Chin said that the Commissioners needed to decide this question and recalled the lesson learned in her 35 years of experience as an educator serving largely low income and minority communities. Commissioner Chin pointed out that the Library had an important role to play but that the primary responsibility for education rests with the schools. Commissioner Chin remarked that it was the norm that there be seamless education for both children and their parents and that in her experience shared spaces did not result in a quality program. Commissioner Chin found the Preschool's proposals not well thought out and called attention to that fact that declining enrollments resulted space being available in many underused school buildings. Commissioner Chin noted that the Paul Revere School was slated to become a "Dream School" and that many critically important additional staffing and funding resources were going to be provided there. Commissioner Chin noted that the Commissioner should do what is best for the children, observing that our libraries were small and very heavily used. Commissioner Chin point out that the Bernal Heights Branch was small and that all of its space was needed for a library for all. Commissioner Chin suggested that it was only practical to look to the schools to Recreation and Park Department to find available space that best served the kids.

Commissioner Jewelle Gomez expressed concern that City College appeared to be less than responsive to the needs of its own program. Commissioner Gomez agreed that the Preschool needed to remain in the neighborhood and expressed concern that City College did not appear to be actively involved in finding a solution. Commissioner Gomez noted that she was moved by the sincerity of the community speakers and urged them to express their concerns to the City College Trustees and urge them to assume their responsibilities. Commissioner Gomez noted that there were many valid points raised on all aspects of this matter, but noted that staff working conditions was a critically important issue that had not appropriately been considered. Commissioner

Gomez called on City College Administration to come forward with its response to this problem.

President Higueras reiterated that it was necessary that proposed responses to this problem go forward together; that City College take the issues seriously; and that community advocates let the College Trustees and the School Board members know the importance of this Preschool Program. President Higueras said that the Library Commissioners were duty bound to provide Bernal Heights with the best library possible and affirmed that the Commissioners were committed to explore all possible options. However, President Higueras point out that City College had the responsibility to find the funds needed to preserve their own program. President Higueras observed that should funding for the Preschool become available, then the Commissioners could consider options, but it was their first duty to do justice to the needs of the Library system.

Commissioner Chin pointed out that inclusion of preschool was become the norm nationwide for local education systems and that the Federal Government had been funding such efforts since 1965. She noted that a preschool in every school has been the wave of the future and was appropriate as most schools, even small ones, had sufficient space available. Commissioner Chin remarked at a key element was teacher training and more parent involvement.

Commissioner Bautista emphasized that it was important that the Commissioner provide Bernal Heights with the same level of children's services provided in other similar sized branch libraries and that doing so would benefit all of the community's children.

Commissioners requested that Ms. Muriel Meunier-Fiebelkorn, Director of the City College State Preschool at the Bernal Heights Branch Library come forward so that they could request that she convey their concerns to the City College program administrators. Ms. Meunier-Fiebelkorn reported that she had been diligently searching for alternative locations for the Preschool without success since the beginning of last Summer.

Commissioner Coulter recommended that as part of the Commission action on this item that formal letters be sent to both the Chancellor and Board of Trustees of City College and the Superintendent and Board of Education of the San Francisco Unified School District requesting their involvement in efforts to preserve the Preschool in Bernal Heights. In response to a question by Mr. Vela, the Acting City Librarian suggested that the Commission's proposed action was similar to that taken in response to proposals for shared space at the Eureka Valley-Harvey Milk Memorial Branch; going forward with the renovation as planned but leaving open a possibility for other options should sufficient funding be found to make them feasible.

MOTION: by Commissioner Coulter, 2nd Commissioner Gomez directing staff to: 1) proceed with planning for the space (at the Bernal Heights Branch Library) for Library use; 2) continue to explore with the Bernal Preschool possibilities for a shared use; and, 3) the Commission will send letters to the chief executives of City College of San

Francisco and the San Francisco Unified School District explaining the Library Commission's decision and urging them to continue a search for another location, particularly at the Paul Revere Elementary School.

ACTION: 6-1 adopted

6 AYES (Bautista, Chin, Coulter, Higueras, Gomez, and Steiman)
1 NO (Strobin)

President Higueras called a recess at 6:44pm
The Library Commission returned to session at 6:55pm.

BLIP MANAGER'S REPORT

BLIP Manager Marilyn Thompson presented her regular tripartite report on the Branch Library Improvement Program's Budget, Schedule, and ongoing and planned construction activities (copy attached). The BLIP Manager noted in her budget report that the Library proposed to go forward with its 3rd sale of Prop. A (2000) Bonds in conjunction with the City's proposed sale of Academy of Sciences and Zoo Bonds. Ms. Thompson noted that there would be no special or informational reports presented at this meeting.

Public comment on the BLIP MANAGER'S REPORT

An anonymous member of the public called the Commissioners' attention to the Board of Supervisors February 23rd action making the Richmond Branch Library a City landmark. This individual noted that the landmarking legislation emphasized the 9th Avenue side of the building rather than its 10th Avenue side.

Commission discussion of BLIP MANAGER'S REPORT

President Higueras expressed concern with the choice to paint the exterior of the renovated Excelsior Branch white, making it an inviting target for graffiti, and strongly recommended a darker color be chosen. The Commission President suggested that he would welcome a request for "change order" if necessary to paint the building a color more resistant to tagging. In response to President Higueras' question about project signage, it was reported that the artwork had been sent to the contractor and that appropriate signage was in production.

Commissioner Bautista reported that tagging at Excelsior Branch she had seen in the Morning had been cleaned up before the end of the same day. Ms. Thompson reported graffiti removal was the responsibility of the contractor during construction.

AGENDA ITEM # ADJOURNMENT

President Higueras proposed that the Commission adjourn in honor of the observance of St. Patrick's Day.

MOTION: by Commissioner Coulter, 2nd Commissioner Chin to adjourn the regular March 17, 2005 Public Library Commission meeting in honor of St. Patrick's Day, Ireland, and the contributions of Irish Americans to San Francisco and the late San Francisco Poet Philip Lamantia.

Public comment on AGENDA ITEM # ADJOURNMENT

An anonymous member of the public called attention to the recent death of internationally renowned Excelsior Distinct of San Francisco born Surrealist Poet Philip Lamantia whose passing had been recognized by the Board of Supervisors.

Mr. Peter Warfield agreed with the proposal to recognize St. Patrick's Day noting that while not wearing anything green he was carrying a green file folder.

ACTION: AYE 7-0 (Bautista, Chin, Coulter, Gomez, Higueras, Steiman, and Strobin)

The Commission meeting adjourned at 7:17pm.

Michael Housh, Commission Secretary 3/25/05

Please note: Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS:

Bernal Heights Branch Library Floor plan (February 17, 2005)
Bernal Heights Branch Library Floor plan (October 6, 2004)
Asian Neighborhood Design Options for the Bernal Heights State Preschool memo March 7, 2005
BLIP Summary Schedule, Budget, and Construction Reports

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

Minutes of the Library Commission Meeting March 17, 2005

Appendix A

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

San Francisco Public Library

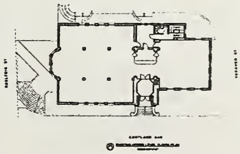
Library Commission
March 17, 2005

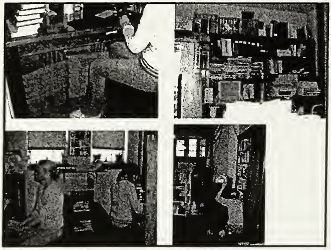
Public Comment

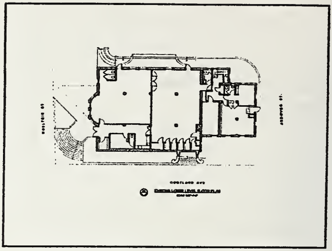
Approval of Minutes 2/3/05

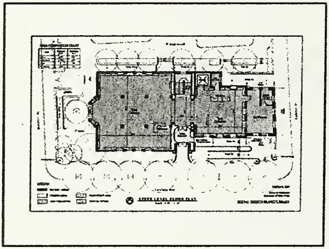
Approval of Minutes 2/17/05

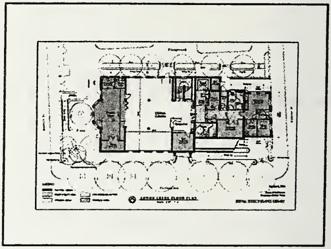
Bernal Heights Library

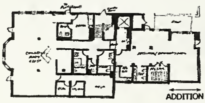




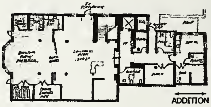








EXCLUSIVE USE – LOWER LEVEL

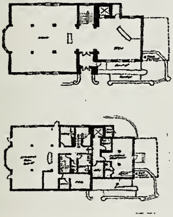


SHARED USE – LOWER LEVEL

Bernal Heights Library

Stephen Santos Rico,
Chair, Child Development & Family Studies
City College of San Francisco

Bernal Heights Library



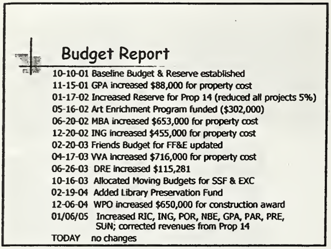
Bernal Heights Library

Bond Program Manager's Reports

- Informational Presentations
- Regular Reports
- Special Reports

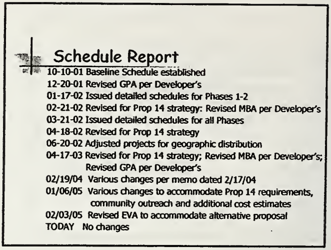
Regular Reports

- BUDGET
- SCHEDULE
- ACTIVE PROJECTS
- CONSTRUCTION
- COMMUNITY OUTREACH



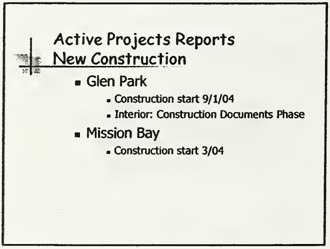
Budget Report

10-10-01 Baseline Budget & Reserve established
11-15-01 GPA increased $88,000 for property cost
01-17-02 Increased Reserve for Prop 14 (reduced all projects 5%)
05-16-02 Art Enrichment Program funded ($302,000)
06-20-02 MBA increased $653,000 for property cost
12-20-02 ING increased $455,000 for property cost
02-20-03 Friends Budget for FF&E updated
04-17-03 VVA increased $716,000 for property cost
06-26-03 DRE increased $115,281
10-16-03 Allocated Moving Budgets for SSF & EXC
02-19-04 Added Library Preservation Fund
12-06-04 WPO increased $650,000 for construction award
01/06/05 Increased RIC, ING, POR, NBE, GPA, PAR, PRE, SUN; corrected revenues from Prop 14
TODAY no changes



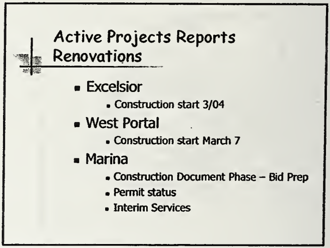
Schedule Report

10-10-01 Baseline Schedule established
12-20-01 Revised GPA per Developer's
01-17-02 Issued detailed schedules for Phases 1-2
02-21-02 Revised for Prop 14 strategy: Revised MBA per Developer's
03-21-02 Issued detailed schedules for all Phases
04-18-02 Revised for Prop 14 strategy
06-20-02 Adjusted projects for geographic distribution
04-17-03 Revised for Prop 14 strategy; Revised MBA per Developer's; Revised GPA per Developer's
02/19/04 Various changes per memo dated 2/17/04
01/06/05 Various changes to accommodate Prop 14 requirements, community outreach and additional cost estimates
02/03/05 Revised EVA to accommodate alternative proposal
TODAY No changes



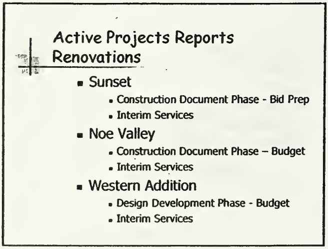
Active Projects Reports New Construction

- Glen Park
  - Construction start 9/1/04
  - Interior: Construction Documents Phase
- Mission Bay
  - Construction start 3/04



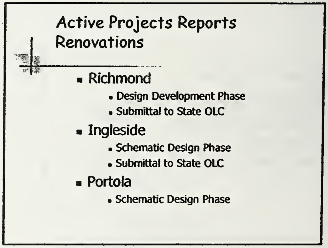
Active Projects Reports Renovations

- Excelsior
  - Construction start 3/04
- West Portal
  - Construction start March 7
- Marina
  - Construction Document Phase – Bid Prep
  - Permit status
  - Interim Services



Active Projects Reports Renovations

- Sunset
  - Construction Document Phase - Bid Prep
  - Interim Services
- Noe Valley
  - Construction Document Phase – Budget
  - Interim Services
- Western Addition
  - Design Development Phase - Budget
  - Interim Services



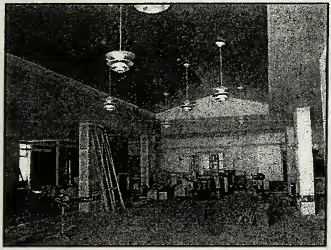
Active Projects Reports Renovations

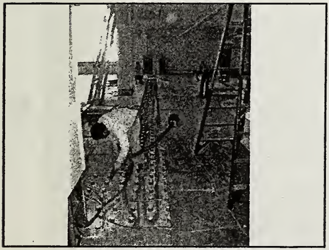
- Richmond
  - Design Development Phase
  - Submittal to State OLC
- Ingleside
  - Schematic Design Phase
  - Submittal to State OLC
- Portola
  - Schematic Design Phase

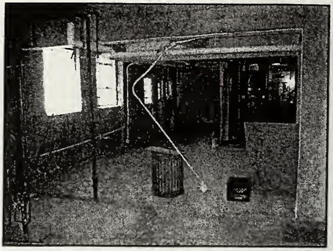
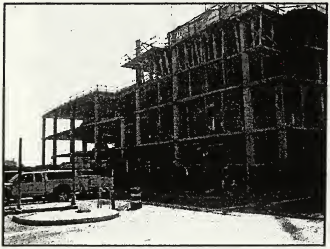
Active Projects Reports Renovations

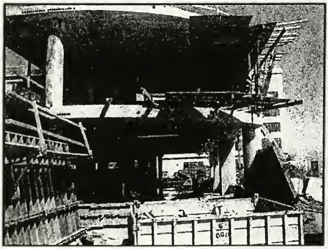
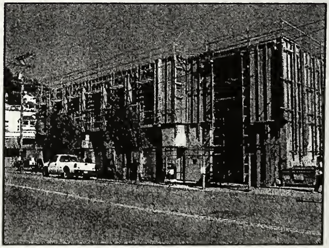
- Bernal Heights
  - Schematic Design Phase - Budget
- Potrero
  - Schematic Design Phase

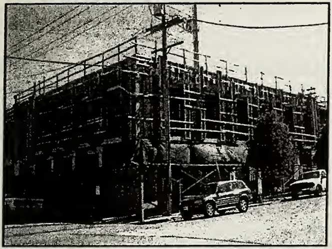
Construction Reports







Community Outreach Update

- Library meetings:
  - 3/10 Ingleside community meeting
  - 4/5 Portola community meeting
- Library presence:
  - 3/7 Bayview Town Center planning meeting
  - 4/2 Potrero Hill Artists Exhibition
- Related Govt. Boards/Commissions:
  - none

Community Outreach Update

- Other Outreach:
  - Website
  - Bulletin Board – Sixth Floor

Bond Program Manager's Reports

Adjournment

BRANCH LIBRARY
IMPROVEMENT PROGRAM

BERNAL HEIGHTS BRANCH LIBRARY UPDATE

March 2005

As part of the bond measure overwhelmingly passed by the voters in November 2000, the San Francisco Public Library plans to renovate the Bernal Heights Branch Library. The priorities are to reduce seismic risk, meet current code requirements and modern technological needs and comply with the Americans with Disabilities Act (ADA).

In October 2004, the Library showed the community plans for a two story addition on the Andover side of the building, a new Teen Center upstairs, an expansion of the Children's area to the lower level and a Program Room with after-hours access for community use.

Recently, the Library received the preliminary cost estimate for this proposed renovation plan and it is more than $1 million over budget. To meet the budget, Library staff recommends not constructing an addition to the building and moving the library materials processing area to the lower level. In order to maximize the collection size, staff continues to recommend moving the Children's Area to the lower level and retaining, if possible, a Teen Center upstairs. However, under this plan there would not be space for a separate Program Room nor the Preschool after the renovation.

To make these improvements, the branch will close for two years. Construction will require relocation of the City College preschool that now occupies the basement. Some propose that the Library decrease library services and build space for the preschool's return. Others suggest alternative permanent sites for the preschool in the neighborhood.

At this meeting the Library Commission will take public comment, consider proposed plans, and is expected to take action on the direction of the Bernal Heights branch renovation.

Library Commission Meeting
Thursday, March 17, 2005
Main Library, 100 Larkin Street, Koret Auditorium
Meeting starts at 4:00 P.M.

For more information,
call the Library's Chief of Branches at 415.557.4353
or the Office of the Bond Program Manager at 415.557.4354

For more information about the Branch Library Improvement Program,
check the Library website at www.sfpl.org

To express your opinion, please write to mhoush@sfpl.org.

San Francisco Public Library

BRANCH LIBRARY
IMPROVEMENT PROGRAM

BIBLIOTECA BERNAL HEIGHTS NUEVA INFORMACION

MARZO 2005

Como parte de la propuesta que fue aprobada por los electores en noviembre del 2000, la Biblioteca Pública de San Francisco ha propuesto remodelar la sucursal Bernal Heights. Las prioridades son: reducir el riesgo sísmico, adoptar los actuales requisitos legales, satisfacer las necesidades de la moderna tecnología, y acatar la ley para gente discapacitada (Americans with Disabilities Act. ADA).

En Octubre del 2004 la Biblioteca mostró los planes originales: una ampliación de dos pisos en el lado de la calle Andover, un Centro de Adolescentes, el traslado del Cuarto Juvenil al piso bajo y un Cuarto de Programas para uso de la comunidad con horarios extendidos.

Recientemente la Biblioteca ha recibido el coste estimado del plan para la renovación propuesta que excede en más de un millón de dólares el presupuesto. Para cumplir con el presupuesto, la Biblioteca recomienda: no construir la ampliación del edificio y trasladar el área de procesamiento de materiales al piso bajo. Para aprovechar al máximo el tamaño de la colección de libros, la Biblioteca continúa recomendando trasladar el Cuarto Juvenil al piso bajo y mantener, si es posible, un Centro de Adolescente en el primer piso. Sin embargo, con este plan no habrá espacio para un Cuarto de Programas ni para la escuela pre-escolar después de la renovación.

Para hacer estas mejoras, la sucursal Bernal Heights cerrará durante dos años. La construcción requiere el traslado de la escuela pre-escolar de City College que actualmente ocupa el piso bajo. Algunas personas proponen reducir el área de servicios de la biblioteca, y reservar este espacio para que la escuela pre-escolar regrese. Otras personas proponen como alternativa un sitio permanente para la pre-escuela en la vecindad.

En esta reunión, el Comité de la Biblioteca escuchará las opiniones del público, tomará en consideración los planes propuestos, y se espera tomar medidas sobre la dirección de la renovación de la Biblioteca Bernal Heights.

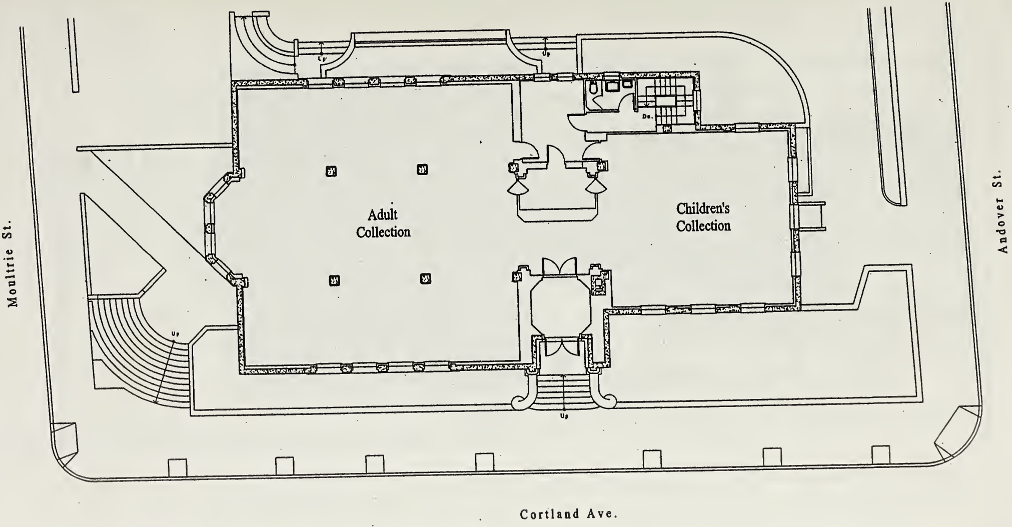
Reunión del Comité de la Biblioteca
Jueves, 17 de marzo del 2005
Biblioteca Central, 100 Larkin Street, en el Koret Auditorium
La reunión empieza a las 4:00 P.M.

Para más información, llame al 415 557-4353
o a la oficina del programa Bond al 415 557 -4354

Para más información sobre el programa de ampliación de las bibliotecas,
Visite la página de internet www.sfpl.org

Para expresar su opiniones, por favor escriba a mhoush@sfpl.org.

San Francisco Public Library

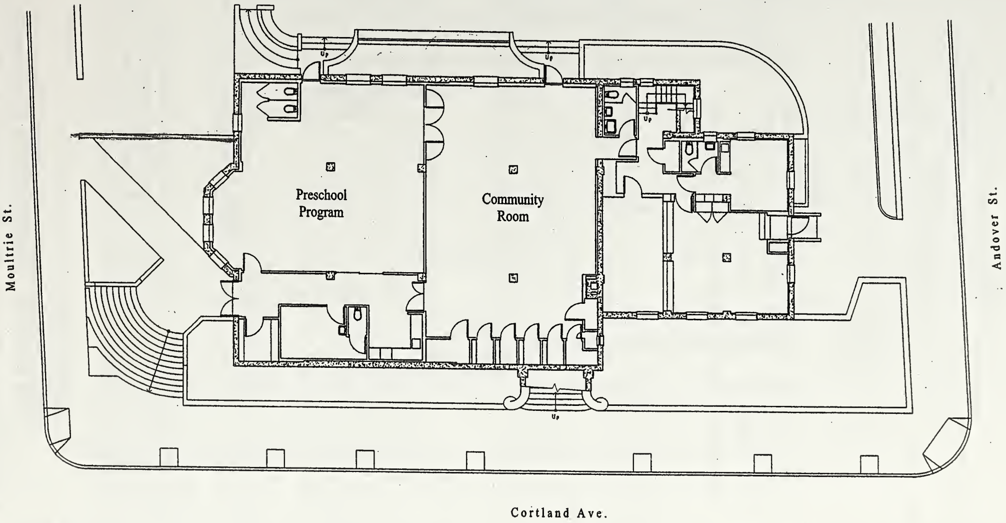

Moultrie St.
Andover St.
Adult Collection
Children's Collection
Up
Up
Up
Up
Dn.
Cortland Ave.

BERNAL HEIGHTS BRANCH LIBRARY

EXISTING UPPER LEVEL FLOOR PLAN

NOT TO SCALE

February 17, 2005


Moultrie St.
Preschool Program
Community Room
Up
Up
Up
Up
Andover St.
Cortland Ave.

BERNAL HEIGHTS BRANCH LIBRARY

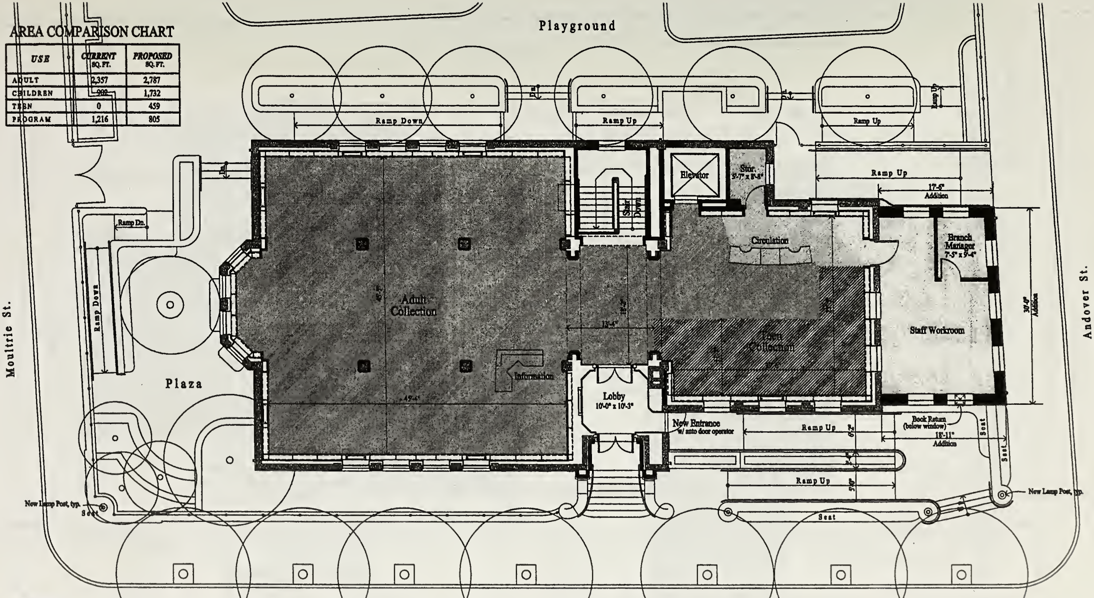
EXISTING LOWER LEVEL FLOOR PLAN

NOT TO SCALE

February 17, 2005

AREA COMPARISON CHART

USE	CURRENT SQ. FT.	PROPOSED SQ. FT.
ADULT	2,357	2,787
CHILDREN	902	1,732
TEEN	0	459
PROGRAM	1,216	805


Playground
Ramp Down
Ramp Up
Ramp Up
Ramp Up
Ramp Up
17'-6" Addition
Moultrie St.
Andover St.
Ramp Dn.
Ramp Down
Plaza
Elevator
Stor. 3'-7" x 8'-8"
Stair Down
Circulation
Branch Manager 7'-5" x 9'-4"
Staff Workroom
30'-0" Addition
Adult Collection
Information
49'-4"
13'-4"
Teen Collection
Lobby 10'-0" x 10'-3"
New Entrance w/ auto door operator
Ramp Up
Book Return (below window)
18'-11" Addition
Seat
Ramp Up
New Lamp Post, typ.
Seat
Seat
New Lamp Post, typ.
Cortland Ave.

LEGEND

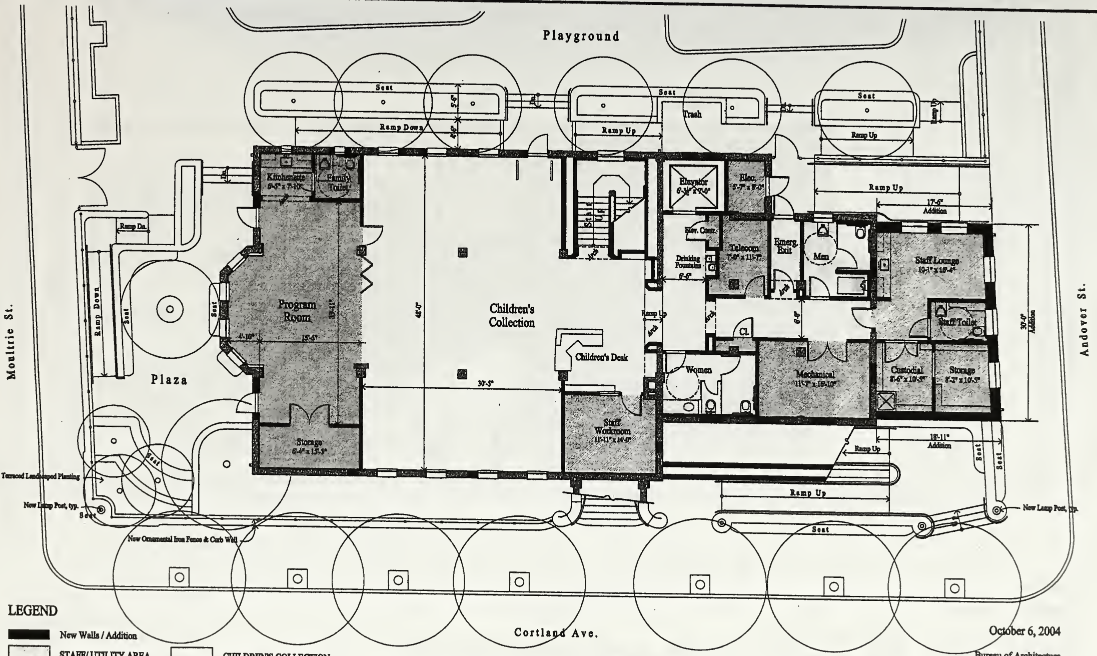
- ■ New Walls / Addition
- ☐ COMMON AREAS
- ▒ STAFF/ UTILITY AREA
- ▓ ADULT COLLECTION
- ▨ TEEN COLLECTION

UPPER LEVEL FLOOR PLAN

October 6, 2004

Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY


Playground
Moultrie St.
Andover St.
Cortland Ave.
Plaza
Seat
Ramp Down
Ramp Up
Ramp Dn.
Dn.
Trash
5'-6"
4'-6"
Kitchenette
6'-5" x 7'-10"
Family Toilet
Program Room
33'-11"
4'-10"
15'-6"
Storage
6'-4" x 15'-3"
46'-0"
30'-5"
Children's Collection
Children's Desk
Stair
UP
Elevator
6'-3½" x 7'-0"
Elec.
5'-7" x 8'-0"
Elev. Contr.
Drinking Fountains
6'-6"
Telecom
7'-0" x 11'-7"
Emerg. Exit
Men
Arch
Women
CL
6'-0"
Mechanical
11'-7" x 16'-10"
Staff Workroom
11'-11" x 14'-0"
Staff Lounge
10'-1" x 16'-4"
Staff Toilet
Custodial
8'-6" x 10'-5"
Storage
8'-2" x 10'-5"
17'-6"
Addition
30'-0"
Addition
18'-11"
Addition
New Terraced Landscaped Planting
New Lamp Post, typ.
New Ornamental Iron Fence & Curb Wall

LEGEND

- ■ New Walls / Addition
- ▨ STAFF/ UTILITY AREA
- ☐ COMMON AREAS
- ☐ CHILDREN'S COLLECTION
- ▨ PROGRAM ROOM

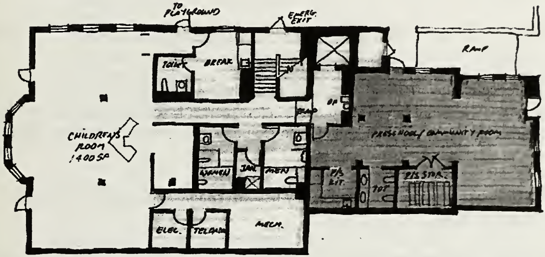
LOWER LEVEL FLOOR PLAN

October 6, 2004

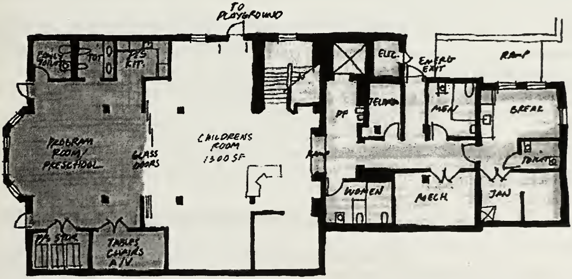
Bureau of Architecture
Department of Public Works

BERNAL HEIGHTS BRANCH LIBRARY

BERNAL PRESCHOOL PROGRAM
OPTIONS AT BERNAL HEIGHTS BRANCH LIBRARY
March 17, 2005


TO PLAYGROUND
EMERG. EXIT
RAMP
TOILET
BREAK
DF
RAMP
CHILDRENS ROOM 1400 SF
PRESCHOOL/COMMUNITY ROOM
WOMEN
JAN
MEN
P/S KIT.
TOT
P/S STOR.
ELEC.
TELDATA
MECH.

EXCLUSIVE USE


TO PLAYGROUND
FAMILY TOILET
TOT
P/S KIT.
ELEC.
EMERG EXIT
RAMP
TELDATA
DF
MEN
BREAK
PROGRAM ROOM/ PRESCHOOL
GLASS DOORS
CHILDRENS ROOM 1300 SF
RAMP
TOILET
WOMEN
MECH
JAN
P/S STOR.
TABLES CHAIRS A/V

SHARED USE

BRANCH LIBRARY
IMPROVEMENT PROGRAM

BERNAL HEIGHTS RENOVATION PRESCHOOL LEGAL AND FUNDING ISSUES*

A. Library
Preschool use: Exclusive
Preschool services: All day

- Preschool pays for interior renovation of their space and a percent of the building's structural and utility upgrade.
- Preschool pays for ongoing utilities & maintenance. **
- Preschool to fence in play area and pays a pro-rated share of outside improvements.
- Board of Supervisors would have to approve a below market lease. The lease needs to be with a City department, such as DCYF or Real Estate, who would have an agreement with City College.

B. Library
Preschool use: Shared – space available for library use afternoons, evenings, and weekends
Preschool services: Mornings only

- If the preschool has de minimis use of the space, which is defined as not more than 7-10% of the cost of the building renovation and of open hours, then the Library could pay for the renovation of the space. ***
- Library bonds may not be used to construct playground areas, but could be used for perimeter fencing assuming that the fencing is beneficial to planned library use (to constrain children during outside story time, e.g.).
- If the lease is at a below market rate, the Board of Supervisors would have to approve a short term lease (i.e., 5 years) that could be renewed or terminated. Continued occupancy of the preschool after the initial lease would require a finding by the Library Commission at that time that the space is not required for library services.
- Any expansion of the use (hours & space) would probably not be possible, as it would be subject to review to ensure that the proposed change would not exceed the de minimis threshold and therefore violate the restriction of using the Library Bond proceeds for Library purposes.
- Preschool pays for a share of ongoing utilities & maintenance. **

C. Library
Preschool use: Exclusive
Preschool services: Mornings

- Same as A, except the Library could pay to fence in the playground, since the public could use it in the afternoons.

---

* This is not an official legal opinion, only general legal guidelines.
* * The utilities and maintenance costs are because of Prop E's limitation on library funds only for Library use. These costs could be estimated and incorporated into the monthly lease rate or separately billed.
*** The improvements need to be primarily consistent with Library uses, the space and cost of improvements that are not arguably desirable for library uses must be truly de minimis (i.e. extra tot toilets and storage closets) and the non de minim improvements need to be readily incorporated into library uses if/when the preschool lease expires.

3/11/05

City College of San Francisco – Bernal Heights State Pre-School

- **Site Investigation**
- **Prepared by Asian Neighborhood Design for City College of San Francisco**

1. **Physical Requirements: Licensed Pre-School Center:**

   a. 24 children x 35 SF = 840 net SF
   b. Toilets:
   -2 fixtures (toilets) for children's', estimate size: 6'-6" x 7'-0" (50 SF-net)
   -2 fixtures for adult/staff; separate Men's and Women's (50 SF –net /each)
   c. Kitchenette: Refrigerator, range/oven, sink and dishwasher w/ counters and cabinets. (Min. Temp. requirements for Dishwasher)
   Estimate 6'-6" x 8'-0" (52 SF-net)
   d. Storage: Cots, roll-away storage, mats, shelves, toys. Est. 6' x 15' (90 SF-net)
   e. Total interior Childcare: 840 + 50+ 100+52 + 90 = 1,132 SF-net (exclusive of walls, corridors, shafts, etc.)
   f. Occupancy: E3 Childcare – A3 Library. No occupancy separation required.
   E3 = 1:35 SF A3 = 1:15 SF
   g. Outdoor Play Area: 24 x 75 = 1,800 SF wheel chair accessible to Day Care space; can be used in 'blocks' during the day. (i.e. 6 children at a time by 4 blocks = 24 children. Play Area can then be sized for 6 children x 75 SF = 450 SF area)
   h. Mechanical/Electrical: Heating required for interior space (68 deg- 85 deg)
   i. Water Temp controls at (105 to 120 degrees)
   j. Electrical: General Lighting, and outlets
   k. Operation Hours: Existing half-day program; optional full-time program

2. **Options for site location investigation: (2/15/05)**

- **Existing Library-Ground Floor: 500 Cortland Avenue**
  -Renovated ground floor Library space.

  -Meeting with Library Architect to develop multiple options.

- **Adjacent Bernal Heights Recreation Center site: 500 Moultrie**
  -Existing paved play area for possible new modular classroom and playground. Area is adjacent to the existing Recreation Center.

  -Conducting preliminary investigation of site and program

- **Paul Revere School-Annex: 555 Tompkins Street**
  -Existing ground floor classroom space and possible outdoor playground space.
  -Renovate existing restrooms for children's restroom and accessible-adult staff use.

  -Conducting preliminary investigation of site and program

- **Saint Kevin's Church:** **704 Cortland Avenue**
  -Existing ground floor space and possible outdoor playground area.
  -Install new children's restroom, renovate existing adult restrooms to accessible
  -Provide new fire exit paths (egress) from daycare space
  -Provide accessible path of travel
  -Develop outdoor Play Area

  - Location has been inspected and reviewed. Preliminary investigation concludes that site is not a viable option for the subject Pre-School program.

- **Market Heights:** **1000 Tompkins Avenue**
  -Existing undeveloped ground floor spaces at foundation
  -Access located off of Fire Lane at Farmer's Market
  -Provide new fire exit paths (egress) from potential daycare space
  -Provide accessible path of travel into site and to playground area

  - Location has been inspected and reviewed. Preliminary investigation concludes that site is not a viable option for the subject Pre-School program.

- **Other site options:**

  -College Hill Reservoir site near Holly Park (PUC property)

  -Alternate miscellaneous sites in Bernal Heights

  -Alternate location made by moving retaining wall between Library and Recreation & Park grounds

San Francisco Public Library

Memorandum

To: **Library Commissioners**

Fr: Paul Underwood, Acting City Librarian
Marilyn Thompson, Bond Program Manager

Date: March 7, 2005

Re: Bernal Heights Branch Library Renovation

As discussed at recent Commission meetings, construction costs have risen rapidly in California and especially in the Bay area. We have just received the preliminary cost estimate for the proposed renovation plans for the Bernal Heights Branch Library and it is more than $1 million over budget.

In order to meet the budget, we recommend not constructing an addition to the building as has been proposed in previous community meetings. In order to maximize the collection size and library services, we still recommend moving the Children's Area to the lower level and also the library materials processing area. However, under this plan, there would not be space remaining for a separate Program Room or the Preschool after the renovation.

In order to move forward on this project in a timely manner, we will recommend and request your Action on the direction of the Bernal Heights Branch Library renovation at the scheduled Commission meeting on March 17. At that time, we will provide you with more detailed information about the budget and design that will inform your decision.

CC: Supervisor Tom Ammiano
Eric Mar, President, Board of Education
Chancellor Philip Day, City College of San Francisco
Muriel Meunier-Fiebelkorn, City College of San Francisco
Rosario Villasana-Ruiz, Bernal Heights State Preschool
Margaret Brodkin, DCYF
Mardi Lurich, DCYF
Claudia Seigman, LIIF
Steve Suzuki, AND
Mauricio Vela, Parents Voices
Johanna Silva, BHNC
Demece Garepis, Bernal Neighbors
Terry Milne, Bernal Heights Preservation
Roseanne Liggett, Council of Neighborhood Libraries
Ellen Egbert, Council of Neighborhood Libraries
Donna Baro, Friends of the San Francisco Public Library
David Robinson, Precita Valley Neighbors
Consuelo Faust-Anderson, Library Citizens Advisory Committee
Lauren Munoz, Northwest Bernal Alliance
Barbara Underberg, East & South Slope Improvement Committee
NTanya Lee, Coleman Advocates for Change

DOCUMENTS DEPT.
APR - 1 2005
SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

Newsom

es A. Higueras, A.I.A.
ent

Steiman
resident

Marte Bautista
e K. Chin
A. Coulter
e Gomez
ah Strobin
issioners

nderwood
City Librarian

el Housh
ission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, April 7, 2005
TIME: 4:00 PM
PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order.

1. PUBLIC COMMENT

(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. MAIN LIBRARY POE UPDATE REPORT DISCUSSION

Presentation of and discussion of a status report on certain Main Library improvements recommended by the Post Occupancy Evaluation (POE) Report.

3. CITY LIBRARIAN'S REPORT DISCUSSION

by Acting City Librarian Paul Underwood

(This item is to allow the Acting City Librarian to report on recent Library activities and make announcements)

The Acting City Librarian will report on the following subjects: the new Library Technology & Privacy Advisory Committee; the "Choosing to Participate" Exhibit; National Library Week; senior library staff vacancies; California Library Legislative Day activities; a visit to the Seattle Public Library; and exhibitions and programs.

Explanatory documents: Advisory Committee charge

4. LIBRARY WEEK & WORKERS DAY RESOLUTION ACTION

Presentation of, discussion of, and possible action to approve a resolution honoring the annual observance of National Library Week during April 10-16, 2005 and calling attention to and commending the dedication, professionalism, creativity, and hard work of the staff of the San Francisco Public Library on National Library Workers Day observed on April 12, 2005.

Explanatory document: draft resolution

5. FRIENDS OF THE LIBRARY REPORT DISCUSSION

(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.)

6. LABOR UNION REPORT

(This item is to allow members of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

7. NEW BUSINESS

(This item is to allow Commissioners to introduce new agenda items for consideration.)

8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Commission Secretary, Michael Housh ACTION

Closed Session. Pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.12(a) evaluation of the Commission Secretary, Michael Housh's performance.

Open Session. Reconvene in open session and, pursuant to San Francisco Administrative Code Section 67.12: motion and vote to whether to disclose any or all of the information discussed in the closed session evaluation of Commission Secretary, Michael Housh.

9. ADJOURNMENT (requires motion and public comment) ACTION

3/31/05 - M. Housh, Commission Secretary

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of Records, Main Library, 6th Floor, (2) in the rear of the Koret Auditorium immediately before and during the meeting, and (3)to the extent possible, on the Library's website at http://sfpl.org/.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28(b)& 67.28(d).

DRAFT

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT.
APR 25 2005
SAN FRANCISCO
PUBLIC LIBRARY

05
n Newsom
r

es A. Higueras, A.I.A.
lent

Steiman
President

Marte Bautista
e K. Chin
n A. Coulter
e Gomez
rah Strobin
issioners

Underwood
City Librarian

el Housh
ission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Draft Minutes of the regular meeting of Thursday, April 7, 2005.
The San Francisco Public Library Commission held a regular meeting on Thursday, April 7, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:07pm.

The following members were present: President Higueras, Commissioners Bautista, Coulter, Gomez, and Strobin. Vice President Steiman and Commissioner Chin's arrival was expected and Commissioner Strobin was reported excused.

AGENDA ITEM #1 PUBLIC COMMENT

The anonymous member of the public commented on a March 14 New Yorker magazine article concerning the new Seattle Public Library relating a comment about San Francisco's Main Library in this article to controversies concerning San Francisco's Main Library planning and design and concluded that the article confirmed the view that San Francisco provided the exemplar of a bad library.

Jennifer, Mona, and Michael, teen library users, requested that the Main Library Teen Center be enlarged and that more materials of interest to teen users be added to the library's collections. The teen users asked to have a bigger dedicated Main Library Teen Center rather than shared use of space and with better facilities.

Mr. Peter Warfield also found the cited New Yorker article interesting and agreed that it accepted as fact that the Main Library exemplified a bad library. Mr. Warfield then recommended the Commissioners learn the views of those outside the City, such as those offered in the Unabashed Librarian, a library world newsletter, the most recent edition of which included an article about the San Francisco Public Library. Mr. Warfield then suggested that several important archival collections received by the Library thirteen years ago were not yet accessible to scholars despite promises made when they were accepted.

Commissioner Chin joined the meeting at 4:19pm

AGENDA ITEM #2 MAIN LIBRARY POE UPDATE REPORT

Following a brief introduction by Acting City Librarian Paul Underwood, Chief of the Main Library presented an update report on the Main Library Signage project and an overview of the Phase II reconfiguration of the 1st Floor, (copies attached). The Acting City Librarian then presented a report on recent developments related to moving into the Library's Support Services Center at 190-9th Street, expected at the end of April/beginning of May. Mr. Underwood then discussed plans for transition of the 1st Floor areas in the Main Library from back of house to public services. The Acting City Librarian next discussed item by item the $16.5 million in staff recommendations and responses to some original recommendations in the Main Library Post Occupancy Evaluation (POE) Report that were not accepted, (copy attached).

Public comment on AGENDA ITEM #2 MAIN LIBRARY POE UPDATE REPORT

An anonymous member of the public noted that the two explanatory documents related to this item were not listed on the meeting's agenda; suggested that the explanatory documents provided were "quick and dirty" and lacking sufficient detail to identify the sources of funding for the projects discussed or how budgeted figures related to specific projects.

Mr. Peter Warfield was appalled by the report presented, suggesting that a process on going for 5 years had still failed to address a great many of the essential changes the POE Report recommended, especially about more space for books. Mr. Warfield was troubled by what he termed inclusion of policy changes such as possible implementation of RFID technologies by architecture and design. Mr. Warfield decried lack of a reference POE Report document; suggesting that he did not recall having seen many of the POE related costs figures reported.

Vice President Steiman joined the meeting at 4:24pm

Commission discussion of AGENDA ITEM #2 MAIN LIBRARY POE UPDATE REPORT

In response to questions by President Higueras and Commissioner Bautista, the Acting City Librarian and the Chief of the Main Library discussed in detail the proposed delivery and sorting room changes as well as about both purchase and potential operating costs involved in the recommended new materials processing and delivery system. In response to a question by Vice President Steiman, Ms. Lawhun and Mr. Underwood noted that the new system would more effectively and efficiently process materials getting them more quickly back in the hands of users; requiring less staffing that could be reassigned to meet public services needs; and exposing materials processing staff to less risk for on the job injuries. Responding to a query by President Higueras, Ms. Lawhun noted that the original conveyor system would be closed up. Ms. Lawhun then outlined why the proposed system vendor was chosen and suggested that the recommended design had a sufficient track record in actual operation to determine its reliability. Responding to questions by Commissioner Coulter and President Higueras, the Chief of the Main Library and the Acting City Librarian emphasized that they were exercising great caution in going forward with this new system and carefully reviewing every step. Responding to President Higueras' question about a possible loss of storage in Brooks Hall, Ms. Lawhun noted that the Library would certainly require additional climate controlled storage for the archival collections, largely magazines and periodicals, presently held in Brooks Hall. The Acting City Librarian noted that there were no City plans to make changes in Brooks Hall. Responding to questions by Vice President Steiman, the Chief of the Main Library Acting City Librarian then outlined how materials would be relocated from storage and made available on the expanded collections on the 1st and 3rd floors. There followed a discussion about how best to house and plan for the expected expansion of city records and archival materials that were certainly going to be coming to the Library in its capacity as the City's archives. Mr. Underwood reported plans were also underway to address storing branch collections during BLIP closures. President Higueras noted that building a contemporary structure like the new Seattle Main Library was not feasible in San Francisco, that our Main Library was one of few such large urban libraries designed and built during the 1990's, and further observed that the POE Report recommendations totaling $28 million had presented a wide menu of possible options to address issues at the Main Library. President Higueras pointed out that it was never intended that all of the possible choices proposed in the POE Report would be undertaken. President Higueras further commented that the reported $16 million cost to reconfigure the Main Library in 2005 dollars represented a realistic practical response to the POE Report's identified problems. Commissioner Coulter remarked that there had been many Byzantine issues that effected design development of the Main Library. In response to a query by Commissioner Bautista, Ms Lawhun reported that there would be a soft launch of expanded wireless access at the Main Library beginning the next day. Ms. Lawhun then informed Vice President Steiman that wireless access would be included at the renovated branch libraries.

AGENDA ITEM #3 CITY LIBRARIAN'S REPORT

Acting City Librarian presented reports on the new Library Technology & Privacy Advisory Committee; the "Choosing to Participate" Exhibit; National Library Week; senior library staff vacancies; California Library Legislative Day activities; a visit to the Seattle Public Library; and exhibitions and programs. The Acting City Librarian introduced the Library's new Chief Financial Officer Jay Manglicmot, who gave the Commissioners a brief overview of his professional background. Mr. Underwood also discussed ongoing recruiting activities for a Chief of Branches and Chief of Operations. The Acting City Librarian called attention to this year's Library Legislative Day activities in Sacramento and presented a slide tour of the good and less successful features of the new Seattle Main Library he had recently visited. He concluded with an overview of exhibitions and programs.

Public comment on AGENDA ITEM #3 CITY LIBRARIAN'S REPORT

Ms. Sue Cauthen, Board of Supervisors Library Citizens Advisory Committee (LCAC), informed that Commissioners of her election as Vice Chair and Mr. Dan Weaver's election as Chair of the newly formed LCAC proposed to cooperate with the Library in carrying out its duties. Regarding the Library Privacy and Technology Advisory Committee, Ms. Cauthen noted that the legislation that created the body limited the ability of LCAC members to participate on Library created committees. Ms. Cauthen said that the Acting City Librarian had been asked to attend a meeting of the LCAC, but had not done so.

An anonymous member of the public suggested that they had thought that the new City Librarian would have assumed office by April. This individual expressed concerns with the use of the term stakeholder to descriptions of the participants in the Library Privacy and Technology Committee suggesting that participants should be chosen to represent wider interests not vested interests. This person suggested that such committees should be composed of the diversity of views and lauded critics of the Library's proposal for declining to participate. This person noted that if San Francisco was thought to be provincial, that it was the Commissioners had shown how to be to be provincial.

Mr. Peter Warfield expressed disappointment that San Francisco should be described as provincial and discussed his views on the controversies related to the design and opening of the Main Library in relation to the Acting City Librarian's presentation on the new Seattle Main Library. Mr. Warfield agreed that way-finding was critical, criticizing that SFPL's signage program had taken five years to complete. Referring to slides presented showing the Teen Center in the new Seattle Main Library; Mr. Warfield called attention to its apparent empty appearance and lack of books suggesting that this related to what he believed to be a growing trend of de-emphasis on books in libraries.

Commission discussion of AGENDA ITEM #3 CITY LIBRARIAN'S REPORT

The Acting City Librarian reported that he had not been asked to attend a meeting of the Board of Supervisors' Library Citizens Advisory Committee and would have done so had he been asked. Mr. Underwood reported that he had had detailed discussion with Mr. Weaver concerning the Library's plans for the committee.

In response to a query by President Higueras regarding the ACLU and EFF declining to participate in the Library's newly created Library Privacy & Technology Advisory Committee, Marcia Schneider, Library Chief of Community Affairs reported that she had been in contact with both Lee Tien of EFF, who indicated that he would have to consult with Mr. Warfield and made no further response, and Ann Brick of the ACLU who indicated strong interest in following the progress of the Library's consideration of these issues. President Higueras then asked the Acting City Librarian to explain how staff's plan proposed to carry out the Commissioners direction to include input from the full diversity of views on RFID in the RFP (request for proposals) process. Acting City Librarian Paul Underwood outlined how the advisory committee's work would be carried out noting that the agenda for its first meeting was not yet set and that there would be additional information developed as the Committee's work went forward. Mr. Underwood informed President Higueras that the Committee had a target date of June 16th for a public forum at the Commission to present its findings. Deputy City Attorney Catharine Barnes explained how use of an RFI (request for inform) process would facilitate wide participation by potential vendors without prejudicing participation in a future bid process. The Acting City Librarian assured President Higueras that this process would allow full evaluation of options by the Library including encumbrance of any budgeted funds while considering how to proceed with implementation of RFID should the process result in a identifying an RFID system that met the stringent requirements of the Commission and Library staff. Vice President Steiman observed that this process would not satisfy those who had made up their minds on this issue but that should not constraint staff in making its recommendations. Commissioner Coulter, a member of the Advisory Committee, found the individuals invited to participate on the Advisory Committee with him diverse and interesting and noted that the ACLU, (American Civil Liberties Union) and EFF's (Electronic Freedom Foundation) decision not to participate did not preclude future discussions with them on the issue. Commissioner Coulter found it important that the Advisory Committee's writ was to address the larger issues involved in protection of privacy and the best uses of new library technology which he thought an elevation of discussion that would benefit everyone.

Commissioner Coulter hoped that a broad array of people would be invited in to participate, including the LCAC. Commissioner Coulter found encouraging that a majority of LCAC members had voted in favor of cooperation with the Library. In answer to a question posed by Commissioner Bautista, Mr. Underwood noted that Library staff had not yet taken a position on RFID implementation and that opinion was undecided on this issue. Mr. Underwood noted that representatives of Library unions and staff in general had indicated a willingness to work together with Library Administration to educate themselves and the wider public on this matter.

Commissioner Chin left the meeting at 6:18pm.

AGENDA ITEM #4 LIBRARY WEEK & WORKERS DAY RESOLUTION

Acting City Librarian Paul Underwood read a proposed resolution honoring library staff during the observance of National Library Week and National Library Workers Day (copy attached).

Public comment on AGENDA ITEM #4 LIBRARY WEEK & WORKERS DAY RESOLUTION

An anonymous member of the public said "stop the ignorance, stop the hate, don't give money to the Friends of the San Francisco Public Library, don't accept money from the Friends of the San Francisco Public Library"; and then spoke in support of the proposed resolution noting that library staff could not be thanked enough for their service.

Mr. Peter Warfield thought that the proposed resolution did a thorough job in calling attention to often unseen behind the scenes but critically important work done by library staff.

Commission discussion of AGENDA ITEM #4 LIBRARY WEEK & WORKERS DAY RESOLUTION

Commissioner Coulter lauded the skilled and hardworking staff of the San Francisco Public Library and called attention to the need to express appreciation for the support provided to Library staff by the Friends of the Library. Commissioner Coulter expressed dismay at the anonymous member of the public's comments and description of the Friends of the Library as a hate group and requested it be included in the minutes. In response to a question by Commissioner Bautista, Ms. Schneider explained how the Library Program attendance counts were gathered.

President Higueras noted that the highlight of his service as a Library Commissioner was working with the Library's wonderful passionately dedicated staff.

MOTION: by Commissioner Coulter, 2nd Commissioner Bautista, for approval of the proposed resolution honoring the annual observance of National Library Week during April 10-16, 2005 and calling attention to and commending the dedication, professionalism, creativity, and hard work of the staff of the San Francisco Public Library on National Library Workers Day observed on April 12, 2005.

Approved by the following vote:

ACTION: 6-0 AYE (Bautista, Coulter, Higueras, Gomez, Strobin, and Steiman)

President Higueras called a brief recess at 6:29pm.
The Library Commission returned to session at 6:47pm.

AGENDA ITEM #5 FRIENDS OF THE LIBRARY REPORT

Ms. Donna Bero, Executive Director of the Friends of the San Francisco Public Library provided the Commissioners with an update on recent and upcoming activities by the Friends on behalf of the Library. Ms. Bero lauded the work of the Commissioners on behalf of the Library; invited the Commissioners to the upcoming Library Laureates Dinner on April 22nd; looked forward to the arrival of the new City Librarian Luis Herrera; and thanked Paul Underwood for his leadership as Acting City Librarian. Ms. Bero next called attention to this year's Library legislative day activities in Sacramento. Ms Bero then took opportunity to highlight the true background and grassroots nature of the membership of the Friends of the San Francisco Public Library. Ms. Bero reported that its members reflected diversity of communities in San Francisco and that far from being an elitist organization serving the special interests of the few, it was a broad based group of people who loved and supported their public libraries. The Executive Director of the Friends noted that the Friends also provided free memberships for Library staff and Library volunteers and that there were several levels of individual memberships accessible to differing income levels. Ms. Bero noted most members were at the $10 to $100 level and that the Friends served as a conduit between the Library and community members reading from letters sent to the Friends expressing love and support for the Library. Ms. Bero concluded her report discussing the Friends' regular Friday book sales outside the Larkin Street entry of the Main Library.

Public comment on AGENDA ITEM #5 FRIENDS OF THE LIBRARY REPORT

An anonymous member of the public said "stop the hate, stop the ignorance, don't give money to the Friends of the San Francisco Public Library, don't accept money from the Friends of the San Francisco Public Library". This person noted that they had worked hard to come up with this statement as an express of opposition to the Friends' Capital Campaign for the Branch Libraries and their opposition to public private partnerships. This person concluded that they believed the Friends of the San Francisco Public library to be a hate group.

Commission discussion of AGENDA ITEM #5 FRIENDS OF THE LIBRARY REPORT

Commissioner Coulter noted that the Friends of the Library made critically important contributions to our Libraries, especially raising funds to furnish and equip our Branch Libraries, and noted that the demonstrated grassroots support for libraries. Vice President Steiman honored the work of the Friends of the Library noting that without their support and hard work in drafting and convincing the voters to adopt Prop. E (Library Preservation Fund 1994) we might be facing closure of libraries. Vice President Steiman remarked that the Friends were about as elitist as the PTA (Parent Teachers Association), and that what they do is give money to the Library. Commissioner Bautista observed that without the Friends support many important library services would suffer and represented citizen partnership and advocates for the libraries. Commissioner Strobin noted that this discussion reminded her to rejoin the

Friends. Commissioner Strobin expressed her thanks for the support provided by the Friends. President Higueras expressed disappointment at the anonymous member of the public's use of rhetoric that impugns people and found unfortunate that the 4,000 members of the Friends should be characterized in such language. Commissioner Gomez noted that public comment was an opportunity to say whatever they wished but commented that as one who had been targeted by real hate organizations, the public comment offered was insulting.

AGENDA ITEM #6 LABOR UNION REPORT

No report was presented.

AGENDA ITEM #7 NEW BUSINESS

No new business was offered.

AGENDA ITEM #8 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Commission Secretary, Michael Housh

Public Comment on AGENDA ITEM #8 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

An anonymous member of the public found unclear what they should comment on not having heard a motion. This person questioned what they believed were staffing changes in the Office of the Commission Secretary.

Commission action on on AGENDA ITEM #8 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

MOTION: by Commissioner Bautista, 2nd Commissioner Strobin to go into closed session pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.12(a) evaluation of the Commission Secretary, Michael Housh's performance.

The Library Commission went into closed session at 7:05pm
Vice President Steiman left the meeting during the closed session.
The Library commission returned to open session at 7:55pm.

MOTION: by Commissioner Strobin, 2nd by Commissioner Bautista pursuant to San Francisco Administrative Code Section 67.12: not to disclose any information discussed in the closed session evaluation of Commission Secretary, Michael Housh.

ACTION: 5-0 AYE (Bautista, Coulter, Higueras, Gomez, and Strobin)

AGENDA ITEM #9ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Coulter that the meeting be adjourned.

Approved by the following vote:
5-0 AYE (Bautista, Coulter, Higueras, Gomez, and Strobin)

There being no further business, the meeting was adjourned at 7:57 pm.

Michael Housh, Commission Secretary 4/21/05

Please note: These are draft minutes subject to revision by the public library Commission.Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS to the April 7, 2005 Minutes:

POE Report- 4/1/05
Library Technology & Privacy Advisory Committee memo 3/25/05
Library Technology & Privacy Advisory Committee meeting schedule
City Librarian's Report - slides of the Seattle Main Library
National Library Week and Library Workers Day Resolution

San Francisco Public Library

TO: Library Commission
FROM: Paul Underwood, Acting City Librarian
Kathy Lawhun, Chief of the Main Library

SUBJECT: Main Library Post Occupancy Evaluation (POE) Update Report
DATE: April 1, 2005

This report includes a summary (Attachment A) of all Post Occupancy Evaluation (POE) projects that have been completed, are in progress or are in the planning stage.

POE Signage Improvements:

- LC General Engineering & Construction Inc. awarded contract in December 2003
- Subcontractor for fabrication of new signs and modification to old signs, Priority Architectural Graphics, started removing signs for modification in April 2004 with re-installation during June and July 2004. Additional new signs were installed in January and February 2005
- Installation of new lighting fixtures began and ended in July 2004 and adjustment to lighting occurred in February 2005
- Directional kiosks
    - ➢ Design, proofing and revisions of floor maps and directory, September 2004 to February 2005
    - ➢ Fabrication, delivery and installation of stainless steel podium kiosks, August 2004 to November 2004
    - ➢ Installation of glass floor directories, February to March 2005
- Page desk signs location changed and new holders fabricated due to obstructions in ceiling
- Safety modifications to kiosks done March 2005 – podium kiosks sanded on edges and corners, acrylic rods installed on upright glass and front corners and stainless steel protective caps were replaced with ones with allen screws
- Project completed on April 7, 2005, $3,900 over the budget of $500,000 due to the safety modifications

Support Services Center -190 9th Street:

- Kin Wo Construction was awarded the contract in January 2004.
- Weekly construction meetings were begun on April 29, 2004.
- Project completion and move-in scheduled to occur in April 2005

POE Phase II – Borrower Services Reconfiguration/1st Floor Public Area Expansion:

- Planning meetings restarted March 2004
- Subgroups have measured size of book collections, determined number of book stacks needed, designed staff work areas with new carrels and work surfaces, decided location of automated sorting and holds units and developed plans for ergonomic circulation counter and reference desk
- Mike White, ergonomic consultant, finished contract November 2004
- Philip Sowers, Bureau of Architecture and project architect, retired August 2004 and returned part time in October 2004. New architect, Youcef Bouhamama, assigned to project January 2005
- FKI Logistex, Crisplant division, automated sorting unit and automated holds unit design added to project in September 2004
- Draft schematic design February 2005
- Shelving and sorting room wall specifications being developed

POE SUMMARY

Attachment A

Project	Status	Funding
Phase I Improvements	▪ Bidding difficulties delayed project. ▪ Work started 4/03. ▪ **Work completed 9/03.**	▪ $1,408,983 appropriated in 2000/01 for projects. ▪ $132,952 reallocated from 2nd floor bridge project on 12/09/02. ▪ Project total is $1,541,575
Signage Revisions	▪ Fabrication bid released 10/03 ▪ Bid awarded 12/03 ▪ Project completed 4/05	▪ $50,000 appropriated for consultant services in 2000/01 ▪ $350,000 appropriated for fabrication in 2001/02 ▪ $100,000 reallocated from 2nd floor bridge project on 2/4/03 ▪ $500,000 total allocated ▪ Project total $503,900 due to 2 change orders for safety modifications
Technical Services Relocation to Support Services Center, 190 9th	▪ Construction bid released 11/03 ▪ Bid awarded 1/04 ▪ Notice to Proceed 4/27/04 ▪ Project completion and move-in scheduled for April 2005	▪ $8.6 million in Branch Improvement Program for acquisition 11/02 ▪ $577,408 appropriated in 2003/04 from Library Improvement Fund from 2nd floor bridge for construction contract, design services and project management ▪ $148,652 appropriated from Library Preservation Fund in 2003/04 for DTIS telephone work, conduit to Main and contingency ▪ Project total is $726,060
Borrower's Services Reconfiguration and 1st Floor Public Area Expansion (Phase II)	▪ Planning process restarted 3/04 ▪ Schematic design and construction documents by Bureau of Architecture 12/04-8/05 ▪ Bid & award 9/05-11/05 ▪ Construction 12/05-5/06	▪ $1,822,500 appropriated in 2001/02 for Borrower Services project. $436,182 recovered by City in 2002/03 for overhead leaving $1,386,318 from appropriated amount. ($1,890,000 estimated in POE for Public Area Expansion.) ▪ Revised cost estimate for all of Phase II is $2,721,649 construction. ▪ $700,000 for public restroom remodeling ($350,000 added 2005/06). $1,266,750 for automated sorting and holds units ($666,750 in 2004/05 & $600,000 in 2005/06) ▪ In 2004/05 budget $1,450,655 being allocated from Library Improvement Fund and $901,426 from Library Preservation Fund. ▪ In 2005/06 budget $113,000 being allocated from Library Improvement Fund and $1,236,667 from Library Preservation Fund ▪ Project total: $5,088,399 ($3,738,399 available 2004/05 & $1,350,000 to be allocated in 2005/06)
Second Floor Bridge	▪ Construction of bridge no longer planned. ▪ Improved signage mitigates need for project.	▪ $810,000 appropriated in 2001/02 for project was reallocated to other projects in 2/03.

RECOMMENDATIONS OF POST OCCUPANCY EVALUATION OF THE MAIN LIBRARY – STATUS - APRIL 2005

FUNCTIONAL DESIGN ISSUES

Recommendations	Status	Timeline	Cost
1. Maintain design excellence in all modifications	Met with representatives of SMWM who are willing to review modification design and materials	Meet with SMWM representatives as needed	Do not anticipate any cost
2. Increase public service activity on 1st and 2nd floors	Technical Services will relocate to 190 Ninth St in April 2005 Second floor bridge no longer planned. Phase II (First Floor) in final planning process Any change in 2nd floor not being considered at this time	Technical Services will relocate to 190 Ninth St in April 2005 Phase II construction planned for 12/05 to 5/06	$810,000 estimate for 2nd floor bridge was reallocated to other POE projects in 2002/2003. $1,822,300 appropriated in 2001/2002 for expansion of 1st floor. $436,182 recovered by City in 2002/2003 for overhead leaving $1,386,318 from appropriated amount. ($1,890,000 estimated in POE for Public Area Expansion.) Revised cost estimate for all of Phase II is $2,721,649 construction. $700,000 for public restroom remodeling ($350,000 added 2005/06). $1,266,750 for automated sorting and holds units ($666,750 in 2004/05 & $600,000 in 2005/06) In 2004/05 budget $1,450,655 being allocated from Library Improvement Fund and $901,426 from Library Preservation Fund. In 2005/06 budget $113,000 being allocated from Library Improvement Fund and $1,236,667 from Library Preservation Fund Project total: $5,088,399 ($3,738,399 available 2004/05 & $1,350,000 to be allocated in 2005/06)

Recommendations	Status	Timeline	Cost
3. Relocate Technical Services to an off-site location	190 9th St. building purchased in 11/02 for Support Services Center	Renovations to occur in 2004/2005 relocation to occur in April 2005	$8.6 million in Branch Library Improvement Program bonds of 2000. $577,408 appropriated in 2003/2004 from Library Improvement Fund from 2nd floor bridge for construction contract, design services and management. $148,652 appropriated from Library Preservation Fund in 2003/2004 for DTIS telephone work, conduit to Main Library, and contingency
4. Combine 1st floor check-in/check-out desk	Being addressed in plan for Borrower's Services modifications	Construction planned for 12/05 to 5/06	See #2 above
5. Combine/ relocate reference desks on floors 3,4,5	Not being considered at this time. Service desks are very difficult to remove. May do more planning for 3rd floor only after 1st floor project is completed	Planning for 3rd floor renovation would not begin until 2006	$800,000 estimate for limited modifications on 3rd floor only; will only consider if funding available
6. Remove compact shelving on floors 3,4,5	Not being considered at this time. Minimal additional shelf space achieved for high cost. May consider for 3rd floor only.	Planning for 3rd floor renovation would not begin until 2006 Note: availability of space in Brooks Hall will impact collection location/access decisions.	$800,000 estimate for modifications to 3rd floor only; will only consider if funding available

LEGIBILITY ISSUES

Recommendations	Status	Timeline	Cost
7. Redesign signage and navigational system	Project completed April 2005	Project completed April 2005	$50,000 appropriated for consultant services in 2000/01 $350,000 appropriated for fabrication in 2001/02 $100,000 reallocated from 2nd floor bridge project on 2/4/03 $500,000 total allocated Project total $503,900 due to 2 change orders for safety modifications
8. Bridge 2nd floor and allow public access to elevators on 2nd floor.	Second floor bridge no longer planned. Improved signage mitigates need for project.	Second floor bridge no longer planned.	Not applicable
9. Incorporate circular nature of atrium in signage system	See #7 above	Project completed April 2005	See #7 above

CAPACITY ISSUES

Recommendations	Status	Timeline	Cost
10. Move highly used collections to 1st, 2nd floors; create publicly accessible archive in Brooks Hall, move non-public functions out of Main Library	Relocation of Technical Services will free up 1st floor space. Plan to modify Brooks Hall for public access considered not practical Friends of the Library relocated to an non-library offsite location All fiction will be moved from 3rd to 1st floor. New Media Center will be incorporated into 1st floor. Current plans do not include moving highly used collections to 2nd	Construction planned for 12/05 to 5/06 for 1st floor.	Phase II Project total: $5,088,399

Recommendations	Status	Timeline	Cost
11. Increase number of carrels/tables with online access.	Study space and online connectivity is plentiful at this time, not being considered. Addition of wireless connectivity throughout the Main Library currently in progress.	Wireless will be activated in April 2005 in the Main Library	In annual operating budget
12. Develop archival center in Brooks Hall.	Brooks Hall no longer considered a viable project to upgrade for continual use by public or staff.	Reallocation of back-of-house areas on lower level and 6th floor will allow for some archival storage and processing to be relocated into lower level in 2005/2006. Staff will continue to explore additional options.	Not applicable

LIBRARY STAFF OPERATIONS ISSUES

Recommendations	Status	Timeline	Cost
13. Improve rate of material returned to shelves	Being addressed in Borrower's Services modifications	Construction planned for 12/05 to 5/06	See #2 above
14. Renovate loading dock	Completed 9/03	Completed 9/03	Incorporated into Phase I project. Project total was $1,541,575
15. Mechanical shades reviewed for effectiveness	Staff has adjusted to shades, some removed, some permanently closed, individual control panels could be installed.	Software is no longer supported. Alternatives are begin considered	Will be included in Operations & Maintenance Budget
16. Gather facilities concerns and address them	Many concerns have been addressed by staff or are in POE plans	On-going efforts to monitor facility	On-going costs are being built into annual budget

FACILITY STAFF OPERATIONS

Recommendations	Status	Timeline	Cost
17. Be proactive about maintaining facility	Facility staff is actively involved in this	On-going	On-going costs are being built into annual budget
18. Redesign 1st floor toilets	Construction planned for 12/05 to 5/06	Construction planned for 12/05 to 5/06	See #2 above
19. Modify exit system doors for usefulness	Completed 9/03	Completed 9/03	Incorporated into Phase I project. Project total was $1,541,575

SUMMARY OF POE COSTS AND LIBRARY ACTIONS

POE Project	POE Cost	Library Action	Estimated Cost
1. Classroom addition and lower level shelving	$1,382,629	Loading dock modified Classroom addition not being considered. Adding lower level shelving following relocation of back-of-house functions in 05/06	Incorporated into Phase I project. Project total was $1,541,575 Archival shelving included in annual budget for Main Library
2. 6th floor renovations	$798,719	Not considering	Not applicable
3a. Floors 1,2 – expand browsing & collections	$2,628,014	Expand browsing and collections on 1st flr. after Tech Services relocated Construction planned for 12/05 to 5/06	Relocation of Technical Services to off-site location: $9,326,060 Phase II (First Floor) Project Total: $5,088,399
3b. Floor 2 – collections and access	$2,460,767	Construction of bridge no longer planned.	Sign Project Costs: $503,900
3c. Floors 1,2 – service desk expansion	$3,138, 582	Floor 1 included in Phase II Project Construction planned for 12/05/5/06	Phase II (First Floor) Project Total: $5,088,399
3d. Floors 1,2 – restroom expansion	$930,048	Floor 1 included in Phase II Project Construction planned for 12/05/5/06 No longer considering modifications to 2nd floor .	Phase II (First Floor) Project Total: $5,088,399
4a. Floors 3,4 – service desk relocation	$1,663,757	Not considering at this time. May consider 3rd floor in future.	Not applicable
4b. Floors 3,4 – expand collection areas	$3,719,894	Same as above	Not applicable
5a. Floor 5 – relocate shelving /increase room	$1,011,734	Same as above	Not applicable
6. Expansion - Brooks	$10,343,204	Brooks Hall no longer considered a viable project to upgrade for continual use by public or staff.	Not applicable
Totals	**$28,077,348**		**16,459,874**

San Francisco Public Library

San Francisco Public Library Technology & Privacy Advisory Committee

The San Francisco Public Library has formed an Advisory Committee to help address new and emerging technologies, especially those that entail privacy concerns. Privacy concerns are increasingly important to both libraries and the public at large, due to many factors, including but not limited to identity theft, sophisticated tracking systems, and current provisions of the USA PATRIOT Act.

The Library Technology & Privacy Advisory Committee members include individuals with expertise in emerging technologies as well as those with a vested interest in the San Francisco Public Library system.

Initially the Advisory Committee will meet four times to accomplish certain tasks:

- Specify vendor requirements, especially those dealing with privacy protections, should the Library choose to implement RFID technology;
- Present one or more educational forums on library technology and privacy of interest to the general public

Following these initial desired outcomes, the Committee progress and charge will be evaluated.

March 25, 2005

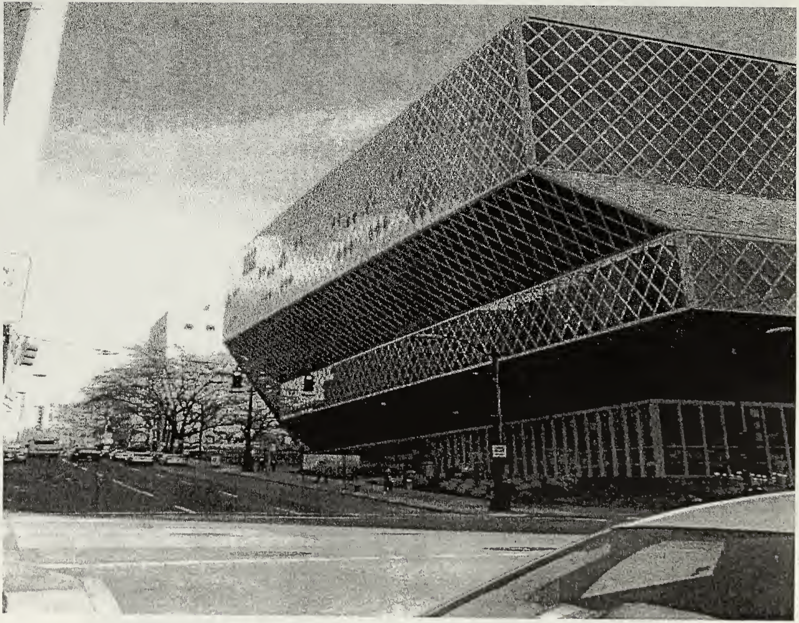
Below are the dates and venues for the meetings:

Wednesdays, 5-7 pm, Main Library, 100 Larkin St, San Francisco

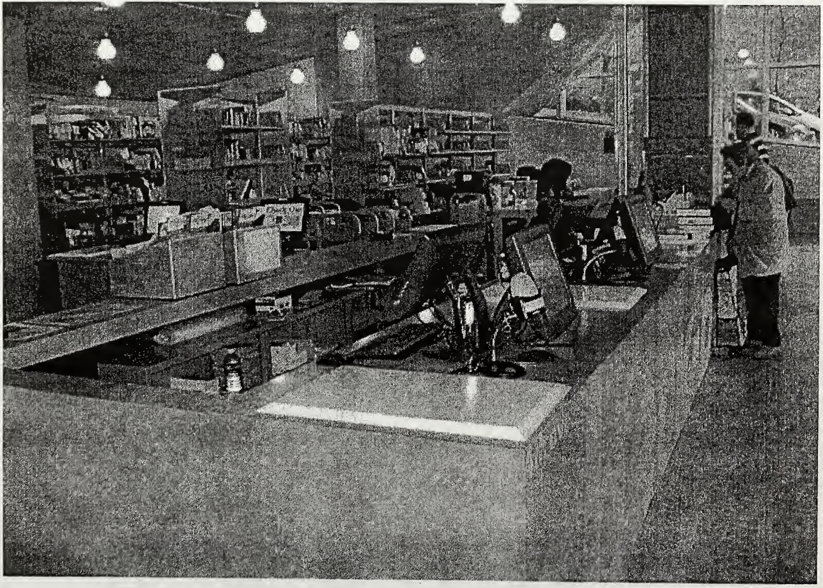
April 20	Children's Center, 2nd floor
May 11	Latino Hispanic Meeting Room B, lower level
June 1	Children's Center, 2nd floor
July 20	Latino Hispanic Meeting Room B, lower level

The public forum is tentatively scheduled for the **June 16** Library Commission Meeting, 4 pm, Koret Auditorium, lower level.

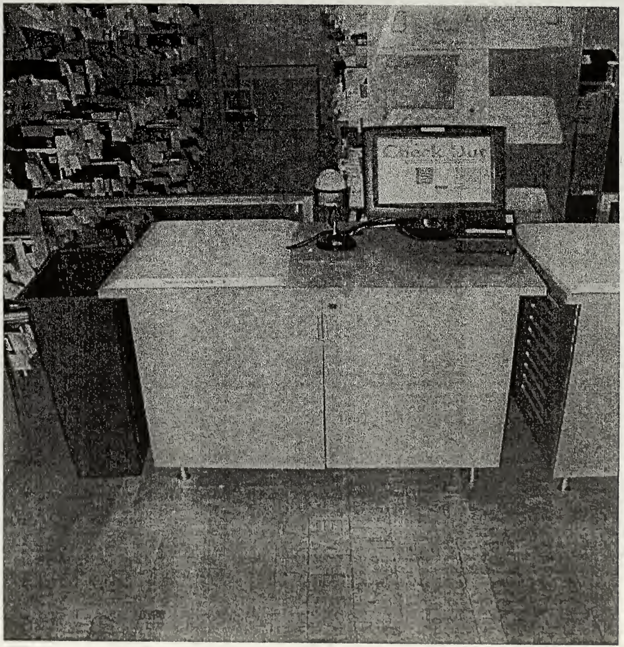
Seattle Public Library



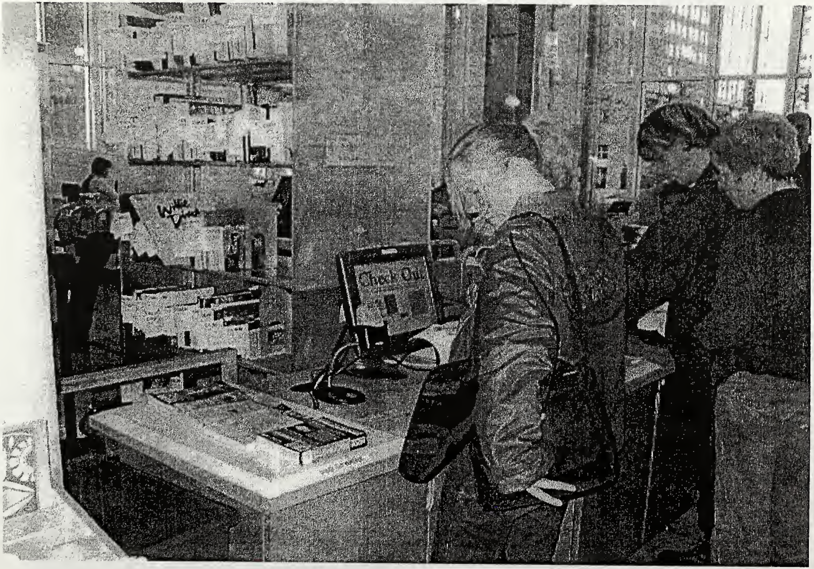
Checkout and Accounts



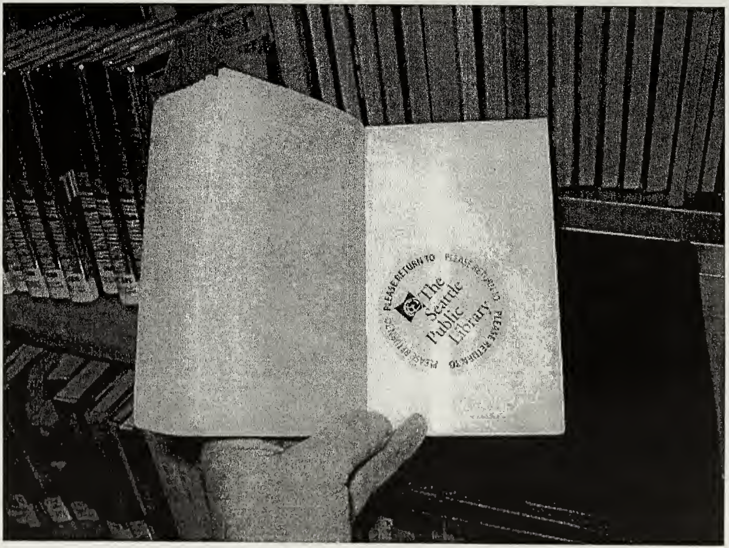
Self-Checkout Unit



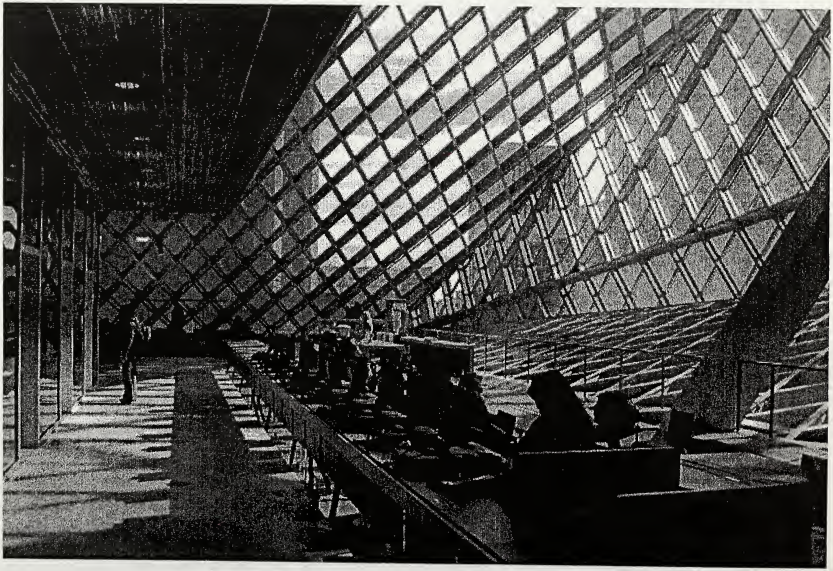
Self-Checkout in Use



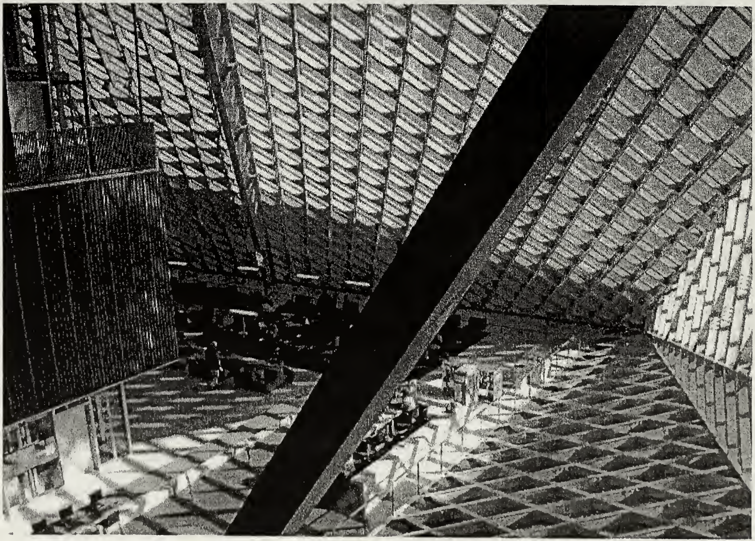
Location of RFID Tag


PLEASE RETURN TO
The Seattle Public Library

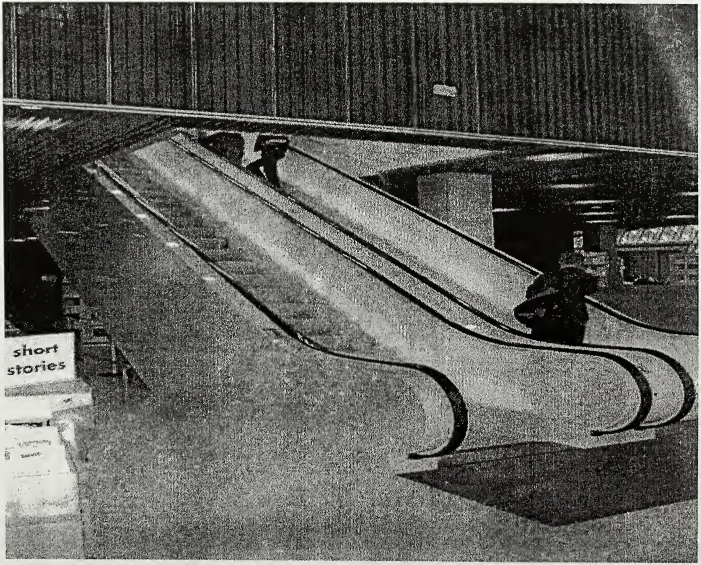
Teen Center



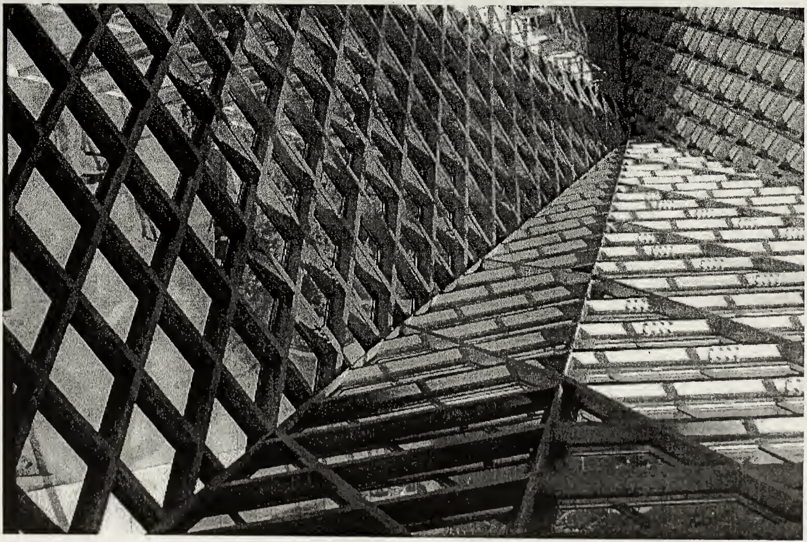
Living Room



Escalators and Elevators use vibrant color for easy wayfinding


short
stories

Stunning architecture is present throughout the Library



San Francisco Public Library

Whereas, libraries provide invaluable service to library users regardless of age, ethnicity, or socioeconomic background;

Whereas, San Francisco's public library system includes 26 and soon to be 27 branch libraries that served over 6.8 million people in fiscal year 2003/2004 providing them with the knowledge and information needed to live, learn and work in the 21st Century;

Whereas, librarians and library support staff in the City work collectively to circulate over 2 million items each year and bring San Franciscans a world of knowledge in person and online;

Whereas, each year librarians and library staff work diligently to present free literary and cultural programs and events to the public, including 801 Library sponsored programs in 2003/2004 that welcomed more than 34,000 attendees;

Whereas, it is important to recognize the unique contributions of all library workers and the value to individuals and society of those contributions;

Whereas, cities, libraries, library workers, and library supporters across America are celebrating National Library Workers Day sponsored by the American Library Association-Allied Professional Association (ALA-APA).

Therefore, be it resolved that the San Francisco Public Library Commission recognizes and values the work and service of our library staff and in doing so acknowledges and salutes our staff during National Library Week, specifically on Tuesday, April 12, 2005, "National Library Workers Day."

National Library Workers Day

Charles A. Higueras, AIA
President
San Francisco Public Library Commission

Appendix A

Library Commission meeting of April 7, 2005

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16..

These summary statements are provided by the speaker. Their contents are neither generated by nor subject to approval or verification of accuracy, by the San Francisco Public Library Commission.

The number of members of the public who spoke anonymously at this meeting. 1

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT.
MAY 16 2005
SAN FRANCISCO
PUBLIC LIBRARY

/05
roved
vin Newsom
yor

rles A. Higueras, A.I.A.
ident

en Marte Bautista
nie K. Chin
en A. Coulter
elle Gomez
y Kane
orah Strobin
missioners

Herrera
Librarian

hael Housh
mission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the regular meeting of Thursday, April 7, 2005.
(As approved amended May 5, 2005)

The San Francisco Public Library Commission held a regular meeting on Thursday, April 7, 2005 in the Koret Auditorium, Main Library.

The meeting was called to order by President Higueras at 4:07pm.

The following members were present: President Higueras, Commissioners Bautista, Coulter, Gomez, and Strobin. Vice President Steiman and Commissioner Chin's arrival was expected.

AGENDA ITEM #1 PUBLIC COMMENT

An anonymous member of the public commented on a March 14 (2005) New Yorker magazine article concerning the new Seattle Public Library relating a comment to controversies concerning San Francisco's Main Library planning and design.

Jennifer, Mona, and Michael, teen library users, requested that the Main Library Teen Center be enlarged and that more materials of interest to teen users be added to the Library's collections.

Mr. Peter Warfield also found the cited New Yorker article interesting. Mr. Warfield then recommended the Unabashed Librarian, a library world newsletter, the most recent edition of which included an article about the San Francisco Public Library. Mr. Warfield then suggested that the Randy Shilts, Epstein, and Adair important archival collections received by the Library thirteen years ago were not yet accessible to scholars despite promises made when they were accepted.

Commissioner Chin joined the meeting at 4:19pm

AGENDA ITEM #2 MAIN LIBRARY POE UPDATE REPORT

Chief of the Main Library Kathy Lawhun presented an update report on the Main Library Signage project and an overview of the Phase II reconfiguration of the 1st Floor, (copies attached). The Acting City Librarian then presented a report on recent developments related to moving into the Library's Support Services Center at 190-9th Street, expected at the end of April/beginning of May. Mr. Underwood then discussed plans for transition of the 1st Floor areas in the Main Library from staff areas to public services. The Acting City Librarian next discussed recommendations in the Main Library Post Occupancy Evaluation (POE) Report, (copy attached).

Public comment on AGENDA ITEM #2 MAIN LIBRARY POE UPDATE REPORT

An anonymous member of the public noted that the two explanatory documents related to this item were not listed on the meeting's agenda; and were lacking sufficient detail to identify the sources of funding for the projects discussed or how budgeted figures related to specific projects.

AGENDA ITEM #3 CITY LIBRARIAN'S REPORT

Acting City Librarian presented reports on the new Library Technology & Privacy Advisory Committee; the "Choosing to Participate" Exhibit; National Library Week; senior library staff vacancies; California Library Legislative Day activities; a visit to the Seattle Public Library; and exhibitions and programs. The Acting City Librarian introduced the Library's new Chief Financial Officer Jay Manglicmot, who gave the Commissioners a brief overview of his professional background. Mr. Underwood also discussed ongoing recruiting activities for a Chief of Branches and Chief of Operations. The Acting City Librarian called attention to this year's Library Legislative Day activities in Sacramento and presented a slide tour of the good and less successful features of the new Seattle Main Library he had recently visited. He concluded with an overview of exhibitions and programs.

Public comment on AGENDA ITEM #3 CITY LIBRARIAN'S REPORT

Ms. Sue Cauthen, Board of Supervisors Library Citizens Advisory Committee (LCAC), informed the Commissioners of her election as Vice Chair and Mr. Dan Weaver's election as Chair of the newly formed LCAC. Ms. Cauthen proposed to cooperate with the Library in carrying out its duties. Regarding the Library Privacy and Technology Advisory Committee, Ms. Cauthen noted that the legislation that created the body limited the ability of LCAC members to participate in Library created committees. Ms. Cauthen said that the Acting City Librarian had been asked to attend a meeting of the LCAC, but had not done so.

An anonymous member of the public suggested that they had thought that the new City Librarian would have assumed office by April. This individual expressed concerns with the use of the term "stakeholder" to descriptions of the participants in the Library Privacy and Technology Committee. This person suggested that such committees should be composed of a diversity of views.

Mr. Peter Warfield thanked Mr. Underwood for his presentation and discussed his views on the controversies related to the design and opening of the Main Library in relation to the Acting City Librarian's presentation on the new Seattle Main Library.

Commission discussion of AGENDA ITEM #3 CITY LIBRARIAN'S REPORT

The Acting City Librarian reported that he had not been asked to attend a meeting of the Board of Supervisors' Library Citizens Advisory Committee and would have done so had he been asked. Mr. Underwood reported that he had had detailed discussion with Mr. Weaver concerning the Library's plans for the Technology & Privacy Committee.

In response to a query by President Higueras regarding the ACLU and EFF declining to participate in the Library's newly created Library Privacy & Technology Advisory Committee, Marcia Schneider, Library Chief of Public Affairs reported that she had been in contact with Lee Tien of EFF, who indicated that he would have to consult with Mr. Warfield. Ms. Schneider also said she had spoken to Ann Brick of the ACLU who indicated strong interest in following the progress of the Library's consideration of RFID. President Higueras then asked the Acting City Librarian to explain how staff's plan proposed to carry out the Commissioners direction to include input from the full

Commission discussion of AGENDA ITEM #4 LIBRARY WEEK & WORKERS DAY RESOLUTION

Commissioner Coulter lauded the skilled and hardworking staff of the San Francisco Public Library and called attention to the need to express appreciation for the support provided to Library staff by the Friends of the Library. Commissioner Coulter expressed dismay at the anonymous member of the public's comments and description of the Friends of the Library as a hate group and requested it be included in the minutes. In response to a question by Commissioner Bautista, Ms. Schneider explained how the Library Program attendance counts were gathered.

President Higueras noted that the highlight of his service as a Library Commissioner was working with the Library's wonderful and passionately dedicated staff.

MOTION: by Commissioner Coulter, 2nd Commissioner Bautista, for approval of the proposed resolution honoring the annual observance of National Library Week during April 10-16, 2005 and calling attention to and commending the dedication, professionalism, creativity, and hard work of the staff of the San Francisco Public Library on National Library Workers Day observed on April 12, 2005.

Approved by the following vote:

ACTION: 6-0 AYE (Bautista, Coulter, Higueras, Gomez, Strobin, and Steiman)

President Higueras called a brief recess at 6:29pm.
The Library Commission returned to session at 6:47pm.

AGENDA ITEM #5 FRIENDS OF THE LIBRARY REPORT

Ms. Donna Bero, Executive Director of the Friends of the San Francisco Public Library provided the Commissioners with an update on recent and upcoming activities by the Friends on behalf of the Library. Ms. Bero lauded the work of the Commissioners on behalf of the Library; invited the Commissioners to the upcoming Library Laureates Dinner on April 22nd; looked forward to the arrival of the new City Librarian Luis Herrera; and thanked Paul Underwood for his leadership as Acting City Librarian. Ms. Bero next called attention to this year's Library legislative day activities in Sacramento. Ms. Bero then highlighted the true background and grassroots nature of the membership of the Friends of the San Francisco Public Library. Ms. Bero reported that its members reflected diversity of communities in San Francisco and that far from being an elitist organization serving the special interests of the few, it was a broad based group of people who loved and supported their public libraries. The Executive Director of the Friends noted that the Friends also provided free memberships for Library staff and Library volunteers and that there were several levels of individual memberships accessible to differing income levels. Ms. Bero noted most members were at the $10 to $100 level and that the Friends served as a conduit between the Library and community members, reading from letters sent to the Friends expressing love and support for the Library. Ms. Bero concluded her report discussing the Friends' regular Friday book sales outside the Larkin Street entry of the Main Library.

Commission action on AGENDA ITEM #8 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

MOTION: by Commissioner Bautista, 2nd Commissioner Strobin to go into closed session pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.12(a) evaluation of the Commission Secretary, Michael Housh's performance.

The Library Commission went into closed session at 7:05pm.
Vice President Steiman left the meeting during the closed session.
The Library commission returned to open session at 7:55pm.

MOTION: by Commissioner Strobin, 2nd by Commissioner Bautista pursuant to San Francisco Administrative Code Section 67.12: not to disclose any information discussed in the closed session evaluation of Commission Secretary, Michael Housh.

ACTION: 5-0 AYE (Bautista, Coulter, Higueras, Gomez, and Strobin)

AGENDA ITEM #9 ADJOURNMENT

MOTION: by Commissioner Bautista, 2nd Commissioner Coulter that the meeting be adjourned.

Approved by the following vote:
5-0 AYE (Bautista, Coulter, Higueras, Gomez, and Strobin)

There being no further business, the meeting was adjourned at 7:57 pm.

Michael Housh, Commission Secretary 5/5/05

Please note: Revisions to these Minutes by the by the Public Library Commission are in **alternative typeface.** Copies of Commission Minutes and handouts are available in the Office of the Commission Secretary, 100 Larkin Street, San Francisco, CA 94102

ATTACHMENTS to the April 7, 2005 Minutes:

POE Report- 4/1/05
Library Technology & Privacy Advisory Committee memo 3/25/05
Library Technology & Privacy Advisory Committee meeting schedule
City Librarian's Report - slides of the Seattle Main Library
National Library Week and Library Workers Day Resolution

Appendix A

Library Commission meeting of April 7, 2005

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16..

These summary statements are provided by the speaker. Their contents are neither generated by nor subject to approval or verification of accuracy, by the San Francisco Public Library Commission.

The number of members of the public who spoke anonymously at this meeting. 1

San Francisco Public Library

TO: Library Commission

FROM: Paul Underwood, Acting City Librarian
Kathy Lawhun, Chief of the Main Library

SUBJECT: Main Library Post Occupancy Evaluation (POE) Update Report

DATE: April 1, 2005

This report includes a summary (Attachment A) of all Post Occupancy Evaluation (POE) projects that have been completed, are in progress or are in the planning stage.

POE Signage Improvements:

- LC General Engineering & Construction Inc. awarded contract in December 2003
- Subcontractor for fabrication of new signs and modification to old signs, Priority Architectural Graphics, started removing signs for modification in April 2004 with re-installation during June and July 2004. Additional new signs were installed in January and February 2005
- Installation of new lighting fixtures began and ended in July 2004 and adjustment to lighting occurred in February 2005
- Directional kiosks
  - Design, proofing and revisions of floor maps and directory, September 2004 to February 2005
  - Fabrication, delivery and installation of stainless steel podium kiosks, August 2004 to November 2004
  - Installation of glass floor directories, February to March 2005
- Page desk signs location changed and new holders fabricated due to obstructions in ceiling
- Safety modifications to kiosks done March 2005 – podium kiosks sanded on edges and corners, acrylic rods installed on upright glass and front corners and stainless steel protective caps were replaced with ones with allen screws
- Project completed on April 7, 2005, $3,900 over the budget of $500,000 due to the safety modifications

Support Services Center -190 9th Street:

- Kin Wo Construction was awarded the contract in January 2004.
- Weekly construction meetings were begun on April 29, 2004.
- Project completion and move-in scheduled to occur in April 2005

POE SUMMARY

Attachment A

Project	Status	Funding
Phase I Improvements	▪ Bidding difficulties delayed project. ▪ Work started 4/03. ▪ **Work completed 9/03.**	▪ $1,408,983 appropriated in 2000/01 for projects. ▪ $132,952 reallocated from 2nd floor bridge project on 12/09/02. ▪ Project total is $1,541,575
Signage Revisions	▪ Fabrication bid released 10/03 ▪ Bid awarded 12/03 ▪ Project completed 4/05	▪ $50,000 appropriated for consultant services in 2000/01 ▪ $350,000 appropriated for fabrication in 2001/02 ▪ $100,000 reallocated from 2nd floor bridge project on 2/4/03 ▪ $500,000 total allocated ▪ Project total $503,900 due to 2 change orders for safety modifications
Technical Services Relocation to Support Services Center, 190 9th	▪ Construction bid released 11/03 ▪ Bid awarded 1/04 ▪ Notice to Proceed 4/27/04 ▪ Project completion and move-in scheduled for April 2005	▪ $8.6 million in Branch Improvement Program for acquisition 11/02 ▪ $577,408 appropriated in 2003/04 from Library Improvement Fund from 2nd floor bridge for construction contract, design services and project management ▪ $148,652 appropriated from Library Preservation Fund in 2003/04 for DTIS telephone work, conduit to Main and contingency ▪ Project total is $726,060
Borrower's Services Reconfiguration and 1st Floor Public Area Expansion (Phase II)	▪ Planning process restarted 3/04 ▪ Schematic design and construction documents by Bureau of Architecture 12/04-8/05 ▪ Bid & award 9/05-11/05 ▪ Construction 12/05-5/06	▪ $1,822,500 appropriated in 2001/02 for Borrower Services project. $436,182 recovered by City in 2002/03 for overhead leaving $1,386,318 from appropriated amount. ($1,890,000 estimated in POE for Public Area Expansion.) ▪ Revised cost estimate for all of Phase II is $2,721,649 construction. ▪ $700,000 for public restroom remodeling ($350,000 added 2005/06). $1,266,750 for automated sorting and holds units ($666,750 in 2004/05 & $600,000 in 2005/06) ▪ In 2004/05 budget $1,450,655 being allocated from Library Improvement Fund and $901,426 from Library Preservation Fund. ▪ In 2005/06 budget $113,000 being allocated from Library Improvement Fund and $1,236,667 from Library Preservation Fund ▪ Project total: $5,088,399 ($3,738,399 available 2004/05 & $1,350,000 to be allocated in 2005/06)
Second Floor Bridge	▪ Construction of bridge no longer planned. ▪ Improved signage mitigates need for project.	▪ $810,000 appropriated in 2001/02 for project was reallocated to other projects in 2/03.

RECOMMENDATIONS OF POST OCCUPANCY EVALUATION OF THE MAIN LIBRARY – STATUS - APRIL 2005

FUNCTIONAL DESIGN ISSUES

Recommendations	Status	Timeline	Cost
1. Maintain design excellence in all modifications	Met with representatives of SMWM who are willing to review modification design and materials	Meet with SMWM representatives as needed	Do not anticipate any cost
2. Increase public service activity on 1st and 2nd floors	Technical Services will relocate to 190 Ninth St in April 2005 Second floor bridge no longer planned. Phase II (First Floor) in final planning process Any change in 2nd floor not being considered at this time	Technical Services will relocate to 190 Ninth St in April 2005 Phase II construction planned for 12/05 to 5/06	\$810,000 estimate for 2nd floor bridge was reallocated to other POE projects in 2002/2003. \$1,822,300 appropriated in 2001/2002 for expansion of 1st floor. \$436,182 recovered by City in 2002/2003 for overhead leaving \$1,386,318 from appropriated amount. (\$1,890,000 estimated in POE for Public Area Expansion.) Revised cost estimate for all of Phase II is \$2,721,649 construction. \$700,000 for public restroom remodeling (\$350,000 added 2005/06). \$1,266,750 for automated sorting and holds units (\$666,750 in 2004/05 & \$600,000 in 2005/06) In 2004/05 budget \$1,450,655 being allocated from Library Improvement Fund and \$901,426 from Library Preservation Fund. In 2005/06 budget \$113,000 being allocated from Library Improvement Fund and \$1,236,667 from Library Preservation Fund Project total: \$5,088,399 (\$3,738,399 available 2004/05 & \$1,350,000 to be allocated in 2005/06)

LEGIBILITY ISSUES

Recommendations	Status	Timeline	Cost
7. Redesign signage and navigational system	Project completed April 2005	Project completed April 2005	$50,000 appropriated for consultant services in 2000/01 $350,000 appropriated for fabrication in 2001/02 $100,000 reallocated from 2nd floor bridge project on 2/4/03 $500,000 total allocated Project total $503,900 due to 2 change orders for safety modifications
8. Bridge 2nd floor and allow public access to elevators on 2nd floor.	Second floor bridge no longer planned. Improved signage mitigates need for project.	Second floor bridge no longer planned.	Not applicable
9. Incorporate circular nature of atrium in signage system	See #7 above	Project completed April 2005	See #7 above

CAPACITY ISSUES

Recommendations	Status	Timeline	Cost
10. Move highly used collections to 1st, 2nd floors; create publicly accessible archive in Brooks Hall, move non-public functions out of Main Library	Relocation of Technical Services will free up 1st floor space. Plan to modify Brooks Hall for public access considered not practical Friends of the Library relocated to an non-library offsite location All fiction will be moved from 3rd to 1st floor. New Media Center will be incorporated into 1st floor. Current plans do not include moving highly used collections to 2nd	Construction planned for 12/05 to 5/06 for 1st floor.	Phase II Project total: $5,088,399

SUMMARY OF POE COSTS AND LIBRARY ACTIONS

POE Project	POE Cost	Library Action	Estimated Cost
1. Classroom addition and lower level shelving	$1,382,629	Loading dock modified Classroom addition not being considered. Adding lower level shelving following relocation of back-of-house functions in 05/06	Incorporated into Phase I project. Project total was $1,541,575 Archival shelving included in annual budget for Main Library
2. 6th floor renovations	$798,719	Not considering	Not applicable
3a. Floors 1,2 – expand browsing & collections	$2,628,014	Expand browsing and collections on 1st flr. after Tech Services relocated Construction planned for 12/05 to 5/06	Relocation of Technical Services to off-site location: $9,326,060 Phase II (First Floor) Project Total: $5,088,399
3b. Floor 2 – collections and access	$2,460,767	Construction of bridge no longer planned.	Sign Project Costs: $503,900
3c. Floors 1,2 – service desk expansion	$3,138, 582	Floor 1 included in Phase II Project Construction planned for 12/05/5/06	Phase II (First Floor) Project Total: $5,088,399
3d. Floors 1,2 – restroom expansion	$930,048	Floor 1 included in Phase II Project Construction planned for 12/05/5/06 No longer considering modifications to 2nd floor .	Phase II (First Floor) Project Total: $5,088,399
4a. Floors 3,4 – service desk relocation	$1,663,757	Not considering at this time. May consider 3rd floor in future.	Not applicable
4b. Floors 3,4 – expand collection areas	$3,719,894	Same as above	Not applicable
5a. Floor 5 – relocate shelving /increase room	$1,011,734	Same as above	Not applicable
6. Expansion - Brooks	$10,343,204	Brooks Hall no longer considered a viable project to upgrade for continual use by public or staff.	Not applicable
Totals	**$28,077,348**		**16,459,874**

San Francisco Public Library

San Francisco Public Library
Technology & Privacy Advisory Committee

The San Francisco Public Library has formed an Advisory Committee to help address new and emerging technologies, especially those that entail privacy concerns. Privacy concerns are increasingly important to both libraries and the public at large, due to many factors, including but not limited to identity theft, sophisticated tracking systems, and current provisions of the USA PATRIOT Act.

The Library Technology & Privacy Advisory Committee members include individuals with expertise in emerging technologies as well as those with a vested interest in the San Francisco Public Library system.

Initially the Advisory Committee will meet four times to accomplish certain tasks:

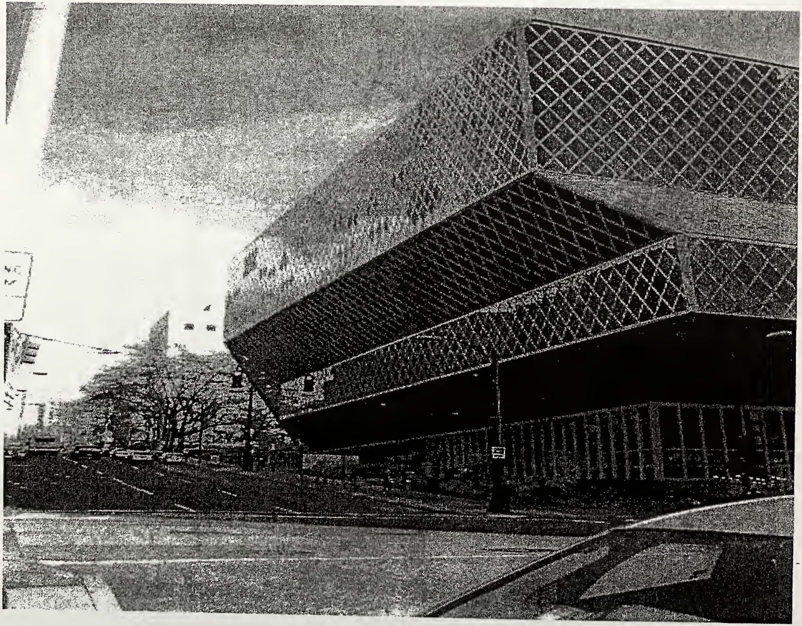
- Specify vendor requirements, especially those dealing with privacy protections, should the Library choose to implement RFID technology;

- Present one or more educational forums on library technology and privacy of interest to the general public

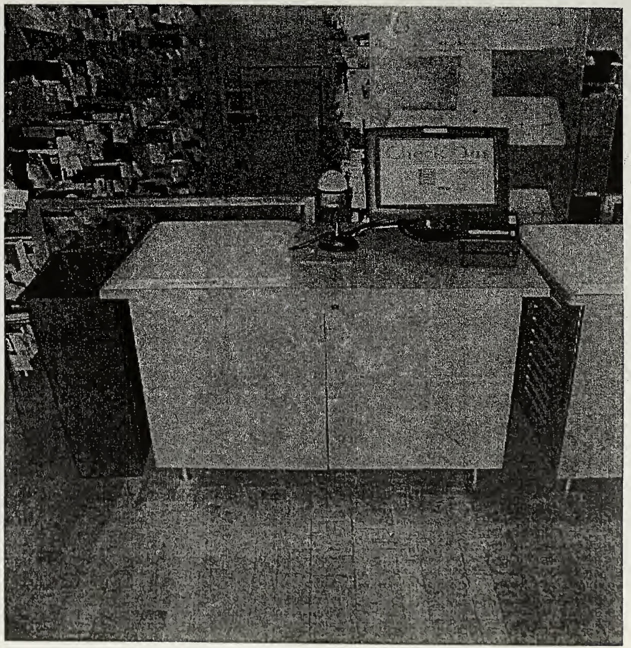
Following these initial desired outcomes, the Committee progress and charge will be evaluated.

March 25, 2005

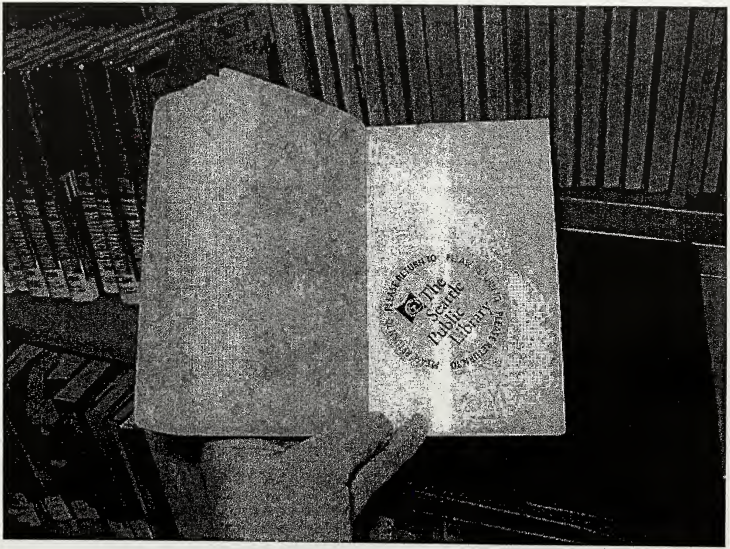
Seattle Public Library



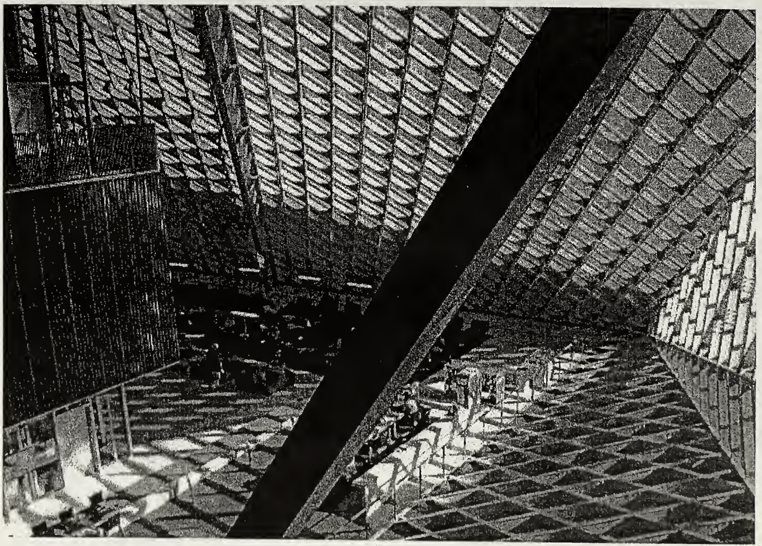
Self-Checkout Unit



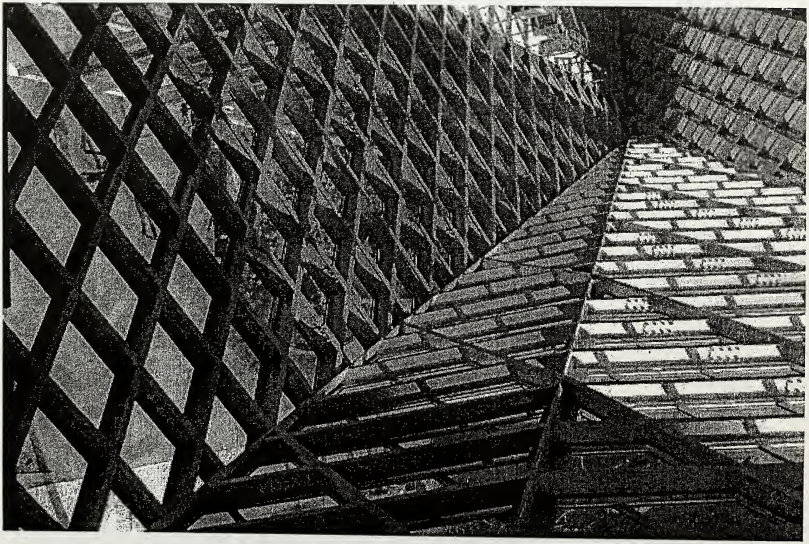
Location of RFID Tag


PLEASE RETURN TO
The Seattle Public Library

Living Room



Stunning architecture is present throughout the Library



San Francisco Public Library

Whereas, libraries provide invaluable service to library users regardless of age, ethnicity, or socioeconomic background;

Whereas, San Francisco's public library system includes 26 and soon to be 27 branch libraries that served over 6.8 million people in fiscal year 2003/2004 providing them with the knowledge and information needed to live, learn and work in the 21st Century;

Whereas, librarians and library support staff in the City work collectively to circulate over 2 million items each year and bring San Franciscans a world of knowledge in person and online;

Whereas, each year librarians and library staff work diligently to present free literary and cultural programs and events to the public, including 801 Library sponsored programs in 2003/2004 that welcomed more than 34,000 attendees;

Whereas, it is important to recognize the unique contributions of all library workers and the value to individuals and society of those contributions;

Whereas, cities, libraries, library workers, and library supporters across America are celebrating National Library Workers Day sponsored by the American Library Association-Allied Professional Association (ALA-APA).

Therefore, be it resolved that the San Francisco Public Library Commission recognizes and values the work and service of our library staff and in doing so acknowledges and salutes our staff during National Library Week, specifically on Tuesday, April 12, 2005, "National Library Workers Day."

National Library Workers Day

Charles A. Higueras, AIA
President
San Francisco Public Library Commission

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

DOCUMENTS DEPT
APR 18 2005
SAN FRANCISCO
PUBLIC LIBRARY

6

1/05
ncelled

avin Newsom
ayor

arles A. Higueras, A.I.A.
esident

elen Marte Bautista
nnie K. Chin
even A. Coulter
welle Gomez
rry Kane
eborah Strobin
mmissioners

is Herrera
y Librarian

chael Housh
mmission Secretary

SPECIAL NOTICE

THE REGULAR MEETING OF THE SAN FRANCISCO PUBLIC LIBRARY COMMISSION SCHEDULED FOR THURSDAY, APRIL 21, 2005 HAS BEEN

CANCELED

THE NEXT REGULAR MEETING OF THE PUBLIC LIBRARY COMMISSION IS SCHEDULED FOR THURSDAY, MAY 5, 2005.

MICHAEL HOUSH, SECRETARY, PUBLIC LIBRARY COMMISSION
POSTED, APRIL 18, 2005

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Michael Housh, Commission Secretary 12/29/04

92842

HOUCHEN
BINDERY LTD
UTICA/OMAHA NE.
2005